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March 16, 2012

INVITATION FOR BID

BID #45122

Sealed Bids (**Bid #45122**) to Purchase and Deliver Uniform Stock for the Stafford County Sheriff's Office will be accepted until **2:00 P.M., Thursday, April 5, 2012**, at which time they will be opened and read aloud in the Purchasing Office, Stafford County Administration Center, 1300 Courthouse Road, Stafford, Virginia.

Please be observant of all Bids instructions and specifications. Should any questions arise concerning this Bid, contact the County of Stafford Purchasing Office at (540) 658-8614.

The County of Stafford reserves the right to accept or reject, in whole or part, any and all Bids and to waive informalities.

Anita Perrow
Purchasing Manager



GENERAL INSTRUCTIONS

1. Mail or deliver Bids to the Stafford County Purchasing Office, Stafford County Administration Building, 1300 Courthouse Road, P.O. Box 339, Stafford, VA 22555-0339.
2. One (1) original, clearly marked, and three (3) copies of the Bid must be received before the opening time stated in the Bid Invitation.
3. All Bids must be received in sealed envelopes with the statement "Bid Enclosed" and the Bid number typed or written in the lower left hand corner.
4. The County of Stafford reserves the right to accept or reject, in whole or part, any and all Bids received and to waive informalities.
5. Bids must be received on or before **2:00 P.M., Thursday, April 5, 2012**, in the Purchasing Office. No late Bids will be accepted. **It is the Vendor's responsibility to ensure delivery to the proper receiving location.**
6. Bids shall be binding for ninety (90) days following the Bid opening date.
7. Propriety information will not be disclosed during the selection process.
8. Comments concerning specifications or other provisions of this Contract are welcome and can be received and considered prior to the time set for receipt to the Bids.
9. Should any questions arise concerning this Bid, please contact the County of Stafford Purchasing Office at (540) 658-8614.
10. The successful Firm(s) will be notified immediately upon acceptance of their Bid.
11. Exceptions to the specifications or general instructions must be in writing and submitted with the Bid form.
12. Comments concerning specifications or other provisions of this Contract are welcome and can be received and considered prior to the time set for receipt of Bids.
13. Each Bidder is required to state in the Bid, their name and place of residence and the names of all persons interested with him, in case of a corporation, the names of other than the president and secretary need not be given. References shall be furnished to establish the skill and business standing of the Bidder.
14. Pursuant to Code Section 2.2-4330 of the Code of Virginia, as amended, the contracting authority has elected to use the procedure for Bid withdrawal numbered (i), which reads as follows:

The Bidder shall give notice in writing of his claim of right to withdraw his Bid within two (2) business days after the conclusion of the Bid opening procedure and shall submit original work papers with such notice.

15. No Bid may be withdrawn after the ultimate closing time set for the receipt of Bid for a period of ninety (90) days, except as provided in Paragraph 14, above.
16. The contracted Firm shall maintain insurance to protect the County of Stafford from claims under the Workers' Compensation Act, and from any other claim for damages for personal injury, including death, and for damage to property which may arise from operation under this Contract, whether such operations by the Contractor, or anyone directly or indirectly employed by either Contractor or Subcontractor, such insurance to conform to the amounts as prescribed by law:

The insurance requirements are as follows:

The successful Contractor assumes and agrees to hold harmless, indemnify, protect and defend the County of Stafford against any and all liability for injuries and damages to Contractor himself and to Contractor's employees, Agents, Subcontractors and guest, third parties or otherwise, incident to or resulting from any all operations performed by Contractor under the terms of this Contract.

In addition to any other forms of insurance for bonds required under Contracts and specifications pertaining to this project, County of Stafford shall require any Bidder to whom or to which it lets any work contemplated hereunder to carry Public Liability Insurance in accordance with the specifications on the following exhibit and a Certificate of Insurance attesting to these required coverages. If any of the work is sublet, similar insurance shall be obtained by or on behalf of the Subcontractor to cover their operation.

The insurance specified shall be with an insurance company acceptable to the parties hereto and licensed to do business in the State of Virginia. All insurance must be obtained before any work is commenced and kept in effect until its completion.

Minimum insurance requirements are as follows:

1. Workers' Compensation.
2. Automotive Liability: Bodily injury and property damage insurance shall have limits of \$2,000,000 combined single limits.
3. Comprehensive General Liability:

Bodily injury liability insurance shall have limits of \$2,000,000 per occurrence.

Property damage liability insurance shall have limits of \$2,000,000 per occurrence.

17. The County of Stafford does not discriminate against faith-based organizations in accordance with the Code of Virginia Section §2.2-4343.1 or against any Bidder because of race, religion, sex, national origin, age, disability, or any other basis prohibited under state law relating to discrimination in employment.

18. Hold Harmless Clause

The Contractor shall, during the term of the Contract including any warranty period, indemnify, defend, and hold harmless the County of Stafford and its' officials, employees, agents, and representatives thereof from all suits, actions, or claims of any kind, including attorney's fees, brought on account of any personal injuries, damages, or violations of rights, sustained by any person or property in consequence of any neglect in safeguarding Contract work or on account of any act or omission by the Contractor or his employees, or from any claims or amounts arising from violation of any law, bylaw, ordinance, regulation or decree. The Vendor agrees that this clause shall include claims involving infringement of patent or copyright.

19. Safety

All Contractors and Subcontractors performing services for the County of Stafford is required and shall comply with all Occupational Safety and Health Administration (OSHA), State and County Safety and Occupational Health Standards and any other applicable rules and regulations. Also, all Contractors and Subcontractors shall be held responsible for the safety of their employees and any unsafe acts or conditions that may cause injury or damage to any persons or property within and around the work site area under this Contract.

20. Notice of Required Disability Legislation Compliance

The County of Stafford is required to comply with state and federal disability legislation: The Rehabilitation Act of 1993 Section 504, The Americans with Disabilities Act (ADA) for 1990 Title II and The Virginians with Disabilities Act 1990.

Specifically, the County of Stafford, may not, through its contractual and/or financial arrangements, directly or indirectly avoid compliance with Title II of the American with Disabilities Act, Public Law 101-336, which prohibits discrimination by public entities of the basis of disability. Subtitle A protects qualified individuals with disability from discrimination on the basis of disability in the services, programs, or activities of all State and local governments. It extends the prohibition of discrimination in federally assisted programs established by the Rehabilitation Act of 1973 Section 504 to all activities of State and Local governments, including those that do not receive Federal financial assistance, and incorporates specific prohibitions of discrimination on the basis of disability in Titles I, III, and V of the Americans with Disabilities Act. The Virginians with Disabilities Act of 1990 follows the Rehabilitation Act of 1973 Section 504.

21. Ethics in Public Contracting

The provisions contained in Sections 2.2-4367 through 2.2-4377 of the Virginia Public Procurement Act as set forth in the 1950 Code of Virginia, as amended, shall be applicable to all Contracts solicited or entered into by the County of Stafford. A copy of these provisions may be obtained from the respective Purchasing Office upon request.

The provisions of this article supplement, but do not supersede, other provisions of law including, but not limited to, the Virginia Conflict of Interest Act (§2.1-348 et. seq.), the Virginia Governmental Frauds Act (§18.2-498.1 et. seq.) and Articles 2 and 3 of Chapter 10 of Title 18.2. The provisions apply notwithstanding the fact that the conduct described may not constitute a violation of the Virginia Conflict of Interests Act.

22. Employment Discrimination by Contractors Prohibited

Every Contract of over \$10,000 shall include the following provisions:

During the performance of this Contract, the Contractor agrees as follows:

- a. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age or disability, or any other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
- b. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, shall state that such Contractor is an equal opportunity employer.
- c. Notices, advertisements, and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient to meet this requirement.

The Contractor will include the provisions of the foregoing paragraphs, a, b, and c in every Subcontract or Purchase Order of over \$10,000, so that the provisions will be binding upon each Subcontractor or Vendor.

23. Drug-free Workplace

Every Contract of over \$10,000 shall include the following provisions:

During the performance of this Contract, the Contractor agrees to (i) provide a drug-free workplace for the Contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such

prohibition; (iii) state in all solicitations or advertisements for employees placed by or behalf of the Contractor that the Contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every Subcontract or Purchase Order of over \$10,000, so that the provisions will be binding upon each Subcontractor or Vendor.

For the purpose of this section, “drug-free workplace” means a site for the performance of work done in connection with a specific Contract awarded to a Contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the Contract.

24. Exemption from Taxes

The County of Stafford is exempt from State Sales Tax and Federal Excise Tax. Tax Exemption Certificates indicating the County’s tax exempt status will be furnished by the County of Stafford on request.

25. Substitutions

NO substitutions, including key personnel, or cancellations permitted after award without written approval by the County Administrator.

26. Assignment of Contract

This Contract may not be assigned in whole or in part without the written consent of the County Administrator.

27. Each Bidder shall certify, upon signing a Bid, that to the best of his knowledge no County of Stafford official or employee having official responsibility for the procurement transaction, or member of his/her immediate family, has received or will receive any financial benefit of more than nominal or minimal value relating to the award of this Contract. If such a benefit has been received or will be received, this fact shall be disclosed with the Bid or as soon thereafter as it appears that such a benefit will be received. Failure to disclose the information prescribed above may result in suspension or debarment, or rescission of the Contract made, or could affect payment pursuant to the terms of the Contract.

28. Debarment

By submitting a Bid, the Bidder is certifying that they are not currently debarred by the County of Stafford. The County of Stafford’s debarment procedure is in accordance with Section 2.2-4321 of the Code of Virginia.

29. Right to Negotiate

The County of Stafford reserves the right to waive informalities, and to reject any and all Bids. If the Bid exceeds available funds, the County of Stafford reserves the right to negotiate with the Bidder to obtain a Contract price within available funds.

30. Use of Contract by Other Government Entities

Bidders are advised that all resultant Contracts will be extended, **with the authorization of the Bidder**, to Metropolitan Washington Council of Governments jurisdictions and other jurisdictions and Political Subdivisions of the Commonwealth of Virginia to permit their ordering of supplies and/or services at the prices and terms of the resulting Contract. If any other jurisdiction decides to use the final Contract, the Contractor must deal directly with that jurisdiction of political subdivision concerning the placement or orders, issuance of the purchase order, contractual disputes, invoicing, and payment. The County of Stafford acts only as the “Contracting Agent” for these jurisdictions and political subdivisions. Failure to extend a Contract to any jurisdiction will have no effect on consideration of you Bid.

It is the responsibility of the awarded Vendor to notify the jurisdictions and political subdivision of the availability of the Contract.

The County of Stafford shall not be held liable for any costs or damage incurred by another jurisdiction as a result of any award extended to that jurisdiction or political subdivision by the awardee.

31. Immigration Reform and Control Act of 1986

By accepting a Contract award, the Vendor certifies that it does not and will not during the performance of this Contract violate the provisions of the Federal Immigration Reform and Control Act of 1986, which prohibits employment of illegal aliens.

32. Proof of Authority to Transact Business in Virginia

A Bidder or Offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 of the Code of Virginia shall include in its Bid or Proposal the identification number issued to it by the State Corporation Commission. Any Bidder or Offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 of the Code of Virginia or as otherwise required by law shall include in its Bid or Proposal a statement describing why the Bidder or Offeror is not required to be so authorized. Any Bidder or Offeror described herein that fails to provide the required information shall not receive an award unless a waiver of this requirement and the administrative policies and procedures established to implement this section is granted by the County Administrator (https://cisiweb.scc.virginia.gov/z_container.aspx).

33. W-9 Form

Each Bidder or Offer will submit a completed W-9 form with their Bid. In the event of a Contract award, this information is required in order to issue Purchase Orders and payments to your Firm. A copy of this form can be downloaded from <http://www.irs.gov/pub/irs-pdf/fw9.pdf> .

**PURCHASE AND DELIVERY OF UNIFORM STOCK FOR THE STAFFORD
COUNTY SHERIFF'S OFFICE**

SPECIFICATIONS

BID #45122

I. SCOPE OF CONTRACT

The purpose of this Contract is to establish a Contract for the provision of uniforms for the Stafford County Sheriff's Office.

- A. Bidders are required to provide a sample of any item Bid upon request by the Sheriff or his designee at the Vendor's expense to determine quality and workmanship.
- B. **With respect to acceptance of products, the Owner shall be the sole judge of compliance with the intent of the specifications.**

II. PERIOD OF CONTRACT

- A. The period of this Contract shall be from date of award through June 30, 2013.
- B. The County reserves the right to renew the Contract for four (4) additional years, one (1) year at a time. This Contract may be renewed at the expiration of its term by agreement of both parties. This notice shall not be deemed to commit the County to a Contract renewal.
- C. It should be noted that a multiyear Contract may be continued each fiscal year only after funding appropriations have been granted by the Stafford County Board of Supervisors. In the event that the Stafford County Board of Supervisors does not grant the necessary funding appropriation, the affected multiyear contract becomes null and void, effective July 1 of the fiscal year for which such approvals have been denied.

III. PRICES AND PRICE ADJUSTMENT

- A. All prices/discounts shall be F.O.B. Destination and shall include all charges that maybe imposed in fulfilling the terms of this Contract. Prices/discount shall remain firm for three hundred and sixty-five (365) days, unless otherwise stipulated.
- B. The Contractor agrees that for unit price Contracts; prices shall remain firm for three hundred and sixty-five days (365). If the price is increased after three hundred and sixty-five days (365), the unit price may be increased only upon approval of a written request to the Sheriff or his designee. The request must be received at least forty-five (45) days prior to the effective date and shall become effective only upon approval by the Stafford County Sheriff. The increased Contract unit price shall not apply to orders received by the Contractor prior to the effective date of the approved

increased Contract unit price. The Sheriff or his designee may cancel, without liability to either party, any portion of the Contract affected by the requested increase and any materials, supplies or services undelivered at the time of such cancellation.

- C. The request for a change in the unit price shall include as a minimum, (1) the cause for the adjustment; (2) proposed effective date; and, (3) the amount of the change requested with documentation to support the requested adjustment (i.e., appropriate Bureau Labor Statistics, Consumer Price Index (CPU-U) change in manufacturer's price, etc.)
- D. The price adjustment shall be by the same percentage as documented and the Contract shall be modified accordingly provided that the total of the increase in a Contract unit price made after three hundred and sixty-five days (365) shall NOT exceed a total of twenty percent (20%) of the original Contract unit price.

IV. QUOTATION LIMITATION

Bidders shall offer only ONE (1) ITEM AND PRICE for each line item Bid. No alternatives will be accepted, unless requested by the County. If an "or equal" item is to be Bid, the Bidder must select the brand and model that meets or exceeds the specified item and submit their Bid for that item. A discounted price offered for a quantity purchase of the same manufacturer and model would not be a considered limitation; however, only the unit price requested will be considered in the award.

V. PROJECTED REQUIREMENTS

- A. As requirements arise for specific quantities of items covered herein, the authorized individuals will place orders.
- B. The quantities specified in this Solicitation are estimated only, and are given for the information of Bidders and for the purpose of Bid evaluation. They do not indicate the actual quantity, which will be ordered since the actual volume will depend upon requirements, which develop during the Contract period.

VI. DESCRIPTIVE LITERATURE

Each Bidder is required to furnish, with their Bid, catalog cuts and/or descriptive literature, in DUPLICATE, properly labeled with the Bid number, Bid item number and Bidder's name, with full illustrations and detailed specifications for each item offered as equal to the brand name specified. In addition, all differences in specifications from the brand name specified must be identified. Descriptive literature is required to establish details as to design, materials, method of manufacture, construction, assembly or operation, as appropriate for the purpose of Bid evaluation and award.

VII. SAMPLES

- A. The Sheriff or his designee reserves the right to require a Bidder to furnish samples of any item on which they submit a Bid within five (5) working days after the request is made.
- B. All samples must be furnished free of charge, clearly marked "SAMPLE" with the Invitation for Bid number, Bid item number, Bidder's name and delivered to:

Stafford County Sheriff's Office
1225 Courthouse Road
Stafford, VA 22554
- C. Samples will be evaluated to determine compliance with all major characteristics of the brand name indicated. Failure of samples to conform to all the major characteristics shall cause rejection of the Bid for each item that fails to meet the major characteristics. Samples must be the same material and style being Bid.
- D. Failure to submit a request sample for the specific item SHALL be just cause for eliminating the Bidder from further consideration for award for that item.
- E. Samples will be returned at the Bidder's expense with no pecuniary liability to be incurred by the County of Stafford for their loss or damage.
- F. Once the Bidder is requested to pick up a sample, they must do so within thirty (30) days. If a Bidder fails to pick up the sample, it will be considered to be surplus County property and the County will dispose of it at the convenience of the County.

VIII. DELIVERY/TIME OF PERFORMANCE

- A. The County of Stafford requires that delivery be made at the destination, in a timely manner from receipt of Purchase Order. Bidders shall insert a definitive time frame, **IN DAYS**, on the Pricing Schedule within which delivery will be made after receipt of purchase order. Indefinite terms such as "promptly", "stock," "without delay," etc., will not be given consideration.
- B. The place of delivery of items ordered under this Contract shall be agreed upon between the authorized representative placing the order and the Contractor at the time the order is placed. Deliveries will be made to Stafford County Sheriff's Office, 1225 Courthouse Road, Stafford, VA 22554, Attn: Bobby Baxter between the hours of 8:30 A.M. and 3:30 P.M. on regular County business days unless other arrangements have been made.
- C. The County may pick up orders from the Contractor when it is in the best interest of the County. In these instances the Contractor shall release the materials only to the designated representatives of the County authorized to place and pick up orders.

- D. Occasionally, the County may require/request items in a shorter time span as outlined in Section **VIII A**. How would your company handle such requests? Response can be on separate attached page.

IX. CONTACT FOR ADMINISTRATION

In the event a Contract is executed with your Firm as a result of this Solicitation, in the space provided on the Pricing Schedule please indicate the person(s) we may contact for prompt Contract administration.

X. BID EVALUATION/CONTRACT AWARD

- A. All items listed in this Solicitation will be awarded on the basis of:

1. Firm fixed price
2. Discount from Manufacturer's Price List or Vendor's Retail Price Sheets

Where basis of award is "discount from Price List", the Price List Sheets shall be the currently published National Standard Manufacturer's Price Lists or the current Vendor's Retail Price Sheet. Each Bidder shall quote the percentage of discount from the Price List cited above and shall furnish a copy with their Bid submission. The percentage discount Bid by each Bidder must be a single percentage discount applicable to all UNIFORM items. The percentage discounts shall remain firm for the duration of the Contract.

- B. Where the basis of the award will be a percentage discount from the Manufacturer's Price List or Vendor's Retail Price Sheets, each Bidder shall attach to each page of the Pricing Schedule one (1) copy of one (1) price list or retail price sheet, clearly marking the item and column to which the discount is applied, for each item bid.
- C. The County reserves the right to award the Contract in the aggregate, by line item, by section, or by Manufacturer and to make a Primary and Secondary award, based on the best interest of the County.

XI. CATALOGS AND PRICE SHEETS

When an award is made and the basis of the award is a percentage discount, the Contractor shall furnish current catalogs and price lists with the Bid, which shall become a part of the Contract. The Contractor's name and address shall appear on all catalogs and price lists. Where a price list shows more than one column of prices, the Contractor shall clearly mark the column, which represents the gross prices charged the County, and those prices must agree with the Bidder's original Bid. If a fee or charge is to be made, it should be indicated on the Pricing Schedule.

XII. ADDITIONS/DELETIONS

The County reserves the right to add similar items/services or delete items/services in the subsequent Contract as requirements change during the period of the Contract. The

County of Stafford and the Contractor will mutually agree to prices for items/services to be added to the Contract. Contract Amendments will be issued for all additions or deletions.

XIII. CANCELLATION OF ORDERS

Purchases made under this Contract for readily available supplies specified herein. Time is of the essence in furnishing the items ordered. The County reserves the right to cancel the order and/or to refuse delivery if the items ordered are not furnished within the period of time specified in this Contract.

XIV. EMERGENCY PURCHASES

Should the Contractor be unable to furnish the required item within the period of time specified in the Contract, the County reserves the right to make emergency purchases from other sources.

XV. UNIFORM QUALITY

- A. The Contractor(s) shall guarantee that all times and/or substitution items as approved by the County will be available during the entire Contract period. Individual garments shall be identical in color and quality. Trimmings, lining, buttons, etc. shall be exact style, color and quality and the stitching placement, style and size of pockets, flaps and all other details shall be identical.
- B. All workmanship used in the manufacture, construction, or alteration of items covered by this Contract shall be the best-used in modern practice. The decision of the official representative of the department as to fit, quality and workmanship shall be final.

XVI. MISCELLANEOUS REQUIREMENTS

- A. The County shall not be responsible for any expenses incurred by a Bidder in preparing and submitting a Bid. All Bids shall provide a straightforward, concise delineation of capabilities to satisfy the requirements of this request. Emphasis should be on completeness and clarity of content.
- B. The contents of the Bid submitted by the successful Bidder and these specifications shall become part of any Contract awarded as a result of these specifications. The successful Vendor will be expected to sign a Standard Contract for Services with the County. Additional terms and provisions shall be included in the Contract.
- C. The County reserves the right to reject any and all Bids received by reason of this request, or to negotiate separately in any manner necessary to serve the best interests of the County.
- D. Contractor is prohibited from assigning, transferring, conveying, subletting, or otherwise disposing of the Contractor its rights, title, or interest therein or its power

to execute such agreement to any other person, company, or corporation without the previous consent and approval in writing by the County.

- E. Bids shall provide that the Contractor holds the County and representatives thereof harmless from all suits, actions, or claims of any kind brought on account of any injuries or damages sustained by any person or property in consequence of any neglect in safeguarding Contract work, or on account of any act or omission by the contractor or his employees, or from any claims or amounts arising or recovered under any law, bylaw, ordinance, regulation, or decree.

**PURCHASE AND DELIVERY OF UNIFORM STOCK FOR THE STAFFORD COUNTY
SHERIFF'S OFFICE**

BID #45122

RESPONSE SHEET

Company Name: _____

Address: _____

Telephone: _____ FAX: _____

Email: _____

Name & Title of Person Submitting Bid: _____

Signature: _____

REFERENCES

The Bidder is required to state, in detail, in the space provided below what work of a character similar to the included in the proposed Contract has been done, to give a minimum of five (5) references and such other detailed information as will enable the County to judge his responsibility, experience, skill, and financial standing. Bids from Contractor's inexperienced in this particular type of work will not be considered.

SMALL AND MINORITY BUSINESS ENTERPRISES

The Stafford County Procurement Code and relevant Federal and State Laws, Orders and Regulations, require Stafford County to ensure that its procurement practices are non-discriminatory and promote equality of opportunity for Small and Minority Business Enterprises.

Definitions:

1. **Small Business:**

For the purposes of this document a Small Business concern is one which, regardless of ownership or control:

- (a) does not exceed two-hundred and fifty (250) employees.; or
- (b) gross annual income does not exceed ten (10) million dollars; or
- (c) is independently owned and operated (not subsidiary of another firm).

2. **Minority Business:**

A business entity which is operated and controlled by a minority.

- (a) The terms "operated and controlled" shall mean that the managerial and official staff of this entity shall be comprised of minority persons, sufficient in ratio and gross earnings to demonstrate that the business transactions are, in fact, controlled by minority persons; and that the primary power, direct or indirect, to influence the management of this entity shall rest with minority persons or a corporation, partnership, or sole proprietorship in which minority persons collectively own, operate, control and share in earning of fifty one percent (51%) or more of such an enterprise.

- (b) A minority person shall mean Black, Hispanic; Asian or Pacific Islanders; American Indian or Alaskan Native; and women, regardless of races or ethnicity.

PLEASE CHECK THE FOLLOWING INFORMATION RELEVANT TO YOUR FIRM:

Minority Business Firm: Yes _____ No _____

Small Business Firm: Yes _____ No _____

The above information is requested for statistical purposes only. All firms tendering responses will receive equal consideration for award.

CONTACT FOR ADMINISTRATION:

NAME: _____

ADDRESS (OFFICE): _____

TELEPHONE (OFFICE): _____

STAFFORD COUNTY

STANDARD CONTRACT FOR SUPPLIES

This Contract is entered into this _____ day of _____, 20____, by and between the Board of Supervisors of Stafford County, Virginia, or its authorized agents, and the Contractor identified below for supplies identified herein, on the following terms and conditions. This contract is prepared in accordance with Chapter 20 of the Stafford County Code.

1. **Definitions.**

(a) As used in this Contract, the term "County" shall mean the Board of Supervisors of Stafford County, Virginia, or the using department identified below and authorized by the Purchasing Regulations or other law to enter contracts. For purposes of this Contract, the "County" shall mean _____.

(If this line is blank, the Contracting Party is the Board of Supervisors.)

(b) As used in this Contract, the term "Contractor" shall mean _____.

2. Where boxes are provided beside any provision of this Contract, only those provisions which are marked shall apply to this Contract. Such boxes shall be marked by the County as part of the bid process.

3. **Provisions of Supplies.**

(a) The vendor hereby agrees:

☐ to sell

☐ to lease

the following supplies to the County:

(b) The supplies shall strictly conform to the specifications set forth in

the Invitation for Bids for these supplies, or any amendments thereto, and any descriptions or samples provided therewith by the Contractor.

(c) The time, manner and place of delivery of such supplies shall be:

4. Time of Essence.

Time shall be of the essence to this Contract, except where it is herein specifically provided to the contrary.

5. County Obligations.

In return for the supplies identified above, the County shall pay the Contractor the following amounts (and in accordance with such formula for payments as may be set forth herein):

[] (a) In addition to any provision of Paragraph 5 hereof, the Contractor agrees to grant the County a two percent (2%) discount for all prices, provided that the County pays any invoice or other billing within ten (10) working days of receipt thereof.

6. Termination for Convenience of the County.

(a) The parties agree that the County may terminate this Contract, or any work or delivery required hereunder, from time to time either in whole or in part, whenever the County Administrator of Stafford County shall determine that such termination is in the best interest of the County.

(b) Termination, in whole or in part, shall be effected by delivery of a Notice of Termination signed by the County Administrator or his designee, mailed or delivered to the Contractor, and specifically setting forth the effective date of termination.

(c) Upon receipt of such Notice, the Contractor shall:

(i) cease any further deliveries or work due under this Contract, on

the date, and to the extent, which may be specified in the Notice;

(ii) place no further orders with any subcontractors except as may be necessary to perform that portion of this Contract not subject to the Notice;

(iii) terminate all subcontracts except those made with respect to contract performance not subject to the Notice;

(iv) settle all outstanding liabilities and claims which may arise out of such termination, with the ratification of the Purchasing Office of Stafford County; and

(v) use its best efforts to mitigate any damages which may be sustained by him as a consequence of termination under this clause.

(d) After complying with the provisions of subparagraph (c), above, the Contractor shall submit a termination claim, in no event later than six (6) months after the effective date of termination, unless one or more extensions of three (3) months each are granted by the Purchasing Officer.

(e) The Purchasing Officer, with the approval of the County's signatory to this Contract, shall pay from the using department's budget reasonable costs of termination, including a reasonable amount for profit on supplies or services delivered or completed. In no event shall this amount be greater than the original contract price, reduced by any payments made prior to Notice of Termination, and further reduced by the price of the supplies not delivered, or the services not provided. This Contract shall be amended accordingly, and the Contractor shall be paid the agreed amount.

(f) In the event that the parties cannot agree on the amount to be paid to the Contractor by reason of termination under this clause, the Purchasing Officer shall pay to the Contractor the amounts determined as follows, without duplicating any amounts which may have already been paid under the preceding paragraph of this clause:

(i) with respect to all Contract performance prior to the effective date of Notice of Termination, the total of

(A) cost of work performed or supplies delivered;

(B) the cost of settling and paying any reasonable claims as provided in paragraph (c) (iv), above;

(C) a sum as profit on (A) determined by the Purchasing Officer to be fair and reasonable.

(ii) the total sum to be paid under (i) above shall not exceed the contract price, as reduced by the amount of payments otherwise made, and as further reduced by the contract price or work or supplies not terminated.

(g) In the event that the Contractor is not satisfied with any payments which the Purchasing Officer shall determine to be due under this clause, the Contractor may appeal any claim to the Board of Supervisors in accordance with Paragraph 21 of this contract concerning Disputes.

(h) When termination for the convenience of the County is a provision of this Contract, the Contractor shall include similar provisions in any subcontract, and shall specifically include a requirement that subcontractors make all reasonable efforts to mitigate damages which may be suffered. Failure to include such provisions shall bar the Contractor from any recovery from the County whatsoever for loss or damage sustained by a subcontractor as a consequence of termination for convenience.

7. Termination for Default.

Either party may terminate this Contract, without further obligation, for the default of the other party or its agents or employees with respect to any agreement or provisions contained herein.

8. Examination of Records.

(a) The Contractor agrees that the County, or any duly authorized representative, shall, until the expiration of three (3) years after final payment hereunder, have access to and the right to examine and copy pertinent books, documents, papers and records of the Contractor involving transactions related to this Contract.

(b) The Contractor further agrees to include in any subcontract for more than \$10,000 entered into as a result of this Contract, a provision to the effect that the subcontractor agreed that the County or any duly authorized representative shall, until the expiration of three (3) years after final payment under the subcontract, have access to and the right to examine and copy pertinent books, documents, papers and records of such contractor involved in transaction related to such subcontract, or this Contract. The term subcontract as used herein shall exclude subcontracts or purchase orders for public utility services at rates established for uniform applicability to the general public.

(c) The period of access provided in subparagraphs (a) and (b) above for records, books, documents and papers which may relate to any arbitration, litigation, or the settlement of claims arising out of the performance of this contract or any subcontract shall continue until any appeals, arbitration, litigation or claims shall have been finally disposed of.

9. Termination for Non-Appropriation of Funds.

(a) If funds are not appropriated for any succeeding fiscal year subsequent to the one in which this contract is entered into, for the purposes of this Contract, then the County may terminate this contract upon thirty (30) days prior written notice to the Contractor. Should termination be accomplished in accordance with this Section, the County shall be liable only for payments due through the date of termination.

(b) The County agrees that should it terminate in accordance with this Section, it shall not purchase, lease or rent supplies which are substantially equal to or perform functions similar to those for which this contract was entered into for the remainder of the fiscal year during which termination occurs. This provision shall survive any termination of the Contract.

[] 10. **Insurance.**

The Contractor shall maintain insurance, in an amount and a form set forth herein, to insure against loss or damage of supplies which are herein identified, until such time as the County accepts delivery of the supplies, or such other time as may be herein specified. The insurance required hereby shall be:

11. A contract for the purchase of supplies shall be governed by the Virginia Uniform Commercial Code, Titles 8.1-8.10 of the Code of Virginia (1950, as amended), and such supplies shall be deemed “goods,” as defined therein.

12. **Assignability of Contract.**

Neither this Contract, nor any part hereof, may be assigned by the Contractor to any other party without the express written permission of the County Administrator.

13. **Modifications or Changes to this Contract.**

(a) Change Orders. The Purchasing Officer, with the concurrence of the County’s signatory to this Contract, shall without notice to any sureties, have the authority to order changes in this Contract which affect the cost or time of performance. Such changes shall be ordered in writing specifically designated to be a change order. Such orders shall be limited to reasonable changes in the quality of goods

to be supplied or the time of delivery; provided that no Contractor shall be excused from performance under the changed contract by failure to agree to such changes, and it is the express purpose of this provision to permit unilateral changes in the contract subject to the conditions and limitations herein.

(b) If any change under this clause causes an increase or decrease in the Contractor's cost of, or time required for, the performance of any part of the Contract, the parties shall negotiate an equitable adjustment in accordance with subparagraph (d), which shall include all compensation to the Contractor, or the County, of any kind in connection with such change, including all costs and damages related to or incidental to such change. Failure to agree to any adjustment shall not excuse a Contractor from proceeding with the Contract as changed.

(c) The Contractor need not perform any work described in any change order unless it has received a certification from the County that there are funds budgeted and appropriated sufficient to cover the cost of such changes.

(d) The Contractor shall make a demand for payment for changed work within thirty (30) days of receipt of a change order, unless such time prior is extended by the Purchasing Officer in writing, or unless the Purchasing Officer requires submission of a cost proposal prior to the initiation of any changed work or supplies. Later notification shall not bar the honoring of such claim or demand unless the County is prejudiced by such delay.

(e) No claim for changes ordered hereunder shall be considered if made after final payment in accordance with the Contract.

14. Warranties.

Contractor warrants the (1) the supplies to be provided to County pursuant to this agreement are fit and sufficient for the purpose intended; (2) the supplies are merchantable, of good quality, and free from defects, whether patent or latent, in material or workmanship, and (3) the supplies sold to the County pursuant to this agreement conform to the standard required by Paragraph 3 (b) of this Contract.

The Contractor further warrants that the Contractor has title to the supplies provided, in that the supplies are free and clear of all liens, encumbrances, and security interests. All warranties made in this agreement, together with service warranties and guarantees, shall run to the County and its successors and assigns.

[] 15. **Additional Warranties.**

16. **Additional Bond Security.**

If any surety upon any bond furnished in connection with this Contract becomes unacceptable to the County, the Contractor shall promptly furnish such additional security as may be required from time to time to protect the interest of the County and a person supplying labor and materials in the prosecution of the work contemplated by this Contract.

17. **Inspection.**

(a) All supplies (which term throughout this clause includes without limitation raw materials, components, intermediate assemblies, and end products) shall be subject to inspection and test by the County, to the extent practicable at all times and places including the place of manufacture, and in any event prior to acceptance.

(b) In case any supplies or lots of supplies are defective in material or workmanship or otherwise not in conformity with the requirements of this Contract, the

County shall have the right either to reject them (with or without instructions as to their disposition) or to require their correction. Supplies or lots of supplies which have been rejected or required to be corrected shall be removed or, if permitted or required by the Purchasing Officer, corrected in place by and at the expense of the Contractor promptly after notice, and shall not thereafter be tendered for acceptance unless the former rejection or requirement of correction is disclosed. If the Contractor fails promptly to remove such supplies or lots of supplies which are required to be removed or promptly to replace or correct such supplies or lots of supplies, the County either (i) may by contract or otherwise replace or correct such supplies and charge to the Contractor the cost occasioned the County thereby; or (ii) may terminate this Contractor for default as provided in the clause of this Contract entitle "Termination for Default." Unless the Contractor corrects or replaces such supplies within the delivery schedule, the Purchasing Officer may require the delivery of such supplies at a reduction in price which is equitable under the circumstances.

Acceptance or rejection of the supplies shall be made as promptly as practicable after delivery, except as otherwise provided in this Contract; but failure to inspect and accept or reject supplies shall neither relieve the Contractor from responsibility for such supplies as are not in accordance with the Contract requirements nor impose liability on the County.

(c) The inspection and test by the County of any supplies or lots thereof does not relieve the Contractor from any responsibility regarding defects or other failures to meet the Contract requirements which may be discovered prior to acceptance. Except as otherwise provided in this Contract, acceptance shall be conclusive except in regards to

latent defects, fraud, or such gross mistakes as amount to fraud.

18. Contract Administration--Delegation of Authority.

Contract administration of the Contract will be performed by _____(using department). The specific individual assigned to administer this Contract is _____. The contract administrator is not authorized to approve changes to this Contract unless such authority has been delegated to the contract administrator in writing by the Purchasing Officer and has been approved by the County signatory to this Contract. The County will not be held liable for any changes which have not been properly authorized and approved in accordance with this Contract.

19. Liability for Loss or Damage.

The Contractor shall be liable for any loss of, or damage to, County property caused by the negligence or willful misconduct of the Contractor, his agents, servants and employees and shall indemnify and save the County harmless against all actions, proceedings, claims, demands, costs, damages and expenses, including attorney's fee, by reason of any suit or action brought for an actual or alleged injury to or death of any person or damage to property other than County property resulting from the performance of the Contract. The Contractor shall submit to the Purchasing Officer within 24 hours following the occurrence of such damage, loss or injury, a full written report.

20. Nondiscrimination.

During the performance of this Contract, the Contractor agrees as follows:

(a) The Contractor will not discriminate against any employee or applicant for employment because of race, religion, sex or national origin, except where

religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

(b) Contractor shall state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that Contractor is an equal opportunity employer.

(c) Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient compliance with this provision.

Contractor shall include the provisions of the foregoing subparagraphs (a), (b), and (c) in every subcontract or purchase order of over \$10,000 so that the provisions will be binding upon each subcontractor or vendor.

21. Disputes.

Disputes with respect to this Contract shall be decided in the first instance by the Purchasing Officer, who shall provide his decision in writing and mail or otherwise furnish a copy thereof to the Contractor. This decision shall be final and binding unless, within thirty (30) days from the date of such decision, the Contractor mails or otherwise furnishes the Purchasing Officer a written appeal addressed to the County Administrator. The decision by the County Administrator shall be final and binding unless, within ten (10) days from the date of receipt of the decision of the County Administrator appeal is made to the Board of Supervisors in accordance with Section 15.1-550, et seq., of the Code of Virginia (1950, as amended). The decision of the Board of Supervisors shall be final and binding unless set aside by a court of competent jurisdiction as fraudulent, capricious, arbitrary, or so grossly erroneous as to imply bad

faith, or not to be supported by any evidence. Pending a final determination of a properly appealed decision of the Purchasing Officer, the Contractor shall proceed diligently with the performance of the Contract in accordance with that decision.

[] 22. **Additional Provisions.**

23. **Integration Clause.**

This Contract shall constitute the whole agreement between the parties. There are not promises, terms, condition, or obligations other than those contained herein, and this Contract shall supersede all previous communications, representations, or agreements, written or verbal, between the parties hereto.

24. **Legal Status**

All individuals performing work pursuant to this contract must be U.S. Citizens or possess documents that allow them to be employed and work in the United States.

25. **Faith-Based Clause.**

This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia Section 2.2-4343.1 or against a bidder or offeror because

of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

County Representative

Title

Contractor or Duly Authorized
Representative

Title

Revised 8/27/07

STAFFORD COUNTY SHERIFF'S OFFICE
UNIFORM/EQUIPMENT QUOTATION SHEET
BID #45122

ITEM	DESCRIPTION	ESTIMATED QUANTITY	MANUFACTURER/STYLE#	UNIT PRICE	DELIVERY TIME	COMMENTS
	UNIFORMS					
1	Trouser, Uniform , Black, w/ 1" black stripes sewn on both legs behind front pocket, hemmed, standard and short rise, men and women styles	200	Blauer #8650 (men) Blauer 8650W (women)			
2	Trouser, Uniform , Dark Brown, w 1" tan stripes sewn on both legs behind front pocket, hemmed, standard and short rise, men and women styles	100	The Force #HS2147 (men) The Force #HS2179 (women)			
3	Trouser, Uniform , Forest Green, w/o stripes, hemmed, standard and short rise, eye and hook closure, men and women styles	100	Fechheimer #42285 (Men) Fechheimer #45285 (Women)			
4	Trouser, BDU , Black, 65% polyester, 35% cotton, ripstop, button fly, side cargo pockets w/boot blouses	50	Propper #F5201-38201 (BDU.COM)			
5	Trouser, BDU , Khaki, 65% polyester, 35% cotton, ripstop, zipper fly, side cargo pockets w/boot blouses	50	Propper #F5220-38250 (BDU.COM)			
6	Trouser, BDU , Camo, w/boot blouse	50	Propper #F5201-55-320			
7	Pants, Bike , Black	10	Mocean #PN205			
8	Trousers, Shorts, BDU , Khaki	10	Tru-Spec #4268			
9	Pants, Shorts, Bike , Black	10	Mocean #1090B			
10	Shirts, Uniform , Silver Tan, 100% polyester, military creases, pleated breast pockets, badge tabs, button down front w/zipper, black or tan shoulder epaulettes no banjo elbows(all chevrons, hashmarks, us flags and shoulder patches to be sewn on) men and women styles		Flying Cross			
10A	Long Sleeve, Men	100	Flying Cross #35W7804			
10B	Long Sleeve, Women	100	Flying Cross #126R7804			
10C	Short Sleeve, Men (no hash marks)	100	Flying Cross #85R7804Z			
10D	Short Sleeve, Women (no hash marks)	100	Propper #F545238001 (BDU.COM)			
11	Shirts, BDU , Black, (all flags, shoulder patches and embroidered names/deputy star, and chevrons to be added to shirts)	50	Propper #9600			
12	Shirts, BDU , Camo, shoulder epaulets, button sleeves (Special Operations shoulder patches and embroidered deputy star in black/silver to be added to shirt)	50	Propper #F5452			
13	Shirts,Polo , Men, Black, Long/Short sleeve, (Sheriff's Logo to be embroidered on right breast of shirt)	50	Gildan #G3800 Gildan #G3400			
14	Shirts, Polo , Men, Black Long/Short Sleeve, (Special Problems Unit) Sheriff silkscreened on center of back, blue/silver deputy badge embroidered on right breast of shirt	50	Gildan #G3800 Gildan #G3400G			
15	Shirts, Polo , Men, Royal Blue,Long/Short sleeve, (Citizen's Police Academy) to be embroidered under department logo on right breast of shirt	50	Gildan #G3800 Gildan #G3400G			

STAFFORD COUNTY SHERIFF'S OFFICE
UNIFORM/EQUIPMENT QUOTATION SHEET
BID #45122

ITEM	DESCRIPTION	ESTIMATED QUANTITY	MANUFACTOR/STYLE#	UNIT PRICE	DELIVERY TIME	COMMENTS
16	Shirts, Polo , Men, Red, Long/Short Sleeves, (Firearms Instructor) to be embroidered under department logo on right breast of shirt	50	Gildan #G3800 Gildan #G3400G			
17	Shirts, Polo , Men, White, Short Sleeves, (Boat Patrol) blue/silver Deputy star badge embroidered on right breast of shirt (shoulder patches to be sewn on)	10	Mocean Mfg #0400B			
18	Shirts, Polo , Women, Black, Short Sleeves, (Administrative Services) to be embroidered under department logo on right breast of shirt	20	Devon Jones #D100W			
19	Shirts, Polo , Bike, Black/White, "Sheriff" heat pressed on rear of shirt, shoulder patches and embroidered badge on right front breast of shirt	20	Devon Jones #D100W			
20	Shirts, Tee , Gray, (ROAD DAUG), 100% cotton w/silk screen logo	100	Gildan #G800			
21	Sweater , Black, Cardigan, Women, black , (Administrative Services) to be embroidered under department logo on right breast of sweater	20	Jerzees #773MP			
22	Sweater , Black/Forest Green, shoulder epaulets, fabric badge tab and name tab holders, commonwealth buttons in gold or silver sewn on epaulet (shoulder patches to be sewn on)	50	A+ #5953 Blauer #210			
24	Jacket , Black and Brown colors, (all chevrons, US flags and shoulder patches to be sewn on)	50	Blauer #6120 Blauer #6125			
25	Jacket , Forest Green	20	Fechheimer #78145			
26	Jacket , Green (no shoulder patches or us flags) (add volunteer logo)	20	Game #9400			
27	Jacket, Motorcycle , black Leather, zip out full liner, inside pockets, firm padded waist, and gun pocket (shoulder patches to be sewn on)	2	Taylor Leather Pittsburg #4473Z			
28	Rain Jacket , Black w/Hi-Vis Yellow, reversible, One-ply Tech-lite urethane-coated 200 denier oxford nylon fabric, 2" Scotchlite reflective trim on hi-vis side around chest and cuffs, Sealed seams with thermal tape, Snap over fly front, Special facing prevent yellow "peek through".	50	Blauer #26990 (49" long) Blauer #26991 (32" long)			
29	Neckties , Black and Dark Brown, 100% polyester, clip-on					
29A	Length 14" - 22"	200	S. Broome			
	HEADGEAR					
30	Hats, Sheriff's Straw , black/green, 3" double brim one eyelet centered on each side, 1" ribbon around bottom dome, no eyelets	50	Stratton #S-42DB Stratton #S-42CG			

STAFFORD COUNTY SHERIFF'S OFFICE
UNIFORM/EQUIPMENT QUOTATION SHEET
BID #45122

ITEM	DESCRIPTION	ESTIMATED QUANTITY	MANUFACTURER/STYLE#	UNIT PRICE	DELIVERY TIME	COMMENTS
31	Hats, Sheriff's Felt , Black/green, 3" brim, one eyelet centered on each side, 1" ribbon around bottom dome, no eyelets	60	Stratton #F-42 Stratton #F42CG			
32	Straps, Hat , Black, Leather		Stratton (No Manufacturer #)			
32A	1-Piece	40				
32B	3-Piece	40				
33	Straps, Hat , Black, Hi-Gloss		Stratton (No Manufacturer #)			
33A	1-Piece	40				
33B	3-piece	40				
34	Hat, Protectors , Sheriff Style, smoke color		Stratton #RC-SH			
34A	Small	48				
34B	Medium	48				
34C	Large	48				
34D	Xlarge	48				
35	Hat, Cords , w/acorn, silver/gold	20	Stratton			
	FOOTWEAR					
36	Shoes , Hi-gloss, black, w/dura-shock comfort insoles Men and Women sizes	100	Bates #942 Bates #742			
37	Boots, Unisex , black, waterproof, full-grain leather and black denier nylon, rigitrac outsole, terra suspension footbed	50	Rocky #2165			
38	Boots, Men/Women , black, 8", full-grain leather, water-resistant, 400 grams thinsulate	20	Rocky #800-1			
39	Boots, Motorcycle , Custom, black leather, calf high, w/adjustable calf straps	2	Dehner			
	LEATHER /NYLON GOODS					
40	Belt, Duty , 4 row stitching w/silver/gold buckle, black leather finish	20	Gould & Goodrich			
41	Belt, Duty , 4 row stitching w/silver/gold buckle, Hi-Glo finish	20	Gould & Goodrich			
42	Belt, Duty , Nylon web, Black triple retention buckle	20	Heroes Pride #1210			
	Belt, Uniform , 1 3/4" garrison belt w/silver/gold buckle, black leather finish	20	Gould & Goodrich			
43	Belt, Uniform , 1 3/4" garrison belt w/silver/gold buckle, black Hi-Glo finish	20	Gould & Goodrich			
44	Belt, Uniform , 1 3/4" garrison belt w/velcro closure, black leather finish	20	Gould & Goodrich			
45	Belt, Uniform , 1 3/4" garrison belt w/velcro closure, black Hi-Glo finish	20	Gould & Goodrich			
46	Belt, Uniform , 1 1/2" inner belt, black nylon web, w/velcro	20	Heroes Pride #1205			
47	Holster , Level III, for Sig P229, w/wo rails, .40 cal, black Hi-Glo finish (No substitutions) R & L Hand	10	Don Hume #H746-SH			

STAFFORD COUNTY SHERIFF'S OFFICE
UNIFORM/EQUIPMENT QUOTATION SHEET
BID #45122

ITEM	DESCRIPTION	ESTIMATED QUANTITY	MANUFACTURER/STYLE#	UNIT PRICE	DELIVERY TIME	COMMENTS
48	Holster , Level III, for Sig P229, w/wo rails, .40 cal, Black STX/Hi-Glo finish R & L hand	40	Safariland #6360-744-61/62 Safariland #6360-744-411/412			
49	Holster , Paddle, for Sig P229, .40 cal, black leather finish R & L hand	10	Blackhawk #41505BK			
50	Holster , Tactical Drop Leg, black nylon, Level III retention	5	Safariland #6304			
51	Case , Handcuff, Open style, black leather for perless hinged handcuffs #801, single	20	Gould & Goodrich			
52	Case , Handcuff, Open style, black Hi-Glo for perless hinged handcuffs #801, single	20	Gould & Goodrich			
53	Case , Handcuff, Closed style, black Leather for peerless hinged handcuffs #801, single	20	Gould & Goodrich			
54	Case , Handcuff, Closed style, Hi-Glo for peerless hinged handcuffs #801, single	20	Gould & Goodrich			
55	Case , Handcuff, Closed style, black Nylon, single	20	Heroes Pride #1052			
56	Holder , OC, Open style, black leather for 4 oz M-4 pepper spray	20	Gould & Goodrich			
57	Holder , OC, Closed style, black Hi-Glo for 4 oz M-4 pepper spray, w/silver snaps	20	Gould & Goodrich			
58	Holder , OC, Open style, black nylon for 4 Oz M-4 pepper spray	20	Heroes Pride #1060			
59	Case , Magazine, Double holder, black leather w/silver snaps for sig P229 magazines	20	Gould & Goodrich			
60	Case , Magazine, Double holder, black Hi-Glo w/Silver/gold snaps for Sig P229 magazines	20	Gould & Goodrich			
61	Case , Magazine, Double holder, black nylon for P229 magazines	20	Heroes Pride #1034			
62	Holder , ASP, 21" baton, Open, black Leather finish	20	Gould & Goodrich			
63	Holder , ASP, 21" baton, Open, black Hi-Glo finish	20	Gould & Goodrich			
64	Holder , ASP, 21" baton, Closed, black leather finish	20	Gould & Goodrich			
65	Holder , ASP, 21" baton, Closed, black Hi-Glo finish	20	Gould & Goodrich			
66	Holder , ASP, 21" baton, Open, nylon	20	Heroes Pride #1078			
67	Holder , Glove, single, black leather	20	Gould & Goodrich			
68	Holder , Glove, single, black Hi-Glo	20	Gould & Goodrich			
69	Holder , Glove, single, nylon	20	Heroes Pride #1092			
70	Keepers , belt, double snap, black leather w/silver snaps	120	Gould & Goodrich			
71	Keepers , belt, double snap, black Hi-Glo w/silver snaps	120	Gould & Goodrich			
72	Keepers , belt, double snap, nylon	120	Heroes Pride #1097			
73	Keepers , Dee Ring, black Hi-Glo w/silver snaps	10	Gould & Goodrich			
74	Holder , Flashlight, D-cell, black leather	40	Gould & Goodrich			
75	Holder , Flashlight, Surefire, black Hi-Glo (brand of flashlight will be provided)	40	Gould & Goodrich			
76	Holder , Key strap, w/flap, black leather finish	40	Gould & Goodrich			

STAFFORD COUNTY SHERIFF'S OFFICE
UNIFORM/EQUIPMENT QUOTATION SHEET
BID #45122

ITEM	DESCRIPTION	ESTIMATED QUANTITY	MANUFACTOR/STYLE#	UNIT PRICE	DELIVERY TIME	COMMENTS
77	Holder , Key strap, w/flap, black Hi-Glo finish	40	Gould & Goodrich			
78	Strap , shoulder, black Hi-Glo w/pivoting Dee rings connectors	10	Gould & Goodrich			
	INSIGNIA					
79	Collar Insignia's , 2-prawn pin, silver/gold,military style only		Premier Emblem			
79A	Colonel - Small, gold	4	Premier Emblem #P1306			
79B	Colonel - Large, gold	4	Premier Emblem #P906			
79C	Major - Small, gold	4	Premier Emblem #P1304			
79D	Major - Large, gold	10	Premier Emblem #P904			
79E	Captain - Small, gold	10	Premier Emblem #P1302			
79F	Captain - Large, gold	10	Premier Emblem #P902			
79G	1st Lieutenant - Small, gold	10	Premier Emblem #P1301			
79H	1st Lieutenant - Large, gold	10	Premier Emblem #P801			
79I	2nd Lieutenant - Small, silver	10	Premier Emblem #P1300			
79J	2nd Lieutenant - Large, silver	10	Premier Emblem #800			
79K	First Sergeant - silver (one size)	10	Premier Emblem #P611			
79L	Sergeant - silver (one size)	10	Premier Emblem #P604			
79M	Telecommunicator I, sample will be provided	10	Premier Emblem #P601			
79N	Senior Communicator, sample will be provided	10	Premier Emblem #P615			
79O	Master Communicator, sample will be provided	10	Premier Emblem #P603			
80	Epaulettes , Black, w/gold/silver insignia's		ELC Accessories			
80A	Colonel	6	Y/8634			
80B	Major	6	Y/8514			
80C	Captain	6	Y/8320			
80D	1st Lieutenant, sample will be provided	6	Y/8754			
80E	2nd Lieutenant, sample will be provided	6	Y/8754			
81	SPECIAL INSIGNIA'S					
82	Name Tags , Gold/Silver, pin back w/black/blue lettering	60	Blackinton #J5			
83	Name Tag Attachments , Gold/Silver, w/black/blue lettering	60	Blackinton #J7			
83A	Field Training Officer	20	Blackinton #J7			
83B	Honor Guard	20	Blackinton #J7			
83C	Marine Patrol	20	Blackinton #J7			
83D	Bike patrol	20	Blackinton #J7			
83E	Search & Rescue	20	Blackinton #J7			
83F	Motor Patrol	20	Blackinton #J7			
83G	Dive Team	20	Blackinton #J7			
83H	Motor Patrol	20	Blackinton #A7097			
84	Sheriff's Office Pins , (S.O.), silver 1/2" letters	20	Blackinton #A4287			
85	K-9, Pins , Black/silver, 1/2" letters	20	Blackinton #A7345			
86	SWAT, Operator's Pin -antique silver	20	Center Mass #PN2			

STAFFORD COUNTY SHERIFF'S OFFICE
UNIFORM/EQUIPMENT QUOTATION SHEET
BID #45122

ITEM	DESCRIPTION	ESTIMATED QUANTITY	MANUFACTURER/STYLE#	UNIT PRICE	DELIVERY TIME	COMMENTS
87	SwAT, Senior Operator's Pin -antique silver	20	Center Mass #PN3			
88	SWAT, Master Operator's Pin -antique silver/Gold	20	Center Mass #PN4			
89	Commendation Bar , Blue enamel background w/silver star and silver border					
89A	1-Star	20	Blackinton #A346			
89B	2-Star	20	Blackinton #A346B			
89C	3-Star	20	Blackinton #A346C			
89D	4-Star	20	Blackinton #A346D			
89E	5-Star	20	Blackinton #A346E			
90	Commendation Bar , Green ribbon w/white stripes-Academy Ribbon (Navy & Marine Corps Commendation Medal Ribbon)		Uniforms-4u.com			
91	Commendation Bar , Black enamel background w/silver star and silver border					
91A	1-Star	20	Blackinton #A346			
91B	2-Star	20	Blackinton #A346B			
91C	3-Star	20	Blackinton #A346C			
91D	4-Star	20	Blackinton #A346D			
91E	5-Star	20	Blackinton #A346E			
92	Commendation Bar , Red/White/Blue enamel background w/silver star in center and silver border	20	Blackinton #A7142			
93	Silver Star Medal , Silver medal w/commonwealth of VA seal,lettering-silver star on bottom banner, red/white/blue drape ribbon	10	Blackinton #A1595			
94	Medal of Valor, sample will be provide	10	Blackinton #A8365			
	T. Humphrey Medal, sample will be provided	10	Blackinton #A4597			
95	BADGES AND PATCHES					
96	Badge, 5-point star , Hi-Glo/Rho-Glo, silver or Gold, w/blue lettering		Blackinton #B953			
96A	Badge, 5-point star, gold, w/blue lettering-Sheriff	2				
96B	Badge, 5-point star, gold,w/blue lettering-Major	2				
96C	Badge, 5-point star,gold, w/blue lettering-Captain	10				
96D	Badge, 5-point star,gold,w/blue lettering-Lieutenant	10				
96E	Badge, 5-point star,silver,w/blue lettering-First Sergeant	20				
96F	Badge, 5-point star,silver,w/blue lettering-Sergeant	20				
96G	Badge, 5-point star,silver,w/blue lettering-Deputy	20				
96H	Badge, 5-point star,silver & gold,w/blue lettering-Honor Guard	6				
97	Badge, oval shield , Hi-Glo/Rho-Glo,silver or gold, w/silver lettering on blue panels	10	Blackinton #A4684RS + #B960			
98	Badge, eagle shield , Hi-Glo/Rho-Glo,silver, w/blue lettering	6	Blackinton #B296			

STAFFORD COUNTY SHERIFF'S OFFICE
UNIFORM/EQUIPMENT QUOTATION SHEET
BID #45122

ITEM	DESCRIPTION	ESTIMATED QUANTITY	MANUFACTURER/STYLE#	UNIT PRICE	DELIVERY TIME	COMMENTS
99	Badge, eagle shield , Hi-Glo/Rho-Glo, silver, w/blue panels and lettering, bowed to fit motor helmet	4	Blackinton #B1107DE			
100	Aiguillette , shoulder, braided, silver or gold, w/metal tip	6	Parade Store.com			