



Gl4/ 174/2007-08

Vishwavidyanilaya Karya Soudha
Crawford Hall, Mysore-570 005,
Dated:19 -06-2009.

TENDER CUM QUOTATION NOTIFICATION

1. Sealed tender/quotations to undertake completely a single integrated University e-Governance System encompassing all activities of the University under “**Turn Key Basis: design, Develop/Customise, Demonstrate, Implement, Training and Hand Over Policy**” are invited in prescribed form in duplicate from the competent agencies, who have proven capabilities, expertise and experience of having designed, developed, implemented and maintained and operated total e-governance system in huge organizations, educational institutions, industries and such other sectors.
2. The University of Mysore intends to achieve perfectly and seamlessly integrated e-governance from a single educational e-governance system of the University activities at its Administrative Centre – Crawford Hall, Mysore, PG Campuses at Manasagangotri, Mysore, PG Centers at Mandya and Hemagangotri, Hassan and Constituent Colleges at Mysore. The University expects that the e-governance system should be a Ready Deployable Integrated Secure Application so as to minimize the time frame of the overall project.
3. It is expected that every individual faculty, staff, official, student, research scholar, etc., is actively and always linked to the e-governance system through highly secured channel.
4. The overall scope of the proposed project of integrated e-governance system is to provide a University Educational System covering all activities, viz., academic, administrative examination, financial and all such of those activities related to / undertaken by the University. The services / benefits of e-governance should reach all its users – primarily to faculty, staff, students and the public.
5. The agency interested in undertaking this project shall conduct a detailed analysis of requirements’ specifications at the customer’s end to ascertain the existing policies, programs and practices of the University of Mysore. This study has to be conducted across all the concerned departments, faculties and administrative / supporting units / campus of the University.
6. It is expected that the agency should get a clear picture of the flowing through a detailed study carried out.
 - a) Organizational hierarchy of the system
 - b) Geographic divisions of the departments/institutions covering various agencies
 - c) Job responsibilities and descriptions
 - d) Functions of departments and faculties
 - e) Process work flow pertaining to each section

7. During the study, the agency shall also ascertain the existing systems infrastructure available with the University of Mysore i.e., hardware, software applications and also the services, support and training provided to all those involved in carrying out their jobs and as well to users of these services, if any.
8. Based on the above study the agency should draw a “To be’ document and identity/ascertain the systems requirements for the smooth and efficient deployment of the University e-Governance System.
9. In working out the requirements it is necessary that the existing resources i.e., software and support faculties have to be utilized fully, with up gradation/modification if necessary, and should not be left to go waste.
10. After completion of the requirements’ analysis study, the agency shall submit a detailed implementation plan comprising of all the phases/stages of implementation and outlining the scope, infrastructure requirements, timeliness, etc., and work out the project roll out in consultation with the University authorities/officers.
11. The project should be implemented in a phased manner as per the time frame worked out by both the parties, i.e., the agency and the University of Mysore.
12. The agency should provide a suitable ‘smart card/digital card’ which should drive all University activities in e-governance system to each user with a defined lifetime longevity with an identity and accord him/her with due rights for participation in the e-governance programme.

The agency interested in the project has an option to:

- a. invest for studying, designing and implementing and maintaining the project at its own cost and charging each individual user for a specific period, after which the entire system so established becomes self maintainable by the University (Total number of users would range between 10,000-12,000)
 - b. to quote for studying, document preparation, designing e-governance, its implementation and service.
 - c. To initiate new services that would benefit students and the public.
13. Tender if accepted the agency has to enter into agreement which would cover detailed work plan, responsibilities of the University and, the responsibilities of the participating party and other terms and conditions, in addition to above details.
 14. Interested parties may submit their tender/quotation in the proforma given in the enclosure in a sealed envelope super scribing **“Officer for Turn Key basis: Design, Develop/customize, Demonstrate, implement, Training and Hand Over Policy ‘Service Mode’ a total; Integrated e-Governance System for the University of Mysore”** to Sri.Ajai Misra, IFS, Registrar, Crawford Hall, University of Mysore, Mysore-570 005 on or before **15-07-2009**. The tender should accompany an amount of Rs. 25,000/- towards EMD, drawn in favour of the Finance Officer, University of Mysore, Crawford Hall, Mysore 570 005.

15. General Conditions

- a) Bid shall be sealed in cover and duly supercribing the name of the work as detailed above and shall be addressed to the undersigned with name and full postal address of the bidder.
- b) The bidder should have enough proof for having possessed proven capability, expertise and experience in designing, developing and implementing similar e-governance systems in either high educational system or government / industrial sectors.
- c) Any conditional tenders are liable for rejection without assigning any reason.
- d) The tenderer should produce attested copy of the original registration certificate, latest IT clearance certificate and their relevant certificates along with tender/quotation document for the above work.
- e) The University reserves the absolute rights to accept/reject any tender without assigning any reason at any stage of processing.
- f) If considered necessary, the University may call the eligible firms for making presentation at short notice.

Any other information and terms and conditions can be obtained from the Registrar, University of Mysore, Mysore during the office hours or may be found in the University website www.uni-mysore.ac.in

The filled tender/quotation for the above work shall be submitted as per the format enclosed and shall be sent in sealed envelope superscribing **“ Offer for DESIGN, DEVELOP / CUSTOMISE, DEMONSTRATE IMPLEMENT AND HAND OVER POLICY A COMPLETELY INTEGRATED E-GOVERNANCE SYSTEM FOR UNIVERSITY OF MYSORE, MYSORE”** to the Registrar, University of Mysore, Mysore on or before 15.07.2009, 5.30 PM.

REGISTRAR

FORMAT OF OFFER FOR STUDY, DESIGN, DEVELOP AND IMPLEMENT
TOTAL E-GOVERNANCE SYSTEM FOR THE UNIVERSITY OF MYSORE

1. Name and Address of the agency with contact
Telephone Numbers and e-mail I.D.
2. (i) Total charges for studying, designing, developing and implementing total educational e-governance system except charges towards smart cards/digital cards
 - (i) Rupees (in figures)
 - (ii) Rupees (in words)
3. Charges for each digital/smart card
 - (i) Rupees (in figures)
 - (ii) Rupees (in words)
4. Annual Maintenance charges per year (if any)
5. If opted for total investment for establishment of total educational e – governance in the University
 - (a) Service charge per user per year
 - (b) Minimum number of years of years of agreement Years
6. Terms and Conditions;
7. Mode of Payment

Signature with date and seal of the agency