

UK-Swindon: project management consultancy services

2009/S 58-083073

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

RCUK Shared Services Centre Ltd, North Star House, North Star Ave, UK-Swindon SN2 1FF . E-mail: jan.tilling@ssc.rcuk.ac.uk (please quote contract reference No: r12-M1-21).

Internet address(es):

General address of the contracting authority: www.ssc.rcuk.ac.uk.

Further information can be obtained at: As in above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s).

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s).

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Body governed by public law.

General public services.

The contracting authority is purchasing on behalf of other contracting authorities: yes.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Provision of Transition Consultancy Services.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 7.

NUTS code: UKK14.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

II.1.5) Short description of the contract or purchase(s):

The RCUK SSC Ltd is undertaking a major transformational change project that aims to provide a world-class service to the 7 UK Research Councils and its future clients. The transition of the service to live operation is seen as the keystone to success in this aim.

The RCUK SSC Ltd is seeking a potential partner to provide a resource to supplement the existing SSC transition team under the direction of the Transition Director to provide a creative and innovative approach to transition to achieve the required go-live status for all activities by 1.3.2010.

The transition should build upon the successes to date and should not de-stabilise the existing solution.

II.1.6) Common procurement vocabulary (CPV):

72224000, 72222000, 72222300.

II.1.7) Contract covered by the Government Procurement Agreement (GPA):

Yes.

II.1.8) Division into lots:

No.

II.1.9) Variants will be accepted:

No.

II.2) QUANTITY OR SCOPE OF THE CONTRACT

II.2.1) Total quantity or scope:

II.2.2) Options:

No.

II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:

Duration in months: 12 (from the award of the contract).

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Deposits and guarantees required:

To be notified in the invitation to tender.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:

Tenders are to be priced in GBP sterling.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

Joint and several liabilities.

III.1.4) Other particular conditions to which the performance of the contract is subject:

No.

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:

Information and formalities necessary for evaluating if requirements are met: Please request PQQ issue by emailing:

jan.tilling@ssc.rcuk.ac.uk

Please submit 2 hardcopies of the PQQ not forgetting reference site contact details and relevant case studies.

Return hardcopy PQQ's FAO Jan Tilling at the address in Section 1.1 in conjunction with 1 copy to be submitted electronically to jan.tilling@ssc.rcuk.ac.uk

To be received no later than noon on 31.3.2009.

III.2.2) Economic and financial capacity:

Information and formalities necessary for evaluating if requirements are met: Set of published accounts and a statement of turnover, profit and loss accounts for the last 3 years.

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met: i) Transition Methodolgy;

ii) Experience of the technology that underpins the service delivery;

iii) Capability;

iv) Mobilisation and ability to meet timescales;

v) Relevant experience in transition services;

vi) Evidence of performance based strategy.

III.2.4) **Reserved contracts:**

No.

III.3) **CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

III.3.1) **Execution of the service is reserved to a particular profession:**

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

No.

SECTION IV: PROCEDURE

IV.1) **TYPE OF PROCEDURE**

IV.1.1) **Type of procedure:**

Accelerated restricted.

Justification for the choice of accelerated procedure: The European Commission has recognised that the greater use of the accelerated procedure under the public sector procurement legislation is required to help stimulate the economy (press release 19.12.2009).

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate:**

Envisaged minimum number: 5.

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue:**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no.

IV.2) **AWARD CRITERIA**

IV.2.1) **Award criteria:**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **ADMINISTRATIVE INFORMATION**

IV.3.1) **File reference number attributed by the contracting authority:**

R12-M1-21.

IV.3.2) **Previous publication(s) concerning the same contract:**

No.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

Payable documents: no.

IV.3.4) **Time-limit for receipt of tenders or requests to participate:**

31.3.2009 - 12:00.

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates:**

3.4.2009.

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

IV.3.8) **Conditions for opening tenders:**

Date: 17.4.2009 - 12:00.

Place: North Star House, Swindon.

Persons authorised to be present at the opening of tenders: no.

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) THIS IS A RECURRENT PROCUREMENT:

No.

VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:

No.

VI.3) ADDITIONAL INFORMATION:

VI.4) PROCEDURES FOR APPEAL

VI.4.1) Body responsible for appeal procedures:

VI.4.2) Lodging of appeals:

Precise information on deadline(s) for lodging appeals: This authority will incorporate a minimum 10 calendar days standstill period at the point of information on the award of contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the Contracting Authority before the Contract is entered into. Applicants have two working days from notification of the award decision to request additional debriefing and that information has to be provided within a minimum of 3 working days before expiry of the standstill period. Such additional information should be requested from the address in Section 1.1. If an appeal regarding the award of the Contract has not been successfully resolved the Public Regulations 2006 (SI 2005 No 5) provide for aggrieved parties who have been harmed or are at risk or harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be promptly generally 3 months). Where a contract has not been entered into the court may order the setting aside of the award decision or order the authority to amend any documents and may award damages. If the contract has been entered into the court may award damages.

VI.4.3) Service from which information about the lodging of appeals may be obtained:

VI.5) DATE OF DISPATCH OF THIS NOTICE:

23.3.2009.