

UK-Aberdeen: minicomputer transaction processing software package

2009/S 42-061604

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Castlehill Housing Association, 4 Carden Place, Attn: J Colin Moss, UK-Aberdeen AB10 1UT . Tel. +44 1224625822. E-mail: cmoss@arneil-johnston.co.uk. Fax n/a.

Internet address(es):

General address of the contracting authority: www.castlehillha.co.uk.

Address of the buyer profile: http://publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA12562.

Further information can be obtained at: Castlehill Housing Association, 4 Carden Place, Contact: Arneil Johnston, Attn: J Colin Moss, UK-Aberdeen AB10 1UT . Tel. +44 7770816249. E-mail: cmoss@arneil-johnston.co.uk. Fax n/a.

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: Castlehill Housing Association, 4 Carden Place, Contact: Arneil Johnston, Attn: J Colin Moss, UK-Aberdeen AB10 1UT . Tel. +44 7770816249. E-mail: cmoss@arneil-johnston.co.uk. Fax n/a.

Tenders or requests to participate must be sent to: Castlehill Housing Association, 4 Carden Place, Contact: Arneil Johnston, Attn: J Colin Moss, UK-Aberdeen AB10 1UT . Tel. +44 7770816249. E-mail: cmoss@arneil-johnston.co.uk. Fax n/a.

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Body governed by public law.

Housing and community amenities.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Procurement of an integrated housing management/financial management system.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 7.

Main place of performance: Aberdeen, Scotland, UK.

NUTS code: UKM50.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

II.1.5) Short description of the contract or purchase(s):

We are procuring a new integrated Housing Management System to include all relevant Financial Modules.

All software and services (consultancy, project, management and training etc) are to be included; separate contracts will not be let or considered.

Only systems currently operating in Scotland and fully meeting established practice and all legislation, regulation and guidance in all areas will be considered.

II.1.6) **Common procurement vocabulary (CPV):**
48217200.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**
Yes.

II.1.8) **Division into lots:**
No.

II.1.9) **Variants will be accepted:**
Yes.

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope:**
The total cost is to include all software and services, and to be a fixed-price contract.
Estimated value excluding VAT:
Range: between 120 000 and 220 000 GBP.

II.2.2) **Options:**
No.

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required:**

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

A deposit will be paid for the software, the balance of software costs as each module is made live.

Services will be paid for as used.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

III.1.4) **Other particular conditions to which the performance of the contract is subject:**
No.

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent;

(2) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession;

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession;

(4) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

III.2.2) Economic and financial capacity:

Information and formalities necessary for evaluating if requirements are met: (1) All candidates will be required to provide a reference from their bank;

(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance;

(3) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met: (1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years;

(2) A statement of the candidate's technical facilities; measures for ensuring quality; and their study and research facilities;

(3) An indication of the proportion of the contract which the services provider intends possibly to subcontract;

(4) A list of works carried out over the past 5 years, detailing the value of the consideration received; when and where the work or works were carried out; and whether they were carried out according to the rules of the trade or profession and properly completed.

III.2.4) Reserved contracts:

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) Execution of the service is reserved to a particular profession:

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure:

Restricted.

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:

Envisaged number of operators 5

Objective criteria for choosing the limited number of candidates: Meeting mandatory requirements in terms of capability.

Ability to prove capability to meet requirements of a Scottish Housing Association in terms of legislation, guidance and regulation.

Quality.

Track record.

Cost.

IV.1.3) Reduction of the number of operators during the negotiation or dialogue:

IV.2) AWARD CRITERIA

IV.2.1) Award criteria:

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) An electronic auction will be used:

No.

IV.3) ADMINISTRATIVE INFORMATION

- IV.3.1) File reference number attributed by the contracting authority:**
- IV.3.2) Previous publication(s) concerning the same contract:**
- IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document:**
Time limit for receipt of requests for documents or for accessing documents: 6.3.2009.
- IV.3.4) Time-limit for receipt of tenders or requests to participate:**
30.3.2009 - 12:00.
- IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates:**
3.4.2009.
- IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:**
English.
- IV.3.7) Minimum time frame during which the tenderer must maintain the tender:**
- IV.3.8) Conditions for opening tenders:**

SECTION VI: COMPLEMENTARY INFORMATION

- VI.1) THIS IS A RECURRENT PROCUREMENT:**
- VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:**
- VI.3) ADDITIONAL INFORMATION:**
(SC Ref:68522).
- VI.4) PROCEDURES FOR APPEAL**
- VI.4.1) Body responsible for appeal procedures:**
- VI.4.2) Lodging of appeals:**
- VI.4.3) Service from which information about the lodging of appeals may be obtained:**
- VI.5) DATE OF DISPATCH OF THIS NOTICE:**
27.2.2009.