

UK-Newcastle upon Tyne: internal audit services

2009/S 72-104944

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Newcastle College Group, Newcastle College Shared Services Room 110 Rye Hill House Rye Hill Campus Scotswood Road, Contact: Procurement Team, Attn: Amy Bailey, UK-Newcastle upon Tyne NE4 7SA . Tel. +44 1912004447. E-mail: amy.bailey@ncl-coll.ac.uk. Fax +44 1912004493.

Internet address(es):

General address of the contracting authority: www.ncl-coll.ac.uk.

Further information can be obtained at: As in above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s).

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s).

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Body governed by public law.

Education.

The contracting authority is purchasing on behalf of other contracting authorities: no.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

NC090402 - Internal Audit Services.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 09.

Main place of performance: Newcastle College, Rye Hill Campus, NE4 7SA.

NUTS code: UKC22.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

II.1.5) Short description of the contract or purchase(s):

Provision of internal audit services for the Newcastle College Group.

II.1.6) Common procurement vocabulary (CPV):

79212200.

II.1.7) Contract covered by the Government Procurement Agreement (GPA):

Yes.

II.1.8) Division into lots:

No.

II.1.9) **Variants will be accepted:**

No.

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope:**

Provision of all internal audit services for the Newcastle College Group.

II.2.2) **Options:**

Yes.

Description of these options: Yearly renewal available to extend contract to three years in total.

Provisional timetable for recourse to these options: in months: 12 (from the award of the contract)

Number of possible renewals: 2

in the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts: in months: 12 (from the award of the contract).

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**

Duration in months: 12 (from the award of the contract).

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required:**

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

Will be detailed in PQQ / Tender Documentation.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

Yes.

Will be included in Tender Documentation.

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met: Requested in PQQ / Tender Documentation.

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met: Requested in PQQ / Tender Documentation.

Minimum level(s) of standards possibly required: Detailed in PQQ / Tender Documentation.

III.2.3) **Technical capacity:**

Information and formalities necessary for evaluating if requirements are met: Requested in PQQ / Tender Documentation.

Minimum level(s) of standards possibly required: Detailed in PQQ / Tender Documentation.

III.2.4) **Reserved contracts:**

No.

III.3) **CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

III.3.1) **Execution of the service is reserved to a particular profession:**

No.

- III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**
No.

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure:

Restricted.

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:

Envisaged minimum number: 3. Maximum number: 5

Objective criteria for choosing the limited number of candidates: Will be detailed in the PQQ documentation.

IV.1.3) Reduction of the number of operators during the negotiation or dialogue:

IV.2) AWARD CRITERIA

IV.2.1) Award criteria:

The most economically advantageous tender in terms of the criteria stated below:

1. Experience of large Education & Public Sector. Weighting: 0,15.
2. Local Base. Weighting: 0,15.
3. Quality and substance of submitted audit plan. Weighting: 0,35.
4. Price. Weighting: 0,35.

IV.2.2) An electronic auction will be used:

No.

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) File reference number attributed by the contracting authority:

NC090402.

IV.3.2) Previous publication(s) concerning the same contract:

No.

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document:

Time limit for receipt of requests for documents or for accessing documents: 14.5.2009 - 12:00.

Payable documents: no.

IV.3.4) Time-limit for receipt of tenders or requests to participate:

14.5.2009 - 17:00.

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates:

20.5.2009.

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:

English.

IV.3.7) Minimum time frame during which the tenderer must maintain the tender:

IV.3.8) Conditions for opening tenders:

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) THIS IS A RECURRENT PROCUREMENT:

Yes.

Estimated timing for further notices to be published: 2012.

VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:

No.

VI.3) **ADDITIONAL INFORMATION:**

VI.4) **PROCEDURES FOR APPEAL**

VI.4.1) **Body responsible for appeal procedures:**

VI.4.2) **Lodging of appeals:**

VI.4.3) **Service from which information about the lodging of appeals may be obtained:**

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**

14.4.2009.