

UK-Manchester: architectural design services

2009/S 116-168137

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

The University of Manchester, Oxford Road, Contact: Denmark Road, Attn: Diane Whitfield, UK-Manchester M13 9PL . Tel. +44 1612754035. E-mail: diane.whitfield@manchester.ac.uk. Fax +44 1612758247.

Internet address(es):

General address of the contracting authority: www.campus.manchester.ac.uk/purchase/contracts.

Further information can be obtained at: The University of Manchester, Oxford Road, Contact:

Denmark Road, Attn: Paul Williams, UK-Manchester M13 9PL . Tel. +44 1612752714. E-mail: paul.j.williams@manchester.ac.uk. Fax +44 1612753880.

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s).

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s).

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Other.

Education.

The contracting authority is purchasing on behalf of other contracting authorities: no.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Professional Services Framework.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 12.

Main place of performance: Manchester.

NUTS code: UKD31.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

II.1.5) Short description of the contract or purchase(s):

The University wishes to appoint a limited number of service providers to cover each of the following disciplines:

Architectural Services;

Cost Consultancy Services;

Building Surveying Services;

CDM Coordinator Services.;

Mechanical and Electrical Engineering Services;

Structural & Civil Engineering Services;
Project Management Services;
Building Control;
Lift Consultancy Services.
For a contract period of 2 years plus a further two 1 year extensions.

II.1.6) **Common procurement vocabulary (CPV):**

71220000, 71312000, 71251000, 71540000, 71530000.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

Yes.

II.1.8) **Division into lots:**

Yes.

Tenders should be submitted for: one or more lots.

II.1.9) **Variants will be accepted:**

No.

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope:**

2 year Contract with possible further 2 one year extensions

A Framework Agreement for Professional Services is required for the University of Manchester which has over 200 buildings on and around the Oxford Road corridor which range in age, style, use and type.

The framework will include, Architectural Services, Cost Consultancy Services, Building Surveying Services, CDM Coordination Services, Mechanical & Electrical Services, Project Management Services, Building Control Services and Lift Consultancy Services.

Each consultancy will work alongside the University of Manchester's in house professional team. The consultancy requirements will cover a wide range of project values (2k - 10 million).

The University reserves the right to advertise the professional services requirements for construction projects of 3.5million and above, excluding fees and VAT, separately.

It is envisaged that individual contract procurements will be appointed under the respective professional bodies 'Form of Agreement', eg RICS, RIBA, ACE.

The Architectural and Mechanical and Electrical Engineering service providers will be required to fill the roles of design team leader and contract administrator, as appropriate for each particular project.

The envisaged number of consultants to be invited to tender will be 5 to 8 per discipline.

The anticipated construction value is GBP 22 000 000 per annum.

II.2.2) **Options:**

No.

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**

Starting: 1.11.2009. Completion: 31.10.2011.

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required:**

None.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Joint and several liability (one bidder must take the lead role).

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

No.

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met: Contractors will be required to register with www.in-tendhost.com/universityofmanchester.

To take part in the tender process. Once registered, contractors must download the relevant Pre Qualification Questionnaire, complete it and then send a hard copy for return.

Registration details along with the PQQ's can also be accessed through the Procurement Office web site at www.campus.manchester.ac.uk/purchase/contracts or by contacting diane.whitfield@manchester.ac.uk.

Interested contractors must submit a completed pre qualification questionnaire, in hard copy, to be considered for participation.

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met: Information as detailed in the PQQ.
Minimum level(s) of standards possibly required: Information as detailed in the PQQ.

III.2.3) **Technical capacity:**

Information and formalities necessary for evaluating if requirements are met:
Information as detailed in the PQQ.

III.2.4) **Reserved contracts:**

No.

III.3) **CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

III.3.1) **Execution of the service is reserved to a particular profession:**

No.

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

Yes.

SECTION IV: PROCEDURE

IV.1) **TYPE OF PROCEDURE**

IV.1.1) **Type of procedure:**

Restricted.

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate:**

Envisaged number of operators 50.

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue:**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no.

IV.2) **AWARD CRITERIA**

IV.2.1) **Award criteria:**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **ADMINISTRATIVE INFORMATION**

IV.3.1) **File reference number attributed by the contracting authority:**

2009/402/Professional Services Framework/PW/DW.

IV.3.2) **Previous publication(s) concerning the same contract:**

Other previous publications

of 26.9.2003.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

Time limit for receipt of requests for documents or for accessing documents: 17.7.2009 - 12:00.

Payable documents: no.

IV.3.4) **Time-limit for receipt of tenders or requests to participate:**

17.7.2009 - 16:00.

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates:**

10.8.2009.

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

IV.3.8) **Conditions for opening tenders:**

Date: 14.9.2009 - 12:00.

Place: University of Manchester.

Persons authorised to be present at the opening of tenders: yes.

Employees and officers of The University of Manchester.

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) **THIS IS A RECURRENT PROCUREMENT:**

Yes.

Estimated timing for further notices to be published: Feb 2011.

VI.2) **CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:**

No.

VI.3) **ADDITIONAL INFORMATION:**

Please return hard copy of PQQ, using the address label included on www.in-tendhost.com/universityofmanchester.

VI.4) **PROCEDURES FOR APPEAL**

VI.4.1) **Body responsible for appeal procedures:**

VI.4.2) **Lodging of appeals:**

Precise information on deadline(s) for lodging appeals: This authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have 2 working days from notification of the award decision to request additional debriefing and that information has to be provided within a minimum of 3 working days before the expiry of the standstill period. Such additional information should be requested from the address in section I I.1.

If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2006 (SI 2006 No 5) provide for aggrieved parties who have been harmed or are at risk of harm by

a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months). Where a contract has not been entered into the court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into the court may only award damages.

VI.4.3) **Service from which information about the lodging of appeals may be obtained:**

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**

18.6.2009.