

NOTICE TO PROVIDERS OF PROFESSIONAL SERVICES

In accordance with Section 103D-304, HRS, the Department of Business, Economic Development and Tourism, Foreign-Trade Zone Division seeks the services of qualified architectural/engineering design firms to provide services for office and parking space at Pier 2, 521 Ala Moana Blvd, Honolulu, Hawaii. The scope of work for this project includes design and engineering for the renovation of a portion of the existing 200,000 square foot warehouse facility to provide 15,000 square feet of office space for import-export related small businesses. These services are anticipated to be immediately required, and will have a contract completion time of approximately one hundred twenty (120) calendar days from the notice to proceed. The estimated construction cost is \$3,000,000.00.

Individuals or firms who wish to be considered in the selection for this project must submit the following along with their response by the deadline below:

1. Letter of interest (including an email address for notification of additional advertisements.)
2. DPW Form 120. The DPW Form 120 may be downloaded from www.hawaii.gov/spo, click on "Forms for Vendors/Contractors/Service Providers" from the "Quicklinks" on the right hand part of the page. From the list click on the listing for "CIP DPW-120."
3. Statement of Qualifications (SOQ) or executive summary highlighting the firm's qualifications, expertise and experience.
4. The names and phone numbers of up to five (5) clients who may be contacted including a minimum of two (2) for whom services were rendered during the preceding year.
5. Statement indicating any conflicts of interest in performing services for DAGS and/or the State of Hawaii. List membership on State boards, commissions, etc. For additional information, please refer to the State Ethics Code, Chapter 84, Hawaii Revised Statutes, or go to the Hawaii State Ethics Commission web site at <http://hawaii.gov/ethics/>.
6. Any relevant information on the firm's 1) experience, 2) expertise, and 3) past performance including, but not limited to, quality of work, cost control and ability to meet schedules may be submitted.

Selection of professionals will be made in accordance with Section 103D-304, Hawaii Revised Statutes and Section 3-122-Subchapter 7, Hawaii Administrative Rules, as amended. The selection criteria employed in descending order of importance shall be:

1. Experience and professional qualifications relevant to the project type.

2. Past performance on projects or similar scope for public agencies or private industry.
3. Capacity to accomplish the work in the required time.
4. Any other criteria as determined by the selection committee to be relevant or necessary.

Responses (hard copy) must be received by 3:30 p.m., on June 21, 2010 at the following

address:

Mr. Gregory P. Barbour
Administrator
Department of Business, Economic Development and Tourism
Foreign-Trade Zone Division
Pier 2
521 Ala Moana Blvd, Suite 101
Honolulu, Hawaii 96813