

REQUEST FOR QUOTATION

THIS IS NOT AN ORDER

Return Quotes To:

The University of Tennessee
Purchasing Department
5723 Middlebrook Pike
Knoxville, TN 37921

Vendor Address

Bidder # D99999
University of T
PARENT RFQ
UT TN

Information

Date: 05/25/2010
RFQ No: 6000038493
Collective No: 10035050
Return Quote By: 06/08/2010 4:00 PM E.S.T.
Promised Ship Date: (Furnish) _____
Payment Terms: (Furnish) _____
FOB UT Dest Unless Otherwise Specified Below

Buyer: Bradley New
Phone: 865-974-3108
Fax: 865-974-2973

Item	Quantity	UM	Material/Description	Price Per Unit	Net Amount
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NOTE: Any potential bidder not otherwise notified by the University for this requirement must register at: <http://purchasing.tennessee.edu>. Scroll to "Bid & Proposal Advertisements" under Quick Links, and follow the instructions. Failure to do so will result in rejection of your bid.

Item to be as specified or equal (per attached specifications)

00001 1 EA Xerox 7435 Multifunction Device

with stapling finisher

Machine to include at a minimum

- Up to 35ppm color / 35 black and white
- Up to 105,000 pages / month
- Duplex Automatic Document Feeder: 75 sheets 5.5x8.5 in. to 11x17 in. / 139.7x182mm to SRA3
- Bypass Tray: 100 sheets; size 4.13x5.83 in. to 12x18in./105x148mm to SRA3
- Tray 1: 520 sheets; size 5.5x7.2 in. to 11x17 in. / 139.7x182mm to A3
- High-Capacity Tandem Tray (total 3,140 sheets)
- Dual Offset Catch Tray; 250-sheets each
- Face up Tray; 100 sheets
- Office Finisher LX: 2,000 sheet stacker, 50 sheet stapled, 3-position stapling, hole-punch
- Copy 6.4 seconds color / 5.0 seconds black and white
- Copy resolution 600 x 600 dpi
- Copy features; Automatic two sided, color touch screen interface, electronic pre-collation, automatic tray selection, build job, negative/mirror image, Automatic booklet creation, multi-up, auto re, mixed-size originals, covers insertion, sample set, book copying, store and recall job programming, annotation, auto color selection, area designation, poster mode, watermarks, contone photo mode, ID card copy
- Print resolution 1200 x 2400 dpi
- Processor 667 MHz
- PDL Adobe PostScript 3, PDF, XPS, PCL tc/ PCL 6 emulations, HP-GL2
- Connectivity 10/100 base tx ethernet, 10base2 (via adapter), High speed USB 2.0 direct print wireless ethernet 802.11b (via third party adapters), Parallel (optional)

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- Memory 1 5 GB minimum plus 40 GB hard drive
- Print features Automatic two sided, Secure print, delay print, sample set, booklet creation, cover selection, paper selection by attribute, n-up watermarks, banner sheets, fit to new paper size, transparency separators, output tray selection, store and recall driver settings, toner saver
- Fax features LANfax, fax forward, duplex send and recieve, print on fax up to 11x17 in. / A3 fax built job
- Scan scanning enablement kit; scan to email, scan to folder, scan to FTP, text searchable PDF, PDF/A, XPS, linearized PDF, JPEG; TIFF, scan to PC desktop, various Xerox alliance partner solutions, SMARTsend
- Accounting; Auditor, Xerox Standard accounting (copy, print, fax, scan) color access for copy and print via Active Directory, Enabling Color access control, Network Accounting/job based accounting enablement kit (Alliance Partners)
- Security; Secure Print, Authentication with LDAP/Kerberos/SMB/CAC, Image overwright security/ Password PROtected PDF, Encrypted Disk, FIPS 140 encryption, Encrypted Email, IPSec, 802.1x SNMP v3.0
- Operating Systems; Windows 2000/XP/Server 2003/Vista; Mac OS 10.3 and above;; AIX 51 v5.3; HP UX 11.0/11iv2; Solaris 8/9/10; Linux Fedora Core 1/5; Red Hat ES4; SUSE 10x

Manufacturer _____ # _____

Warranty _____

00002 36 MO Monthly Maintenance Charge _____

for Line Item 1

To include all parts, labor and consumable supplies (toner, developer, fuser oil, etc., except staples and paper)

Per month maintenance charge to be based strictly on number of copies made per month (Color and Black/white)

Estimated monthly usage is 10,000 color copies per month and 2,500 black and white copies per month.

Cost per color copy \$ _____

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Cost per black/white copy \$ _____

Manufacturer _____ # _____

Warranty _____

DELIVERY MAY BE A FACTOR IN THE AWARD

Delivery is requested as soon as possible. Please state your best delivery in the space provided below:

Best delivery date _____

SPECIAL BID CONDITIONS**SBC 1 CONFLICT OF CONDITIONS**

In the event that there are any conflicts between the general bid conditions and these special bid conditions the special bid conditions shall take precedence.

SBC 2 BID AS SPECIFIED OR EQUAL

The items on this request for quotations shall be as specified or equal. When the specifications specify a product by name of a manufacturer or vendor, or whenever the terms (similar to) and (equal to), or (approved equal) are used, the terms named are intended to set the standard for such materials or articles. The burden of proof shall rest solely with the supplier to prove that the proposed substitutes are equal to the materials or articles specified. The university shall be the sole judge as to whether the items submitted are equal to those specified.

SBC-3- SEALED BID

The envelope in which quotations will be submitted should be identified by placing the required information on the outside of the envelope as follows: It is imperative that your name and address appear in the upper left corner of the envelope and that the collective number, due date and time of opening appear in the lower left corner. Bid openings shall be public, on the date and at the time specified on the bid form. All sealed bids must be received in the purchasing department on or before the date and hour specified for bid opening. Sealed bids that miss the deadline will be rejected and returned unopened or kept on file in the purchasing department. No qualifying letters or statements from vendors will be considered a justification for accepting late bids.

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SBC-4 WARRANTY

Each bidder is required to attach to their quotation a detailed statement of warranty or guarantee. The statement should include the period of time involved as well as the specific details of the warranty.

SBC-5- FOB

PLEASE QUOTE F.O.B. DESTINATION DELIVERED. TO INCLUDE ANY AND ALL FREIGHT CHARGES.

SBC 6 BID MUST BE IN ACCORDANCE WITH SPECIFICATIONS

Bidders are cautioned that unless otherwise stipulated in their bids, it will be assumed that they are bidding in strict accordance with the specifications and will be required to strictly comply therewith. Any deviations whatever from the specifications must be fully set forth and itemized in detail in a letter accompanying the bid. Generalized statements submitted with your bid in order to avoid complying with this requirement in full detail will not be accepted.

SBC 7 INTERPRETATIONS AND ADDENDA

Any questions concerning conditions and specifications should be directed to the purchasing department in writing no later than five (5) days prior to the bid opening. Inquiries must reference the date of bid opening and RFQ number.

SBC 8 CONTRACTED SERV. INS.**Certificate of Insurance**

The successful bidder shall file with the Purchasing department of The University of Tennessee, prior to commencing work, an appropriate certificate of insurance, in duplicate, evidencing compliance with the insurance requirements contained in the bid specifications.

Additional Insured

The certificate of insurance shall name The University of Tennessee as an additional insured under the required policies of liability insurance set forth in the insurance requirements of these specifications.

The insurance required hereunder naming the University of Tennessee as an additional insured shall be primary insurance to any and all insurance that might be in force for the benefit of The University of Tennessee.

Insurance Requirement

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The successful bidder who provides products and services to The University of Tennessee will provide the University with satisfactory evidence of the following insurance coverage:

Workers compensation and industrial diseases insurance in the statutory amounts, and employers liability in the amount of \$500,000

General liability insurance or comprehensive general liability insurance, including contractual liability, products/completed operation, and contractors broad form liability in an amount equal to \$1,000,000 combined single limits of liability.

Automobile liability insurance, including non-owned and hired automobiles, in an amount equal to \$500,000 combined single limits of liability.

Such insurance shall be written by insurers acceptable to The University of Tennessee. The certificate of insurance shall indicate whether the policy or policies of insurance are written on a claims-made or occurrence basis.

GENERAL BID CONDITIONS: All University of Tennessee general bid conditions apply to this bid. To view these conditions, which include protest procedures, please visit website "http://purchasing.tennessee.edu/general_bid_conditions.htm". If for some reason you are unable to access this website you may telephone (865) 974-3311 for a hard copy of these conditions.

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IF THE BIDDER TAKES EXCEPTION TO ANYTHING IN THE SPECIFICATIONS OR TERMS AND CONDITIONS, THE EXCEPTION MUST BE LISTED BELOW IF NECESSARY YOU MAY SUPPLEMENT YOUR COMMENTS WITH AN ATTACHEMENT LISTING YOUR EXCEPTIONS IF NO EXCEPTIONS ARE TAKEN, WRITE "NONE" IN THE AREA FURNISHED BELOW IF NO COMMENTS ARE FURNISHED, IT WILL BE ASSUMED THAT NO EXCEPTIONS ARE BEING TAKEN.

CERTIFICATION: MY COMPANY IS CLASSIFIED AS A:

NOTE: It will be assumed that business category is large if no response is furnished

LARGE BUSINESS _____ SMALL BUSINESS _____ WOMAN OWNED _____

PLEASE INDICATE BELOW ONLY IF YOUR FIRM IS AT LEAST 51 PERCENT OWNED BY A MEMBER(S) OF THE FOLLOWING GROUPS

BLACK AMERICAN _____ HISPANIC AMERICAN _____ ASIAN PACIFIC AMERICAN _____ NATIVE AMERICAN _____ ASIAN INDIAN AMERICAN _____

IT IS UNDERSTOOD AND AGREED THAT THIS BID, WHEN CERTIFIED BY AN AUTHORIZED SIGNATURE, SHALL CONSTITUTE AN OFFER WHICH WHEN ACCEPTED IN WRITING BY THE UNIVERSITY'S PURCHASING DEPARTMENT AND SUBJECT TO THE TERMS AND CONDITIONS OF SUCH ACCEPTANCE WILL CONSTITUTE A VALID AND BINDING CONTRACT BETWEEN THE UNIVERSITY OF TENNESSEE AND THE BIDDER/CONTRACTOR SUBMITTING SUCH OFFERING

WE OFFER TO SELL TO YOU THE ABOVE MATERIAL(S) OR SERVICES AT THE PRICE AND TERMS SPECIFIED HEREON AND IN ACCORDANCE WITH THE UNIVERSITY'S GENERAL AND ANY SPECIAL BID CONDITIONS FURNISHED AND INCORPORATED INTO THIS DOCUMENT ALL EXCEPTIONS, ALTERNATIVE MATERIALS, OR SPECIFICATIONS IF ANY HAVE BEEN CLEARLY INDICATED IF YOU HAVE ANY QUESTIONS ABOUT THIS REQUEST FOR QUOTATION, CONTACT THE BUYER AT THE ADDRESS OR TELEPHONE NUMBER SHOWN ABOVE

WHEN OFFERING A "NO BID", PLEASE INDICATE YOUR REASON(S) BELOW AND RETURN THIS INFORMATION WITH YOUR RESPONSE

_____ DO NOT HANDLE THIS TYPE EQUIPMENT _____ CANNOT MEET SPECIFICATIONS
_____ CANNOT MEET REQUIRED DELIVERY _____ MATERIALS NOT AVAILABLE
_____ OTHER (SPECIFY) _____

IN COMPLIANCE WITH THE REQUIREMENTS OF CHAPTER 878 PUBLIC ACTS OF 2006, THE CONTRACTOR HEREBY ATTESTS THAT THE CONTRACTOR SHALL NOT KNOWINGLY UTILIZE THE SERVICES OF AN ILLEGAL IMMIGRANT IN THE PERFORMANCE OF THIS CONTRACT AND SHALL NOT KNOWINGLY UTILIZE THE SERVICES OF ANY SUBCONTRACTOR WHO WILL UTILIZE THE SERVICES OF AN ILLEGAL IMMIGRANT IN THE PERFORMANCE OF THIS CONTRACT.

ALL FIRMS WISHING TO DO BUSINESS WITH THE UNIVERSITY MUST LIST THEIR FEDERAL TAX ID NO. OR SOCIAL SECURITY NO. (IF INDIVIDUAL) IN THE SPACE PROVIDED:
TAX ID OR SSN: _____

(Signature)

(Printed Name and Company Name)

(Telephone # Toll free if available)

(E-Mail Address)

(Date)

(Title)

(FAX #)

(WEB Site Address)