



WOMEN IN FILM FOUNDATION 2010 FILM FINISHING FUND APPLICATION

Women In Film (WIF) is a non-profit organization for women in the entertainment industry. Through its Foundation (WIFF), it sets aside a specific amount each year for its Film Finishing Fund (FFF) grant program to help support independent video and filmmakers who are working in or who actively seek to be working in the entertainment industry and who demonstrate advanced and innovative media making skills consistent with the organization's goals, which are:

- *to increase employment and promote equal opportunities for women in the entertainment industry*
- *to encourage individual creative projects by women and further their professional development*
- *to enhance the media image of women*
- *to influence prevailing attitudes and practices regarding and on behalf of women*

TYPES OF GRANTS AVAILABLE:

- 1) **CASH AWARDS:** Cash grants from One thousand dollars (\$1000) up to Fifteen thousand dollars (\$15,000) per project.
- 2) **IN-KIND AWARDS:** On-line editing, post sound and other post-production services may be offered subject to availability. (Grants of post services are subject to availability and if available would generally only be provided in New York, Los Angeles or Washington, DC).
- 3) **CONSULTATIONS** with appropriate Women In Film and/or Women In Film Foundation board members may be provided for specific mentoring purposes.

GENERAL ELIGIBILITY REQUIREMENTS:

- 1) We encourage quality projects in all genres: narrative, documentary, educational, animated, and experimental.
- 2) Narrative Feature length Films: At least ninety percent (90%) of the Film must be complete. The rough cut should include placeholders for any missing scenes/footage.
- 3) All other genres including short narratives, animation, educational, documentaries, experimental: Only filmmakers who have completed principal photography and can submit a complete rough cut of the edited film are eligible to apply. No exceptions will be made - we will not review selected footage, partial assemblies, trailers, marketing reels, etc.
- 4) We accept projects of any length. The length of your project should relate to your planned avenue of distribution.
- 5) Submitted films cannot be fully completed (to final video master or answer print) and must be in a state of post production that allows for the filmmaker to comply with our credit requirements.
- 6) At the time the grant is awarded, the Film must not at any point have been in distribution.
- 7) No student projects will be considered for funding. This includes thesis projects and projects initiated while the applicant was a student.
- 8) Applicants do not need to be members of Women In Film, although they are encouraged to join.
- 9) There are no geographic limitations for the FFF. We accept applications from filmmakers worldwide; however, submitted materials must be accessible to English-speaking audiences or, at a minimum, have English subtitles. All submitted DVDs must be viewable in NTSC/Region 1 or Region 0 (all regions) format.
- 10) Projects must be RECEIVED (not postmarked) on or before **Friday, April 30, 2010** to be considered for the 2010 Film Finishing Fund granting cycle. No exceptions will be made and any applications and materials received after this date will not be considered or returned.
- 11) **If you are awarded a WIFF Film Finishing Fund grant, you must meet the crediting requirements as detailed in the Producer Warranty.**



FFF AWARD JUDGING CRITERIA:

Following are some of the key elements the FFF judges consider as they review applications:

1. Does the film meet all general eligibility requirements for the FFF as listed on page 1?
2. Is there a clear demonstration that the WIFF FFF Grant will make a critical contribution to the completion of the film?
3. Are a substantial number of women in key creative positions?
4. Is the project by, for, or about women?

APPLICATION TIMELINE:

- 1) **Complete the application and provide all supporting materials requested in this packet (including the application cover sheet and Producer Warranty). See the final page for "Frequently Asked Questions."**
- 2) **Ship (via mail or FedEx/UPS/DHL, etc.) the completed application package to:**

**WOMEN IN FILM FOUNDATION
FILM FINISHING FUND 2010
6100 Wilshire Blvd., Suite 710
Los Angeles, CA 90048**

3) All application materials must be legible (illegible applications will not be processed) and should be submitted in one package. The package must be received (not postmarked) by 5 p.m. Friday, April 30, 2010. Late applications will not be accepted. The Women In Film Foundation is not responsible for any material stolen or lost while in transit. For your own protection, please retain copies of all materials sent. Due to the volume of material received each year, we cannot confirm receipt of materials. If you would like delivery confirmation, please add this feature to your package at the post office when shipping your materials, or send your package via another trackable delivery service (i.e., DHL, FedEx, UPS, etc.).

- 4) Judging takes place between May 24 and July 31, 2010.**
- 5) Finalists must deliver bio, production stills, head shots of themselves, and art work if available.**

Winners will be notified by telephone by August 15, 2010. All applicants will be notified of their application status by August 31, 2010.

****PLEASE DO NOT CALL TO CHECK ON THE STATUS OF YOUR APPLICATION****



2010 WOMEN IN FILM FOUNDATION FILM FINISHING FUND APPLICATION CHECKLIST:

Please submit **FOUR COPIES (4)** of *only* items one (1) through nine (9) items requested below. Any additional supporting materials will be discarded.

Please clip all paper material together in the order listed below. **DO NOT STAPLE OR PLACE YOUR MATERIAL IN A BINDER.** Failure to include all the materials requested means that your application will be considered incomplete and will not be judged.

PLEASE SUBMIT FOUR COMPLETED COPIES OF THE FOLLOWING:

**APPLICATION
CHECKLIST**

- ☐ 1. Please fill out the cover sheet provided on the next page completely. Do not modify or create your own cover sheet.
- ☐ 2. The enclosed Producer Warranty must be signed by the applicant and included with the application.
- ☐ 3. Provide a description or synopsis of the project in one page or less.
- ☐ 4. A detailed, itemized and complete budget must accompany your application. You must include the amount already expended as well as all projected costs to complete the Film.
- ☐ 5. A complete finance plan for your Film must indicate all sources of financing to date and the financing required in order to complete the Film.
- ☐ 6. Indicate how near the Film is to completion, and the projected completion date. *Please remember that for narrative feature Films 90% of the Film must be completed. For all other genres, only projects which have completed principal photography and have submitted a rough cut at the time of application will be considered for funding.*
- ☐ 7. Provide a brief description of your plans for distribution and exhibition of your project.
- ☐ 8. Provide one-paragraph biographies of all principal creative talent involved in the project.
- ☐ 9. **FOUR (4) COPIES** of your rough cut on NTSC (Region 1 or Region 0) format DVDs **ONLY**. Other formats (PAL, SECAM, etc.) will **not** be considered. Identify each DVD clearly with title, length of rough cut, contact name, address, phone number and e-mail address. **DO NOT** send previous work samples, trailers, marketing reels, selected pulls, partial assemblies, CD-ROMs, photos or posters. These materials will be discarded.
- ☐ 10. Provide a check or money order made payable to Women In Film in the amount of US \$75.00 to cover administrative and processing costs. Unfortunately, this fee cannot be waived, and we do not accept cash. **YOUR PAYMENT MUST BE IN U.S. DOLLARS—WE DO NOT ACCEPT ANY FOREIGN CURRENCIES.** If you wish to pay by credit card, please fill out the ATTACHED PAYMENT FORM. If you do not fill out **ALL** the requested information, your application will not be processed.
- ☐ 11. Please tell us, below, how you heard about the WIFF Film Finishing Fund.



FILM FINISHING FUND 2010 APPLICATION COVER SHEET

Please do not modify this form in any way, or leave any answers blank or incomplete.

PROJECT TITLE: _____

GENRE (i.e., narrative, documentary, animated, experimental): _____

APPLICANT NAME: _____

COMPANY (if applicable): _____ Role in production: _____

ADDRESS: _____

CITY, STATE (Province), Country, ZIP (Postal Code): _____

PHONE: _____ FAX: _____

EMAIL: _____

INTENDED FORMAT OF FINAL FILM: ☐ VIDEO ☐ 16MM ☐ 35MM

LENGTH / ROUGH CUT: _____ ANTICIPATED LENGTH / FINAL CUT: _____

DESCRIBE HOW YOU INTEND TO APPLY THE GRANT: _____

TOTAL PROJECTED BUDGET (USD):

Cash: _____

In-Kind: _____

Total: _____

FUNDS RAISED TO DATE (USD):

Cash: _____

In-Kind: _____

Total: _____

(When filling out on a computer,

please insert numbers only.

No dashes, dollar signs or commas)

PROJECT SYNOPSIS: (Please include a brief description or logline of your project here. A full project description—one page maximum—should follow this page.)

Please enclose a check or money order (no cash please) for the \$75.00 processing fee in US FUNDS ONLY made payable to WOMEN IN FILM. If you would like to pay by credit card, fill out the form on Page 5 and enclose it with your application materials.

Mail or ship the completed application, including this page, the signed Producer Warranty, and all materials requested on the Application Checklist to:

**WOMEN IN FILM FOUNDATION
FILM FINISHING FUND 2010
6100 Wilshire Blvd., Suite 710
Los Angeles, CA 90048**



2010 WIFF FILM FINISHING FUND CREDIT CARD PAYMENT FORM

If you wish to pay the \$75.00 application fee by credit card, please fill out the following. Incomplete forms will delay processing of and/or void your application. If you do not wish to pay this fee by credit card, you do not need to fill out this form—simply enclose a check or money order in the amount of \$75.00 US DOLLARS ONLY per application payable to Women In Film. We are unable to accept cash payments.

Name on Card: _____

Card Billing Address: _____

CITY, STATE (Province), Country, ZIP (Postal Code): _____

Phone: _____

CARD #: _____

We accept American Express, MasterCard and VISA (enter the number without spaces)

EXP. DATE: _____
(write as XX/XX)

V-CODE: _____

- For MasterCard/Visa the V-Code is the last three numbers on the signature line on the back of the card
- For AMEX the V-Code is the four numbers above the card number on the front of the card.

FILM TITLE

Application Fee

Total Charge

_____: @ \$ 75.00 75.00
All prices in US Dollars

Signature

Date



WOMEN IN FILM FOUNDATION
2010 FILM FINISHING FUND APPLICATION
PRODUCER WARRANTY: I represent and warrant that:

- The enclosed application ("Application") and all of the information submitted in connection herewith to WIFF are accurate: _____ (initial here)
- Women In Film Foundation (WIFF) has the right to use and duplicate the Application including the DVDs and all other materials submitted with the Application (the "Materials") for purposes of evaluation, review and research: _____ (initial here)
- WIFF is not responsible for loss or damage to the Materials, or for any misuse by any third party unless done under WIFF's express direction or authorization: _____ (initial here)
- I have the full right and authority to grant the representations and warranties contained herein: _____ (initial here)
- I own and control all of the Materials and all right, title and interest including copyright to the film project described in the Application (the "Film") without any limitation or restriction and without restrictions or encumbrances of any kind that could interfere with the distribution of the picture: _____ (initial here)
- The Film and the Material are wholly original with me and do not infringe upon, violate the rights or constitute a libel, slander, or an unfair competition against, or infringe upon or violate the copyright, common law rights, or literary, dramatic, photoplay rights or privacy or publicity, or any other rights of the person, firm, corporation or other entity: _____ (initial here)
- WIFF will be kept informed of all revisions, modifications and/or material changes in circumstances relating to the Proposal and/or to the Film, including without limitation any distribution and exhibition agreements: _____ (initial here)

All Awardees must agree to the following:

1. Credit will be given to Women In Film Foundation Film Finishing Fund and its sponsor Netflix on screen as follows:

Additional funding provided by:
Women In Film Foundation Film Finishing Fund
Special Thanks to Netflix
Financial Sponsor of the Women in Film Foundation Film Finishing Fund 2010

(Please Initial Here _____)

2. Insertion of the WIFF and NETFLIX logos adjacent to the above acknowledgement (digital files to be provided by WIFF), *except in cases where broadcasters have restrictions for the use of logos in end credits, in which case the text indicated in paragraph 1 above will suffice for credit acknowledgement.*
3. Once the Film is completed FOUR (4) DVD COPIES of the finished film will be sent to WIFF for non-commercial screenings or archival purposes. WIFF shall be entitled to use clips from the Film for purposes of promotion, fundraising, recruiting and reporting to its membership and donors.
4. Provide adequate accounting records to WIFF upon request.
5. You acknowledge that execution by you of WIFF's standard grant agreement (a copy of which is available for review on the website and in the WIFF office) is a precondition of your receipt of any FFF grant.

YOUR APPLICATION WILL NOT BE CONSIDERED UNLESS A SIGNED COPY OF THIS WARRANTY IS RETURNED WITH YOUR PROPOSAL.

Title of Project: _____

Role in Production: _____

Applicant Name (please print: _____ Date: _____

Applicant Signature: _____



FREQUENTLY ASKED QUESTIONS ABOUT THE FILM FINISHING FUND (FFF) APPLICATION

Please review the following *before* contacting us:

Q: I am a non-profit corporation—may I apply for Film Finishing Funds?

A: Yes, as long as you meet the criteria listed in the “general eligibility” section on page 1 of this packet.

Q: I am a graduate/professional program student—may I apply for Film Finishing Funds?

A: No. We do not accept applications for student projects of any kind.

Q: I am finishing up the last stages of principal photography on a non-narrative film, and should be completed by the time you make the final judging decisions. Can I send you my work in progress for consideration, since I've begun editing already?

A: No. You must have completely finished principal photography and a rough cut of your film at the time your application is submitted. You can apply for funds during the next granting cycle if your project timeline doesn't mesh with the application deadlines this year. FFF grants are awarded annually. Only narrative features may submit a project that may need up to 10% more filming.

Q: I've applied for Film Finishing Funds in the past and not been selected. May I apply again with the same project?

A: Yes. We welcome repeat applications, especially if you are farther along in the process.

Q: I've applied for Film Finishing Funds in the past and not been selected. Will this hurt my chances if I apply with another project this year?

A: No. Projects are assessed by a different team of judges every year. Each project is considered on its own merits.

Q: How will I know if I've received a 2010 FFF grant?

A: Winners will be notified by telephone by August 15, 2010. All applicants will be notified of their application status by August 31, 2010. Please do not call or email us to check on your application status during the judging process. We are unable to give status updates or add any additional material to your application package once judging has begun.

Q: Do you provide feedback for applicants?

A: Due to the large number of applications received, we regret that we cannot provide individual feedback.

Q: Can my material be returned to me after judging?

A: Unfortunately, due to limited staff resources, we are unable to return your materials. They will be discarded immediately after judging. We strongly urge you to retain original copies of all your work.

Q: If I have been the recipient of a FFF grant in the past, may I submit a new project for this year's consideration?

A: Yes you may.

If, after reviewing all of the above information, you still have questions about the application process, please email Women In Film Foundation at foundation@wif.org. Due to limited time and resources, email is our preferred form of contact and will get a faster response. Thank you.

Print Form