SECTION 3 CERTIFICATIONS AND COMPLIANCE AGREEMENT

Contractor Certification of Efforts to Fully Comply with Employment and Training Provisions of Section 3.

The purpose of Section 3 of the Housing and Urban Development Act of 1968 is to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing Federal, State and local laws and regulations, be directed to low and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low and very low-income persons.

A Section 3 resident means: (1) A public housing resident; or (2) An individual who resides in the metropolitan area or non-metropolitan county in which the section 3 covered assistance is expended, and who is a low-income person whose income does not exceed 80 per centum of the median family income for the area, or a very low-income person whose income does not exceed 50 per centum of the median family income for the area, as determined by the Secretary of HUD. A person seeking the training and employment preference provided by Section 3 bears the responsibility of providing evidence (if requested) that the person is eligible for the preference.

The bidder/proposer represents and certifies as part of its bid/proposal the following (check which one applies):

☐ Is a Section 3 Business concern and has submitted the required certification with the bid/proposal. A Section 3 business concern means a business concern:

1) That is 51% or more owned by Section 3 Resident(s); or
2) Whose permanent, full-time employees include persons, at least 30% of whom are currently Section 3 residents, or within the last three years of the date of first employment with the business concern were Section 3 residents; or
3) That provides evidence of a commitment to subcontract in excess of 25% of the dollar value of all subcontracts to be awarded to business concerns that meet the qualifications set forth in #1 or #2 of the above.

☐ Is not a Section 3 Business concern but who has and will continue to seek compliance with Section 3 by certifying to the following efforts to be undertaken.

Efforts to award subcontracts to Section 3 business concerns (check all that apply).

☐ By contacting business assistance agencies, minority contractors associations and community organizations to inform them of the contracting opportunities and requesting their assistance in identifying Section 3 business concerns which may solicit bids/proposals for a portion of the work.

☐ By advertising contracting opportunities by posting notices, which provide general information about the work to be contracted and where to obtain additional information, in the common areas of the applicable work site(s) owned and managed by the Boise City/Ada County Housing Authority.

☐ By providing written notice to all known Section 3 business concerns of contracting opportunities. This notice should be in sufficient time to allow the Section 3 business concerns to respond to bid/proposal invitations.

☐ By following up with Section 3 business concerns that have expressed interest in the contracting opportunities.

☐ By coordinating meetings at which Section 3 business concerns could be informed of specific elements of the work for which subcontract bids/proposals are being sought.

☐ By conducting workshops on contracting procedures and specific contracting opportunities in a timely manner so that Section 3 business concerns can take advantage of contracting opportunities.

☐ By advising Section 3 business concerns as to where they may seek assistance to overcome barriers such as inability to obtain bonding, lines of credit, financing, or insurance, and aiding Section 3 businesses in qualifying for such bonding, financing, insurance, etc.

☐ Where appropriate, by breaking out contract work into economically feasible units to facilitate participation by Section 3 business concerns.

☐ By developing and utilizing a list of eligible Section 3 business concerns.

☐ By actively supporting and undertaking joint ventures with Section 3 business concerns.

Efforts to provide training and employment opportunity to Section 3 residents (check all that apply)

☐ By entering into a “first source” hiring agreements with organizations representing Section 3 residents.

☐ By establishing training programs, which are consistent with the requirements of the Department of Labor, specifically for Section 3 residents in the building trades.

☐ By advertising employment and training positions to dwelling units occupied by Category 1 and 2 Section 3 residents.

☐ By contacting resident councils and other resident organizations at the housing development work site to request assistance in notifying Section 3 residents of the training and employment positions to be filled.

☐ By arranging interviews and conducting interviews on the work site for Section 3 residents.

☐ By undertaking such continued job training efforts as may be necessary to ensure the continued employment of Section 3 residents previously hired for employment opportunities.

BIDDER/PROPOSER

Company Name: _____

Address: _____

Name: _____

Signature: _____

Title: _____

Date: _____