

UK-Northampton: software package and information systems

2010/S 32-046218

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Northamptonshire County Council (NCC), County Hall, George Row, Contact: www.ncc.bravosolution.co.uk, Northampton NN1 1AN , UNITED KINGDOM.

Internet address(es):

General address of the contracting authority: <http://www.northamptonshire.gov.uk/en/councilservices/business/procurement/pages/default.aspx>.

Further information can be obtained at: All clarification questions Must be sent via messaging tool on Bravo Solution, Do not email or call NCC staff directly. URL: <https://ncc.bravosolution.co.uk>.

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: All tender (ITT) documents will be available on Bravo solution. URL: <https://ncc.bravosolution.co.uk>.

Tenders or requests to participate must be sent to: By registering on Bravo Solution and completing the ITT you are registering your interest to participate. URL: <https://ncc.bravosolution.co.uk>.

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Regional or local authority.

General public services.

The contracting authority is purchasing on behalf of other contracting authorities: no.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Waste Management Administration.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 7.

Main place of performance: Northamptonshire, UK.

NUTS code: UK.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

II.1.5) Short description of the contract or purchase(s):

The waste management service is currently operating a management information and administration system that is based on manually checking and reconciling large quantities of paper based data and inputting them manually in to a number of MS Excel spreadsheets.

Due to recent changes in legislation and regulation (e.g. Waste & Emissions Trading Act 2003 and associated SIs) the Council must change the way it manages and administers municipal waste, or face potentially heavy financial penalties.

The waste management environment is subject to continual change, and hence the delivered solution needs to cope with the introduction of new infrastructure and new services, for example the introduction of a MBT (Mechanical Biological Treatment) facility, or the addition of a kitchen waste service, etc. Conversely the solution would need to cope with the discontinuation and re-commissioning of existing services and facilities.

The delivered solution needs to cope with the fact that the service is used by different customers (WCA's), and delivered by multiple suppliers (with different systems for data collection like varying weighbridge systems).

Some of the WCA's make use of contract service providers, in some cases they have chosen to use the same service providers, and hence for example 1 truck could be used on different days for the delivery of waste from 3 different WCA's, potentially with 3 different types of waste on those other days. This is an area of potential confusion in our records that needs to be addressed and managed.

II.1.6) **Common procurement vocabulary (CPV):**

48000000, 48600000.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

Yes.

II.1.8) **Division into lots:**

No.

II.1.9) **Variants will be accepted:**

Yes.

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope:**

Estimated value excluding VAT: 177 000 GBP.

II.2.2) **Options:**

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required:**

A parent company guarantee and/or performance bond and/or other form of security may be required where appropriate.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

To be agreed within contract terms.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

The economic operator will be excluded if they have been found guilty of corruption offences, organised crime or fraud.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

Yes.

Conditions of contract will be provided with the ITT.

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:

Information and formalities necessary for evaluating if requirements are met: Suppliers Instructions How to Express Interest in this Tender:

1. Register your company on the eSourcing portal (this is only required once) - Browse to the eSourcing Portal: <https://ncc.bravosolution.co.uk> and click the link to register - Accept the terms and conditions and click "continue" - Enter your correct business and user details - Note the username you chose and click "Save" when complete - You will shortly receive an email with your unique password (please keep this secure).
2. Express an Interest in the tender - Login to the portal with the username/password - Click the "PQQs / ITTs Open To All Suppliers" link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) - Click on the relevant PQQ/ ITT to access the content. - Click the "Express Interest" button in the "Actions" box on the left-hand side of the page. - This will move the PQQ /ITT into your "My PQQs/ My ITTs" page. (This is a secure area reserved for your projects only) -You can now access any attachments by clicking the "Settings and Buyer Attachments" in the "Actions" box.
3. Responding to the tender - You can now choose to "Reply" or "Reject" (please give a reason if rejecting) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT - There may be a mixture of online & offline actions for you to perform (there is detailed online help available) You must then publish your reply using the publish button in the "Actions" box on the left-hand side of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

III.2.2) Economic and financial capacity:

Information and formalities necessary for evaluating if requirements are met: Details in ITT documents.

Minimum level(s) of standards possibly required: Details in ITT documents.

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met:

Details in ITT documents.

Minimum level(s) of standards possibly required:

Details in ITT documents.

III.2.4) Reserved contracts:

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) Execution of the service is reserved to a particular profession:

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure:

Open.

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:

Objective criteria for choosing the limited number of candidates: Details ITT documents.

IV.1.3) Reduction of the number of operators during the negotiation or dialogue:

IV.2) AWARD CRITERIA

IV.2.1) Award criteria:

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **ADMINISTRATIVE INFORMATION**

IV.3.1) **File reference number attributed by the contracting authority:**

ITT 28233.

IV.3.2) **Previous publication(s) concerning the same contract:**

No.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

Time limit for receipt of requests for documents or for accessing documents: 24.3.2010 - 12:00.

Payable documents: no.

IV.3.4) **Time-limit for receipt of tenders or requests to participate:**

24.3.2010 - 12:00.

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates:**

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

Duration in days: 90 (from the date stated for receipt of tender).

IV.3.8) **Conditions for opening tenders:**

Date: 24.3.2010 - 12:00.

Place: NCC Offices, Northampton.

Persons authorised to be present at the opening of tenders: yes.

NCC Procurement Staff.

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) **THIS IS A RECURRENT PROCUREMENT:**

No.

VI.2) **CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:**

VI.3) **ADDITIONAL INFORMATION:**

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

VI.4) **PROCEDURES FOR APPEAL**

VI.4.1) **Body responsible for appeal procedures:**

Paul White (Head of Shared Services & Procurement), Northamptonshire County Council, Northampton NN1 1DN , UNITED KINGDOM. URL: www.northamptonshire.gov.uk.

VI.4.2) **Lodging of appeals:**

Precise information on deadline(s) for lodging appeals: Precise information on deadline(s) for lodging appeals: NCC will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a

minimum of 3 working days before the expiry of the standstill period. Such additional information should be required from (Refer to address in part 1.1).

If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2006 (SI 2006 No 5) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months). Where a contract has not been entered into the Court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into the Court may only award damages.

VI.4.3) **Service from which information about the lodging of appeals may be obtained:**

Paul White (Head of Shared Services & Procurement), Northamptonshire County Council, Northampton NN1 1DN , UNITED KINGDOM. URL: www.northamptonshire.gov.uk.

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**

11.2.2010.