

**CAMDEN CITY
BOARD OF EDUCATION
201 NORTH FRONT STREET
CAMDEN, NEW JERSEY**

COMPETITIVE CONTRACTING PROPOSALS

Sealed competitive contracting proposals shall be opened on November 10 , 2009 at 2:00 p.m. prevailing time at the Board of Education, Camden City Public Schools, Administration Building, 201 North Front Street, Camden, New Jersey 08102- First Floor.

All competitive contracting proposals shall be sealed, addressed and delivered to Camden City Public Schools, Purchasing Department, 8th Floor, date and time stamped at the Board of Education Office, Camden, Camden County, 201 North Front Street, Camden, New Jersey, 08102, Attention: Joseph Pontani, Purchasing Department prior to date and time of opening and marked plainly on envelope: Sealed Competitive Contracting Proposal for:

Virtual Credit Recovery Providers

To ensure receipt of competitive contracting proposal, it is the vendor's responsibility that the competitive contracting proposal is received and signed in by the Purchasing Department only.

NO FAXED PROPOSALS SHALL BE ACCEPTED.

No competitive contracting proposals, under any circumstances shall be accepted after stated time. Any vendor who mails his/her competitive contracting proposal accepts responsibility for **any delay in delivery, including but not limited to delivery to wrong address, department, or floor.** If the vendor chooses to mail the competitive contracting proposal, it is recommended that they call the Purchasing Department twenty-four (24) hours before the opening date and time to ensure that the competitive contracting proposal has been received.

Affirmative Action Questionnaire (P.L. 1975, C127, NJAC 17:27), Corporate Disclosure Statement (Chapter 33, P.L. 1977), Non-Collusion Affidavit, Political Disclosure Statement and Business Registration Certificate issued by the Department of Treasury must be completed and submitted with the competitive contracting proposal.

The following represents the scope and sequence of services requested by the Department of Secondary Curriculum & Instruction for an independent provider of a Virtual Credit Recovery program for at-risk, over-aged and high school students. Service providers are to include professional development and technological training for teachers and technology coordinators designed to support instructional best practices, data collection and data analysis.

Services are to be provided from date of award (@December 1, 2009) thru June 30, 2010. There will be two (2) one (1) year options also. Services are to be provided twenty-four (24) hours per day, seven (7) days per week. The award must provide for fifty (50) seats in each of the District's comprehensive high schools for a total of one hundred (100) seats. Each vendor must respond with their price and testament to capability for the length of the service period.

Virtual Credit Recovery Provisions:

1. Pre-implementation Support Services
2. Systems Set-up and Technical Support
3. Curriculum Alignment with New Jersey Educational Standards
4. Mentoring and Coaching Support
5. Data Tracking and Disaggregation Support
6. Professional Development for staff
7. Dual program – academic and recovery program opportunities
8. Expansion of credit recovery opportunities
9. Broaden student knowledge of self-reliance
10. Individual Paced Learning & Achievement (IPLA)
11. Increase student's postsecondary readiness career opportunities
12. Increase student retention and graduation rate
13. Decrease student dropout rate
14. Cost effective-decreased financial cost

Target Student Population:

- Grade Recovery
- Overage Students
- Adjudicated Youth

Criteria for award:

Award will be based upon the following criteria:

Experience in providing a program of similar or like design

- *Pedagogically Sound/researched-based curriculum
- *Evidence of providing meaningful learning modalities for at-risk students
- *Provision of coaching for instructional and technical support staff
- *Technology capability to provide schools/district with relevant disaggregated data as needed
- *Furnishes an independent evaluation component of all services at regular intervals of

contracted period

*Evidence of increased attendance and graduation rates

*Price

Cost to administer the program from

Date of Award through June 30, 2010 \$_____.

July 1, 2010 through June 30, 2011 \$_____.

July 1, 2011 through June 30, 2012 \$_____.

*Please provide a list of districts currently and /or have used your program.

*Years of experience by persons who will be assigned to on-site consulting – include resume(s)

Note:

Vendors submitting competitive contracting proposals must comply with the following requirements to be considered for award:

- 1. Certificate of Liability Insurance**
- 2. Affirmative Action Statement Issued by the State of New Jersey**
- 3. Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et seq.**
- 4. Political Contribution Disclosure Form pursuant to N.J.S.A. 19:44A-20.26 (available on the District's web-site – pay to play form).**
- 5. Resumes of Individuals who will be performing the services with Valid Certifications Issued by the State of New Jersey to perform these services.**
- 6. Business Registration Certificate**