

**CITY & COUNTY OF SAN FRANCISCO
DEPARTMENT OF PUBLIC WORKS
REQUEST FOR QUALIFICATIONS**

Architectural Services On An As-Needed Basis

The San Francisco Department of Public Works (DPW) seeks qualifications from architectural firms interested in providing architectural and related support services for public building projects including but not limited to renovation, relocation, adaptive re-use of existing facilities, modifications to life safety systems and other infrastructure and new facilities on an if, and as-needed basis.

If necessary, DPW will issue qualifications due date changes by addendum and will post current date for receiving proposals on the Bids and Contracts page at the City's website address: <http://mission.sfgov.org/OCABidPublication/>.

Services include the full range of architectural planning and design including subconsultant core disciplines for structural, electrical, mechanical and plumbing engineering, resource efficiency and cost estimation typically required for architectural projects in the public sector. The contract term is estimated to be five (5) years to complete all work with Contract Service Orders being awarded for specific projects within the first three (3) years of this 5 year term. DPW anticipates awarding four (4) as-needed agreements with amounts that shall not exceed from \$600,000 to \$1,00,000.

Consultants shall submit eight (8) copies of their proposals as specified in the Request For Qualifications (RFQ) package by 12:00 P.M., February 18, 2010. LATE SUBMITTALS WILL NOT BE CONSIDERED.

The RFQ package can be obtained at:

Department of Public Works
Bureau of Architecture
30 Van Ness Avenue, Suite 4100
San Francisco, CA 94102
Attention: Ms. Beverly Lashly, Architectural Associate

A Pre-proposal meeting will be held at the address listed above in the Main Conference Room, on January 28, 2010 at 3:30 P.M. A representative of the Human Rights Commission (HRC) will participate in this meeting to answer questions regarding HRC requirements.

Call Beverly Lashly at (415) 557-4784 or send emails to beverly.lashley@sfdpw.org with any questions.

Rating bonuses will be applied per San Francisco Administrative Code Chapter 14B. Certified Local Business Enterprise (LBE) firms are encouraged to submit proposals. The subconsulting goal is 20% LBE. Proposers are requested to engage in good faith efforts to include local certified Local Business Enterprise (LBE) firms.

In accordance with San Francisco Administrative Code Chapter 6, no proposal is accepted and no contract in excess of \$114,000 is awarded by the City and County of San Francisco until such time as (a) the Mayor or the Mayor's designee approves the contract for award and (b) the Director of Public Works then issues an order of award. Pursuant to Charter Section 3.105, all contract awards are subject to certification by the Controller as to the availability of funds.