

REQUEST FOR QUOTATION

** THIS IS NOT AN ORDER **

Return Quotes To:

The University of Tennessee
Purchasing Department
615 McCallie Ave.
Chattanooga , TN 37403

Vendor Address

Place the peel-off label from your New Bid Notice Post card here. If you did not receive a postcard **submit an Intent to Bid Form** then enter your company name and address here.

Information

Date: 09/02/2010
RFQ No:
Collective No: 10036005
Return Quote By: 09/16/2010 1:30PM EDT
Promised Ship Date: (Furnish) _____
Payment Terms: (Furnish) _____
FOB UT Dest Unless Otherwise Specified Below

Buyer: Marcene Weddington
Phone: 423-425-4463
Fax: 423-425-5332

Item	Quantity	UM	Material/Description	Price Per Unit	Net Amount
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UTC WILL RECEIVE QUOTES:

The University of Tennessee at Chattanooga will receive bids at the Purchasing Department until the time stated above. Immediately after the bid closing time, formal bids will be opened publicly, read, and recorded in the presence of directly interested parties

HAND DELIVER BIDS TO:

The University of Tennessee at Chattanooga
Business Services (Purchasing) Department
202 Race Hall
612 Oak Street
Chattanooga, TN 37403

MAIL BIDS TO:

The University of Tennessee at Chattanooga
Purchasing Department
Dept 4104
615 McCallie Avenue
Chattanooga, TN 37403

SUBMITTING RFP/RFQ:

1. On the exterior of the envelope containing your bid or proposal include the following information:

- Collective number
- Date of opening
- Time of opening

(Note: all info above found in upper right corner of this document)

- Company name and address
- Brief Description/Title of the bid or proposal.
- If required by the RFQ/RFP, supply your TN Contractor License No. and Expiration Date.

2. If your bid/proposal is delivered via courier (Fedx, UPS, DHL, etc.) use the "Hand Deliver" address on the first page of this document.

Please quote the following Audio Streaming/Website Management Services for WUTC Radio Station.

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WUTC-FM, the public radio station licensed to the University of Tennessee at Chattanooga, is looking for bids for supplying its on-line streaming/website.

WUTC requires the following specifications and services. This bid should cover a year's subscription service plus an additional 4 year option for renewal. Web applications and online services should include the following:

Custom-built content management system and site hosting.
National/international news module with integration of local content.
Arts and culture module that allows stations to integrate local content.
Podcasting and management for on-demand digital audio/video and on-line directory.
Monitor site traffice in a graphical format.
Online events calendar
Web-based pledge and premium management system
Online program guide, playlists and SoundExchagne reporting.
Live Streaming services

WUTC HAS THE FOLLOWING EQUIPMENT:

HP HEWLETT PACKAGE
VECTRA
CAYMAN DSL

IS YOUR EQUIPMENT COMPATIBLE? YES___NO___

IF NO, PLEASE LIST WHAT EQUIPMENT WILL BE NEEDED AND THE COST OF SUCH EQUIPMENT.

Manufacturer_____#_____

Warranty_____

SCOPE:

It is the desire and intent of the University of Tennessee at Chattanooga to place an award for the University's Radio Station Audio streaming/website package for the period cited below. Bidder is hereby requested to bid this annual requirement.(See SBC-30 requirements contracts for specific details).

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EFFECTIVE PERIOD OF ORDER: 10/1/10 - 9/30/11

OPTIONS FOR ADDITIONAL PERIODS:

It is the University's intent to establish an order for a one(1) year period, with options for four (4) additional periods of one (1) year beyond the initial period if such extension(s) are advantageous to the University and if same serves the best interests of the University.

PRICING FOR ADDITIONAL PERIODS:

YEAR 2 - (10/1/11 - 9/30/12) \$ _____/QTR

YEAR 3 - (10/1/12 - 9/30/13) \$ _____/QTR

YEAR 4 - (10/1/13 - 9/30/14) \$ _____/QTR

YEAR 5 - (10/1/14 - 9/30/15) \$ _____/QTR

DELIVERY:

Delivery can be accomplished _____ days after receipt of UTCs release.

TECHNICAL CONTACT:

Any technical questions arising as to the requirements specified herein shall be addressed to UTC's
Technical contact: John McCormack (423) 425-4756.

Questions relating to price or administration of the order shall be addressed to the University's purchasing department for consideration and decision.

CANCELLATION OF CONTRACT:

The University of Tennessee is required by state law to purchase its requirements from state contractors if their prices are less than those prices obtained by the University of Tennessee. If during the term of this contract, a state contract is received which has lower prices, the University reserves the right to cancel all or part of this contract.

REFERENCES:

Bidder must cite at least three (3) jobs (in space below) which are comparable in nature to that specified herein and performed in the last three (3) years.

1. Project _____

Location _____

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	Contact Name	_____			
	Phone No.	_____			
	Fax No.	_____			
2.	Project	_____			
	Location	_____			
	Amount	_____			
	Contact Name	_____			
	Phone No.	_____			
	Fax No.	_____			
3.	Project	_____			
	Location	_____			
	Amount	_____			
	Contact Name	_____			
	Phone No.	_____			
	Fax No.	_____			

AWARD CONSIDERATION:

The University reserves the right to issue any resulting order with the firm whose proposal in the University's judgment most nearly conforms to the University's specifications and will best serve the needs of the University as described herein. The University will consider as factors in the award decision, price,

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warranty, service, financial capability, compliance with specifications/intent, availability to perform, and other parameters relevant to the University's needs. UTC reserves the right to waive all technicalities in selecting or rejecting any or all bids which satisfy or fail to satisfy respectively, the University's best interests.

The University further reserves the right to split its requirements for subject items if such represents the best interests of the University.

On occasion, the University may require clarification and explanation from responsive offers during bid evaluations and analyses. In such events, the University reserves the right to conduct such deliberations and negotiations with any or all bidders to ensure a complete understanding of the University's intent and expectations for the project sought.

ACKNOWLEDGEMENT OF ADDENDUM

In the event that an addendum or bulletin or a supplemental drawing(s) is issued, the bidder must acknowledge receipt of same in his/her bid.

DECLARATION STATEMENT:

The respondent hereby states that he, his employees, agents, independent contractors and proposed contractors have_____, or have not_____ (please indicate appropriate answer and be specific) been convicted, or either pled guilty or "nolo contendere" to any contract crime. If your response is affirmative, please explain circumstances and the occasion.

Failure to complete this statement shall be cause for your bid being considered non-responsive to this Request for Quotations and subject to rejection.

TENNESSEE LAW:

All vendors must comply with the laws of Tennessee which require such person or entity to be authorized and/or licensed to do business in this state. Applicable statutes may exempt or exclude the successful vendor from requirements that it may be authorized and/or licensed to do business in this state. Notwithstanding this fact, all matters and disputes arising or to arise under the contract and performance thereof shall be subject to the jurisdiction and process of the courts of the state of Tennessee, including any questions as to liability for taxes, licenses or fees levied by the state or its political subdivisions.

ATTACHMENTS:

Bidder shall be responsible to comply with the referenced or attached documents that are made a part hereof.

1. General Bid Conditions*
2. Special Bid Conditions*

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*These documents are found online at <http://www.utc.edu/purchasing/>. If you are unable to access these documents, contact UTC Purchasing Department at (423) 425-4461 and hard copies will be provided.

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IF THE BIDDER TAKES EXCEPTION TO ANYTHING IN THE SPECIFICATIONS OR TERMS AND CONDITIONS, THE EXCEPTION MUST BE LISTED BELOW. IF NECESSARY, YOU MAY SUPPLEMENT YOUR COMMENTS WITH AN ATTACHEMENT LISTING YOUR EXCEPTIONS. IF NO EXCEPTIONS ARE TAKEN, WRITE "NONE" IN THE AREA FURNISHED BELOW. IF NO COMMENTS ARE FURNISHED, IT WILL BE ASSUMED THAT NO EXCEPTIONS ARE BEING TAKEN.

CERTIFICATION: MY COMPANY IS CLASSIFIED AS A:

NOTE: It will be assumed that business category is large if no response is furnished.

LARGE BUSINESS _____ SMALL BUSINESS _____ WOMAN OWNED _____

PLEASE INDICATE BELOW ONLY IF YOUR FIRM IS AT LEAST 51 PERCENT OWNED BY A MEMBER(S) OF THE FOLLOWING GROUPS

BLACK AMERICAN _____ HISPANIC AMERICAN _____ ASIAN PACIFIC AMERICAN _____ NATIVE AMERICAN _____ ASIAN INDIAN AMERICAN _____

IT IS UNDERSTOOD AND AGREED THAT THIS BID, WHEN CERTIFIED BY AN AUTHORIZED SIGNATURE, SHALL CONSTITUTE AN OFFER WHICH WHEN ACCEPTED IN WRITING BY THE UNIVERSITY'S PURCHASING DEPARTMENT AND SUBJECT TO THE TERMS AND CONDITIONS OF SUCH ACCEPTANCE, WILL CONSTITUTE A VALID AND BINDING CONTRACT BETWEEN THE UNIVERSITY OF TENNESSEE AND THE BIDDER/CONTRACTOR SUBMITTING SUCH OFFERING.

WE OFFER TO SELL TO YOU THE ABOVE MATERIAL(S) OR SERVICES AT THE PRICE AND TERMS SPECIFIED HEREON AND IN ACCORDANCE WITH THE UNIVERSITY'S GENERAL AND ANY SPECIAL BID CONDITIONS FURNISHED AND INCORPORATED INTO THIS DOCUMENT. ALL EXCEPTIONS, ALTERNATIVE MATERIALS, OR SPECIFICATIONS IF ANY HAVE BEEN CLEARLY INDICATED. IF YOU HAVE ANY QUESTIONS ABOUT THIS REQUEST FOR QUOTATION, CONTACT THE BUYER AT THE ADDRESS OR TELEPHONE NUMBER SHOWN ABOVE.

WHEN OFFERING A "NO BID", PLEASE INDICATE YOUR REASON(S) BELOW AND RETURN THIS INFORMATION WITH YOUR RESPONSE.

_____ DO NOT HANDLE THIS TYPE EQUIPMENT _____ CANNOT MEET SPECIFICATIONS
_____ CANNOT MEET REQUIRED DELIVERY _____ MATERIALS NOT AVAILABLE
_____ OTHER (SPECIFY) _____

IN COMPLIANCE WITH THE REQUIREMENTS OF CHAPTER 878, PUBLIC ACTS OF 2006, THE CONTRACTOR HEREBY ATTESTS THAT THE CONTRACTOR SHALL NOT KNOWINGLY UTILIZE THE SERVICES OF AN ILLEGAL IMMIGRANT IN THE PERFORMANCE OF THIS CONTRACT AND SHALL NOT KNOWINGLY UTILIZE THE SERVICES OF ANY SUBCONTRACTOR WHO WILL UTILIZE THE SERVICES OF AN ILLEGAL IMMIGRANT IN THE PERFORMANCE OF THIS CONTRACT.

ALL FIRMS WISHING TO DO BUSINESS WITH THE UNIVERSITY MUST LIST THEIR FEDERAL TAX ID NO. OR SOCIAL SECURITY NO. (IF INDIVIDUAL) IN THE SPACE PROVIDED:

TAX ID OR SSN: _____

(Signature)

(Printed Name and Company Name)

(Telephone #, Toll free if available)

(E-Mail Address)

(Date)

(Title)

(FAX #)

(WEB Site Address)