

The University of Massachusetts Office of the President (the University) invites proposals for consulting services to provide 1) a performance review of the Central Information Technology (IT) department, University Information Technology Services (UITs) and 2) an assessment of the System-wide multi-campus IT service delivery model with an eye toward service quality and cost-effectiveness.

UITs provides the University's multi-campus system with IT infrastructure, application development and production information systems and services for most of its business and administrative operations throughout the University's 5-campus system, UMassOnline, and the President's Office. Information about the University can be found at www.massachusetts.edu. Information about UITs can be found at www.massachusetts.edu/it/index.html. A current two-layer organization chart for UITs is attached.

The required services are described in separate documents entitled: "UITs Performance Review: A Proposed Framework (a two-phase initiative)" and "University-Wide IT Services Review: A Proposed Framework." The intended order of engagement for the consulting services described in these documents is the completion of the UITs Performance Review first and then the University-Wide IT Services Review.

All bidders who submit proposals will be rank-ordered and pre-qualified to participate in a secondary competition whereby quotes and scope of work may be requested to deliver services regarding the other components (i.e., Phase II and University-Wide IT Services Review).

Ideally, the University intends to utilize the awarded bidder for both initiatives; however the resulting award and contract in this request for proposals will initially be limited to the UITs Performance Review, Phase I services only. After completion of Phase I, the awarded bidder will be given the first opportunity to submit quotes and scope of work to complete Phase II, followed by the University-wide IT Services Review. Afterward, The University may reject that offer and elect to seek secondary competition among all the pre-qualified bidders for the subsequent service components.

To register for this RFP initiative and to receive the RFP documents and instructions for submitting a proposal, please contact procurement@umassp.edu only and place in the subject line DOCUMENT REQUEST CP08PC0801. In the body of the email, please provide contact name and title for all RFP correspondence; email address, Company name and postal address and direct-dial phone number. You will receive the bid document within 24 hours of your request.

The deadline for submitting proposals via email only is 2:00 pm, Thursday, September 18, 2008.