

UK-Uxbridge: construction consultancy services

2009/S 141-206760

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Brunel University, Kingston Lane, Attn: David Bannister, UK-Uxbridge UB8 3PH . Tel. +44 1895267588. E-mail: david.bannister@brunel.ac.uk. Fax +44 1895203160.

Internet address(es):

General address of the contracting authority: <http://www.brunel.ac.uk>.

Further information can be obtained at: As in above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: Brunel University, Kingston Lane, Contact: Brunel University Opportunities Portal, UK-Uxbridge. URL: <https://www.bruneltenders.co.uk/systems/qtsupplier.nsf>.

Tenders or requests to participate must be sent to: Brunel University, Kingston Lane, Contact: Brunel University Opportunities Portal, UK-Uxbridge. URL: <https://www.bruneltenders.co.uk/systems/qtsupplier.nsf>.

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Body governed by public law.

Education.

The contracting authority is purchasing on behalf of other contracting authorities: no.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Project Management and Ancillary Technical Services.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 12.

Main place of performance: Brunel University Campus Sites in Uxbridge, UK.

NUTS code: UKI23.

II.1.3) The notice involves:

The establishment of a framework agreement.

II.1.4) Information on framework agreement:

Framework agreement with several operators.

Maximum number of participants to the framework agreement envisaged: 4.

Duration of the framework agreement: Duration in year(s): 3.

Estimated total value of purchases for the entire duration of the framework agreement:

Estimated value excluding VAT:

Range: between 250 000,00 and 750 000,00 GBP.

II.1.5) Short description of the contract or purchase(s):

Brunel University requires to establish a framework agreement for use across its Property Estate. It is envisaged that the following types of work will be required to be delivered via the framework agreement:

Programmes of Work.

Refurbishment Projects.

New Build Projects.

Alteration/Extension Projects.

Relocation Projects.

Re-engineering Projects.

The framework is for the Provision of Project Management and ancillary technical services related to a range of capital and consultancy projects as required for Brunel University to meet the objectives of its property strategy. This may include secondment into the offices of Brunel University.

This package may be used for procuring Project Management, Contract Administration, Employers Agent and similar consultancy advice.

The framework shall utilise GC/Works/5 General Conditions for the Appointment of Consultants:Framework (1999) with certain bespoke amendments to be proposed by the University.

The University shall operate a call off procedure for consultants appointed to the framework that may involve either a mini tender or direct call off to a Provider who can deliver best value for money within the terms of the framework.

The 10 year expenditure plan compiled by the University estimates that the value of projects and fees each year over the 3 year duration of the framework is broadly similar. Should the University choose to extend to a 4th year, the value of projects and fees would be consistent with those of the previous 3 years.

II.1.6) **Common procurement vocabulary (CPV):**

71530000, 70330000, 71000000, 71247000, 71500000, 71520000, 71540000, 79418000.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

No.

II.1.8) **Division into lots:**

No.

II.1.9) **Variants will be accepted:**

No.

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope:**

The framework is for the Provision of Project Management and ancillary technical services related to a range of capital and consultancy projects as required for Brunel University to meet the objectives of its property strategy. This package may be used for procuring Project Management, Contract Administration, Employers Agent, Client Representative and similar consultancy advice including secondment into the offices of the University.

For illustrative purposes, the following types of construction projects can be delivered via the framework agreement:

Programmes of Work.

Refurbishment Projects.

New Build Projects.

Alteration/Extension Projects.

Relocation Projects.

Re-engineering Projects.

The services provided under the framework include, but are not limited to:

Option appraisal/feasibility studies on potential new construction projects.

Business Justification of a Project.

Estates Management & Construction Related Consultancy.

Procurement Strategy.

Construction Management.

Relocation Services.

Programme Management.

Project Management (including Employers Agent and Contract Administration Services).

Contractor Procurement.

Other Building Consultancy Services.

It is anticipated that between 6 and 10 organisations shall be invited to tender with a maximum of 4 providers shall be appointed. The framework shall operate for 3 years with the University retaining the option to extend for a further year. The framework shall utilise GC/Works/5 General Conditions for the Appointment of Consultants: Framework (1999) with certain bespoke amendments to be proposed by the University.

The University shall operate a call off procedure for consultants appointed to the framework that may involve either a mini tender or direct call off to a Provider who can deliver best value for money within the terms of the framework.

Estimated value excluding VAT:

Range: between 250 000,00 and 750 000,00 GBP.

II.2.2) **Options:**

No.

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**

Duration in months: 36 (from the award of the contract).

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required:**

Parent Company and/or other guarantees of performance and financial liability may be required by the University if considered appropriate. This is to be advised during the procurement.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

The successful tenderers may be required to provide satisfactory financing conditions and payment arrangements which will be set out in the tender documents.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

One member of any group/consortium of suppliers will be required to accept prime contractorship.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

No.

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met: See the relevant pre-qualification questionnaire available from <https://www.bruneltenders.co.uk/systems/qtsupplier.nsf>.

Participants must express interest and submit completed pre-qualification questionnaires using the Brunel University eSourcing portal that can be accessed at <https://www.bruneltenders.co.uk/systems/qtsupplier.nsf>.

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met: See the relevant pre-qualification questionnaire available from <https://www.bruneltenders.co.uk/systems/qtsupplier.nsf>.

III.2.3) **Technical capacity:**

Information and formalities necessary for evaluating if requirements are met:

See the relevant pre-qualification questionnaire available from <https://www.bruneltenders.co.uk/systems/qtsupplier.nsf>.

III.2.4) **Reserved contracts:**

No.

III.3) **CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

III.3.1) **Execution of the service is reserved to a particular profession:**

No.

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

Yes.

SECTION IV: PROCEDURE

IV.1) **TYPE OF PROCEDURE**

IV.1.1) **Type of procedure:**

Restricted.

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate:**

Envisaged minimum number: 6. Maximum number: 10

Objective criteria for choosing the limited number of candidates: Objective criteria for choosing the limited number of candidates: See the relevant pre-qualification questionnaire available from <https://www.bruneltenders.co.uk/systems/qtsupplier.nsf>.

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue:**

IV.2) **AWARD CRITERIA**

IV.2.1) **Award criteria:**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **ADMINISTRATIVE INFORMATION**

IV.3.1) **File reference number attributed by the contracting authority:**

IV.3.2) **Previous publication(s) concerning the same contract:**

No.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

Time limit for receipt of requests for documents or for accessing documents: 17.8.2009 - 17:00.

Payable documents: no.

IV.3.4) **Time-limit for receipt of tenders or requests to participate:**

24.8.2009 - 17:00.

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates:**

7.9.2009.

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**
English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

IV.3.8) **Conditions for opening tenders:**

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) **THIS IS A RECURRENT PROCUREMENT:**

No.

VI.2) **CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:**

No.

VI.3) **ADDITIONAL INFORMATION:**

Responses must be published by the date in IV.3.4.

Instructions to Express Interest.

Register on Brunel University Opportunities Portal.

1. Log on to <https://www.bruneltenders.co.uk/systems/qtsupplier.nsf>.

2. Via the sign up link register your details.

3. Once Registration has been completed you shall receive e-mails confirming your user name and password.

4. Once these have been received send an e-mail to mayele.yambila@brunel.ac.uk and

david.lloyd@brunel.ac.uk to confirm your interest in this project.

5. Your interest will be acknowledged via e-mail and confirmation that you may now access the PQQ.

Downloading the PQQ.

1. Log onto <https://www.bruneltenders.co.uk/systems/qtsupplier.nsf> and input your username and password.

2. Via the QT solutions section (top left hand side) of the page select University of Brunel from the drop down menu.

3. Under the Opportunities heading select view questionnaires.

4. Select ref BRN\PQQ\7TYK5G\A3 and click on the link.

5. The questionnaire may now be selected and downloaded from this page.

Uploading Your Response.

1. Once you have completed all sections of the questionnaire and compiled all additional information select Create Questionnaire Response.

2. Using Browse and Attach you may attach all relevant documents.

3. Select Submit Questionnaire Response.

4. You will receive e-mail confirmation if successfully uploaded.

For assistance please contact Mayele Yambila on +44 1895269751 or David Lloyd on +44 1895269751.

The figure provided in Sections II.2.1 and II.1.4.2 is only an estimate. We cannot guarantee to suppliers any business through this framework agreement. The 10 year expenditure plan compiled by the University estimates that the value of projects and fees each year over the 3 year duration of the framework is broadly similar. Should the University choose to extend to a 4th year, the value of projects and fees would be consistent with those of the previous 3 years.

The framework shall be for a period of 3 years with the University retaining the option to extend for a further year.

VI.4) **PROCEDURES FOR APPEAL**

VI.4.1) **Body responsible for appeal procedures:**

See VI.4.2.

Body responsible for mediation procedures:

See VI.4.2.

VI.4.2) **Lodging of appeals:**

Precise information on deadline(s) for lodging appeals: In accordance with Regulation 32 of the Public Contracts Regulations 2006. Brunel University will incorporate a minimum 10 calendar day standstill period starting from the date when the award decision notification for a place on the framework agreement is dispatched to bidders. This period allows unsuccessful bidders to seek further de-briefing from Brunel University before the contract is entered into. Applicants have until midnight of the second working day of the standstill period for their additional debriefing requests to reach Brunel University. A response to such a request must be provided to the bidder by a minimum of 3 working days before the expiry of the standstill period. If an appeal regarding the award of the contract has not been successfully resolved, Regulation 47 of the Public Contracts Regulations 2006 provide for the aggrieved parties who have been harmed, or are at risk of harm as a consequence of a breach of the procurement rules to bring an action in the High Court. Any such action must be brought promptly and in any event within 3 months of the date when the grounds of complaint first arose. Where a contract has not been entered into, the court may order the setting aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into, the court may only award damages. The purpose of the standstill period referred to above is to allow parties to apply to the court to set aside the award decision before the contract is entered into.

VI.4.3) **Service from which information about the lodging of appeals may be obtained:**

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**

23.7.2009.