

UK-Hove: supply services of personnel including temporary staff

2009/S 141-206755

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Brighton & Hove City Council, Corporate Procurement, Brighton & Hove City Council, King's House, Grand Avenue, UK-Hove BN3 2SR . Tel. +44 1273291498. E-mail: julian.wood@brighton-hove.gov.uk. Fax +44 1273291247.

Internet address(es):

General address of the contracting authority: www.brighton-hove.gov.uk/procurement.

Further information can be obtained at: As in above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s).

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s).

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Regional or local authority.

General public services.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Temporary Staffing Contract.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 22.

Main place of performance: The counties of East and West Sussex and the City of Brighton & Hove.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

II.1.5) Short description of the contract or purchase(s):

Brighton & Hove City Council is seeking an innovative solution to provide temporary staffing across all departmental requirements including interim workers.

This is a second generation contract and it is intended that it will operate as a 'segmented hybrid' model offering the best solution to the council's temporary staffing needs taking into account overall quality, value for money and efficiency.

This tender intends to build upon the achievements of the last four years of partnership working via the current managed services contract. The council will work strategically in moving forward with a second generation tender that is flexible enough to adjust to the future challenges of local government.

II.1.6) Common procurement vocabulary (CPV):

79620000, 79623000.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

II.1.8) **Division into lots:**

II.1.9) **Variants will be accepted:**

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope:**

To fulfil all the temporary staffing (including interim) requirements of Brighton & Hove City Council and is available to other bodies defined as contracting authorities in clause 3 of the Public Contracts Regulations 2006 within the counties of East and West Sussex and the City of Brighton & Hove.

Estimated value excluding VAT:

Range: between 30 000 000 and 150 000 000 GBP.

II.2.2) **Options:**

Yes.

Description of these options: The Contracting Authority may at its discretion extend the term by up to 24 months (or parts thereof).

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**

Duration in months: 84 (from the award of the contract).

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required:**

Details of the deposits and bonds required by the Contracting Authority will be set out in the Tender Documents.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

Details of the main terms and conditions of financing and payment will be set out in the contract documents.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Joint and several liability.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

Yes.

Under the contracts, the contractors and service providers and any supply chain will be required to actively participate in the achievement of social and/or environmental policy objectives relating to training and supply chain initiatives. Accordingly, the contract performance conditions may relate in particular to social and environmental conditions.

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met: All applicants will be asked to confirm in a pre-qualification questionnaire that none of the conditions set down in Article 45 of EC Directive 2004/18/EC apply to their organisation or expression of interest.

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met: Applicants will be required to complete a pre-qualification questionnaire consistent with the provisions of Directive 2004/18/EC. The

questionnaire is available from the correspondence address in I above and must be returned to that address by the date stipulated in IV.3.4.

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met:

Applicants will be required to complete a pre-qualification questionnaire consistent with the provisions of Directive 2004/18/EC. The questionnaire is available from the correspondence address in I above and must be returned to that address by the date stipulated in IV.3.4.

Minimum level(s) of standards possibly required:

Minimum levels of insurance and other technical standards will be set out in the Pre-Qualification Questionnaire.

III.2.4) Reserved contracts:

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) Execution of the service is reserved to a particular profession:

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure:

Restricted.

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:

IV.1.3) Reduction of the number of operators during the negotiation or dialogue:

IV.2) AWARD CRITERIA

IV.2.1) Award criteria:

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) An electronic auction will be used:

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) File reference number attributed by the contracting authority:

IV.3.2) Previous publication(s) concerning the same contract:

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document:

IV.3.4) Time-limit for receipt of tenders or requests to participate:
31.8.2009.

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates:

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:
English.

IV.3.7) Minimum time frame during which the tenderer must maintain the tender:

IV.3.8) Conditions for opening tenders:

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) THIS IS A RECURRENT PROCUREMENT:

VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:

VI.3) ADDITIONAL INFORMATION:

This is a Non-Mandatory Notice.

VI.4) **PROCEDURES FOR APPEAL**

VI.4.1) **Body responsible for appeal procedures:**

VI.4.2) **Lodging of appeals:**

VI.4.3) **Service from which information about the lodging of appeals may be obtained:**

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**

23.7.2009.