

REQUEST FOR QUOTATION

THIS IS NOT AN ORDER

Return Quotes To:

The University of Tennessee
Purchasing Department
5723 Middlebrook Pike
Knoxville , TN 37921

Vendor Address

Bidder # D99999
University of T
PARENT RFQ
UT TN

Information

Date: 05/26/2010
RFQ No: 6000038338
Collective No: 20004551
Return Quote By: 06/16/2010 5:00 pm
Promised Ship Date: (Furnish) _____
Payment Terms: (Furnish) _____
FOB UT Dest Unless Otherwise Specified Below

Buyer: Lisa Pate
Phone: 865-974-3101
Fax: 865-974-2973

Item	Quantity	UM	Material/Description	Price Per Unit	Net Amount
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NOTE: Any potential bidder not otherwise notified by the University for this requirement must register at: <http://purchasing.tennessee.edu>. Scroll to "Bid & Proposal Advertisements" under Quick Links, and follow the instructions. Failure to do so will result in rejection of your bid.

This is Rebid No. 1 to Collective No. 20004551

Reason: Unsatisfactory bid results

00001	200 EA	Airport transportation from McGhee Tyson	_____	_____
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Airport to the Four Points Sheraton hotel or the nearby UT White Avenue building, for meetings hosted by the National Institute for Mathematical and Biological Synthesis (NIMBioS). NIMBioS has about 600 visitors per year. Between 400 and 500 travel by air and most use cab service from the airport to the hotel, with approximately 15% using taxi service to return to the airport. There is not a guarantee for a minimum amount of transactions.

Provider to bill the University of Tennessee for services including gratuity not to exceed 15%. Provider will not collect any funds from customer but will provide a standard receipt indicating the charge to UT/NIMBioS

Bidder to provide a phone number that visitors or travel coordinators may call for service from or to Tyson to be billed to UT/NIMBioS.

Service (including phone contact) must be available 24/7.

Smoke-free vehicles must be available.

Must be fully licensed and insured.

Vehicles to be year 2003 or newer.

Can you meet the above requirements? Yes _____ No _____

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If no, please list exceptions:

Bidder to specify:

Rate for one person to or from airport to Sheraton Four Points hotel or UT
White Avenue Building: \$_____/per person

Rate for each additional passenger: \$_____/per person

State whether baggage is included: Yes_____ No_____

If not, state any additional charges for baggage: \$_____

State any other potential charges: _____

Number of vehicles in fleet: _____

Number of years in business: _____

Does bidder have corporate customers in the Knoxville area? Yes_____ No_____

If yes, list one to three such customers (including contact information):

Manufacturer_____#_____

Warranty_____

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GENERAL BID CONDITIONS: All University of Tennessee general bid conditions apply to this bid. To view these conditions, which include protest procedures, please visit website http://purchasing.tennessee.edu/General_Bid_Conditions.htm. If for some reason you are unable to access this website you may telephone (865) 974-3311 for a hard copy of these conditions

SPECIAL BID CONDITIONS**SBC-1 SCOPE**

The University of Tennessee proposes to acquire taxi service as shown on the bid form for the period as stated in SBC-Period of Contract. Bidders are to note that the items listed on the bid form will not be needed at one time but over the life of the order.

SBC-2 CONFLICT OF CONDITIONS

In the event that there are any conflicts between the General Bid Conditions and these Special Bid Conditions the Special Bid Conditions shall take precedence.

SBC-3 PERIOD OF CONTRACT

The contract when awarded shall cover the period of one (1) year from date of award with a provision to extend by mutual agreement for four (4) additional periods of one (1) year each.

SBC-4 BID IN ACCORDANCE WITH SPECIFICATIONS

Bidders are cautioned that unless otherwise stipulated in their bids, it will be assumed that they are bidding in strict accordance with the specifications and will be required to strictly comply therewith. Any deviations whatsoever from the specifications must be fully set forth and itemized in detail in a letter accompanying the bid. Generalized statements submitted with your bid in order to avoid complying with this requirement in full detail will not be accepted.

SBC-5 INTERPRETATIONS & ADDENDA

Any questions concerning conditions and specifications should be directed to the Purchasing Department in writing no later than five (5) days prior to the bid opening. Inquiries must reference the date of bid opening and RFQ Number.

SBC-6 CONTRACTED SERV. INS.**Certificate of Insurance**

The successful bidder shall file with the Purchasing department of The University of Tennessee, prior to commencing work, an appropriate certificate of insurance, in duplicate, evidencing compliance with the insurance requirements contained in the bid specifications.

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Additional Insured

The certificate of insurance shall name The University of Tennessee as an additional insured under the required policies of liability insurance set forth in the insurance requirements of these specifications.

The insurance required hereunder naming the University of Tennessee as an additional insured shall be primary insurance to any and all insurance that might be in force for the benefit of The University of Tennessee.

Insurance Requirement

The successful bidder who provides products and services to The University of Tennessee will provide the University with satisfactory evidence of the following insurance coverage:

Workers compensation and industrial diseases insurance in the statutory amounts, and employers liability in the amount of \$500,000.

General liability insurance or comprehensive general liability insurance, including contractual liability, products/completed operation, and contractors broad form liability in an amount equal to \$1,000,000 combined single limits of liability.

Automobile liability insurance, including non-owned and hired automobiles, in an amount equal to \$500,000 combined single limits of liability.

Such insurance shall be written by insurers acceptable to The University of Tennessee. The certificate of insurance shall indicate whether the policy or policies of insurance are written on a claims-made or occurrence basis.

SBC-7 Award:

The University may award to up to 3 providers. Award will be based on the cost for one person with one bag.

SBC-8 QUANTITIES

The University of Tennessee does not guaranteed that the quantities stated on the bid from will be purchased. The figure shown is an estimate only.

SBC-9 FIRM PRICES:

Price increases will be entertained annually at the end of the initial contract period and at the end of any subsequent annual periods. Evidence of cost increase must be provided to substantiate any request for increase. In any event, the cost increase may not exceed either the Cost of Living or Consumer Price Index (CPI), whichever is less

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SBC-10 PRICE REDUCTION

The successful bidder will be required to give the University the benefit of all general price reduction to the seller's other customers occurring at any time during the effective period of the order. Written notice shall be made to the Purchasing Department of the University in the event of a decrease in the quoted price. Price decreases shall become effective immediately and shall be identical in amount to the general decrease extended to the successful bidder's other customers.

SBC-11 CANCELLATION OF CONTRACT

The University of Tennessee is required by state law to purchase its requirements from state contractors if their prices are less than those prices obtained by the University of Tennessee. If during the term of this contract, a state contract is received which has lower prices, the University reserves the right to cancel all or part of current contract.

SBC-12 INFORMAL BID

When responding in writing the envelope in which quotations are submitted should be identified by placing the required information on the outside of the envelope as follows: It is imperative that your name and address appear in the upper left corner of the envelope and that the collective number and due date appear in the lower left hand corner. Electronically transmitted bids will also be considered only whenever they are received in hand at the purchasing office by the time and date set for receipt of bids. Such electronically transmitted bids shall contain specific reference to the request for quotation inquiry number and due date; the items, quantities, and prices for which the bid is submitted; the time and place of delivery; reference to any other requested information; and a statement that the bidder agrees to all the terms, conditions and provisions of the request for quotations. All bids must be received in the purchasing department on or before the date and hour specified. Bids that miss this deadline will be rejected and returned unopened or kept on file in the purchasing department. No qualifying letters or statements from vendors will be considered a justification for accepting late bids.

For your convenience in submitting electronic bids, our facsimile (fax) number is:
Knox campus: 865-974-2973

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IF THE BIDDER TAKES EXCEPTION TO ANYTHING IN THE SPECIFICATIONS OR TERMS AND CONDITIONS, THE EXCEPTION MUST BE LISTED BELOW. IF NECESSARY, YOU MAY SUPPLEMENT YOUR COMMENTS WITH AN ATTACHMENT LISTING YOUR EXCEPTIONS. IF NO EXCEPTIONS ARE TAKEN, WRITE "NONE" IN THE AREA FURNISHED BELOW. IF NO COMMENTS ARE FURNISHED, IT WILL BE ASSUMED THAT NO EXCEPTIONS ARE BEING TAKEN.

CERTIFICATION: MY COMPANY IS CLASSIFIED AS A:

NOTE: It will be assumed that business category is large if no response is furnished.

LARGE BUSINESS _____ SMALL BUSINESS _____ WOMAN OWNED _____

PLEASE INDICATE BELOW ONLY IF YOUR FIRM IS AT LEAST 51 PERCENT OWNED BY A MEMBER(S) OF THE FOLLOWING GROUPS:

BLACK AMERICAN _____ HISPANIC AMERICAN _____ ASIAN PACIFIC AMERICAN _____ NATIVE AMERICAN _____ ASIAN INDIAN AMERICAN _____

IT IS UNDERSTOOD AND AGREED THAT THIS BID, WHEN CERTIFIED BY AN AUTHORIZED SIGNATURE, SHALL CONSTITUTE AN OFFER WHICH, WHEN ACCEPTED IN WRITING BY THE UNIVERSITY'S PURCHASING DEPARTMENT AND SUBJECT TO THE TERMS AND CONDITIONS OF SUCH ACCEPTANCE, WILL CONSTITUTE A VALID AND BINDING CONTRACT BETWEEN THE UNIVERSITY OF TENNESSEE AND THE BIDDER/CONTRACTOR SUBMITTING SUCH OFFERING.

WE OFFER TO SELL TO YOU THE ABOVE MATERIAL(S) OR SERVICES AT THE PRICE AND TERMS SPECIFIED HEREON AND IN ACCORDANCE WITH THE UNIVERSITY'S GENERAL AND ANY SPECIAL BID CONDITIONS FURNISHED AND INCORPORATED INTO THIS DOCUMENT. ALL EXCEPTIONS, ALTERNATIVE MATERIALS, OR SPECIFICATIONS, IF ANY, HAVE BEEN CLEARLY INDICATED. IF YOU HAVE ANY QUESTIONS ABOUT THIS REQUEST FOR QUOTATION, CONTACT THE BUYER AT THE ADDRESS OR TELEPHONE NUMBER SHOWN ABOVE.

WHEN OFFERING A "NO BID" PLEASE INDICATE YOUR REASON(S) BELOW AND RETURN THIS INFORMATION WITH YOUR RESPONSE:

_____ DO NOT HANDLE THIS TYPE EQUIPMENT _____ CANNOT MEET SPECIFICATIONS
_____ CANNOT MEET REQUIRED DELIVERY _____ MATERIALS NOT AVAILABLE
_____ OTHER (SPECIFY) _____

IN COMPLIANCE WITH THE REQUIREMENTS OF CHAPTER 878, PUBLIC ACTS OF 2006, THE CONTRACTOR HEREBY ATTESTS THAT THE CONTRACTOR SHALL NOT KNOWINGLY UTILIZE THE SERVICES OF AN ILLEGAL IMMIGRANT IN THE PERFORMANCE OF THIS CONTRACT AND SHALL NOT KNOWINGLY UTILIZE THE SERVICES OF ANY SUBCONTRACTOR WHO WILL UTILIZE THE SERVICES OF AN ILLEGAL IMMIGRANT IN THE PERFORMANCE OF THIS CONTRACT.

ALL FIRMS WISHING TO DO BUSINESS WITH THE UNIVERSITY MUST LIST THEIR FEDERAL TAX ID NO. OR SOCIAL SECURITY NO. (IF INDIVIDUAL) IN THE SPACE PROVIDED:
TAX ID OR SSN: _____

(Signature)

(Printed Name and Company Name)

(Telephone #, Toll free if available)

(E-Mail Address)

(Date)

(Title)

(FAX #)

(WEB Site Address)