

RFP 2007-IP-100

Training and Conferences

The Florida Developmental Disabilities Council, Inc. (FDDC) announces the availability of a Request for Proposals (RFP). Interested parties should obtain a copy of **RFP #2007-IP-100** for specific information related to funding amounts. Copies of the RFP can be downloaded for the FDDC website (www.fddc.org) or copies may be requested by writing FDDC at 124 Marriott Drive, Suite 203, Tallahassee, Florida 32301; or calling (850) 488-4180; 1 (800) 580-7801 (Toll Free); 1 (888) 488-8633 (TDD). To register to receive electronic mail (email) notices of future RFPs, please visit our website (www.fddc.org) and click on the "RFPs" button near the top of the page, then click on the "sign up" button and follow the directions.

This Request for Proposal (RFP) is being issued by the Florida Developmental Disabilities Council to provide opportunities for public and private sector agencies, organizations, and other interested individuals to conduct local, regional, or statewide workshops, training sessions, and conferences that are directed at enhancing the quality of life for families and individuals with developmental disabilities in their community and reflect the Council's mission and goals. This RFP is in response to the need demonstrated by the numerous requests received by the Council for funds to support workshops, training sessions and conferences. The Council believes that individuals with developmental disabilities should be included in all aspects of life - school, community, work, and play. Appropriate supports and services are needed to ensure full participation in the community. Successful inclusion and attainment of services and supports requires advocacy by individuals with developmental disabilities and their families. Such advocacy necessitates knowledge of disabilities, available supports and services, program requirements, best practices, federal and state laws, and numerous other aspects of the issues and systems for disability services. Advocates who are more informed are better equipped to obtain the supports they need to live successful lives in the community. Advocates need training and access to information to help them navigate the complex disability system and empower them to obtain the support they need.

Proposals should be submitted according to the appropriate quarterly deadlines to ensure they are received at least three (3) months prior to the date of the training or conference for which proposer is requesting funding. Submission of written questions is encouraged of all prospective proposers.

The first quarter deadline for submitting written questions for this RFP is Friday, **October 12, 2007 by 4:00 p.m. (EDT)**. Written questions will only be accepted by fax, mail, or hand delivery. Questions submitted by email will not be accepted. All answers to written questions will be posted on the FDDC website during the week of **October 22, 2007**. The first quarterly deadline for submitting proposals for this RFP to FDDC is **Friday, December 14, 2007 by 2:00 p.m. (EDT)**.

The second quarter deadline for submitting written questions for this RFP is **Friday, January 4, 2008 by 4:00 p.m. (EDT)**. Written questions will only be accepted by fax, mail, or hand delivery. Questions submitted by email will not be accepted. All answers to written questions will be posted on the FDDC website during the week of **January 7, 2008**. The second quarterly deadline for submitting proposals for this RFP to FDDC is **Monday, March 3, 2008 by 2:00 p.m. (EDT)**.

The third quarter deadline for submitting written questions for this RFP is **Friday, April 4, 2008 by 4:00 p.m. (EDT)**. Written questions will only be accepted by fax, mail, or hand delivery. Questions submitted by email will not be accepted. All answers to written questions will be posted on the FDDC website during the week of **April 7, 2008**. The third quarterly deadline for submitting proposals for this RFP to FDDC is **Monday, June 2, 2008 by 2:00 p.m. (EDT)**.

The fourth quarter deadline for submitting written questions for this RFP is **Monday, July 7, 2008 by 4:00 p.m. (EDT)**. Written questions will only be accepted by fax, mail, or hand delivery. Questions submitted by email will not be accepted. All answers to written questions will be posted on the FDDC website during the week of **July 14, 2008**. The fourth quarterly deadline for submitting proposals for this RFP to FDDC is **Friday, September 5, 2008 by 2:00 p.m. (EDT)**

THE ABOVE ANNOUNCEMENT WILL APPEAR IN THE FLORIDA ADMINISTRATIVE WEEKLY AND ON THE FDDC WEB PAGE (fddc.org) ON **SEPTEMBER 14, 2007**

PLEASE FORWARD ALL REQUESTS FOR COPIES
OF THIS RFP TO MISTY GRIMM

QUESTIONS ARE TO BE SUBMITTED IN WRITTEN FORMAT ONLY. THIS IS A LEGAL
PROCESS AND WE CANNOT ANSWER QUESTIONS VERBALLY.