

FERRO SCRAP NIGAM LIMITED
(A GOVERNMENT OF INDIA UNDERTAKING)
EQUIPMENT CHOWK, CENTRAL AVENUE
POST BOX NO.37
BHILAI 490 001(C.G)

OFFICE
MANAGER(MM),
FERRO SCRAP NIGAM LIMITED,
EQUIPMENT CHOWK, CENTRAL
AVENUE, POST BOX NO.37,
BHILAI 490 001(C.G).

PHONE :2222474, 2222475
FAX :2220423, 2223884

TENDER NOTICE NO.TN-01/09-10

- 1) Tender document down loaded by :-
- 2) Last date of submission of tender :- 16-11-2009 by 2.30 p.m.
- 3) Techno-commercial bid opening :- 16-11-2009 at 3.00 p.m.
- 4) Name of supply :- As shown in the Section-A.
- 5) Earnest Money :- Rs.50,000/-
- 6) Place of submission and opening of tender :- Office of:-
Manager(MM),
Ferro Scrap Nigam Limited,
Equipment Chowk,
Central Avenue,
Post Box No.37,
Bhilai 490 001(C.G).

(GOBIND KHATTAR)
MANAGER(MM)

FERRO SCRAP NIGAM LIMITED
(A GOVERNMENT OF INDIA UNDERTAKING)
EQUIPMENT CHOWK, CENTRAL AVENUE
POST BOX NO.37
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INSTRUCTIONS TO THE TENDERER:

Tenderer should read the following instructions carefully before submitting tender.

- 1) The tender comprises of 4 sections as stated below :-

SECTION "A" is the technical part showing technical specification and scope of supply/work.

SECTION "B" is the commercial part showing terms & conditions of the tender.

SECTION "C" is the commercial part showing details/documents are to be furnished along with the tender.

SECTION "D" is the price part showing the format for submission of price bid.

- 2) Tenderer must submit complete tender containing all the 4 sections mentioned above.
- 3) Confirmation and acceptance of all the technical details as per Section-A must be clearly mentioned in Section-A of the tender.
- 4) Confirmation and acceptance of all the commercial terms & conditions as per Section-B must be given in Section-B of the tender.
- 5) Each page of Sections A & B should be signed by authorised signatory of the tenderer and name and designation should be mentioned along with rubber stamp/seal of the tenderer as a token of acceptance of the technical and commercial parts of this tender.
- 6) Details/Documents as desired at Section-C to be submitted which will be one of evaluation criteria.
- 7) Section-A, Section-B & Section-C of the tender are to be submitted together in a sealed cover/envelope which should be superscribed as "PART-I : TECHNO-COMMERCIAL BID". The Tender Notice No. & Due date should also be mentioned on this envelope.

8) Prices/Rates should not be shown in Part-I.

Price/Rate for each item should be shown in Section-D and put in a separate sealed cover which should be superscribed as "PART-II PRICE BID". The Tender Notice No. and Due date should also be mentioned on this envelope. Each page of Section-D should be signed by authorised signatory of the tenderer and name and designation should be mentioned along with rubber stamp/seal of the tenderer. **Price(s) should not be mentioned in Part-I i.e., Techno-commercial bid. Offers received with price(s) in Techno-commercial bid i.e., Part-I shall be liable for rejection.**

- 9) All the above mentioned sealed covers should be put together and sealed in one bigger envelope on which the relevant Tender Notice No. & Due date should be superscribed and sent to the office of the undersigned at the address given below latest by 2.30 p.m. on 16-11-2009 and shall be opened on the same day at 3.00 p.m.

Ferro Scrap Nigam Limited
Equipment Chowk,
Central Avenue,
Post Box No.37,
Bhilai 490 001 (C.G)

- 10) The price-bids i.e. Part-II of those tenderers which are technically and commercially acceptable as per Sections A & B and qualifies as per qualifying parameters in Section-C only shall be opened on the date, which shall be intimated in advance to the individual tenderer. The price-bid of those tenderers which are not technically/commercially acceptable and not found qualified shall be handed over to the tenderer or their authorised representative in sealed and unopened condition.
- 11) Bidders if so desired, may depute their authorised representative with letter of authority to attend this tender opening.
- 12) Tenders not submitted as stipulated at point nos. (2) to (9) above shall be rejected.
- 13) **Those tenderers who have submitted their offer on the basis of format down loaded from our web-site, have to enclose a demand draft (non-refundable) for Rs.200/- drawn on any scheduled bank in the name of Ferro Scrap Nigam Ltd., payable at Bhilai in a separate envelope superscribing as "Tender document fee". Tenders received without the above requisite amount shall be liable for rejection.**
- 14) Non-compliance of any of the stipulations in Section A, B, C & D of the tender also may cause rejection of the tender.

(GOBIND KHATTAR)
MANAGER(MM)

BRIEF ON F.S.N.L.

Ferro Scrap Nigam Limited is a Public Sector Undertaking, under the Ministry of Steel and is engaged in various integrated Steel Plants to provide the services for recovery and processing of scrap from slag and refuse generated during Iron & Steel making at SAIL Plants & RINL. We are also providing services for processing of L.D.Slag for use in Sinter Plant, Blast Furnace and Rail Ballast.

We are getting service charges from Steel Plants against the services rendered.

We are having 8(Eight) units at different Steel Plants with Corporate Office in Bhilai.

List of units is given below:-

- 1) Rourkela (Orissa)
- 2) Burnpur (W.B)
- 3) Bhilai (C.G)
- 4) Bokaro (Jharkhand)
- 5) Durgapur (W.B)
- 6) Visakhapatnam (A.P)
- 7) Dolvi (M.S)
- 8) Duburi (Orissa)

(GOBIND KHATTAR)
MANAGER(MM)

Section-A of our Tender Notice No.TN-01/09-10

TO SUPPLY AND IMPLEMENT SAP ERP B1 SOLUTION WITH ADD-ON FEATURES TO MEET OUR REQUIREMENT AS GIVEN IN THE TENDER DOCUMENT.

TENDERER SHOULD CONFIRM THAT THEY WILL THEMSELVES SUPPLY USERS LICENCE (SAP ERP B1 AUTHORISED) RELATED SOFTWARE AND IMPLEMENT SAP ERP B1 IN FSNL.

The scope of supply is Study of systems, developing, implementing, training, customisation of SAP Enterprises Resource Planning (SAP-ERP), Business-1, comprising of Finance & Accounts, costing, HR & pay roll, fixed assets, PF, purchase including inventory management, plant maint. and operations, Project Module for our Corporate Office and 8 (Eight) units. The addresses of FSNL 8(Eight) Units & Corporate Office and SAP ERP B1 technical details as mentioned below:-

- 1) Ferro Scrap Nigam Ltd., inside Rourkela Steel Plant, Rourkela (Orissa).
- 2) Ferro Scrap Nigam Ltd., inside IISCO, Burnpur (W.B).
- 3) Ferro Scrap Nigam Ltd., inside Bhilai Steel Plant, Bhilai (C.G).
- 4) Ferro Scrap Nigam Ltd., inside Bokaro Steel Ltd., Bokaro (Jharkhand).
- 5) Ferro Scrap Nigam Ltd., inside Durgapur Steel Plant, Durgapur (W.B).
- 6) Ferro Scrap Nigam Ltd., inside Visakhapatnam Steel Plant, Visakhapatnam (A.P).
- 7) Ferro Scrap Nigam Ltd., inside Ispat Industries Ltd., Geetapuram, Dolvi, Taluka : Pen, Dist. Raigad (M.S).
- 8) Ferro Scrap Nigam Ltd., inside Neelachal Ispat Nigam Ltd., Kalinga Nagar Industrial Complex, Duburi, Dist.Jajpur (Orissa).
- 9) Ferro Scrap Nigam Ltd., Equipment Chowk, Central Avenue, Bhilai (C.G) - Corporate Office.

1.1.1 MAIN ACCOUNTING

Financials Accounting Module consists of Finance, Receivables and payables and others. This accounting system should be extended to cover Corporate Accounting and Group-Companies accounting.

This is the integrating point of all other modules. Tenderer should provide on line, real time entry of vouchers consisting of Receipt and Payments of Cash/Bank & Journal and other vouchers.

The requirement at FSNL is a system of branch account with merged accounting for trial balance, balance sheet and profit and loss account. The chart of accounts will be created centrally for all the branches.

Signature
Name(in block letters)
Designation
Rubber Stamp of the Co.

The essential functionalities and salient features are listed below :-

- Bill Register.
- Voucher Printing.
- Cash/bank including day books and cash flow statement.
- Day-wise balance.
- Bank Reconciliation.
- Interest payable and receivable.
- Journal.
- Purchase Bill Passing and Accounts payable with control mechanism to check excess payment over and above budgetary limit of FC value.
- Ledger : General Ledger, Subsidiary Ledger, All Sub-Ledger.
- Trial Balance : General Trial, G/L Trail & S/L Trial with different options for reporting.
- Final A/c. Profit & Loss (Schd.6) and Balance Sheet with different reporting options (including consolidation).
- Sources & Apps : Ratio analysis, Operating Results & Schedules.
- Fixed Assets, Schedule (Co. Act), Depreciation Schedule as per Company's Act and IT Act and other Schedules, Assets Card.
- All types of TDS along with TDS Register, TDS Certificates, Annual Return (Form 26A, 26C, 26D) and related reports etc.
- MIS regarding Health of Assets.
- Financial concurrence Register.
- Rearrangement/Regrouping of heads of account as per (Schedules of Annual Account).
- To print consolidated trial balance in A3 size paper.
- To print trial balance with rounded figures of thousands/lakh
- To print trial balance as per schedules of Balance sheet and P&L account.
- Compatibility for multi-users
- Data protection including locking system (locking of last year final figures).
- Consolidated vendor / party wise liability.
- Details of previous year transactions in respect of a liability / advance.
- Break-up of major heads of account in three tier structures viz., Main ledger, sub-ledger and sub-sub-ledger.
- Automatic generation of standards reports like party outstanding certificates, TDS Challans, certificate and quarterly and annual returns as per Income Tax Act, Service tax challans and returns under Service Tax Act.
- Automatic generation of commonly used formats like cheque request, APJ, CDJ, JV, service charge bills along with self generated voucher number.
- Warning system like payment without order/double payment, payment over and above limit of DOP (Entertainment expenses, P&A & Stores imprest, medical bill etc.).
- Calculation of accrued interest on bank deposits.
- Age wise analysis of sundry debtors and sundry creditors.
- Provision to open output data in MS office package like excel/word.

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It should be integrated with :

- 1) Materials Management
- 2) Pay roll and P.F. Module
- 3) Operation Module
- 4) Maintenance Module
- 5) Fixed Assets.
- 6) HR/ Payroll

The module should have multi-division accounting. Multi division accounting for a Group-company can cater to 5 levels of divisions. Any report can be analysed on the basis of any of these five levels.

The module should include multi currency handling of all transactions. Foreign currency handling allows outstanding financial reporting to be taken out on currency choice.

The module should give detailed reporting on Tax Deducted at Source from generating the TDS certificate to generating the annual returns for the various companies.

The Bank Reconciliation statement along with the calculation of Overdraft Interest allows the users to effectively calculate the banks working. Any reporting for any bank at any back date is easily available.

The Income Tax requirements like preparation of Interest Statement, Loan Statement, Account Confirmation, Loan Confirmation and other expense related statements can be generated from the statements.

The information analysis statement gives an idea of Ratio and other working analysis statement. The balance sheet as per Schedule VI and other schedules related to the Balance Sheet can also be generated easily from the System.

Reporting comparisons with last years figures allows for extensive analysis of the companies performance for various parameters both graphically and in tabular form.

The Accounts Receivables should allow the user to analyse the outstanding of a customer through its various methods. Bill outstanding above a certain date, Outstanding exceeding credit limit, Bills outstanding more than a certain number of days, Interest on Bills outstanding, Interest on Delayed Payment of Bills can be taken out for a better control on ones receivables. Salesman or agent can group by area or the receivables. This allows flexibility of reporting.

The Accounts Payable statement should allow the user to analyses the outstanding of a vendor through various methods. This reporting on Due date basis, for example, gives the company control on planning the Cash Flows of the Company.

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1.1.2 **MATERIALS MANAGEMENT (Purchase & Stores) : -**

Considering the business process, Inventory module shall be defined into two major modules:-

- Materials Procurement or Purchase Order Processing
- Inventory Management

The essential functionalities and salient features are listed below:-

A) **PURCHASE ACTIVITIES :-**

1) **Processing of Indents :-** Automatic generation of indents for stock & non-stock items.

- a) Registration of Indent (s).
- b) Generation of open tender(s)/LTE(s) in Single bid, Two bids & Three bids.
- c) Generation of Technical and Commercial comparative statement of the offers received weighing the parameters and terms and conditions not conforming to the Tender/LTE.
- d) Issue of Price-bid opening intimations.
- e) Generation of comparative statement of Price-bids.
- f) Revised bids.
- g) Computation of quantities to be ordered.
- h) Generation of Order(s) / amendments / cancellations.
- i) Cancellation of indents.

2) **Creation of Master(s) to Facilitate Purchase Functions:-**

- a) Vendor enlistment.
- b) Specifications for standard/repetitive nature of procurement/jobs.
- c) Terms & Conditions for respective category of tenders connected with 1(b).
- d) Purchase order(s) / Work order(s).
- e) Clarification / confirmation correspondence.

3) **Earnest Money Deposit :-**

- a) Recording and forwarding documentation of EMDs received.
- b) EMDs converted into Security Deposit.
- c) Refund of EMDs.
- d) Refund of SDs.
- e) Statement(s) of status period-wise, vendor-wise.

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4) Activities after Ordering:-

- a) Generation of reminders/follow-ups to suppliers.
- b) Periodic statements of executed quantities for work orders
- c) Vendor-wise and unit-wise report generation for orders executed within schedule/beyond schedule.

5) MIS / Reports :-

- a) Indent status reports with age wise analysis of indents.
- b) Order status reports.
- c) Vendor analysis.
- d) Order(s) released on SSI Units.
- e) Order(s) released on Single Tender.
- f) Unit-wise & category-wise order details.
- g) Budget utilisation vis-à-vis sanctions for respective heads of budget.
- h) Expenditure on Capital & Projects.

6) Processing or Pre-qualification Tender(s):-

- a) Generation of Tender(s).
- b) Evaluation of Bids/Applications including automatic generation of Bids/Application meeting the conditions and those rejected.
- c) Issue of Registration letters.
- d) Automatic updating in vendor list.

B) STORES ACTIVITIES :-

- 1) Inventory Management

Daily/ Weekly/ Monthly generation of report for :-

- a) MVR, GRN & Return note generation.
- b) Receipt / Issue / IPT form generation.
- c) Balance stock statement.
- d) E.O.Q. and re-ordering level report.
- e) ABC analysis.
- f) Transaction recording for cash purchases.
- g) Vendor performance analysis.
- h) Fast, slow and non-moving materials in the inventory.
- i) Process report on disposal of redundant and surplus stores etc.
- j) i) I.P.T. Report in/out reports.
ii) Yearly report generation(a) a/c code-wise (b) item code-wise and Eqpt. wise.

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- k) Stock evaluation.
- l) Age-wise identification of Insurance Stores & Spares.
- m) Discrepancy report.
- n) Rejection report generation.
- o) GRN Register : Item/date/supplier wise.
- p) Pending MVR.
- q) EPR report.
- r) Price store ledger.
- s) Age wise breakup of closing inventory.
- t) Inclusion of FOC/ Warranty spares in the module.
- u) Equipment wise / Job wise consumption and procurement.
- v) Perpetual inventory counting report for ascertaining shortages/ excess.
- w) Monthly generation of GRNs/ issue report.

The Materials Management Module should generate the following information:-

- Indent Receipt
- Tender
- Tender Fee
- Tender Opening
- Technical Scrutiny
- Bid Tabulation
- Purchase Proposal
- Amendment proposal
- Letter of Intent (LOI)
- Purchase Order (PO)
- PO Amendment
- Order Mailing
- Order Acknowledgement
- Sample Approval
- Bank Guarantee
- Inspection
- Bill receipt
- Suitability report / conformation of receipt
- Goods Receipt Note (GRN)
- Materials rejected reports

Some Typical Purchase Reports :-

- Purchase Unit Transfer
- Purchase Item-wise Details
- Purchase Registers
- Purchase commitment register against budget provision for C.O. & Units

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Some Typical Inventory Reports :-

- Stock Register
- Stock Summary (Item wise)
- Stock Ledger (Detailed) All

1.1.3 PAYROLL / HUMAN RESOURCE :-

Payroll System should be developed in such a way that Payroll processing can be done from HO as well as from the Branch Offices. Payroll system should consider the following information to be captured. Payroll system shall generate JV for required account heads as soon as calculation is confirmed.

1.1.2.1 Information Capturing :-

- Department related information
- Earning Heads Information
- Deduction Heads information
- Grade related information
- Payroll Structures definition
- Payroll Templates
- Bank details
- Provident Fund & ESI
- Professional Tax Slab
- Periodical Reports
- Offices / Location wise Report
- Perks details
- Employee Loan / Advance Entry

1.1.2.2 Daily Attendance Recording System (Automatic) :-

- Leave
- Employee Leave Entry
- Employee Attendance Entry
- Employee Leave Encashment
- Mandays lost
- Mandays worked
- IOW
- Absenteeism rate

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1.1.2.3 Maintenance of Personnel Records :-

- Designation
- Date of birth
- Date of Joining
- Name and age of dependant family members
- Date of last promotion
- Scale of pay including annual increment dates
- Employee requirement and recruitment.
- Recruitment, selection and appointment related activities.
- Qualification
- Employee details
- Training
- Posting/Transfer
- Category—SC/ST/OBC/PH/Ex-Serviceman/General
- Religion wise report
- Promotion details since beginning
- Training details since beginning
- Permanent & Present Address
- LTC / LLTC
- HBA
- Employees Family Benefit
- Grievance
- Medical Expenses
- Telephone /Fax expenses
- Lease Hold Accommodation
- Inventory Management of office equipments / assets
- Vehicle details / repair cost statement

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Payroll System should generate the following information :-

- Pay slip
- Salary Register
- Salary variance report
- Monthly salary statement
- Salary bill (consolidated)
- YTD salary statement
- Department summary.
- Arrears calculation and register
- Refund register
- Overtime statement
- Bank statement
- Bonus statement
- Increment due list
- Salary certificate
- Loan report
- Details
- Summary
- Advance report
- Details
- Summary
- Statutory report
 - ❖ Form 3A (PF & FPF)
 - ❖ Form 6A (PF & FPF)
 - ❖ Form 12A (PF & FPF)
 - ❖ Form 6 (ESI Ret.)
 - ❖ Form 7 (ESI)
 - ❖ Form 8 (ESI)
 - ❖ ESI Statement
 - ❖ Form III (P.Tax)
 - ❖ ESI Challan
 - ❖ Annual Provident Fund statement of employees and other related reports pertaining to P.F.
- Perk/benefit statement (New)
- Income Tax Calculation
 - ❖ Slab Definition.
 - ❖ Standard Deductions.
 - ❖ Calculation of Income Tax.
 - ❖ TDS Deposit.
 - ❖ Form 16 TDS certificate.
 - ❖ Form 24 Annual Return.

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- Leave
- ♦ Monthly statement
- ♦ YTD Statement
- ♦ Leave Encashment
- ♦ Leave summary report
- ♦ Leave taken report (new)
- ♦ Lost leave history report (new)
- ♦ Lost leave status report (new)
- ♦ Leave valuation report (new)
- Retirement / Resignation list
- Calculated Retirement list
- Employee list
- Employee Profile Report
- Employee Salary Structure Report
- Adhoc Employee Report

The package should have the facility of direct policy of salary related entries to Main Financial Accounting.

PAYROLL PACKAGE

I INDIVIDUAL RECORD

- 1) Name
- 2) Designation
- 3) Grade
- 4) Scale of pay
- 5) Increment date
- 6) Date of Birth (for pension deduction upto age of 58 yrs only)
- 7) Bank Account no.
- 8) Unit ticket no
- 9) P.F. A/c no.
- 10) Department
- 11) Regular employee
- 12) Casual employee

II ATTENDANCE

- 1) Present days
- 2) Leave days : Casual leave, Earned leave (incase leave encashment - it is to be recorded in payroll), Optional Holiday, Compensatory leave, Extra-ordinary leave, Maternity leave, Injury on works.
- 3) Suspension period (if any)
- 4) Extra days
- 5) Other leave

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III EARNING

Production of Scrap and Slag trips target and achieved

- 1) Current Basic pay-linked with attendance
- 2) Dearness allowance -do-
- 3) H.R.A. basic(current basic)
- 4) Production Bonus basic pay(1982 basic pay)LINKED WITH % ACHIEVEMENT
- 5) Personal pay
- 6) P.F.. gross
- 7) Service weightage pay
- 8) Charge allowance
- 9) Transport subsidy
- 10) Education subsidy
- 11) Special incentive
- 12) L.T.E (Not to be considered for Income Tax calculation)
- 13) Magazine allowance (-do-)
- 14) Entertainment allowance (-do-)
- 15) Acting allowance
- 16) Night shift allowance
- 17) Production incentive (with optional facilities to exclude certain categories /all employees of a particular unit).
- 18) Slag incentive (-do-)
- 19) Reward (incase scrap production achievement is beyond 130% of Target production)
- 20) Other earnings (THREE FIELDS MAY BE KEPT FOR IT)
- 21) Extra day earning (not to be included in P.F. Gross)

IV DEDUCTION.

- 1) P.F
- 2) V.P.F.
- 3) PENSION (only for information)
- 4) H.Rent
- 5) Electricity
- 6) Income Tax
- 7) Professional Tax
- 8) Garden maint. Charge
- 9) L.I.C. deduction (master for policy no. and premium)
- 10) House Building Loan
- 11) Consumer loan (First loan, second loan etc.)
- 12) Death Relief Fund (at flat rate)
- 13) Labour welfare fund
- 14) Club membership fee
- 15) Telephone bill
- 16) Vehicle loan
- 17) Interest on vehicle loan
- 18) Festival advance
- 19) Salary advance (maximum 12 nos. of installment)
- 20) Any other deduction (minimum Three fields to be kept)

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V NET PAY-Payslip

Following report should generate every month by the package:-

- 1) Cash payment :Employee-wise summary
- 2) Bank Statement : Employees bank-wise statement summary
- 3) Earning statement Department wise/grade wise /Designation wise-summary
- 4) Deduction: similar as at (3) above.-summary
- 5) Income Tax calculation -summary
- 6) Generation of individual I.T. Certificate
- 7) P.F. contribution payable to Trust
- 8) Pension contribution payable to R.P.F.C.
- 9) Account-wise summary report- it should be sent to F&A package directly with all earnings and deductions.

The P.F. A/C (F&A) package should link with Payroll package to receive following information :-

Receipts in P.F. A/c :-

- 1) Contribution of employees.
- 2) Contribution from employer less pension.
- 3) Refund of loan installment.
- 4) Refund of interest on loan installment.
- 5) Voluntary contribution from employees.
- 6) Interest on investment.
- 7) Redemption /Maturity of Investments
- 8) Any other receipts.

Payments in P.F. A/c

- 1) Loan payment (Refundable) should be generated through posting in payroll master loan file for record and deduction from next month salary.
- 2) Non-refundable P.F. loan should also be posted (for information only) through payroll master.
- 3) Purchase of Bonds/securities.

Pension:-

- 1) The payroll package should calculate pension for employees up to (the existing condition) the age of 58 years only from Employer's contribution.
- 2) Form 7 of Pension should be generated by the Payroll package for yearly data.

Signature
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P.F. A/C package should generate following information:-

- 1) Calculation of interest on monthly balances of members.
- 2) Members annual contribution statement for the period ,as desired Employer's monthly contribution payable and received .
- 3) Monthly pension amount payable for members every month for remittance to R.P.F.C.
- 4) Investment made their investment wise summary report ,as and when required.
- 5) Interest on investment to be received and received their report as and when required.
- 6) Statement of Bonds Redeemed , under put or Call option that separate classification.
- 7) Statement of Ex-members balance ,since when dues lying i.e., age wise summary.
- 8) Amount paid for investment ,but Bonds not received.
- 9) Statement of other deductions, ,if any.
- 10) List of securities and interest on them not yet received.
- 11) Principal amt. of Loan and interest on Loan receivable from Members for the period.
- 12) Annual Balance statement for contributions and loan details for every member and interest paid at the rate of on Contribution and charged on loan.
- 13) Monthly return for submission to R.P.F.C. ,as per format given for exempted Co.
- 14) Ledger A/C of individual Members.
- 15) Ledger A/c of each Securities/Investments.
- 16) Benches Receipts and Payments A/c.
- 17) Trial Balance.
- 18) Income and Expenditure A/c. 20 Balance sheet.

LAW Department:- Status report of the present legal case giving details such as:-

- 1) Name of the party
- 2) Case number
- 3) Date of Institution of the case
- 4) Instituted by the party / company / employee
- 5) Name of legal consultant
- 6) Next date of the case
- 7) Present status

Legal expenses report:-

- 1) Case number
- 2) Name of the case
- 3) Name of the legal consultant
- 4) Fees fixed
- 5) Fees incurred / paid during the financial year
- 6) Other expenses

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1.1.4 **PLANT MAINTENANCE (EQUIPMENT MAINTENANCE MODULE)**

Plant maintenance module should be able to control and track the maintenance of all various equipment (earthmoving) loaders, cranes, dumpers, excavators, dozers, separators, Fe Enrichment Plant and Crushing & Screening unit etc.

It should be integrated with :-

- Materials Management
- Finance Module
- Operational Module

Module should be able to :-

- a) Creation of daily / monthly maintenance activity, log book with respect to equipments.
- b) Breakdown maintenance.
- c) Unplanned maintenance work.
- d) Generation of requisition for various items.
- e) Reason for break down.
- f) Source of spare parts.
- g) Availability of equipments.

Analyse information :-

- a) Maintenance work done for a period.
- b) Machine-wise maintenance work done, with breakup of planned/unplanned and breakdown cases.
- c) Employee-wise maintenance work done, with break up of planned and breakdown cases.
- d) Maintenance cost for various machines with breakup of planned/unplanned and breakdown cases.

Shift in-charge should be able to enter the following details :-

- a) Machine 3
- b) Maintenance category:-
 - Daily checking
 - Preventive maintenance
 - Plant maintenance
 - Breakdown maintenance
 - Tyre puncture/ Magnet change etc.
- c) Attended by person/ s
- d) Time from to
- e) Materials used: Issue voucher reference Maint.head / Executive should be able to prepare the indents for materials.

Signature
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1.1.5 **Fixed Assets Module :-**

Module should take care of an organisation's assets logistics, location-wise according to company act and income tax act requirements.

Integrated Module should be integrated with : (a) Inventory module
(b) Finance module

Module should generate :-

- a) Fixed assets register / Individual fixed assets record.
- b) Creation of assets.
- c) Opening stock of fixed assets.
- d) Depreciation chart.
- e) Grouping system for both income tax act and Companies Act.
- f) Movement of assets from one plant to another plant in between financial year.
- g) Calculation of depreciation under straight line/WDV method as per Income Tax Act and Companies Act.
- h) Change in method of depreciation with retrospective effect.
- i) Inclusion of capital overhauling expenses and cost of less than Rs.50000/- equipment's in the fixed asset module.

1.1.6 **Costing Module:-**

Module should enable company to allocate cost to items procured. Module should also enable company to determine how to fix prices and economise costs.

Integration :-

- a) Finance module.
- b) Materials management module.
- c) Operation planning and control module.
- d) Plant maintenance module.

1.1.7 **Operation module :-**

- (1) **Daily Weighment Register**
 - (a) Item-wise
 - (b) Value-wise
 - (c) Operation hours of the equipment
 - (d) Hiring of equipment
 - (e) Bought-out-services

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(2) **Daily weighment certification register**

- (a) Site-wise
- (b) Item-wise
- (c) value-wise

(3) Monthly scrap/slag despatch report/Hiring of Equipment/Bought-out-services.

(4) Challans

(5) Invoice

System should have the scope of generating daily and monthly production report (physical & financial).

1.1.8. Project Module:- Standard project module for monitoring of project activities.

For further clarification or additional information related to any of the above areas may be taken from Ferro Scrap Nigam Limited, Bhilai before quoting.

The following hardwares are presently available with M/s.Ferro Scrap Nigam Limited:-

2.01 **HP Compaq server**

Proliant ML 350G4
Duel Intel XEON 3.0 GHZ
1MB Level 2 cache
800 MHz front side bus
Intel E7520 chip set
3 x 36 GB HDD
48 x CD Rom
144 MBFDD
Monitor, Key board mouse

2.02 **Unit Server & Corporate Office nodes**

Model HP Compaq d x 6120
Pentium (2.8 GHZ)
800 MHz FSB, 1 MB L2 cache
Intel 915G chip set
512 MB DDR Ram 400 Mhz
48 x CDROM
Serial, parallel ports
10/100/1000 Gibabit nic
Windows XP professional
Monitor, key board mouse

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Tenderer may quote the Hardware/Software required from Ferro Scrap Nigam Limited for installation of SAP ERP B1 package at Corporate Office and Units.

2.03 Corporate Office and units are connected through E-mail, Fax. Ferro Scrap Nigam Limited is not having any leased connection for on line data entry from units to Corporate Office for the time being. Action is being taken for installation of lease line facilities between Corporate Office & Units.. Initially it will access through Internet.

- 1) SAP ERP B1 package will be loaded in the Main Server at Corporate Office and will be accessed through Internet/Lease Line with Go Global or CITRIX.
- 2) It will be used on 40 machines at Corporate office and approx.7 machines at each unit (total 100 users license) .
- 3) The package should be able to work on internet, V Set connectivity lease-line, ISDN, VPN, Dial up telephone lines.
- 4) In 15 days of the implementation process, all the reports will be identified and agreed upon and which will be identified and agreed upon and which will be delivered in 6 months including installation at our Units & Corporate Office .
- 5) The customisation & design and development will be at Corporate Office after customisation at Corporate Office later on the SAP ERP B1 will be installed at our Corporate Office & Units.

2.04 Project Time frame should be given in the following manner :

Module	SRS & Gap Analysis	Systems Specification	Development	Implementation	Training
Financial Accounting					
Payroll					
Materials Management					
Costing					
Fixed assets					
Maintenance Management					
Operational Module					

2.05 Transfer of existing data (Dbase) to new system. The present data is in Dbase/ Fox plus i.e. DBF format.

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Section-B of our Tender Notice No.TN-01/09-10

TERMS & CONDITIONS

- 1) Validity:-Your offer should be valid for a period of 120 days from the date of opening of the techno-commercial bids.
- 2) Professional consultancy charges:-The total professional consultancy charges for the activities to be performed by the tenderer as per the terms mentioned in scope and terms of reference of this tender for supply of SAP ERP B1 of the FSNL package should be given clearly (both in Figures & Words).
- 3) Excise Duty:-The percentage of Excise Duty applicable including Cess & Higher Education Cess should be stated.
- 4) Sales Tax/VAT:-The percentage of Central Sales Tax/State Sales Tax/VAT applicable at full rate should be stated. Please note that FSNL cannot provide declaration form for concessional Sales Tax / VAT.
- 5) Any other taxes and levies if applicable should be clearly stated in your techno-commercial bid.
- 6) Deliverables:-

The following items will form the deliverables for the proposed assignment:-

- a) One hard copy of the Software Requirement Specifications (SRS) document at the end of Systems Analysis stage.
- b) One hard copy of the System Specifications document containing the database design, file layouts, screen/report/ document formats, at the end of System Design stage.

All deliverables will be handed over to FSNL.

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7) Training:-

Hands on user training will be conducted at each location of FSNL i.e., (Corporate Office & all 8 units). This will cover all activities related to installation, operation, maintenance development and commissioning. This training will be more practice intensive. Duration of training will be one week for 10 officials at each location & 35 officials at Corporate Office. The installation, development & maintenance related training material would consist of:-

- i) Steps to carry out each business scenario as identified during analyse.
- ii) System Administration Manual will contain steps to carry out scheduled and periodic activities.
- iii) Period end activities like period closing, running reports and checking for errors, transfer data from various modules.
- iv) Creation of new users responsibilities, defining security rules.
- v) Creation of master data & updation.
- vi) Screen shorts and explanation for each step.

8) Earnest Money:-The tenderer will have to submit an earnest money deposit of Rs.50,000/- (Rupees Fifty Thousand only) by a Demand Draft payable on any scheduled bank at Bhilai. This earnest money deposit shall be suitably appropriated towards security deposit for the successful tenderer and shall be released after Implementation of SAP. Tenders not accompanied with the EMD as stipulated above shall be summarily rejected. The EMD shall be forfeited in case the tender is invoked during the validity period or for any other default by the tenderer, as deemed fit by FSNL. No interest shall be payable on the Earnest Money Deposit.

9) Risk purchase:-In the event, the successful tenderer fails to execute the order, FSNL reserves the right to procure the same from some other source and the extra cost thereof including the taxes and duties shall be recoverable from the successful tenderer.

10) Payment:-

- (i) 20% Payment shall be made after system requirement study of existing system, SRS submission and approval i.e., against item S.No.2 of price-bid.
- (ii) 90% of licence fee i.e., against item S.No.1 of price-bid shall be paid after completion of SRS and against supply of SAP ERP B1 licence software.
- (iii) 30% Payment shall be made after preparation of manual and training to Corporate Officials i.e., against item S.No.2 of price-bid.
- (iv) 40% Payment shall be made after implementation of SAP ERP B1 and related software. Training to unit officials at 8 locations of FSNL i.e., against item S.No..2 of price-bid.
- (v) 10% of licence fee shall be released after implementation of SAP ERP B1 and training to unit officials at 8 location of FSNL.
- vi) 10% Payment of item S.No.2 of price-bid shall be made after warranty period. Alternatively this amount can be released on submission of Bank Guarantee from any Nationalised Bank.

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11 a) THE TENDERER SHOULD STATE THEIR BANKER'S NAME, BRANCH, ACCOUNT NO. & IFS CODE REFERENCE.

b) The Tenderer should state their PAN Number.

12) Bank Guarantee:- Tenderer will provide Bank Guarantee of equivalent amount for each stage of payment from any scheduled bank for releasing payment at each stage on certification from our DGM(SAP) which would be valid till implementation of SAP ERP B1 module in FSNL.

13) AMC charges:- The AMC charges (after completion of free warranty period) applicable per year for each location be stated in your techno-commercial bid as provided below:-.

AMC charges :- Rs._____ per year per location

14) To take care of implementation of the SAP ERP B1 package at any additional location of FSNL in future, the tenderer should state in the techno-commercial bid lumpsum charges (inclusive of all) for providing licence and to use the SAP ERP B1 at each additional location of FSNL as provided below:-

All inclusive charges :- Rs._____ per location.
for each additional location.

15) SAP ERP B1 solution licence fee for 100, 125, 150, 175, 200 users

16) The charges to be quoted in the techno-commercial bid as stated in clauses 13 to 15 above will NOT BE TAKEN INTO CONSIDERATION FOR EVALUATION OF L-1 STATUS.

17) Warranty:-

i) The tenderer will warrant the softwares against defects arising out of any faulty design, materials and workmanship for a minimum period of 12 months from the date of acceptance of the entire system (software) and installation. Defective software shall be replaced by the successful tenderer at their own cost, including the cost of transport, if any.

ii) All certificates, licences, warranties and other documents in respect of the software supplied under the order shall be issued only in the name of "Ferro Scrap Nigam Limited".

18) Maintenance:-At the option of FSNL, the tenderer shall provide and enter into a contract on annual basis for a period of five years after the expiry of initial warranty for maintenance of the software supplied by the tenderer.

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- 19) Ferro Scrap Nigam Ltd. does not bind itself to accept the lowest in or any of the tenders and reserves the right to reject any or all the tenders, reduce or increase the quantities without assigning any reasons whatsoever.
- 20) Tenderer should submit documents in support of SAP ERP B1 Licence & Implementation partner.
- 21) Evaluation will be done on overall basis. For supply of users licence and implementation order will be placed only on one tenderer.
- 22) Integrity Pact:- FSNL has decided to adopt the transparent system of "Integrity Pact" while floating tenders for major purchases.

In brief, this Pact is a contractual agreement between the vendors/purchasers and the PSU committing both sides to strictly abide by the rules and regulations of the tender and ensure integrity. This contract also has provisions for payment of damages and other retributive action in case any of the prescribed norms are proven to be violated.

The Integrity Pact would begin when a bidder submits an EOI or purchases the bid documents and would end after the execution of the contract when all payments are made to the satisfaction of both the contracting parties.

If any tenderer does not sign the Integrity Pact while submitting the bid, his bid would not be considered.

FSNL has appointed an External Independent Monitor in terms of Section-8 of Integrity pact to oversee implementation of Integrity Pact in FSNL. The details of EIM are given below:-

Name	:-	Shri M.K.Moitra
Address	:-	Flat No.441, Shriniketan Apartments, Plot-1, Sector-7, Dwarka, New Delhi 110 075.
Mobile No.	:-	9810048932

Integrity Pact is given at Annexure-I which may be signed & submitted along with your techno-commercial bid.

All the above terms & conditions are acceptable to us.

Signature
Name (in block letters)
Designation
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Annexure-I to Section-B of our Tender Notice No.TN-01/09-10

INTEGRITY PACT

Between

FERRO SCRAP NIGAM LTD, hereinafter, referred to as "FSNL",

and

..... hereinafter referred to as **"The Bidder/Contractor"**

Preamble

FSNL intends to award, under laid down organisational procedures, contract/s for the scope of supply is Study of system, developing, implementing, training, customization of SAP Enterprises Resource Planning (SAP-ERP), Business-1. FSNL values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness and transparency in its relations with its Bidder(s) and/or Contractor(s).

In order to achieve these goals, FSNL will appoint an External Independent Monitor (EIM) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section - 1 Commitments of FSNL

- (1) FSNL commits itself to take all measures necessary to prevent corruption and to observe the following principles :-
 - a) No employee of FSNL, personally or through family members, will in connection with the tender for, or the execution of a contract demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
 - b) FSNL will, during the tender process treat all Bidder(s) with equity and reason. FSNL will in particular, before and during the tender process., provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
 - c) FSNL will exclude from the process all known prejudiced persons.

- (2) If FSNL obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, FSNL will inform its Vigilance Office and in addition can initiate disciplinary actions.

Section - 2 Commitments of the Bidder(s)/Contractor(s)

- (1) The Bidder(s)/Contractor(s) commit themselves to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.
- i) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of FSNL's employees involved in the tender process or the execution of the contract or to any third person any material or immaterial benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
 - ii) The Bidder(s)/Contractor(s) will not enter with other Bidder(s) into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cauterisation in the bidding process.
 - iii) The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or documents provided by FSNL as part of the business relationship, regarding plans technical proposals and business details, including information contained or transmitted electronically.
 - iv) The Bidder(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
 - v) The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section - 3 Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/Contractor(s), before contract award or during execution, has committed a transgression through a violation of Section 2 above or in any other form such as to put his reliability or credibility in question, FSNL is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or to terminate the contract, if already signed, for such reason.

- i) If the Bidder(s)/Contractor(s) has committed a transgression through a violation of Section 2 above such as to put his reliability or credibility in question, FSNL is entitled also to exclude the Bidder(s)/Contractor(s) from future tender processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressors within the company hierarchy of the Bidder(s)/Contractor(s) and the amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 3 years.
- ii) If the Bidder(s)/Contractor(s) can prove that he has restored/recouped the damage caused by him and has installed a suitable corruption prevention system, FSNL may revoke the exclusion prematurely.
- iii) A transgression is considered to have occurred if in light of available evidence no reasonable doubt is possible.

Section - 4 Compensation for Damages

- 1. If FSNL has disqualified the Bidder(s) from the tender process prior to the award according to Section 3 above, FSNL is entitled to demand from the Bidder(s) liquidated damages equivalent to 3% of the value of the offer or the amount equivalent to Earnest Money Deposit/Bid Security, whichever is higher.
- 2. If FSNL has terminated the contract according to Section 3, or if FSNL is entitled to terminate the contract according to Section 3, FSNL shall be entitled to demand and recover from the Bidder(s) liquidated damages equivalent to 5% of the contract value or the amount equivalent to Security Deposit/Performance Bank Guarantee, whichever is higher.
- 3. If the Bidder(s)/Contractor(s) can prove that their exclusion from the tender process or the termination of the contract after the contract award has caused no damage or less damage than the amount of the liquidated damages, the Bidder(s)/Contractor(s) has to compensate only the damage in the amount proved. If FSNL can prove that the amount of the damage caused by the disqualification of the Bidder(s)/Contractor(s) before contract award or the termination of the contract after contract award is higher than the amount of the liquidated damages, it is entitled to claim compensation for the higher amount of damages.

Section - 5 Previous Transgression

1. The Bidder declares that no previous transgressions occurred in the last 3 years with any other company in any country conforming to the anti corruption approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.
2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

Section - 6 Equal treatment of all Bidders/Contractors/Sub-contractors

1. The Bidder(s)/Contractor(s) undertake(s) to demand from all sub-contractor(s) a commitment in conformity with this Integrity Pact, and to submit it to FSNL before contract signing.
2. FSNL will enter into agreements with identical conditions as this one with all Bidders, Contractors and subcontractors.
3. FSNL will disqualify from the tender process all Bidder(s) who do not sign this Pact or violate its provisions.

**Section - 7 Criminal Charges against violating Bidder(s)/Contractor(s)/
sub-contractors**

If FSNL obtains knowledge of conduct of a Bidder, Contractor or Subcontractor or of an employee or a representative or an associate of a Bidder, Contractor or Sub-contractor which constitutes corruption, or if FSNL has substantive suspicion in this regard, FSNL will inform the same to the Vigilance Office.

Section - 8 External Independent Monitor

1. FSNL appoints competent and credible External Independent Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Managing Director of FSNL.
3. The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of FSNL including that provided by the contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Sub-contractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/Contractor(s)/Subcontractor(s) with confidentiality.
4. FSNL will provide to the Monitor sufficient information about all meetings among the parties related to the project provided such meetings could have an impact on the contractual relations between FSNL and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of FSNL and request the Management to discontinue or heal the violation, or to take other relevant action. The Monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
6. The Monitor will submit a written report to the Managing Director of FSNL within 8 to 10 weeks from the date of reference or intimation to him by FSNL and should the occasion arise, submit proposals for correcting problematic situations.
7. The Monitor will have status/benefits similar to those of Chief General Managers of FSNL and will be entitled to compensation @ Rs.4500/- for attending review meeting to be called by M.D., FSNL every quarter.
8. If the Monitor has reported to the M.D., FSNL a substantiated suspicion of an offence under relevant IPC/PC Act, and the M.D. has not within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.
9. The word "**Monitor**" would include both singular and plural.

Section - 9 Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by M.D., FSNL.

Section - 10 Other Provisions

- 1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Corporate Office of FSNL, i.e. Bhilai
- 2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- 3. If the Vendor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- 4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

For FSNL

For Bidder/Contractor

Place : _____

Date : _____

Witness 1

Witness 2

(Name & address)

(Name & address)

Section-C of our Tender Notice No.TN-01/09-10.

DOCUMENTS/DETAILS TO BE FURNISHED

- 1) Name and full permanent postal address of the firm/company.
- 2) Are you an authorised licensee and implementation partner of SAP ERP B1 India. Please furnish documentary evidence/current valid accreditation certificate of the same from M/s SAP India.
- 3) The tenderer should have experience of implementation of SAP-ERP B-1 solutions with packages for integrated A/cs, Payroll, Stores & Inventory etc. with atleast one Govt./Semi Govt. organization/PSUs/ medium size Co. with multi division/units having turnover of Rs.5 Crores or above.
- 4) The tenderer should have average turn over of atleast 1.50 Crore in any of the previous 3 financial years.
- 5) The tenderer should have executed atleast one single order of value of Rs.25 Lakhs or more in any of previous 3 financial years.
- 6) The tenderer should have in their permanent roll atleast 35 Software professionals.
- 7) The tenderer should have supplied SAP ERP B1 solution to atleast 5 customers. Satisfactory implementation certificates from such customers should be submitted.
- 8) Is your firm registered
 - i) - Under Companies Act, 1956
If yes, please furnish :-
 - a) Copy of certificate of incorporation issued by Registrar of Companies.
 - b) Memorandum & Articles of Association.
 - ii) - Under Partnership Act, 1932
If yes, please furnish :-
Photo copy of registered partnership deed.
 - iii) - As a sole proprietary firm
If yes, please furnish :-
Photo copy of proprietors affidavit for proprietorship.
- 9) Do you have any sister/allied concern?
If yes, please furnish :-
Particulars of the firm, Directors and their relationship.
- 10) Full name & addresses with telephone number of the Directors / Partners / Proprietors as the case may be.

- 11) Central Sales Tax and State Sales Tax Registration copies to be submitted.
- 12) Copy of the latest Audited Balance Sheet
- 13) List of major orders executed during last 3 years in the format given below.
Photo copy of purchase orders in support of this to be submitted.

Details of orders value exceeding Rs.25 Lakhs executed in last 3 years and orders in hand.

Name of the firm.	Order No.&Dt.	Description of items.	Qty. ordered.	Total value	Delivery date as per order.	Date of order execution/ expected order execution.

- 14) Name & address of your banker along with banker's certificate in sealed cover certifying financial status, OD and C.C. limits.
- 15) Please submit copies of satisfactory execution certificates from renowned customers.

(GOBIND KHATTAR)
MANAGER(MM)

Section-D of our Tender Notice No.TN-01/09-10

Price-bid

S.No.	Description	Rate	U/M
1)	Licence fee for SAP ERP B1 Software	Rs._____	each
		_____ (Rs. in words)	
2)	System requirement study of existing system, SRS submission and approval. Customisation, implementation, training to Corporate Office and Units, preparation of manuals and supply of related softwares i.e., RDBMS, Go Global or Citrix.	Rs._____	Lumpsum
		_____ (Rs. in words)	

Signature
Name (in block letters)
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