

UK-Bristol: technical support services

2009/S 55-079644

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

TLPM, DE&S, FBG-C, Larch 2, 2209, MOD Abbey Wood, Attn: Alicia Day, UK-Bristol BS34 8JH . Tel. +44 1179135865. E-mail: DESFBG-C@mod.uk.

Further information can be obtained at: As in above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s).

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s).

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Ministry or any other national or federal authority, including their regional or local sub-divisions.
Defence.

The contracting authority is purchasing on behalf of other contracting authorities: no.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Provision of Benchmarking Assessment.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 8.

Main place of performance: Bristol, City of.

NUTS code: UKK11.

II.1.3) The notice involves:

II.1.4) Information on framework agreement:

II.1.5) Short description of the contract or purchase(s):

— Project/Programme Management (PPM) analysts to benchmark MoD on PPM corporate performance both in terms of approach and its practical application against a global network of large industrial and government organisations which are regularly subject to the same assessment,

— At least 5 years experience of this work,

— Provide opportunities for networking with senior practitioners for sharing good practice,

— The use of professionally recognised PPM models for benchmarking (such as those linked to the APM and the OGC),

— Be capable of scaling the assessment to both project and programme levels,

— Familiarity with MoD PPM practices and structures would be desirable.

II.1.6) Common procurement vocabulary (CPV):

71356300.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

No.

II.1.8) **Division into lots:**

No.

II.1.9) **Variants will be accepted:**

Yes.

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope:**

One contract to be placed, innovative proposals will be considered.

Estimated value excluding VAT:

Range: between 20 000 and 30 000 GBP.

II.2.2) **Options:**

Yes.

Description of these options: Options for additional workshops and training days and assessment tools.

Provisional timetable for recourse to these options: in months: 24 (from the award of the contract)

Number of possible renewals: Range: between 1 and 3.

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**

Duration in months: 36 (from the award of the contract).

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required:**

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

Payment in accordance with DEFFORM 522.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

English Law.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

No.

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met: (a) Is bankrupt or is being wound up, where his affairs are being administered by the court, where he has entered into an arrangement with creditors, where he has suspended business activities or is in any analogous situation arising from a similar procedure under national laws and regulations;

(b) Is the subject of proceedings for a declaration of bankruptcy, for an order for compulsory winding up or administration by the court or of an arrangement with creditors or of any other similar proceedings under national laws and regulations;

(c) Has been convicted by a judgement which has the force of res judicata in accordance with the legal provisions of the country of any offence concerning his professional conduct;

(d) Has been guilty of grave professional misconduct proven by any means which the contracting authorities can demonstrate;

- (e) Has not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority;
- (f) Has not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which he is established or with those of the country of the contracting authority;
- (g) Is guilty of serious misrepresentation in supplying the information required under this section or has not supplied such information;
- (h) Has been the subject of a conviction for participation in a criminal organisation as defined in Article 2(1) of Council Joint Action 98/733/JHA;
- (i) Has been the subject of a conviction for corruption, as defined in Article 3 of the Council Act of 26.5.1972 and Article 3(1) of Council Joint Action 98/742/JHA3 respectively;
- (j) Has been the subject of a conviction for fraud within the meaning of Article 1 of the Convention relating to the protection of the financial interests of the European Communities;
- (k) Has been the subject of a conviction for money laundering, as defined in Article 1 of Council Directive 91/308/EEC of 10.6.1991 on prevention of the use of the financial system for the purpose of money laundering. Evidence of the following: Capability to meet the requirement. Curriculum Vitae of proposed personnel. Evidence of recent performance in this area of work. Confirmation of capacity to perform the contract requirement.

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met: (c) A statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last three financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available. One copy of latest annual report to be presented for scrutiny.

Minimum level(s) of standards possibly required: Five years experience required in field. And the proposal needs to be linked to an acknowledged and certified assessment tool.

III.2.3) **Technical capacity:**

Information and formalities necessary for evaluating if requirements are met: (a) A list of the works carried out over the past five years, accompanied by certificates of satisfactory execution for the most important works. These certificates shall indicate the value, date and site of the works and shall specify whether they were carried out according to the rules of the trade and properly completed. Where appropriate, the competent authority shall submit these certificates to the contracting authority direct;

(b) A list of the principal deliveries effected or the main services provided in the past three years, with the sums, dates and recipients, whether public or private, involved. Evidence of delivery and services provided shall be given:

— Where the recipient was a contracting authority, in the form of certificates issued or countersigned by the competent authority,

— Where the recipient was a private purchaser, by the purchaser's certification or, failing this, simply by a declaration by the economic operator.

(f) The educational and professional qualifications of the service provider or contractor and/or those of the undertaking's managerial staff and, in particular, those of the person or persons responsible for providing the services or managing the work;

(i) A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract;

(j) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

Minimum level(s) of standards possibly required: Five years experience required in field. And the proposal needs to be linked to an acknowledged and certified assessment tool.

III.2.4) **Reserved contracts:**

No.

III.3) **CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

III.3.1) **Execution of the service is reserved to a particular profession:**

No.

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

No.

SECTION IV: PROCEDURE

IV.1) **TYPE OF PROCEDURE**

IV.1.1) **Type of procedure:**

Restricted.

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate:**

Envisaged minimum number: 6.

Objective criteria for choosing the limited number of candidates: Technical capability, Curriculum Vitae, financial status.

Failure to provide information requested may result in automatic exclusion from the competition.

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue:**

IV.2) **AWARD CRITERIA**

IV.2.1) **Award criteria:**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **ADMINISTRATIVE INFORMATION**

IV.3.1) **File reference number attributed by the contracting authority:**

FBG/01366.

IV.3.2) **Previous publication(s) concerning the same contract:**

No.

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

Time limit for receipt of requests for documents or for accessing documents: 13.4.2009 - 14:00.

Payable documents: no.

IV.3.4) **Time-limit for receipt of tenders or requests to participate:**

27.4.2009 - 14:00.

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates:**

28.5.2009.

IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**

English.

IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**

IV.3.8) **Conditions for opening tenders:**

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) **THIS IS A RECURRENT PROCUREMENT:**

Yes.

Estimated timing for further notices to be published: 36 Months.

VI.2) **CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:**

No.

VI.3) **ADDITIONAL INFORMATION:**

Advertising Regime OJEU:- These contract opportunities are published in the Official Journal of the European Union (OJEU) and the MoD Defence Contracts Bulletin. The award of any subsequent contract arising from such requirements is subject to the Public Contract Regulations 2006. Where advertising is necessary in the OJEU and the DCB, the content of the two adverts must be exactly the same. Tracker Reference: TKR-2009318-DCB-837556 GO Reference: GO-2009318-DCB-837557.

VI.4) **PROCEDURES FOR APPEAL**

VI.4.1) **Body responsible for appeal procedures:**

Future Business Group (FBG), DE&S, Larch 2, 2209, MOD Abbey Wood, UK-Bristol BS34 8JH . E-mail: DESFBG-C@mod.uk. Tel. +44 1179135865. URL: <http://>.

Body responsible for mediation procedures:

Future Business Group, DE&S.

VI.4.2) **Lodging of appeals:**

VI.4.3) **Service from which information about the lodging of appeals may be obtained:**

VI.5) **DATE OF DISPATCH OF THIS NOTICE:**

18.3.2009.