

REQUEST FOR QUOTE #09-0527

T-SHIRTS AND POLO SHIRTS

DUE DATE: WEDNESDAY, MAY 27, 2008, 2:00 P.M. LOCAL TIME

This bid will be awarded separately to the lowest responsive, responsible bidder(s) who submits the lowest and best total price for all T-Shirts and/or all Polo Shirts along with SAMPLES of select sizes as indicated by asterisks. Failure to submit pricing for all items and submit samples for selected items will result in rejection of your bid. T-Shirt and Polo Shirt brands quoted are to be delivered to:

Ann Cook, Buyer, MSD's Main Office Building, 700 West Liberty Street, Louisville, Kentucky, 40203 by the date and time noted above. (Electronic or faxed quotes will not be accepted).

Contact Ann Cook at 502-540-6325 or Rick Watkins at 502-540-6828 if you need clarification of the specifications.

SPECIFICATIONS

T- Shirts:

Item 1A	Ash Gray 50/50 blend
Item 1B	Ash Gray 100% cotton
Item 1C	Navy 100% cotton
Item 1D	Safety Green 50/50 blend
Item IE	Safety Green 100% cotton

Must be Fruit of the Loom "Best", Platinum Plus, Delta or equal.

All T-Shirts MUST have left breast pocket.

Polo Shirts:

Item 2A	Ash Gray 50/50 blend
Item 2B	Ash Gray Pique Knit

Must be Jerzees, Stedman by Hanes, Blue/Red brand or equal.

Must have left breast pocket with open-hemmed sleeves, not banded.

Note: All T-shirts and Polo Shirts are to have the new MSD logo in an appropriate size to coordinate with the front of the shirts.

Logo to be screen-printed one location, three (3) colors.

MSD to furnish camera-ready artwork to the winner bidder(s).

***SAMPLES of selected items (*) are to be provided at the time of quote.**

If any brand does not come in all sizes, you must find a brand to substitute the missing sizes, and FURNISH SAMPLES OF EACH. MSD reserves the right to reject any that appears to be of unsatisfactory quality.

Price: All prices for INITIAL and SUBSEQUENT orders are to include all charges: Shirts by size breakdown, logo imprints, set-up charges (initial order only) and delivery to the following MSD location: Infrastructure and Flood Protection Office, Central Maintenance Facility, 3050 Commerce Center Place, Louisville, KY 40211 – Attn: Mr. Rick Watkins

Quantities and Orders – The quantities listed are estimates. MSD reserves the right to increase or decrease quantities as needed. Subsequent orders are defined as potential orders during the upcoming year for unknown quantities while price will remain fixed as based on this vendor proposal.

INITIAL ORDER (T-Shirts)

T-SHIRTS- ASH GRAY

(ITEM 1A 50/50 BLEND)

<u>SIZE</u>	<u>ESTIMATED QUANTITY</u>	<u>PRICE EACH 50/50 BLEND</u>	<u>TOTAL</u>
Small	12	\$ _____	\$ _____
Medium	12	\$ _____	\$ _____
Large	72	\$ _____	\$ _____
*X- Large	84	\$ _____	\$ _____
2X-Large	108	\$ _____	\$ _____
3X-Large	60	\$ _____	\$ _____
*4X-Large	24	\$ _____	\$ _____
5X-Large	24	\$ _____	\$ _____
6X-Large	24	\$ _____	\$ _____
	TOTAL		\$ _____

(ITEM 1B 100 % COTTON)

<u>ESTIMATED QUANTITY</u>	<u>PRICE EACH 100% COTTON</u>	<u>TOTAL</u>
12	\$ _____	\$ _____
24	\$ _____	\$ _____
60	\$ _____	\$ _____
*184	\$ _____	\$ _____
158	\$ _____	\$ _____
158	\$ _____	\$ _____
*48	\$ _____	\$ _____
12	\$ _____	\$ _____
	TOTAL	\$ _____

The above **Blend** T-shirts offered will be (Brand) _____ manufactured by _____.

The above **Cotton** T-shirts offered will be (Brand) _____ manufactured by _____.

T-SHIRTS – NAVY

(ITEM 1C 100% Cotton)

<u>SIZE</u>	<u>ESTIMATED QUANTITY</u>	<u>PRICE EACH 100% COTTON</u>	<u>TOTAL</u>
Medium	12	\$ _____	\$ _____
Large	24	\$ _____	\$ _____
X-Large	36	\$ _____	\$ _____
*2X-Large	48	\$ _____	\$ _____
3X-Large	36	\$ _____	\$ _____
4X-Large	24	\$ _____	\$ _____
	TOTAL		\$ _____

The above **Cotton Navy** T-shirts offered will be (Brand) _____ manufactured by _____.

T-SHIRTS- SAFETY GREEN**(ITEM 1D 50/50 BLEND)****(ITEM 1E 100% COTTON)**

<u>SIZE</u>	<u>ESTIMATED QUANTITY</u>	<u>PRICE EACH 50/50 BLEND</u>	<u>TOTAL</u>	<u>ESTIMATED QUANTITY</u>	<u>PRICE EACH 100% COTTON</u>	<u>TOTAL</u>
Small	12	\$ _____	\$ _____			
Medium	24	\$ _____	\$ _____			
Large	108	\$ _____	\$ _____	12	\$ _____	\$ _____
*X- Large	216	\$ _____	\$ _____	*12	\$ _____	\$ _____
2X-Large	288	\$ _____	\$ _____	12	\$ _____	\$ _____
3X-Large	240	\$ _____	\$ _____	12	\$ _____	\$ _____
*4X-Large	132	\$ _____	\$ _____	*12	\$ _____	\$ _____
5X-Large	84	\$ _____	\$ _____			
6X-Large	36	\$ _____	\$ _____			
		TOTAL	\$ _____		TOTAL	\$ _____

The above **Blend** T-shirts offered will be (Brand) _____ manufactured by _____.

The above **Cotton** T-shirts offered will be (Brand) _____ manufactured by _____.

***SAMPLES of selected items (*) are to be provided at the time of quote, failure to do so will result in rejection of your bid.**

INITIAL ORDER (Polo Shirts)

POLO SHIRTS – ASH GRAY

(ITEM 2A 50/50 Blend)

(ITEM 2B Pique Knit)

<u>SIZE</u>	<u>ESTIMATED QUANTITY</u>	<u>PRICE EACH 50/50 BLEND</u>	<u>TOTAL</u>	<u>ESTIMATED QUANTITY</u>	<u>PRICE EACH 100% COTTON</u>	<u>TOTAL</u>
Small	24	\$ _____	\$ _____	12	\$ _____	\$ _____
Medium	36	\$ _____	\$ _____	12	\$ _____	\$ _____
Large	60	\$ _____	\$ _____	24	\$ _____	\$ _____
*X-Large	156	\$ _____	\$ _____	*84	\$ _____	\$ _____
2X-Large	144	\$ _____	\$ _____	56	\$ _____	\$ _____
*3X-Large	120	\$ _____	\$ _____	*36	\$ _____	\$ _____
4X-Large	24	\$ _____	\$ _____	24	\$ _____	\$ _____
5X-Large	12	\$ _____	\$ _____			
		TOTAL	\$ _____			TOTAL \$ _____

The above **Blend** Polo Shirts offered will be (Brand) _____ manufactured by _____.

The above **Pique** Polo Shirts offered will be (Brand) _____ manufactured by _____.

GRAND TOTAL OF ALL CATEGORIES UNDER ITEMS 1A, 1B, 1C, 1D, 1E \$ _____

GRAND TOTAL OF ALL CATEGORIES UNDER ITEMS 2A, 2B \$ _____

Order shall be delivered complete by June 24, 2009 and billing received no later than July 10, 2009.

By: _____ Firm Name: _____

Title: _____ Street: _____

Signature: _____ City/State/Zip: _____

Date: _____ Phone No. _____ Fax No. _____

STATE OF _____ E-Mail Address _____

COUNTY OF _____

I, the undersigned, a Notary Public within and for the State and County aforesaid, do hereby certify that the foregoing instrument was presented to me by _____, who, being by me first duly sworn, declared that he is the _____ of _____, that he signed the foregoing instrument by authority and direction of the company, and that the statements contained therein are true.

WITNESS my hand this _____ day of _____, 20 _____.

My commission expires: _____

Notary Public: _____

SUBSEQUENT ORDERS

T-SHIRTS – ASH GRAY

T-SHIRTS – NAVY

(ITEM 1A 50/50 Blend)

(ITEM 1B 100% Cotton)

(ITEM 1C 100 % Cotton)

<u>SIZE</u>	<u>PRICE EACH 50/50 BLEND</u>	<u>PRICE EACH 100% COTTON</u>	<u>PRICE EACH 100% COTTON</u>
Small	\$ _____	\$ _____	
Medium	\$ _____	\$ _____	\$ _____
Large	\$ _____	\$ _____	\$ _____
X- Large	\$ _____	\$ _____	\$ _____
2X-Large	\$ _____	\$ _____	\$ _____
3X-Large	\$ _____	\$ _____	\$ _____
4X-Large	\$ _____	\$ _____	\$ _____
5X-Large	\$ _____	\$ _____	
6X-Large	\$ _____		

T-SHIRTS- SAFETY GREEN

(ITEM 1D 50/50 Blend)

(ITEM 1E 100% Cotton)

<u>SIZE</u>	<u>PRICE EACH 50/50 BLEND</u>	<u>PRICE EACH 100% COTTON</u>
Small	\$ _____	
Medium	\$ _____	
Large	\$ _____	\$ _____
X- Large	\$ _____	\$ _____
2X-Large	\$ _____	\$ _____
3X-Large	\$ _____	\$ _____
4X-Large	\$ _____	\$ _____
5X-Large	\$ _____	
6X-Large	\$ _____	

POLO SHIRTS – ASH GRAY

(ITEM 2A 50/50 Blend)

(ITEM 2B Pique Knit)

<u>SIZE</u>	<u>PRICE EACH 50/50 BLEND</u>	<u>PRICE EACH 100% COTTON</u>
Small	\$ _____	\$ _____
Medium	\$ _____	\$ _____
Large	\$ _____	\$ _____
X-Large	\$ _____	\$ _____
2X-Large	\$ _____	\$ _____
3X-Large	\$ _____	\$ _____
4X-Large	\$ _____	\$ _____
5X-Large	\$ _____	

Minimum order quantity necessary to maintain initial bid prices as noted in this RFQ? _____