

**THE EVESHAM MUNICIPAL UTILITIES AUTHORITY
REQUEST FOR PROPOSALS
ENGINEERING SERVICES – SPECIAL PROJECTS**

Notice is hereby given that pursuant to a fair and open process in accordance with N.J.S.A. 19:44A-20.5, sealed proposals will be received by The Evesham Municipal Utilities Authority at its offices at 984 Tuckerton Road, Suite 211, Evesham, New Jersey 08053 on TUESDAY, MAY 5, 2009 at 10:00 a.m., prevailing time, for the following position:

ENGINEERING SERVICES – SPECIAL PROJECTS

Proposals must be enclosed in a sealed envelope which bears on the outside the name and address of the proposer and the position for which the proposer seeks consideration. The proposal should be addressed to the Executive Director, The Evesham Municipal Utilities Authority, 984 Tuckerton Road, Suite 211, Evesham, New Jersey 08053. The proposal must be delivered to the specified person on or before the date and hour indicated above. Late proposals will not be accepted or considered. The Authority assumes no responsibilities for proposals mailed or misdirected in delivery. Three copies of the proposal are requested.

Proposals will be evaluated by the Authority on the basis of the most advantageous, price and other factors considered. The evaluation will consider:

- a. Experience and reputation in the field;
- b. Knowledge of the subject matter of the services to be provided to the Authority;
- c. Technical proposal;
- d. Compensation proposal;
- e. Timeliness of completion of work to be performed;
- f. Availability to meet with Authority staff;
- g. Compliance with the requirements of this request for Proposals
- h. Compliance with the minimum qualifications established by the Authority for the position; and
- i. Other factors determined to be in the best interest of the Authority.

The services to be provided include:

- 1.) Construction and contract management services for the construction of a 4,000 gallon above-ground gasoline fueling station to be located at the Authority's Elmwood Wastewater Treatment Facility including field inspection, attendance at construction meetings, shop drawing reviews and contract administration. The proposer must submit its proposed fee for providing construction and contract management for the project until the release of performance bonds. The proposer should also submit a "not-to exceed" fee for the total of all services to be provided, as described in this RFP.
- 2.) Construction and contract management services for the construction of the Old Marlton Pike Pumping Station, including field inspection, attendance at construction meetings, shop drawing reviews and contract administration. The proposer must submit its proposed fee for providing construction and contract management for the project until the release of performance bonds. The proposer should also submit a "not-to exceed" fee for the total of all services to be provided, as described in this RFP.

3.) Construction and contract management services for the construction of three wastewater recharge basins at the site of the former Aerohaven Airport for the disposal of treated wastewater from the Authority's Kings Grant Wastewater Treatment Plant, including field inspection, attendance at construction meetings, shop drawing reviews and contract administration. The proposer must submit its proposed fee for providing construction and contract management for the project until the release of performance bonds. The proposer should also submit a "not-to exceed" fee for the total of all services to be provided, as described in this RFP.

4.) Design and permitting services for the proposed South Side Water Storage Tank, including hydraulic analysis, surveys, soils testing, preliminary design, specifications, final design and local NJDEP and Pinelands permits and approvals.

The Authority reserves the right to award the special projects to different engineering firms.

The minimum qualifications established by the Authority for this position are:
The proposer must be admitted as a professional engineer in New Jersey and demonstrate considerable experience with the work to be performed.

The proposer must submit proof of compliance with: 1.) P.L.1977, c.33 requiring submission of a statement of corporate ownership; 2.) N.J.S.A. 52:32-44 requiring submission of a New Jersey Business Registration Certificate; 3.) Township of Evesham Ordinance No. 20-9-2007; and 4.) P.L.1975, c.127 and N.J.A.C. 17:27 (equal employment opportunity and affirmative action laws) requiring submission of a Certificate of Employee Information Report.

The Authority reserves the right to reject any and all proposals, in whole or in part, and to waive any immaterial defect or informality in any proposal as may be permitted by law.

/s/ *Rocco J. Maiellano*

Rocco J. Maiellano, Executive Director