

Centre for Development of Advanced Computing (C-DAC)
(A Scientific Society of the Department of IT, Ministry of Communications and IT, Govt. of India)
Anusandhan Bhawan, C-56/1, Sector- 62, Noida – 201307 (U.P.)

Sealed tenders in **Two-Bid Form** are invited from eligible and experienced agencies for **Supply of two numbers of “Mobile Computer (PDA with 1D scanner)”** for a pilot project.

Interested parties/agencies may download the tender document from www.tenders.gov.in or www.cdacnoida.in

1. Download of Tender Document : 24th February, 2010 to 15th March, 2010.
2. Submission of Bid : Latest by 3:00 pm on 15th March, 2010.
3. Opening of Technical Bid : At 4:00 pm on 15th March, 2010.
4. Tender fee : Free of Cost

Agencies are advised to ensure that they meet / fulfill all the criteria laid in the tender document herein before submitting the bid.

Head (Materials Management Group)

SECTION I: INVITATION FOR BIDS (IFB)

1. Scope of Work:

- ❖ Supply of 2 numbers of “Mobile Computer (PDA with 1D scanner)”, as per the technical specifications given in the Annexure – A.

2. Eligibility Criteria for Pre-Qualification of Bidders are as under:

- 2.1 Should be OEM or authorized dealer / distributor / agent / direct importer of the OEM. If dealer, an undertaking should be enclosed in original clearly stating that they are authorized dealer of OEM, also the OEM will facilitate them on regular basis with technology / products updates & extend support during the warranty period.
- 2.2 Should be registered with all the necessary statutory authorities such as Sales Tax, Service Tax and must be having TIN, LST / CST, VAT, etc. Enclose proof thereof.

In absence of documentary proof of any of the above, the Bid is liable to be rejected.

3 For any technical clarification, please contact:

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Centre for Development of Advanced Computing (C-DAC)
Anusandhan Bhawan
C-56/1, Institutional Area, Sector-62
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4. Bid Submission:

The proposals are to be submitted in two parts in separate sealed covers i.e. **Part-I (Technical Bid with EMD)** and **Part-II (Price Bid)**. Both the bids should be enclosed in a main (outer) sealed envelope superscribing the “**Tender for Supply of two numbers of “Mobile Computer (PDA with 1D scanner)”**”, and reach the **Head (MMG), Centre for Development of Advanced Computing, Anusandhan Bhawan, C-56/1, Institutional Area, Sector-62, Noida-201 307, latest by 3:00 pm on 15th March 2010**

4.1 Part – I (Technical Bid) shall contain:

- 4.1.1 Technical proposal with full details along with relevant supporting technical literature description of equipment as per annexure – A so as to enable technical assessment of the proposal.
- 4.1.3 **Pre-qualification Criteria** (as per enclosed Performa) along with all the relevant supporting documents.
- 4.1.4 **Acceptance to the terms and conditions laid down in the tender document. In case any deviation from the general terms and condition the bid is liable to be rejected.**
- 4.1.5 A blank Price Bid Format, **without Price**, but all other conditions/deviations desired by the bidder should be enclosed with the Technical Bid.

In absence of any of the above requirements, bid is liable to be rejected.

Please note that if technical bid shall contain any price information, the offer will be rejected.

- 4.2 Part – II (**Price Bid**) should contain **Only Price Schedule** completed in all respects in the format as per enclosed **Annexure - B** with proper seal and signature of authorized signatory. **Prices should be given in INR both in figures and words. In case of discrepancy the amount shown in words will be treated as correct.**

5 **Schedule of Opening of Technical and Commercial Bid:-**

The TECHNICAL BID will be opened on **15th March 2010 at 4:00 pm**. Interested bidders may attend the technical bid opening as per the schedule. Price Bids of only the technically qualified bidders will be opened in presence of the bidders or their authorized representative at the **time & date** to be informed later.

END OF SECTION - I

SECTION II: INSTRUCTION TO BIDDERS (ITB)

1. **Delivery & Installation Period:**
Supply of the equipment will be done at the **C-DAC, Noida** and should be completed within **thirty days** from the date of acceptance of Purchase Order.
2. **Offer Validity:**
Offer must be valid for minimum of **Ninety Days** from the date of opening of the **Technical Bid**. C-DAC, Noida may ask bidders to extend the period of validity, if required.
3. **Product Specifications & Compliance Statement:**
 - 3.1 The specifications mentioned at Annexure-A must be treated as compulsory for technical evaluation of the quoted items. All specifications should be supported by necessary reference/supporting documents.
 - 3.2 Complete technical details along with Make, Model and product literature should be enclosed. The compliance statements should be supported by authentic documents. Each page of the bid and cuttings / corrections shall be duly signed and stamped by the bidder. Failure to comply with this requirement may result in the bid being rejected.
4. Materials must be properly packed against any damage and insured up to the destination. The material should be directly dispatched to the **C-DAC, Noida**. All the expenses involved in shipping the equipment to the **C-DAC, Noida** shall be borne by the Bidder. All aspects of safe delivery and custody shall be the exclusive responsibility of the Bidder. C-DAC Noida will have the right to reject the equipment supplied, if it does not comply with the specifications at any point of deliver/inspection.
5. If any equipment or part thereof is lost or rendered defective during transit, the supplier shall immediately arrange for the replacement of damaged equipment or part thereof, as the case may be, at no extra cost.
6. The rates should be quoted in **Indian Rupees** both in figures and words. All prices shall be fixed and shall not be subject to escalation of any description during the bid Validity period. **The rates must be quoted exactly in the Performa provided herewith.** In case of any discrepancy between rates mentioned in figures and words, the latter (i.e in words) shall prevail. If there is any discrepancy between the unit price and the total price, the unit price shall prevail and the total price shall be corrected.
7. Govt. levies like sales tax; VAT, etc. shall be paid on actuals as applicable on the date of submission of Bid. Rates should be quoted accordingly giving the basic price, Sales Tax, VAT, Service Tax, etc.
8. **C-DAC, Noida** will arrange to get the Customs Duty on the Supplies to be made, be exempted from Government Authorities and certificate to the effect will be provided to the bidder on award of contract. Hence bidder should indicate separately the Customs Duty payable on the goods to be supplied by the Bidder. The bidder shall indicate the value of imported items on which the customs duty is payable.
9. C-DAC, Noida reserves the right to accept / reject the offers or cancel the whole tender without assigning any reason whatsoever. Offers received through Email / Fax, etc or open shall not be considered. **Late / Delayed offers shall not be accepted under any circumstances. Incomplete offers shall be rejected.**
10. In case the specified date for the submission of offers is declared as a closed holiday by the Central Government for offices including that of in NOIDA, the bid-closing deadline shall stand extended to the next working day up to the same time.
11. Any attempt of canvassing on the part of the bidder, directly or indirectly, after submission of tender to influence the authority to whom he has submitted the tender or authority who is competent to

finally accept it or any endeavor to secure any interest for an actual or prospective bidder or to influence by any means such tenders will be rejected.

12. The prospective bidders seeking any clarification about the contents detailed in the tender document may notify to C-DAC in writing at C-DAC's mailing address given in **Clause 3** under **Section I**. Clarifications received till 96 hours before the closing date / time of receipt of bids will be responded.
13. **Unsatisfactory Performance:** C-DAC shall have the sole right to assess the performance of the tendered equipment, primary / intermediate and or final, and reject the same without assigning any reason / explanation to the bidder if the performance is found to be unsatisfactory as per norms of C-DAC. The decision of C-DAC will be final and binding on the supplier.
14. In case bidder submits any forged/irrelevant/misleading documents or information, the bid will be rejected.
15. **Disclaimer:**
This Tender / Request for Proposal (RFP) is not an offer by C-DAC Noida, but an invitation for bidder response. No contractual obligation whatsoever shall arise from the RFP process.
16. **Declaration:**
The bidder would be required to give certificate as below in his commercial bid.

"I/We UNDERSTAND THAT THE DETAILS OF THE SALES / SERVICES AS PROVIDED ABOVE ARE SUBJECT TO CHANGE. I/WE AGREE THAT IN CASE OF ANY CHANGE IN THE QUANTITIES REQUIRED FOR ANY OF SERVICES, I/ WE WOULD BE SUPPLYING THE SAME AT THE RATES AS SPECIFIED IN COMMERCIAL BID. I /WE AGREE TO ADHERE TO THE PRICES GIVEN ABOVE EVEN IF THE QUANTITIES UNDERGO A CHANGE".

SIGNATURE OF THE BIDDER WITH STAMP

END OF SECTION - II

SECTION III: SPECIAL CONDITIONS OF CONTRACT (SCC)

1. **Price Basis:**
Price basis should be **F.O.R. C-DAC, Noida in INR only**. Price quoted must exactly be in the prescribed format given in **Annexure B**. The quoted price will be considered firm and no price escalation will be permitted during the bid validity period.
2. **Order Placement and Release of Payment:**

The purchase order and payment shall be processed and released by the:

Materials Management Group
Centre for Development of Advanced Computing (C-DAC)
Anusandhan Bhawan, C-56/1, Institutional Area, Sector-62,
Noida - 201307
3. Billing is to be done in the name of **C-DAC, Noida**.
4. **Payment:**
100% payment after delivery and acknowledgement of delivery report, duly signed by the designated official of C-DAC, Noida at C-DAC, Noida.
5. **Penalty for Delayed Services:**
Penalty shall be charged @ 0.5% of the contract value per day subject to a maximum of 5% of total order value, in case of delay beyond the stipulated time period.
6. **Warranty:**
All the items covered in the schedule of the requirements, shall carry minimum **One Year Comprehensive Warranty**, commencing from the date of completion of entire job.

END OF SECTION III

Annexure – A

Technical Specifications cum Compliance Statement for Mobile Computer (PDA with 1D scanner)

Part A: List of items required

Item Number	Name/Description	Quantity
1	Mobile Computer (PDA with 1D scanner)	2

Part B: Technical Specifications

Feature	Description	Compliance Statement (Yes/No)	Deviations, if any
Processor	OMAP850 or higher version		
Operating System	Microsoft® Windows CE 5.0 or higher version		
Memory	Minimum - 64 MB RAM X 64 MB Flash		
Display	Transmissive active matrix 65k color LCD, 320 * 240 pixel		
Keypad	Qwerty keyboard or soft keyboard alpha numeric with backlit keys greater than 25 keys		
WLAN	Dual Mode 802.11 b/g (11 Mbps/54 Mbps) with internal antenna		
Scanner / Decode Capabilities	Decodes all standard 1D bar codes		
Weight	Less than 500 gm including standard battery pack		
Battery	Extended: Li-Ion		
Warranty	Minimum 1 Year		

Annexure – B

Price Bid

#	ITEM	Qty	Make and Model	Unit Rate (In Rs.)	Total Price (In Rs.) (a)	Tax (mention the %) (b)	Grand Total (In Rs.) (a+b)
1.	MOBILE COMPUTER (PDA WITH 1D SCANNER)	2					

(Rupees in words _____)

Place:
Date:

Seal

Signature of the Bidder

PRE-QUALIFICATION – PROFORMA

PARTICULARS OF THE BIDDERS TO BE FURNISHED FOR THE PURPOSE OF PRE-QUALIFICATION

1.	Name of Organization /firm/company	
2.	Year of establishment	
3.	Are you an authorized dealer of the OEM?	
4.	Address & Telephone Numbers	
5.	Status of the firm (Company/ Firm/ Proprietary) enclose the supporting document	
6.	Whether registered with the registrar of companies /registrar of firms. If so, mention number and date.	
7.	a) Name & Mobile Numbers of Directors / Partners / Proprietor	i) ii) iii)
8.	Whether registered with Central Excise for Service Tax. Please submit a copy of Service Tax Registration Certificate.	
9.	Whether registered for sales tax purposes. If so, mention number and date. Furnish also copies of sales tax clearance certificate. Mention the VAT / LST / CST enclose the relevant copies	
10.	Whether an assessee of income tax. If so, mention permanent account number. Furnish copy of PAN	
11.	State Annual turnover of the company for the last financial year.	
12.	Status and details of disputes/ litigation/ arbitration, if any.	i) ii) iii)

Note: Wherever copies are required to be furnished, these must be certified copies preferably by the concerned agencies or a Government Officer.

Place:
Date:

Seal

Signature of the Bidder