



REQUEST FOR PROPOSAL

For Supply of Downloadable Library Materials

PROCUREMENT NO.: FA.49.142-09

***REVISED* Closing Date and Time: Tuesday, January 13, 2009 at 2:00 p.m. Local Time**

Proposals are invited from qualified vendors for the supply of downloadable library materials to the Mississauga Library System for a five year term, subject to the terms and conditions set out herein and an annual review of the program’s success and budget viability. To be considered for contract award, vendors must demonstrate experience, having successfully implemented contracts of a similar scope and nature, with customers similar to the Mississauga Public Library.

The service to be provided will allow Library customers to access an extensive collection of media that will be hosted on the vendor’s website, via the Library’s website, in a seamless manner.

Responses must be time-stamped at the above location to be considered. LATE BIDS will be rejected without exception.

Vendors are invited to attend a public opening commencing at 2:30 p.m., LOCAL TIME, on the day of closing, at the Mississauga Civic Centre, 300 City Centre Drive.

The proposal will be reviewed as to the best value bid, qualifications, capabilities and experience of the bidder and the availability of funds by the Municipality to complete the work. The City reserves the right to accept or reject all or any bids and to waive informalities in accordance with established policy. The City of Mississauga relies on this advertisement to provide public notice of this business opportunity and is not obligated to notify any bidders in any other manner.

TO OBTAIN DOCUMENTS: Please note that documents are downloadable through www.biddingo.com

In Person Come to Civic Centre, 300 City Centre Drive, 4th Floor, Materiel Management, Mississauga, between the hours of 8:30 a.m. to 4:30 p.m.

By Courier Pick-Up Send courier to same address as pick-up. Courier must provide Procurement Number, complete bidder company name, proper mailing address, fax, phone number and contact name or documents WILL NOT be released.

By Email Forward request by email to lucy.michalak@mississauga.ca

DOCUMENT FEES: N/A

ENQUIRIES: For information regarding document pick-up contact Lucy Michalak at: 905-615-3200 Ext. 5242

For all other enquiries, please contact the Buyer, Erica Edwards at: 905-615-3200 Ext. 5238 email: erica.edwards@mississauga.ca