



NEW CASTLE COUNTY
Department of Administration

Notice & Invitation to Bid

**Terraces on Iron Hill Stormwater Management Pond Improvements & Country Woods
Stormwater Management Pond Improvements**

Sealed bids are invited for rehabilitation of the (2) Stormwater Management Ponds as summarized below.

1) Rehabilitation of the existing Stormwater Management Pond located on private open space located in the Terraces on Iron Hill Subdivision. Work will include the replacement of the existing principal spillway structure and emergency spillway; replacement of the discharge pipe; removal of trees from the pond bottom and its embankments; and stormwater quality retrofit design, in accordance with the contract specifications and drawings. The work is located within the Terraces on Iron Hill Subdivision at the end of the Spring Creek Court cul-de-sac, in Glasgow, Delaware.

2) Rehabilitation of the existing Stormwater Management Pond located on private open space in the Country Woods Subdivision. Work will include the replacement of the existing principal spillway structure and emergency spillway; replacement of the discharge pipe; conversion from a dry pond to a micro-pool design; removal of trees from the pond and its embankments; and stormwater quality retrofit design in accordance with the contract specifications and drawings. The work is located in the Country Woods Subdivision, off of Country Woods Drive in Bear, Delaware.

Sealed bids addressed to the New Castle County Purchasing Division will be received by the Purchasing Division, New Castle County Government Center, 87 Reads Way, New Castle, DE, 19720, telephone (302) 395-5250 until 2:00 p.m. December 01, 2009, when they will be opened and read publicly.

Bid envelopes shall carry a clear notation "**Terraces on Iron Hill Stormwater Management Pond Improvements & Country Woods Stormwater Management Pond Improvements**" **Contract No.: 2009-10, Bid #09-9018**. Plans and Specifications may be obtained in the William J. Conner Building, 187-A Old Churchmans Road, Room 058, New Castle, DE, 19720, telephone **(302) 395-5749**, on and after November 05, 2009 upon payment of \$25.00 (non-refundable).

Bids shall be accompanied by a bidder's bond or certified check in an amount equal to 10 percent of the bid price, payable to New Castle County and conditioned to be forfeited to said County for failure to enter into a contract, if awarded.

Awards, if any, will be made to the lowest responsive and best responsible bidder. The County reserves the right to reject all bids and to waive minor irregularities. The successful Bidder will be required to give bond of a surety company, acceptable to the County, and licensed to do business in the State of Delaware, in the amount of the contract price.

DELAWARE WATER POLLUTION CONTROL REVOLVING LOAN FUND

This project is funded by a CWSRF loan from the State of Delaware.

Contractors/subcontractors must comply with the President's Executive Order No. 11246 which prohibits discrimination in employment regarding race, creed, color sex, or national origin.

Contractors and subcontractors are required to pay the minimum wages to laborers and mechanics

determined by the State of Delaware Department of Labor. The applicable wage rate decision is contained in the specification.

MBE/DBE PARTICIPATION

This is to advise bidders of the requirements of the Delaware Water Pollution Control Program regarding the "Good Faith Efforts" necessary to be deemed a responsive and responsible bidder. The Federal Register Part 40 CFR 33.301 requires these Good Faith Efforts in procurement actions to assure that Disadvantaged Business Enterprises (DBE) are made aware of procurement opportunities in construction, equipment, services and supplies under EPA financial assistance agreements.

1. Ensure DBE's are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities by placing qualified DBE's on solicitation lists whenever they are potential sources.
2. Establish delivery schedules, where the requirements permit to encourage participation by DBE's. The loan recipient should allow a 30-day minimum advertising period for bidding.
3. Dividing total requirements, when economically feasible, into small tasks or quantities, to permit maximum participation by DBE's.
4. Encourage contracting with a consortium of DBE's when a contract is too large for one of these firms to handle individually.
5. Using the services of the Delaware Department of Transportation (DelDOT), the United States Small Business Administration (SBA) and the Minority Business Development Agency (MBDA) of the U.S. Department of Commerce.
6. Require the prime contractor, if subcontracts are to be let, to take steps 1 – 5.

CONTRACTORS RESPONSIBILITY CERTIFICATION

Contractors proposing to submit a bid to New Castle County for a Special Services Contract expected to exceed \$100,000. are required to complete and submit a Contractor Responsibility Certification form. This form should be submitted as soon as possible but in all cases must be received no later than the advertised deadline for bid submittals. Failure to submit the form by that time shall result in the County's inability to consider your bid for award. Please be advised that failure to thoroughly and accurately complete the form may also result in the County's inability to consider your bid for award.

The form is available at:

<http://www2.nccde.org/purchasing/Documents/Forms/ContractorsResponsibilityCertification.pdf>

Please see New Castle County Code Sect.2.05.303(D) for additional information.

PREBID MEETING

There will be pre-bid meeting at 1:30 p.m. on November 09, 2009 in the General Meeting Room of the William J. Conner Building, 187-A Old Churchmans Rd., New Castle, DE.

Yvonne Anders Gordon
Chief of Administrative Services
Bid # 09-9018