

NOTICE INVITING BIDS

NOTICE IS HEREBY GIVEN that the City of Perris will receive bids or proposals for:

STORM DRAIN SYSTEM MAINTENANCE SERVICES

Notice is hereby given that the City of Perris will receive bids or proposals for the maintenance of the City's Storm Drain System as set forth in the attached Bid Schedule.

NOTE TO BIDDERS: It is the city's intent to award a base-year contract plus two, one-year options for a total of three years, with an effective date of July 1, 2010. It shall be in the City's sole discretion to determine the best combination of individual awards that shall serve the City's best interest. The City's shall make award to the most responsible, responsive bidders in all cases.

The City of Perris is seeking bids for provision of quarterly Storm Drain System Maintenance services for the city's storm drain system.

Storm Drain Maintenance services shall include but not be limited to:

- Semi-annual cleaning of each identified catch basin to remove all trash, debris, silt and other accumulations using either mechanical or manual methods to a "broom clean" state;
- Annual cleaning and servicing of hydrodynamic separators to 100% operational capability and to manufacturer's specifications as appropriate;
- Annual cleaning of all storm drain lines by mechanical means prior to October 1 of each calendar year.
- Video inspection and recordation of all storm drain lines immediately after cleaning to establish a baseline of conditions.
- Other additional work as directed by the City in order to accomplish the intent of this bid specification.

As of the date of this RFB, the City has accepted and is responsible for the maintenance of approximately 978 catch basins, 51 hydrodynamic separators, and 102,520 linear feet of storm drain lines. The locations of the Storm Drain System defined in this Bid Document are generally located within Flood Control Zones and are funded by an assessment charged to the property owner. A copy of the Flood Control Benefit Zone Engineer's Report listing specific locations is available.

The City periodically accepts and adds additional facilities to the Storm Drain System. It is the City's intent that the maintenance costs for new facilities accepted into the Storm Drain System shall be added to this agreement as they are accepted by the City without additional formal bids. The City intends to use the line item cost for each category submitted on the Bid Forms in order to determine the cost for maintenance of each new addition and to make appropriate assignment to a contract.

The Contractor shall furnish all labor, equipment and supplies required to perform the specified items of work and to maintain the system in a fully operational manner. The condition of the Storm Drain System is as it exists on the date of this bid specification. Potential bidders are encouraged to familiarize themselves with all the storm drain locations.

BID INSTRUCTIONS

PRE-BID CONFERENCE - A **mandatory** Pre-Bid meeting, including an on-site job walk of a typical Storm Drain System will be held on **Wednesday, May 12, 2010**, from **9:00 A.M. to 11:00 A.M.**, at the Council Chambers of the City of Perris, 101 North D Street, Perris, California 92570. This meeting is to serve as a pre-bid review for prospective bidders and also to inform MBEs/WBEs of subcontracting and material supply opportunities and to make the prime contractor aware of the City's outreach program as it relates to minority hiring and participation.

Prospective bidders are strongly encouraged to take whatever actions necessary to familiarize themselves with the locations and maintenance needs of Storm Drain System prior to submission of their bid.

QUESTIONS REGARDING BID DOCUMENTS – Questions and requests for clarification must be received by the City no later than 2:00 P.M. on Monday, May 17, 2010. Questions shall be submitted in writing, and may be submitted by letter, fax or e-mail. Verbal questions shall not be considered or responded to in writing. Questions shall be directed to:

Daryl Hartwill
Public Works Department
City of Perris
101 North D Street
Perris, CA 92570
Telephone 951-657-3280
Fax: 951-943-1871
Email: dhartwill@cityofperris.org

The above referenced individual is the only one authorized by the City to received questions from Prospective Bidders for this Bid. Letters and faxes shall be addressed to the above individual, and should include a reference to the Bid Documents in the subject heading or fax cover sheet in order to receive prompt attention. The City shall respond in writing to all questions, and reserves the right to group questions together into a single response if appropriate. Questions received after this deadline shall not be responded to. Prospective bidders are strongly encouraged to submit their questions as soon as possible; it is the City's intent to prepare and release responses as quickly as possible. Submitted questions should include a reference to the page number or section number of the bid documents where applicable. All questions will be responded to in writing and will be distributed to all parties who attended the Pre-Bid Conference.

BID FORMAT AND DELIVERY - No bid will be received unless it is made on the bid forms furnished by the City. Deliver all bids to the City Clerk, 101 North "D" Street, Perris, California, 92570 with the bidder's name and address, the title of the Bid Document and **"SEALED BID"** clearly marked on the outside of the envelope. Said bids or proposals will be received up to the hour of **2:00 P.M.** on **Tuesday, June 1, 2010** at which time all of said bids or proposals will be publicly opened, examined and declared in the City Administrator's Conference Room. The City of Perris reserves the right to reject any and all bids. No bidder may withdraw his bid within **60** working days from the date of the bid opening.

PERIOD OF PERFORMANCE - The term of the contract will be for a one (1) year base period from **July 1, 2010** to the termination date of **June 30, 2011**, with optional renewal for up to a maximum of two (2) additional one-year periods for a maximum of three (3) years. The optional renewal shall be by mutual agreement between the City and the individual contractor. The contract shall automatically renew for the optional periods, unless either the Contractor or the City provides written notice of non-renewal to the other party on or before January 31st of each contract year. Said automatic renewal shall not waive any other rights of termination for cause afforded to each party.

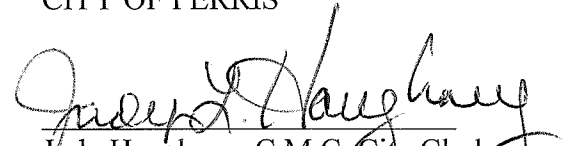
Any Contractor who has their contract terminated by the City for non-performance shall be deemed a "non-responsible" bidder for a period of three years following the date of termination and will not be allowed to submit a bid for any other Storm Drain System contract during that period.

LICENSING AND CERTIFICATION - The Contractor shall possess and provide a copy of their **Class A, Class C-34, C-42 or C-61 California State Contractor License** at the time the contract is awarded and shall be required to maintain said license in good standing throughout the period of contract performance.

Each bidder shall provide, with his/her bid, a complete list of equipment, number and classification of personnel and the names and telephone numbers of five (5) references for cities for which the contractor has performed Storm Drain System services of a similar nature as set forth in this bid document.

This Request for Bids does not constitute a contract or an offer of employment. The cost of preparation of bids shall be the sole obligation of the proposer. All bids, whether accepted or rejected, shall become the property of the City of Perris. The City of Perris reserves the right to reject any and all bids.

CITY OF PERRIS


Judy Haughney, C.M.C., City Clerk