

Request for Proposals for Landscape Design Development for Chesapeake Conservancy, Inc.

BACKGROUND

Chesapeake Conservancy, Inc. (“The Conservancy”) is a 501(c) (3) organization. The mission of The Conservancy is “To conserve and restore the natural and cultural resources of the Chesapeake Bay watershed for the enjoyment, education, and inspiration of this and future generations. We serve as a catalyst for change, advancing strong public and private partnerships, developing and using new technology, and empowering environmental stewardship.”

The programs of The Conservancy are funded primarily through the National Park Service, the Environmental Protection Agency, a number of State and Local governmental agencies, along with corporate and individual donors. The Conservancy has a staff of 32 employees.

DESCRIPTION OF SERVICES REQUESTED:

The Conservancy desires the services of a professional Landscape Architectural firm to prepare design development drawings and permit approvals for the Oyster House Park in Seaford Delaware.

SCOPE OF WORK:

A. Prepare design development drawings for;

1. Grading & Sediment & Erosion control design development details, plans.
2. Cross sections and elevations for proposed bulkhead replacement boardwalk, gangway and floating dock.
3. Materials and layout plan.
4. Site furnishing plan.
5. Planting Plan for revegetating the shoreline embankment stabilization project from 2009.
6. Up-dated probable construction costs based on the above drawings and discussions with potential contractors.

B. Permitting:

Follow up to obtain final approvals from the following government agencies; final documents for permits submitted on 2/12/20 for permits and LNO for dock with 4 or less slips;

- a) U.S. Army Corp of Engineers, Letter of Permission for Construction.
- b) DNREC Subaqueous Land Section: Dock permit, Subaqueous Land Lease, Natural Heritage Endangered Species, Letter of No Objection with time of year restrictions (received 3/3/20)
- c) DNREC Coastal Zone Consistency Statement Letter of No Objection.
- d) Sussex Conservation District: Sediment & Erosion Control Standard Permit for a Linear Disturbance.

C. Construction Document Phase

Based on the Client approved Design Development the Landscape Architect shall prepare Construction Documents suitable for bidding or contract negotiations and for construction of the project. The Landscape Architect shall;

- a) Prepare construction plans including
- b) Demolition plan (of the existing bulkhead)
- c) Staking (or layout plan)
- d) Grading and drainage plan
- e) Sediment & erosion control plan
- f) Planting plan (revegetation of the existing embankment stabilization project from 2009).
- g) Furnishings plan
- h) Replacement of the existing bulkhead plans, elevations and sections
- i) Analysis of soil parameters and bearing capacity for the proposed bulkhead and boardwalk.
- j) Boardwalk framing and detailed sections
- k) Floating dock & kayak launch plan and details

Draft Construction Documents must be completed by June 30, 2020. For review by Chesapeake Conservancy, City of Seaford and its review committees, for presentation the City Council.

CONFIDENTIALITY OF INFORMATION:

All COMPANY personnel and financial information and all of the contractor's findings and recommendations shall be kept confidential by the contractor for discussion only with the Conservancy's management, Board of Directors and such other persons as the Board's authorized representatives may direct.

BID PROPOSAL SUBMISSION

Proposals shall be emailed to Patty Allen, Director of Administration at pallen@chesapeakeconservancy.org and will be accepted until April 10, 2020. Any supplemental information may be mailed to:

Chesapeake Conservancy, Inc.
716 Giddings Avenue, Suite 42
Annapolis, MD 21401

The Conservancy will contact select bidders to conduct interviews after all submissions are received. Any questions prior to submission of the proposal should be emailed to Patty Allen, Director of Administration at pallen@chesapeakeconservancy.org.