

REQUEST FOR QUOTATION

****THIS IS NOT AN ORDER****

Return Quotes To:

The University of Tennessee
Purchasing Department
5723 Middlebrook Pike
Knoxville , TN 37921

Vendor Address

Bidder # D99999
University of T
PARENT RFQ
UT TN

Information

Date: 06/01/2010
RFQ No: 6000038521
Collective No: 10035104
Return Quote By: 06/09/2010 5:00 PM EDT
Promised Ship Date: (Furnish) _____
Payment Terms: (Furnish) _____
FOB UT Dest Unless Otherwise Specified Below

Buyer: Pamela Newlon
Phone: 865-974-0900
Fax: 865-974-2973

Item	Quantity	UM	Material/Description	Price Per Unit	Net Amount
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Please include any applicable educational or other discounts with your bid.

NOTE: Any potential bidder not otherwise notified by the University for this requirement must register at: <http://purchasing.tennessee.edu>. Scroll to "Bid & Proposal Advertisements" under Quick Links, and follow the instructions. Failure to do so will result in rejection of your bid.

Items to be as specified or equal.

00001 1 EA ScanPro 2000

Desktop digital microforms scanner for positive and negative formats. Scans all microform types. Prints to laser and email and saves to pc hard drive, usb flash drive and CD. File formats: jpeg, pdf,tiff,tiff compressed,tiff g4, pdf multi-page, tiff multi-page (all tiff formats) Selectable scanning resolution 150, 200, 300, 400 or 600. Real time viewing of high resolution microform image at all magnifications. High resolution 300 dpi scan in one second. Full automatic or manual (selectable) focus control. Optical 360 image rotation and digital 360 image rotation. Grayscale (256 levels), Grayscale enhanced (256 levels), Bi-tone. Integrated digital film controller. Includes PowerScan 2000 software compatible with Windows XP and Windows 7 with no charge for updates. Includes firewire card, for high speed firewire connection to a computer, and a firewire cable. Included illumination lamp warranted for life of product. Power:120/240V 50/60HZ

Manufacturer _____ # _____

Warranty _____

00002 1 EA Zoom Lens 7x-54x

Integrated optical zoom lens 7x-54x magnification

Manufacturer _____ # _____

Warranty _____

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00003	1	EA	UCC300 MTZ Film Carrier	_____	_____

UCC Motorized combination film carrier. View fiche, aperture, and open spool roll film

Manufacturer _____ # _____

Warranty _____

***** DELIVERY MAY BE A FACTOR IN THE AWARD *****

Delivery is requested as soon as possible. Please provide your best delivery date below:

Best delivery date _____

SPECIAL BID CONDITIONS**SBC-1 CONFLICT OF CONDITIONS**

In the event that there are any conflicts between the general bid conditions and these special bid conditions the special bid conditions shall take precedence.

SBC-2 CATALOG INFORMATION

Bidders Are Requested To State In Their Bids The Model Or Catalog Number And Manufacturer Of The Equipment And/Or Supplies On Which They Are Quoting. Bidders Should Submit Catalog Information And/Or Descriptive Literature, Etc., As Necessary To Completely Identify The Items Which They Consider Equal To The Specifications. Failure To Comply With This Condition May Warrant Non-Consideration Of The Entire Quotation.

SBC-3 OR EQUAL:

The items on this request for quotations shall be as Specified or equal. When the specifications specify a Product by name of a manufacturer or vendor, or whenever the terms similar to and equal to, or approved equal are used, the term named is intended to set the standard for such material or article. The burden of proof shall rest solely with the supplier to prove that the proposed substitute is equal to the material or article specified. The University shall be the sole judge as to whether the item submitted is equal to that specified

SBC-4 DELIVERY

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Bidders are requested to state their best delivery date in the space provided.

SBC-5 FOB

Please quote FOB destination delivered. To include any and all freight charges.

SBC-6 AWARD-ALL OR NONE:

Award of all items will be made on an "all or none" basis.

SBC-7 INFORMAL BID

When responding in writing the envelope in which quotations are submitted should be identified by placing the required information on the outside of the envelope as follows: It is imperative that your name and address appear in the upper left corner of the envelope and that the collective number and due date appear in the lower left hand corner. Electronically transmitted bids will also be considered only whenever they are received in hand at the purchasing office by the time and date set for receipt of bids. Such electronically transmitted bids shall contain specific reference to the request for quotation inquiry number and due date; the items, quantities, and prices for which the bid is submitted; the time and place of delivery; reference to any other requested information; and a statement that the bidder agrees to all the terms, conditions and provisions of the request for quotations. All bids must be received in the purchasing department on or before the date and hour specified. Bids that miss this deadline will be rejected and returned unopened or kept on file in the purchasing department. No qualifying letters or statements from vendors will be considered a justification for accepting late bids.

For your convenience in submitting electronic bids, our facsimile (fax) number is:
Knox campus: 865-974-2973

SBC-8 BID MUST BE IN ACCORDANCE WITH SPECIFICATIONS

Bidders are cautioned that unless otherwise stipulated in their bids, it will be assumed that they are bidding in strict accordance with the specifications and will be required to strictly comply therewith. Any deviations whatever from the specifications must be fully set forth and itemized in detail in a letter accompanying the bid. Generalized statements submitted with your bid in order to avoid complying with this requirement in full detail will not be accepted.

SBC-9 INTERPRETATIONS AND ADDENDA

Any questions concerning conditions and specifications should be directed to the Purchasing Department in writing no later than five (5) days prior to the bid opening. Inquiries must reference the date of bid opening and RFQ number.

SBC-10 WARRANTY

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Each bidder is required to attach to their quotation a Detailed statement of warranty or guarantee. The statement Should include the period of time involved as well as the Specific details of the warranty.

SBC-11 PRODUCT LIABILITY INSURANCE**Certificate of insurance**

The successful bidder shall file with the purchasing department of The University of Tennessee, prior to the commencement of this contract (or work), an appropriate certificate of insurance, in duplicate, evidencing compliance with the insurance requirements of this bid.

Such certificate of insurance shall name The University of Tennessee as the certificate holder and provide that the insurer or the insurance agent of the successful bidder will notify The University of Tennessee of any change, cancellation or non-renewal within twenty (20) days of occurrence.

The insurance required hereunder naming The University of Tennessee as an additional insured shall be primary insurance to any and all insurance that might be in force for the benefit of The University of Tennessee.

The successful bidder who provides products and goods to The University of Tennessee will provide the University with satisfactory evidence of products/completed operations insurance in effect in the amount of at least \$500,000 combined single limits of liability (bodily injury and property damage). Such insurance shall be written by an insurer acceptable to The University of Tennessee. The certificate of insurance shall indicate whether the policy or policies are written on a claims-made or occurrence basis.

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IF THE BIDDER TAKES EXCEPTION TO ANYTHING IN THE SPECIFICATIONS OR TERMS AND CONDITIONS, THE EXCEPTION MUST BE LISTED BELOW. IF NECESSARY, YOU MAY SUPPLEMENT YOUR COMMENTS WITH AN ATTACHMENT LISTING YOUR EXCEPTIONS. IF NO EXCEPTIONS ARE TAKEN, WRITE "NONE" IN THE AREA FURNISHED BELOW. IF NO COMMENTS ARE FURNISHED, IT WILL BE ASSUMED THAT NO EXCEPTIONS ARE BEING TAKEN.

CERTIFICATION: MY COMPANY IS CLASSIFIED AS A:

NOTE: It will be assumed that business category is large if no response is furnished.

LARGE BUSINESS _____ SMALL BUSINESS _____ WOMAN OWNED _____

PLEASE INDICATE BELOW ONLY IF YOUR FIRM IS AT LEAST 51 PERCENT OWNED BY A MEMBER(S) OF THE FOLLOWING GROUPS:

BLACK AMERICAN _____ HISPANIC AMERICAN _____ ASIAN PACIFIC AMERICAN _____ NATIVE AMERICAN _____ ASIAN INDIAN AMERICAN _____

IT IS UNDERSTOOD AND AGREED THAT THIS BID, WHEN CERTIFIED BY AN AUTHORIZED SIGNATURE, SHALL CONSTITUTE AN OFFER WHICH, WHEN ACCEPTED IN WRITING BY THE UNIVERSITY'S PURCHASING DEPARTMENT AND SUBJECT TO THE TERMS AND CONDITIONS OF SUCH ACCEPTANCE, WILL CONSTITUTE A VALID AND BINDING CONTRACT BETWEEN THE UNIVERSITY OF TENNESSEE AND THE BIDDER/CONTRACTOR SUBMITTING SUCH OFFERING.

WE OFFER TO SELL TO YOU THE ABOVE MATERIAL(S) OR SERVICES AT THE PRICE AND TERMS SPECIFIED HEREON AND IN ACCORDANCE WITH THE UNIVERSITY'S GENERAL AND ANY SPECIAL BID CONDITIONS FURNISHED AND INCORPORATED INTO THIS DOCUMENT. ALL EXCEPTIONS, ALTERNATIVE MATERIALS, OR SPECIFICATIONS, IF ANY, HAVE BEEN CLEARLY INDICATED. IF YOU HAVE ANY QUESTIONS ABOUT THIS REQUEST FOR QUOTATION, CONTACT THE BUYER AT THE ADDRESS OR TELEPHONE NUMBER SHOWN ABOVE.

WHEN OFFERING A "NO BID", PLEASE INDICATE YOUR REASON(S) BELOW AND RETURN THIS INFORMATION WITH YOUR RESPONSE:

_____ DO NOT HANDLE THIS TYPE EQUIPMENT _____ CANNOT MEET SPECIFICATIONS
_____ CANNOT MEET REQUIRED DELIVERY _____ MATERIALS NOT AVAILABLE
_____ OTHER (SPECIFY) _____

IN COMPLIANCE WITH THE REQUIREMENTS OF CHAPTER 878, PUBLIC ACTS OF 2006, THE CONTRACTOR HEREBY ATTESTS THAT THE CONTRACTOR SHALL NOT KNOWINGLY UTILIZE THE SERVICES OF AN ILLEGAL IMMIGRANT IN THE PERFORMANCE OF THIS CONTRACT AND SHALL NOT KNOWINGLY UTILIZE THE SERVICES OF ANY SUBCONTRACTOR WHO WILL UTILIZE THE SERVICES OF AN ILLEGAL IMMIGRANT IN THE PERFORMANCE OF THIS CONTRACT.

ALL FIRMS WISHING TO DO BUSINESS WITH THE UNIVERSITY MUST LIST THEIR FEDERAL TAX ID NO. OR SOCIAL SECURITY NO. (IF INDIVIDUAL) IN THE SPACE PROVIDED:
TAX ID OR SSN: _____

(Signature)

(Printed Name and Company Name)

(Telephone # Toll free if available)

(E-Mail Address)

(Date)

(Title)

(FAX #)

(WEB Site Address)