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**NORTHERN ARIZONA UNIVERSITY  
NOTICE TO CONTRACTORS OF INTENT TO RECEIVE BIDS**

Sealed bids are being solicited by Capital Assets and Services, Office of Planning and Development, Northern Arizona University, for and on behalf of the Arizona Board of Regents, for the furnishing of all labor, material, transportation and services required for the Residence Hall Wayfinding, NAU Project #08.080.095 on the Campus of Northern Arizona University, Flagstaff, Arizona, in accordance with the plans and specifications on file at Capital Assets and Services, Office of Planning and Development.

Bids will be received at Capital Assets and Services, Building #77, Administrative Services, Room 108, Northern Arizona University, Flagstaff, Arizona, until 2:00PM on Friday, June 5, 2009. Bids will be opened publicly directly thereafter and read aloud in the Planning & Development conference room 108. A **mandatory** pre-bid Conference will be held at 2:00PM on Thursday, May 21, 2009 in the Planning and Development Conference Room B. Plans and Specifications for the proposed work may be inspected at Capital Assets and Services, Administrative Services, Room 108.

A certified check, cashier's check or NAU Bid Bond Form FS#9 for ten percent (10%) of the amount of bid, must accompany each proposal, as a guarantee that the Contractor will enter into a contract to perform the proposal in accordance with the plans and specifications or as liquidated damages in the event of failure or refusal of the Contractor to enter into the contract. Checks or bonds will be returned to the unsuccessful bidders, and to the successful bidder upon the execution of a satisfactory bond and contract, as prescribed by Arizona Revised Statutes.

The Contractor, to whom the contract is awarded, shall, after receipt of Notice of Intent to Award, furnish to the aforesaid Board of Regents a satisfactory performance and payment bond in an amount equal to one hundred percent (100%) of the full amount of the proposal, such bond not to be expressly limited as to time in which action may be instituted against the surety company for possible nonperformance of the Contractor. Bonds must be from a corporate surety company licensed to issue surety bonds in the State of Arizona. Individual sureties will not be accepted.

Work shall commence immediately after receipt of Notice to Proceed and shall be substantially complete within **150 calendar days**, and shall be final complete within **30 calendar days** from the date of substantial completion. Bonds and insurance certificates must be submitted and approved prior to commencement of work.

The Board of Regents reserves the right to reject any or all proposals, to waive or decline to waive irregularities in any bid, or to withhold the award for any reason it may determine, and also reserves the right to hold any or all bids for a period of **60** days after the date of the opening thereof. No bidder may withdraw a bid during this **60-day** period.

Women owned and minority owned firms are encouraged to apply. Persons with a disability may request a reasonable accommodation by contacting Capital Assets and Services, (928) 523-4227.

ARIZONA BOARD OF REGENTS  
By Fred Boice

Project should be addressed to:  
NAU Planning and Development  
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