

SOLICITATION FOR QUOTATIONS - SFQ-RH-09-027
MOTOROLA RADIO EQUIPMENT - CITY OF ROCHESTER HILLS



Dated: March 5, 2009. The City of Rochester Hills is soliciting quotations for **Motorola Radio Equipment** for use by the City of Rochester Hills. All radios shall be programmed to customer specifications; specifications shall be supplied upon award.

If you are interested in providing a quotation, please fill in the following information no later than the due date of **March 26, 2009 @ 5:00 p.m.** All hardcopy (mailed or faxed) quotations shall be directed to the attention of Marilyn Paulsen-Tomaszewski, CPPB, Purchasing Analyst, Phone: 248.841.2539; Fax 248.608.8178, City of Rochester Hills, Purchasing Division, 1000 Rochester Hills Drive, Rochester Hills, Michigan 48309 or submitted online through the MITN website.

Questions are to be directed in writing to Marilyn Paulsen-Tomaszewski, CPPB, Purchasing Analyst; questions regarding the quotation must be made prior to March 17, 2009 @ 11:00 a.m., at which time a response will be prepared and forwarded to all vendors as an amendment, or an addendum to the quotation, if such information would be of significance to uninformed vendors. Questions received after the date and time above will not be considered.

The City of Rochester Hills officially distributes quotation documents from the Purchasing Division or through the Michigan Intergovernmental Trade Network (MITN). Copies of quotation documents obtained from any other source are not considered official copies. Only those vendors who obtain quotation documents from either the Purchasing Division or the MITN System are guaranteed access to receive addendum information, if such information is issued. The first step to do business with the City is to become a registered vendor by visiting the City website at www.rochesterhills.org, enter site, click on **City Services**, click on **Purchasing**, click on **Vendor Registration**, and click on the word “**register**” to link to the MITN website. Final quotation results will be posted on the MITN website after award.

The City of Rochester Hills is exempt from all sales, excise and transportation taxes. All bid prices shall remain in effect for at least ninety (90) days from the date of the bid opening or the award, whichever comes first.

The submission of a quotation hereunder shall be considered evidence that the vendor is satisfied with respect to the conditions to be encountered and the character, quantity and quality of the work to be performed.

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QUOTATION RESPONSE FORM

COMPANY: _____

Award of Purchase Order.

The City reserves the right to reject any and all quotations, and to waive any defect or irregularity in quotes. The City reserves the right to accept and separate item in the quote; and to accept the quote that in the opinion of the City is to the best advantage and interest of the public it serves.

The quotation will be awarded to that responsible, responsive vendor whose quotation, conforming to this solicitation, will be most advantageous to the City, with not only price but also availability of product, location and quality of product considered.

Extension Of Award To The MITN Purchasing Cooperative.

All vendors awarded contracts from this Bid may, upon mutual agreement, extend pricing for the to the Michigan Intergovernmental Trade Network (MITN) Purchasing Cooperative.

Each entity is responsible for its own payments and is to be considered individually for billing and collection purposes. Each entity will provide their own purchase order and delivery location(s) and must be invoiced separately to the address indicated on their purchase order.

The City of Rochester Hills is a member of the MITN Purchasing Cooperative. If your company is awarded item(s) referenced in the Request for Quotation, the cooperative governmental entities may wish to use this contract and will issue a purchase order for the item(s) awarded in the quotation. Each entity is responsible for its own payments and is to be considered individually for billing and collection purposes. Each entity will provide its own purchase order and delivery location(s) and must be invoiced separately to the address indicated on their purchase order.

_____ If an award is made by the City of Rochester Hills, it is agreed that the contract will be extended to the MITN Purchasing Cooperative, under the same prices, terms and conditions.

_____ Our company is NOT interested in extending the contract.

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QUOTATION RESPONSE FORM

COMPANY: _____

Quantity	Item #	Description	Cost
All radios shall be programmed to customer specifications; specifications shall be supplied upon award. The below pricing includes delivery/shipping to the City of Rochester Hills Fire Department, 1111 Horizon Court, Rochester Hills, Michigan 48309. The City anticipates a minimum of six (6) units on its initial order; additional quantities may be purchased over the next six (6) months based upon the final cost.			
1	Model Number AAM25KHD9AA2AN with 3 yr extended warranty	CDM Series Mobile Radio Motorola CDM1250 VHF 64-Channel Conventional 25-Watt Unit Standard Package to include: low profile mounting bracket, compact microphone, power cable, operating manual, and 2-year warranty/parts and labor	\$_____/each with 3-yr extended warranty.
1	Model Number AAM25KKD9AA2AN with 3 yr extended warranty	CDM Series Mobile Radio Motorola CDM1250 VHF 64-Channel Conventional 45-Watt Unit Standard Package to include: low profile mounting bracket, compact microphone, power cable, operating manual, and 2-year warranty/parts and labor	\$_____/each with 3-yr extended warranty.
1	Model Number AAM50KQF9AA1N with 3 yr extended warranty	CM Series Mobile Radio Motorola CM300 VHF 32-Channel Conventional 45-Watt Unit Standard Package to include: low profile mounting bracket, compact microphone, power cable, operating manual, and 2-year warranty/parts and labor	\$_____/each with 3-yr extended warranty.
1	Model Number AAM50KNF9AA1N with 3 yr extended warranty	CM Series Mobile Radio Motorola CM300 VHF 32-Channel Conventional 25-Watt Unit Standard Package to include: low profile mounting bracket, compact microphone, power cable, operating manual, and 2-year warranty/parts and labor	\$_____/each with 3-yr extended warranty.
1	Model Number AAM25KKC9AA1AN with 3 yr extended warranty	CDM Series Mobile Radio Motorola CDM750 VHF 4-Channel Conventional 25-Watt Unit Standard Package to include: low profile mounting bracket, compact microphone, power cable, operating manual, and 2-year warranty/parts and labor	\$_____/each with 3-yr extended warranty.

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Quantities have been estimated and may be adjusted based on final cost.

All radios shall be delivered programmed to customer specifications; specifications shall be supplied upon award.

Acknowledge: _____ (initial)

The City of Rochester Hills **at its discretion** has an option to buy additional quantities at the above quoted prices for an additional six (6) months following award and delivery of purchase order. Acknowledge: _____ (initial)

The below pricing includes delivery/shipping to the City of Rochester Hills Fire Department, 1111 Horizon Court, Rochester Hills, Michigan 48309

Acknowledge: _____ (initial)

Additional information/points not addressed:

Did you include a completed W-9? Yes_____ or No_____

It is understood that all quoted prices shall remain in effect for at least ninety (90) days from the date of the quotation opening to allow for the award and that, if chosen the successful vendor, prices will remain firm through the entire term of the contract.

The vendor affirms that he/she is duly authorized to execute this quotation, that this company, corporation, firm partnership or individual has not prepared this quotation in collusion with any other proposer and that the contents of this quotation as to prices, terms or conditions have not been communicated by the undersigned, nor by any employee or agent, to any competitor, and will not be prior to the award and the vendor has full authority to execute any resulting contract awarded as a result of, or on basis of the quotation.

COMPANY NAME: _____

AUTHORIZED REPRESENTATIVE'S NAME: _____

SIGNATURE: _____ **TITLE:** _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

TELEPHONE: _____ **FAX:** _____

EMAIL: _____ **DATED:** _____

W-9

**Request for Taxpayer
Identification Number and Certification**

**Give form to the
requester. Do not
send to the IRS.**

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name, if different from above

Check appropriate box: ☐ Individual/Sole proprietor ☐ Corporation ☐ Partnership
☐ Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶
☐ Other (see instructions) ▶

☐ Exempt
payee

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

or

Employer identification number

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

**Sign
Here**

Signature of
U.S. person ▶

Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

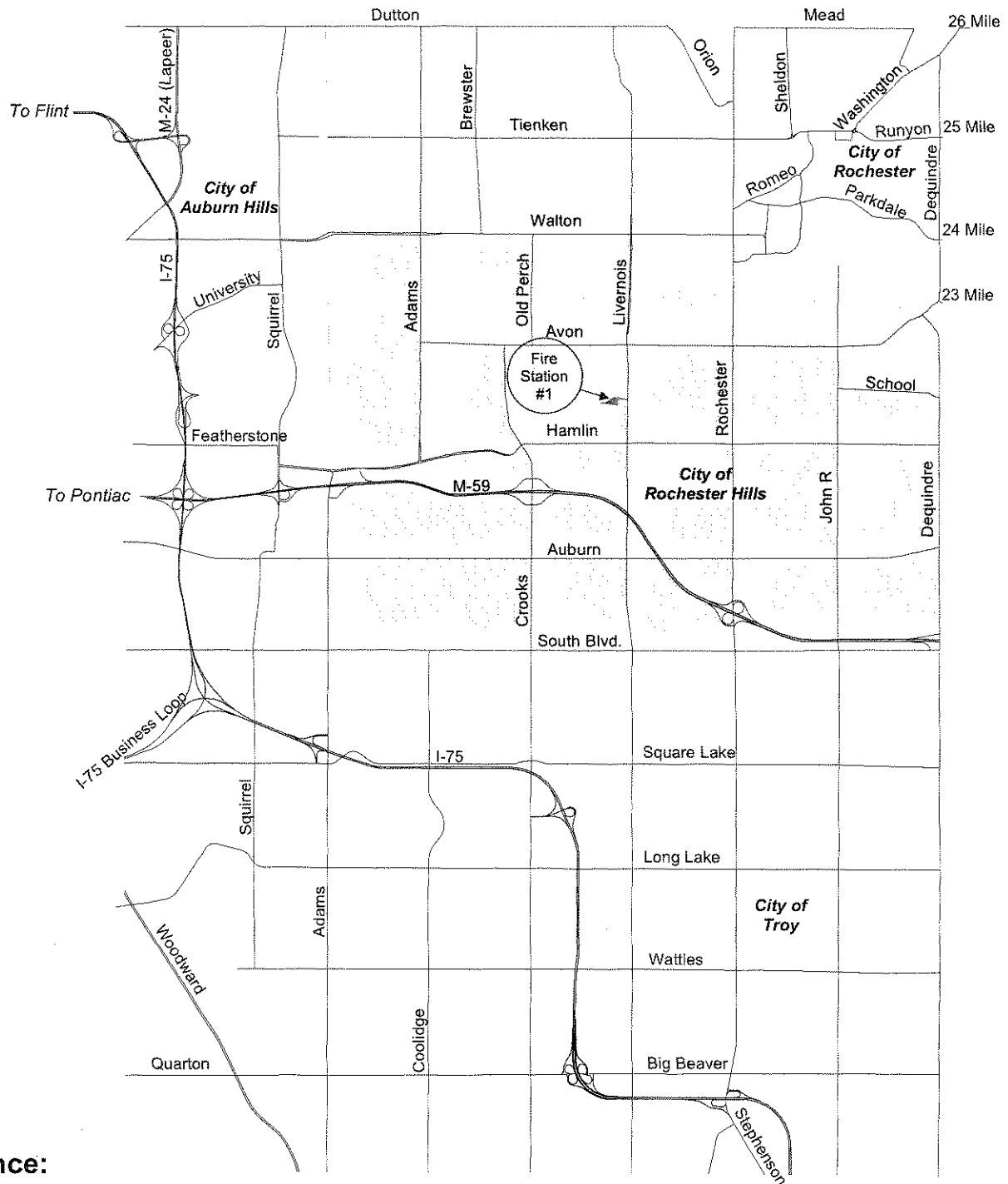
- The U.S. owner of a disregarded entity and not the entity,

CITY OF ROCHESTER HILLS
1000 Rochester Hills Drive
Rochester Hills, MI 48309
248-841-2536/2537/2538/2539
Fax 248-608-8178

TERMS AND CONDITIONS

1. The right is reserved to cancel this order if not filled within the time and in accordance with the terms specified.
2. Invoices, Bills of Lading, Shipping Documents and all correspondence relating to this order must show the Purchase Order Number.
3. The prices indicated on this order are not subject to change without written notification in advance.
4. All shipments must be accompanied by Packing Slips and containers properly marked with Purchase Order Number, Invoice Number, etc. No charges will be allowed for boxing or packing unless agreed herein.
5. Acceptance of this order includes specifications, prices, delivery and conditions included herein. Material is subject to inspection on our property. If rejected, we agree to first advise Vendor before returning goods. All freight and extra handling charges derived from any rejection shall be borne by the Vendor.
6. Purchase Order is subject to correction of typographical errors.
7. The City of Rochester Hills is a Michigan Municipal Corporation and as such is exempt from Federal Excise and Michigan Sales Taxes.
8. All orders are F.O.B. destination, unless otherwise indicated.
9. To the fullest extent permitted by law, the Vendor agrees to defend, pay in behalf of, indemnify, and hold harmless the City of Rochester Hills, its elected and appointed officials, employees and volunteers and others working in behalf of the City of Rochester Hills against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the City of Rochester Hills, its elected and appointed officials, employees, volunteers or others working in behalf of the City of Rochester Hills, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this contract.
10. The supplier shall carry insurance as follows: 1) Workers Compensation in accordance with all laws of the State of Michigan; 2) Commercial General Liability insurance, including contractual liability, products and completed operations, and independent contractors coverages, and 3) Vehicle Liability insurance, including Michigan No-Fault coverages, covering all owned, non-owned and hired vehicles. Certificates of insurance for all coverages shall be furnished to the City of Rochester Hills upon request. Limits of liability shall be determined solely by the City of Rochester Hills.
11. Invoice this order promptly and separately.
12. For all applicable items, Material Safety Data Sheets must be shipped with each product.
13. The Purchase Order number shall appear on all invoices and shippers associated with the Purchase Order.
14. The Terms and Conditions on the front and reverse side of this purchase order are the only Terms and Conditions that will be accepted by the undersigned and no other terms and conditions will be accepted.
15. The Supplier on this Purchase Order will provide guaranteed, certified delivery.

City of Rochester Hills Fire Station #1



Entrance:
1111 Horizon Court

Phone:
(248) 656-4650

Fax:
(248) 656-4726

To 696
To Detroit



0 1 2 Miles

April 2004