



REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM: United Nations Development Programme Capacity building for the State Social Protection Fund project 80, Zardabi Avenue Baku, AZ1122, Azerbaijan	DATE: 16 April 2009
	REFERENCE: RFQ/001/04/2009-PF

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following civil works till 12:00 p.m on May 12, 2009:

80, Zardabi Ave., 9th floor, room 98
 Baku, AZ1122, Azerbaijan

No	Description of works*	Measure	Q-ty
1	Demounting of damaged roofing slates	m2	492
2	Demounting of old/damaged timbering of the roof	m2	492
3	Installation of new timbering of the roof	m2	492
4	Installation of metal roof in form of tiling	m2	492
5	Installation of drainpipes and pipes (quadrangle shapes) for roof	m2	492
6	Installation of lumber to the eaves of the roof	m2	38
7	Construction of a new brick partition, thickness 15 sm	m2	23
8	Plaster application	m2	46
9	Coating of walls with high-quality waterproof emulsion (2 layers)	m2	46
10	Installation of iron doors with all opening accessories	m2	2.0
11	Dig a hole (manually) with a 1 m. depth	m2	1.0
12	Build the reinforced concrete foundation for the advertisement panel	m2	1.0
13	Construction of a stone wall for advertisement panel (40 sm)	m2	2.2
14	Plaster of the stone wall	m2	6.56
15	Stone-facing with "aglay"	m2	13.8
16	Mounting of marble	m2	3.2
17	Installation of advertisement panel ("Azərbaycan Respublikası Dövlət Sosial Müdafiə Fondu Qax rayon şöbəsi")	unit	1

The prices must include all materials and equipment.

CONDITIONS

Delivery Term (INCOTERMS 2000) & Place	Deadline for completion of renovation works – 20 June 2009
	PLACE: Gakh office of SSPF, Gakh region, Azerbaijan

Payment Terms	20% upon signing of the contract; remaining 80% upon completion of works
Validity of Quotation	45 days
Preliminary Examination - Completeness of quotation.	Partial bids not permitted
Mode of Transport	-
General Terms and Conditions	Copy enclosed (see Appendix A)

**Please state
(procurement officials should cancel the lines which are not applicable)**

Details on any warranty/guarantee conditions:

The Contractor undertakes to carry out the works with due quality and professionalism, avoiding environmental harm. The Contractor must provide 3 years warranty for the carried out works. If low quality of workmanship or materials will cause a harm to the Client, the Contractor must fully compensate those losses to the Client.

REQUIREMENTS

Language: All documentation, including installation and operating manuals shall be in:

English **and/or** Azerbaijani

Other requirements:

- The materials and equipment (if applicable) must be new and must correspond to given specifications;
- The works shall be carried out in accordance with the “Construction rules and regulations” (latest edition)
- The Bidder is encouraged to use local labor force;
- The works shall be completed by 20 June 2009 (within 1 month after signing of the contract);
- All prices must be given, goods supplied and services provided VAT-free
- Where possible, the Contractor shall provide full identification / brands of materials to be used
- The Bidder must provide the following documents:
 - Copy of official documents confirmin registration of the company;
 - Quotation
 - Price schedule
 - At least three references from the companies, confirming successful implementation of construction / renovation works

NAME, FUNCTIONAL TITLE: Oktay Ibrahimov, Project manager

DATE: 16 April 2009

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