



College of Public Affairs and Community Service
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The University of Nebraska is an affirmative action equal opportunity institution

**PUBLIC ART PROSPECTUS – RFQ
And Call for Direct Purchase
A Nebraska One Percent for Art Project**

ARTWORK SITE:

University of Nebraska-Omaha

Dr. C.C. and Mabel L. Criss Library Interior So. Entrance

DEADLINE: DECEMBER 3, 2008

**UNIVERSITY OF NEBRASKA-OMAHA CRISS LIBRARY 1% FOR ART
PROJECT: Interior South Entrance Site**

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 - a. Digital Still Images (20)
 - b. Optional Video

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Administration services for Nebraska One Percent for Art Programs are provided by the Nebraska Arts Council, a State Agency of Nebraska, in accordance with Neb. Rev. Stat. 82-319 to 82-329, 85-106 to 85-106.03, and 85-304 to 85-304.03.



I. ELIGIBILITY:

This Request for Qualifications (RFQ) and Direct Purchase project competition is open to all professional public artists or artist teams, including those who are new to the field of public art, throughout the United States. The Art Selection Committee is especially interested in artists who live and work in Nebraska. The Art Selection Committee values diversity and strongly encourages artists from diverse backgrounds apply for this project.

A. The University of Nebraska recognizes the importance of a strong culturally diverse business community and the positive impact that successful businesses have upon the people of the State of Nebraska. The University of Nebraska assumes a leadership role in actions that will provide business opportunities for all businesses in the State of Nebraska.

B. Accordingly, The University of Nebraska reaffirms its policy of providing equal opportunity to small business enterprises and to minority, disadvantaged and women-owned business enterprises in all aspects of the University's procurement and contracting activities. This includes procurement of or contracts for operational supplies and equipment, construction projects and materials, service contracts and lease agreements. It is also the University's policy that any person or business seeking the opportunity to do business with the University shall not be discriminated against on the basis of race, color, religion, sex, national or ethnic origin, age, disability, marital status, or veteran status. The University of Nebraska conducts its procurement and contracting activities in a manner designed to prevent unlawful discrimination. University policies are consistent with applicable state and federal laws and regulations *prohibiting unlawful discrimination. (Equal Opportunity Statement, UNO)*

II. PROJECT DESCRIPTION:

SUBMISSION DEADLINE: 5 P.M., WEDNESDAY, DEC. 3, 2008

TOTAL BUDGET: \$85,500

The University of Nebraska at Omaha, in accordance with the State of Nebraska One Percent for Art legislation, seeks artwork for the Criss Library building renovation project to be located in the south entrance area of the library's main floor.

A committee has been formed to administrate this process: the CRISS LIBRARY Artwork Selection Committee (Art Selection Committee).

The Art Selection Committee's interest is in timeless, high quality, original and permanent artwork. This artwork will enhance the student and visitor's experience of the CRISS LIBRARY campus and learning environment while addressing the unique connection that exists between the student body, faculty and community.

The Art Selection Committee will either purchase a piece of work offered by an artist from the Direct Purchase application process, or seek an artist to create a commissioned piece from the RFQ application process. Artists may submit both an RFQ and Direct Purchase application, which is outlined below.

a. SITE

The site provides several options for artwork to be installed in up to two locations.

The primary location for the artwork is an open space located directly inside the south entrance to the library; this is the main entrance to the building, which is both highly visible and heavily used. The open space selected for the site is flanked by an open stairway leading to the second floor of the library.

This atrium is approximately 25' wide, 22' deep and 25' high. An additional volume above the staircase could also be used by the artist. The existing space will be renovated and simplified visually by replacing wood railings on the stairs with continuous glass, replacing outdated light fixtures and enclosing the exposed concrete "double-T" ceiling.

The artwork could be sited from the ceiling of the second floor and suspended through this space; be attached to the exterior of the second floor partial walls which form the stairwell opening; and/or include a free standing piece in a 10' x 10' space on the main floor.

A secondary space is available at the library's alternate entrance, on the floor below the primary site's south entrance. The floor space available for artwork at that location is approximately 10' x 10' with a 9' ceiling and glass within a glass walled entryway, which, in total floor space, is about 25' wide and 20' deep. Artists who have work available for direct purchase are welcome to propose a companion piece for this area at their option; artists who are considering the project for commission are encouraged to explore ideas using either the primary site or both sites.

b. CONCEPT

There is no direction given to artists in terms of defining a theme for this artwork. The artwork should creatively and intelligently enhance the environment in which it is placed, and provide a powerful positive impact on visitors to the library. The committee is open to either acquiring existing artwork which would enhance the space(s), or commission an artist to create a work specifically for the site(s).

c. RFQ AND DIRECT PURCHASE PROPOSAL OPTIONS

Artists may submit their qualifications to be considered for a commissioned artwork project and/or submit existing artwork for consideration as a direct purchase. Therefore, the CRISS LIBRARY prospectus is composed of two separate options for artwork proposals: A Request for Qualifications and an opportunity for Direct Purchase.

Artists may select either one of these options, or choose to submit applications for both the Direct Purchase and the Commission portions of this project. A separate application for each option must be completed according to the guidelines, below (all information may be contained on one CD). Materials common to both applications need not be submitted twice (i.e. resume, references, common images, etc.). If you have any questions about submitting two applications, please contact JD Hutton at the Nebraska Arts Council.

d. BUDGET: \$85,500

A total budget of \$85,500 is available, from which an artist will be either commissioned or artwork will be directly purchased, depending on the artwork selection and proposal submissions received from applicants at the time of review.

e. REQUIRED SPECIFICATIONS

In addition to the relevance to CRISS LIBRARY artwork project requirements, artwork must satisfy reasonable standards of permanence and safety, meeting all relevant codes required for public places, and offering reasonable proof of soundness against theft, vandalism or excessive maintenance and repair.

Artwork selected for the CRISS LIBRARY prospectus must meet the following specifications:

1. All work must be safe, tamper-resistant, and easily maintained, regardless of ease of public reach.
2. Artists' materials and construction must be of permanent quality.
3. All work must be of an appropriate size and design so that it will not create a hazard for impaired pedestrians or the use of maintenance equipment.

III. SELECTION PROCESS:

Selections will be made by the Art Selection Committee, composed of CRISS LIBRARY representatives, in consultation with Nebraska Arts Council, the state agency which administrates the program for Nebraska.

The committee will review submissions from this RFQ/Direct Purchase to determine the final selection of commissioned works and/or direct purchase of artwork.

When considering direct purchase work, the committee will determine whether any of the pieces offered for purchase meet the project requirements and specifications, and will contact the artist(s) offering the work to negotiate terms of sale.

When considering commissioned work, the committee will either select artist(s) based on their initial application and supporting materials, interview short-listed applicants, or seek more detailed proposals. In the case of a situation where finalists must be considered, a stipend will be made available to support any needed transportation, housing or detailed proposal costs.

The following factors will be considered when reviewing submissions:

- Quality of work
- Appropriateness of subject/concept for the site(s).
- Resume/CV: Past exhibition/public art record and related experience.
- Previous commission experience, including evidence that past commissions were produced in accordance with agreed-upon timelines and within budget.
- Permanence and safety, meeting all relevant codes required for public places, and offering reasonable proof of soundness against theft, vandalism or excessive maintenance and repair.

IV. PROJECTED TIMELINE (CRISS LIBRARY reserves the right to change timeline without notice):

Oct. 17, 2008:	RFQ/Direct Purchase Public Notification/Announcement
Dec. 3, 2008:	RFQ/Direct Purchase Application Deadline
Dec. 16-19, 2008:	CRISS LIBRARY Art Selection Committee Review
Dec. 26, 2008:	Review Results Announced

Pending Outcome of Review:

January, 2009: Direct Purchase Artwork selected and purchased, OR
Commission Finalist Presentations/Interviews dates set
Feb/March, 2009: Selection of Commissioned Artist(s); Purchase of Artworks
March/April 2009: Contract/Commencement of Work by Commissioned Artists
September 2009: Artwork Delivery and Installation of Commissioned Work

V. APPLICATION REQUIREMENTS:

a. Delivery

Mail/Hand Deliver Applications to:

"CRISS LIBRARY Art Project"

J.D. Hutton

Nebraska Arts Council

1004 Farnam Street, Plaza Level

Omaha, NE 68102

RFQ SUBMISSION DEADLINE: 5 P.M., WEDNESDAY, DECEMBER 3, 2008

Note: This is a postmark and hand delivery deadline, not the date a postmarked item must arrive at the designated address. Important: Applicant submissions from distant areas must be received in a timely manner or risk missing the review date.

IMPORTANT: Include a copy of all documentation on the CDs along with your Images; the initial review is conducted entirely by digital media, and your cooperation in this matter greatly expedites the preparation of the review materials for the Art Selection Committee.

b. Presentation

i. Application Content:

To be effectively reviewed for consideration, the application should contain:

1. Visual Support Materials

a. Digital Still Images (20)

Twenty (20) digital images, in .jpg format, sized to 700 pixels on longest side, on CD. Up to 3 detail shots may be included per artwork. (Do not exceed 60 total images for submission)

b. Video

Optional: A CD/DVD of artworks up to 5 minutes in length; esp. for any artwork involving moving parts, video, time-based work, etc.

2. Image List

Number list to correspond with digital images and video reference: provide filename, artwork title, date created, medium, dimensions, price and any other information pertinent to the work.

3. Professional Vita/Resume

Please include as .doc or .pdf file on Image CD, note filename on Image List.

4. Three Professional References

Provide at least three professional references (commissioning agency/organization, architect, etc.) who have an intimate knowledge of your work and methods. Include complete address and phone/email for each reference. Please include on CD.

5. *Optional* Relevant Experience and Qualifications Support Information

Up to three (3) selections of supporting materials (reviews, news articles, essays, etc. Please include on CD.

6. Letter of Interest

Not to exceed two pages: Briefly describe your artistic process and how it would relate to the Criss Library project: outline the relevance to the theme, and the type of art (i.e.: size, materials) which could be produced for this project in the budget range described.

Include any information particular to your artistic process that will help define the nature and scope of your potential project for the committee.

NOTE: All documentation may be included as .doc or .pdf file on Image CD, note filename on Image List.

7. Self Addressed Stamped Envelope (S.A.S.E.)

For return of materials. Only submissions with a SASE will be returned; all others become the property of Criss Library. The Art Selection Committee and its consultants assume no responsibility for loss or damage to submission. *Please do not send odd sized items, such as samples of materials, or other large objects.*

ii. Application Content: DIRECT PURCHASE OFFERS

To be effectively reviewed for consideration, the application should contain:

1. Visual Support Materials

a. Digital Still Images

Digital images of sale items: in .jpg format, sized to 700 pixels on longest side, on CD. Up to 3 detail/multi-directional shots may be included per artwork.

b. Optional video (i.e. for motion or time-based works)

Video: Up to 5 minutes video on CD/DVD.

2. Image and Price List

Number list to correspond with digital images: provide filename, artwork title, date created, medium, dimensions, sale price and any other information pertinent to the work.

3. Professional Vita/Resume

May be included as .doc or .pdf file on Image CD, note filename on Image List.

4. Sales Proposal

Not to exceed one page: Describe your overall artwork theme, outlining the relevance to the Criss Library project, and the artwork(s) offered for sale. Explain your process, medium, and method by which you create your work, include:

a. Description of Works Offered for Sale

Describe the artwork(s) offered for sale (specifics contained on the image and price list). Explain your process, medium, and method by which you create your work.

b. Transportation and Delivery Terms

Describe any terms or additional costs associated with the delivery of the artwork, such as shipping and handling, etc.

c. Installation and Maintenance

Describe the installation method and any special handling required. Include a brief description of the maintenance required to keep the artwork clean and in good condition.

NOTE: All documentation may be included as .doc or .pdf file on Image CD, note filename on Image List.

5. Self Addressed Stamped Envelope (S.A.S.E.)

For return of materials. Only submissions with a SASE will be returned; all others become the property of Criss Library. The Art Selection Committee and its consultants assume no responsibility for loss or damage to submissions.

VIII. PROJECT CONTACTS:

Edward A. Svajgl, Project Manager/Interior Design, UNO Facilities Management and Planning, University of Nebraska at Omaha, 6001 Dodge Street CS200, Omaha, NE 68182-0270, (402) 554-3088/FAX (402) 554-2237, esvajgl@mail.unomaha.edu

Direct all questions in regard to siting and interior architectural specifications.

J.D. Hutton, Artist Services and Communications Manager, Nebraska Arts Council, 1004 Farnam Street, Plaza Level, Omaha, NE 68102-1885, (402) 595-2142/FAX (402) 595-2334, jayne.hutton@nebraska.gov

Direct all questions related to application process, criteria and One Percent for Art Program.

IX. SUPPORTING MATERIALS:

- 1) View photos of the site on the Criss Library website homepage:
<http://library.unomaha.edu/art/>