

Introduction

The Life Insurance Corporation of India a statutory corporation established under section 3 of Life Insurance Corporation Act 1956 and having its Corporate Office at Yogakshema, Jeevan Bima Marg, Nariman Point, Mumbai – 400021 hereby invites proposals from Vendors for the Modernization of the FEAP to meet the requirements.

The Request for Proposal is hereinafter referred to as “the RFP” is for Modernization of Front End Application Package (FEAP) of Life Insurance Corporation of India (LIC). This Request for Proposal is issued for the purpose of modernizing the existing Micro Focus COBOL based FEAP, which is the core insurance solution of LIC. The FEAP runs in all the branches of the Corporation and is currently using Red Hat Enterprise Linux Version 4.4. It caters to the software requirements of all the offices of the Corporation.

Instructions for collecting Bid Document

Eligible vendors (check Minimum Eligibility Criteria given below) shall collect the Bid Document on submitting the following items

- 1) Duly filled in Application form for the Bid Document, as per the format attached
- 2) Non Disclosure Agreement on Rs.200/- stamp paper. The NDA as per the format given below should be executed and duly notarized.
- 3) A bank demand draft for Rs.2,00,000/-

An authorized personnel of the company carrying his original photo-id shall collect the Request For Proposal by submitting the above three requirements.

The RFP document can be collected between 11.00 hours IST and 16.00 hours IST on any LIC working-day from 31st October 2008 to 26th November 2008, from the following address:

LIC of India,
Information Technology Department,
2nd Floor, Jeevan Seva Annexe,
S V Road, Santacruz (West),
Mumbai – 400054

For clarifications, please contact: Mr. Vittal Mohan Rao,

Asst. Secretary(IT)
Software Development Center.
Phone: 67090304, 67090370

Time Schedule

Bid Document can be collected	Between 31 st October 2008 to 26 th November 2008 between 11.00 hours to 16.00 hours
Last date for receipt of request for Clarification from Vendors	10 th November 2008
Pre-bid conference date/time/Venue	12 th November 2008 11:00AM Conference Hall, DO-III, LIC 1 st Floor, New India Building, SV Road, Santacruz (W) MUMBAI – 400 054
Bid closing date and time	27th November 2008 at 12.00 noon
Technical Bid opening date/time/Venue	27th November 2008 at 13:30 hours Software Development Centre, 2 nd Floor,Jeevan Seva Annex, SV Road, Santacruz (W) MUMBAI – 400 054

Minimum Eligibility Criteria For Bidder(s)

(To be submitted in a separate cover apart from Technical and Commercial Bid)

To become eligible to respond to this RFP the individual bidder should fulfill the following minimum eligibility criteria:-

- Be a Corporate registered under Companies Act, 1956, India or a Government Organization with a well established software practice in India and should have been operating in India for last five years.
- Be a company which has undertaken similar activities in the financial/insurance domain and necessarily having expertise in COBOL (preferably Micro Focus COBOL), Linux (preferably Red Hat Enterprise Linux), Web Technologies and RDBMS. Minimum of three references should be quoted with details.
- The bidder must have supplied, installed and implemented a similar solution involving centralization and migration in at least one banking or insurance enterprise

covering not less than 50 operating units in India or abroad. Bidder must provide necessary references satisfying this condition.

- Be a Company with CMM/CMMI level 5 certification valid as on 31st March 2008.
- Since this project has a very tight time schedule and the volume of work to be completed is huge, it may be necessary for the vendor to deploy considerable resources, say more than 500 COBOL experts, for the duration of this project. Only companies capable of and are prepared to deploy man power in such quantities should apply.
- Be a Company having at least 1000 core developers in RDBMS and Web Technologies.
- Since this project involves the transformation of FEAP which is the lifeline of LIC's operations, and its impact on LIC's continued performance is immeasurable, LIC feels that this project should be handled only by vendors having adequate financial standing. Hence, for the financial year 2007-2008, the bidder should have had an overall annual turnover of at least Indian National Rupees (INR) **Rs.1000 Crore**, and should have been profitable in at least two of the last three financial years i.e., years 2007-2008, 2006-2007 and 2005-2006. The audited Financial Statements of these 3 Financial Years must be enclosed along with the Bid. In case, if the balance sheet is provisional, the CFO of the company should countersign the documents under the company's seal.
- Not currently be in the Blacklist of LIC or any other Public Sector Organization. Necessary Certificate from Company's Legal Counsel to be produced.
- Submit a Non Disclosure Agreement (NDA) to participate in this RFP. The NDA as per the format given below should be executed on a Rs. 200 Stamp Paper and duly notarized.
- Submit the company's Legal Counsel's Certificate detailing the litigations present and for the past 3 years.

The RFP will be handed-over only to those prospective bidders who submit the Non-disclosure agreement along with the Bid price as mentioned in the RFP Schedule.

Non Disclosure Agreement.

WHEREAS, we the undersigned Bidder , _____, having our principal place of business/ registered office at _____, hereinafter referred to as the **BIDDER**, are desirous of bidding for Bid No. _____ dated _____ covering Request for Proposals For FEAP modernisation Project of Life Insurance Corporation of India. **Ref : CO/IT/SDC/FEAP Modernization/2008-09** hereinafter referred to as the "Bid" to the Life Insurance Corporation of India, Central Office, 'Yogakshema' ,J B Marg , Mumbai 400 021 , hereinafter referred to as Corporation and,

WHEREAS, the Bidder is aware and confirms that the Corporation's business/ operations information, Application/software, hardware, business data, architecture schematics, designs, storage, media and other information / documents made available by Corporation in the Bid documents during the bidding process and thereafter, or otherwise (**confidential information** for short) is privileged and strictly confidential and/or proprietary to Corporation,

NOW THEREFORE, in consideration of the foregoing, the Bidder agrees to all of the following conditions, in order to induce Corporation to grant the Bidder specific access to Corporation's confidential information, property, information systems, network, databases and other data.

IT IS HEREBY AGREED AS UNDER

a) The Bidder agrees to hold in trust any confidential information received by the Bidder, as part of the Biding process or otherwise, and the Bidder shall maintain strictest of confidence in respect of such confidential information. The Bidder also agrees:

- (i) to maintain and use the confidential information only for the purposes of bidding for this Bid and thereafter only as permitted herein;
- (ii) to only make copies as specifically authorized by the prior written consent of Corporation and with the same confidential or proprietary notices as may be printed or displayed on the original;
- (iii) to restrict access and disclosure of confidential information to such of their employees, agents, consultants and representatives strictly on a "need to know" basis, to maintain confidentiality of the confidential information disclosed to them in accordance with this clause; and
- (iv) to treat confidential information as confidential unless and until Corporation notifies the Bidder in writing of the release of its obligations in relation to the said confidential information.

b) Confidential information does not include information which:

- (i) the Bidder knew or had in its possession, prior to disclosure, without limitation

on its confidentiality;

(ii) is independently developed by the Bidder without breach of conditions under this Bid;

(iii) are information in the public domain as a matter of law;

(iv) is received from a third party not subject to the obligation of confidentiality with respect to such information;

(v) is released from confidentiality with the written consent of Corporation .

The Bidder shall have the burden of proving herein above are applicable to the information in the possession of the Bidder.

c) Notwithstanding the foregoing, the Bidder acknowledges that the nature of activities to be performed as part of the Bidding process or thereafter may require the Bidder's personnel to be present on premises of Corporation or may require the Bidder's personnel to have access to software, hardware, computer networks, databases and storage media of Corporation while on or off premises of Corporation . It is understood that it would be impractical for Corporation to monitor all information made available to the Bidder's personnel under such circumstances and to provide notice to the Bidder of the confidentiality of all such information. Therefore, the Bidder agrees that any technical or business or other information of Corporation that the Bidder's personnel, representatives or agents acquire while on Corporation premises, or through access to Corporation computer systems or databases while on or off Corporation premises, shall be deemed confidential information.

d) In the event that the Bidder hereto becomes legally compelled to disclose any confidential information, the Bidder shall give sufficient notice to Corporation to enable Corporation to prevent or minimize to the extent possible, such disclosure. Bidder shall not disclose to a third party any confidential information or the contents of this Bid without the prior written consent of Corporation . The obligations of this Clause shall be satisfied by handling Confidential Information with the same degree of care, which the Bidder applies to its own similar confidential information but in no event less than reasonable care.

e) The obligations herein shall survive the completion or cancellation of the Bidding process.

For and on behalf of: _____ (BIDDER)

Authorised Signatory

Name: _____

Designation: _____

Office Seal: _____

Place: _____

Date: _____

Application for Bid Document

Ref :

Date :

To
The Executive Director(IT/SD)
Information Technology Department
Life Insurance Corporation of India
2nd Floor,Jeevan Seva Annexe,
S.V. Road,
Santacruz(West)
Mumbai 400 054.

Sir,

I/We the undersigned, duly authorised by my/our company M/s _____ hereby confirm that I/We have perused the Minimum Eligibility Criteria (MEC) in response to the newspaper advertisement given by Life Insurance Corporation of India (LIC) inviting responses to its Request for Proposal (RFP) **Ref: CO/IT/SDC/FEAP Modernization/2008-09** for its FEAP modernization project

I/We hereby declare that M/s _____ satisfies the MEC in total, and have necessary supporting documents to prove the same and will furnish them along with the response to RFP. I/We fully understand that bid(s) is/are liable to be disqualified in the event of my/our being unable to provide the documentary evidence in support of this declaration.

A Non-Disclosure Agreement (as given on LIC's website) on a Rs.200/- stamp paper and duly notarized is being enclosed with this letter.

A Bank Demand Draft No. _____ dated _____ drawn on _____ (bank name and branch) for the amount of Rs.200000/-, drawn in favour of "Life Insurance Corporation of India" payable at "Mumbai" is also enclosed with this letter.

I/We hereby authorize Mr/Ms _____ working as _____ to collect the RFP. The following is the signature of the personnel authorized. Also an attested photocopy of photo-id of the personnel is attached with this letter.

Signed and Sealed

Authorized Signatories

Signature of the person authorized to collect RFP

Attested by : Authorized Signatories

Encl: 1) NDA signed in Rs.200/- Stamp Paper
2) Demand Draft for Rs.2,00,000/-

Note: 1) Person authorized to collect RFP should carry his original photo-id for verification
2) This letter shall be typed in the letter head of the Company