

**REQUEST FOR PROPOSALS
RFP UT-13-062JH
LEARNING MANAGEMENT SYSTEM
SERVICES**

The Utah Transit Authority (UTA) is requesting proposals until **2:00pm MDT on Friday, August 16, 2013** from qualified individuals or firms to provide a Learning Management System (LMS) for use by 2,246 employees that will support the delivery and tracking of all learning activities at UTA including computer-based online training classes (CBT), virtual classroom instructor led courses (VILT), physical classroom instructor led training (ILT), on the job training hours (OJT), read-and-acknowledge documents (RA), video recordings (VR), external conferences or professional development seminars (PROF).

Prospective participants are solely responsible for timely delivery of any question or request. Any written question or request must be received in writing and directed to Utah Transit Authority, Attention: Jolene Higgins, Grants and Contracts Administrator, 669 West 200 South, Salt Lake City, Utah 84101 or by email at jhiggins@rideuta.com, no later than 2pm MDT on August 2, 2013. Questions received after the deadline may not be honored. Complete instructions to proposers are included in the proposal documents.

Sealed proposals marked: RFP UT-13-062JH Learning Management System must be received at or before **2:00 p.m. MDT on Friday, August 16, 2013**. Any proposal received thereafter shall be considered nonresponsive. **Please note that sealed proposals are to be received at UTA offices at 669 West 200 South, SLC UT ONLY.**

The individual or firm selected will be required to comply with all applicable State laws, regulations and certifications, and equal employment opportunity laws and regulations. The Utah Transit Authority, in accordance with Title VI of the Civil Rights Act of 1964, as amended, will not discriminate against any interested firm or person on the basis of race, color, sex, age, religion, or national origin in the review of qualifications or contract award.

Issuance of this RFP does not commit UTA to award any contract, to pay any costs incurred in preparation of a proposal, or to procure or contract for services or supplies. UTA reserves the right to waive any irregularities and informalities or to reject any or all proposals submitted, to re-advertise and to make contract awards in the best interest of UTA.

Utah Transit Authority
Jolene Higgins
669 West 200 South
Salt Lake City, Utah 84101