



REQUEST FOR QUOTATION

RFQ 08-190

Supply and Installation of Thirteen (13) Drop Safes At Various Locations Throughout the City

Sealed Quotations, one original and one copy, in a clearly marked envelope (courtesy label attached) which includes the prescribed form(s) as instructed, are to be delivered to the Bid Deposit Box, 1 Market Square, Lower Level, Suite 120, Brantford, Ontario, PRIOR to 2:00 p.m. (Local Time), Friday November 7, 2008.

There is a **Scheduled Site Meeting** to tour the facilities on **Thursday, October 30, 2008 @ 9:00am**. All interested bidders should attend this meeting. The tour will begin at City Hall, 100 Wellington Square, and then proceed to the other 11 locations. If necessary we will break for lunch at 12:00 p.m. and continue with the tour at 1:00 p.m. It is recommended that all interested parties attend this meeting to review the site. A representative will be on hand to review the Scope of Services. Although the City will not be obligated to accommodate any additional requests for a hosted meeting, the City reserves the right to schedule an additional meeting if extenuating circumstances apply. The City shall be the sole judge of such circumstances. Regardless of attendance, all bidders are expected to understand the scope of work and the site conditions.

Work must be completed no later than December 31st, 2008. Failure to meet our timelines constitutes disqualification of bid.

Interested parties may obtain Bid forms and specifications from the undersigned by emailing dbakker@brantford.ca or by calling 519-759-4150, ext 4278 or by faxing 519-752-7862 .

The Corporation of the City of Brantford reserves the right to accept, reject, or cancel all or any part of any Bid. Lowest or any bid not necessarily accepted.

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