



TOWN OF BLACKFALDS

Box 220, 5018 Waghorn Street
Blackfalds, AB T0M 0J0
Phone: (403) 885-4677
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www.blackfalds.com

REQUEST FOR PROPOSAL Detachable Snow Blower Unit

The Town of Blackfalds invites Proposals for the supply and install (into existing loader) of a new or slightly used detachable Snow Blower Unit as indicated in the attached specifications. The Town is looking for pricing options:

1. Option 1 - New 2011 or 2012 Snow Blower Attachment
2. Option 2 – Used 2009 or newer Snow Blower Attachment

Please submit a sealed hardcopy RFP to the undersigned in envelopes marked
“Detachable Snow Blower Unit”

Faxed Proposals will be accepted (403-885-4610), but the Town will NOT be responsible for late or undelivered faxes. Please mail or deliver Proposals to:

Town of Blackfalds
Box 220, 5018 Waghorn Street
Blackfalds, Alta.
T0M 0J0

The Town reserves the right to waive formalities, reject any or all proposals, or accept the proposal deemed most favourable to the Town. **The lowest or any proposal may not necessarily be accepted.** Variations from these specifications that **do not**, in the opinion of The Town of Blackfalds, adversely affect the performance of the unit will not necessarily result in disqualification.

Proposal price must include delivery (F.O.B.) to Town of Blackfalds Public Works Shop, all manuals for the unit and its components plus installation onto existing loader.

Names and contact phone numbers for **three** recent purchasers of similar units must be included with the Proposal. **State guaranteed delivery date and warranty details.**

RFP closes on **Jan 9, 2012 at 2:00 P.M.** local time at the Town Office of the Town of Blackfalds.

Dated at Blackfalds, Alberta on December 19, 2011.

It is the responsibility of each interested firm to ensure that all of the below materials are received by the date, time and at the address indicated above or they will not be accepted.

Yours truly,

Preston Weran,
*Director of Infrastructure
and Property Services*

REQUIREMENTS:

a) Pricing:

- The proposal shall include a cost for the base unit, generally meeting the attached specifications, plus any additional options that are included in the cost.
- Any options that are not included in the base price shall be listed separately.
- The proposal shall include all costs related to delivery (F.O.B.), install in Blackfalds and training.
- The proposal must be stated in Canadian funds.
- Prices are **not** to include GST.

b) Specifications:

- The unit shall meet the minimum required specifications as follows:
 - a) The unit shall be a detachable industrial snow blower capable of handling snow at a rate of 1500 tons/hour from various areas around town.
 - b) The completed unit shall be able to operate in temperatures from 15°C (60°F) to -35°C (5°F).
 - c) Engine shall be a 200 hp turbo diesel with 220 litre tank.
 - d) Supply and install a residential cowl muffler.
 - e) Supply and install an "emergency stop" in cab and on blower.
 - f) Supply and install a chute snow access door.
 - g) Supply and install complete set of working lights.
 - h) All controls must be in cab.
 - i) Provide hydraulic controlled truck loading chute able to reach in excess of 154"
 - j) Provide a dual 12 volt battery system.
 - k) Provide mated (match existing) quick couplers -Pulsar C402-08.
 - l) Provide and install blank hook and install snow blower unit and controls to function as a complete and working unit with the Town's existing John Deere 544D loader.
- All components shall be new unless noted otherwise.
- The Town of Blackfalds reserves the right at its sole discretion to accept minor deviations from these specifications. The bidder is to provide a full explanation of any deviation from the specifications. Specification form must be submitted with the proposal.
- The Town of Blackfalds shall evaluate options that the bidder considers beneficial. The bidder shall provide a full explanation of the proposed options and the individual cost of the option.
- The unit shall be equipped with all safety devices to meet the latest *Alberta Highway Traffic Act*, *The Worker's Compensation Act of Alberta*, *The Canadian Motor Vehicle Safety Standards* and any other applicable federal and provincial regulations.
- The unit must be capable of proper operation under extreme weather conditions. Temperatures can range from - 35°C to +15°C.
- The materials and workmanship shall be of the highest quality and in accordance with modern engineering practices and codes.
- If the RFP proposes more than one type of unit, the bidder shall submit a complete and separate prices for each unit proposed.

c) Literature:

- Attach all literature and specification sheets pertaining to the equipment being offered.
- At the time of delivery the successful bidder should ensure that a parts manual, two operation manuals, warranty certificates, filters, supplement data sheets, etc. are delivered to The TOWN OF BLACKFALDS, Public Works Shop, at 5407 South Street, Blackfalds, Alberta. Failure to deliver all of the materials/information shall result in a 5% holdback being applied to the purchase price, until delivery is complete.
- At the time of delivery the successful bidder should supply part numbers, serial numbers and model numbers for various components of the equipment as requested by The TOWN OF BLACKFALDS.

d) Delivery Time:

- The bidder shall state the number of weeks, after the receipt of an order.
- The successful bidder shall deliver the unit in full compliance, pre-serviced and fully operational.
- Delivery time is a very critical factor and will be evaluated strongly.

e) Warranty:

- The bidder shall provide details of what items are covered by warranty and the length of time the warranties will be in effect.
- Warranties provided shall cover 100% of parts, labour and travel time.

- **Warranty coverage is to commence the day the unit enters service with The TOWN OF BLACKFALDS, not the initial date of delivery. A delayed warranty start certificate will be required.**
 - State where warranty repairs will be performed and your policy on warranty repairs.
 - If the bidder does not provide for warranty, The TOWN OF BLACKFALDS may, declare the proposal to be non-compliant.
 - If warranty repairs are required; the successful bidder would be required to work on the unit at the shop or pick up the unit within 24 hours from anywhere within The TOWN OF BLACKFALDS, and return it to the Public Works Shop upon completion, at no cost to The TOWN OF BLACKFALDS.
 - If The TOWN OF BLACKFALDS carries out warranty repairs, the successful bidder shall pay the current shop rate. This cost will also include all parts involved.
 - If the unit were out of service for more than 5 days due to mechanical failure during the warranty period, the successful bidder would be required to supply The TOWN OF BLACKFALDS with a similar sized unit for each day, at no extra cost to The TOWN OF BLACKFALDS. If the bidder can't supply a replacement unit, the bidder must notify The TOWN OF BLACKFALDS as soon as possible. The TOWN OF BLACKFALDS reserves the right to lease a replacement unit from the first available alternate source, at the bidders cost.
 - If the bidder can supply **extended warranties** on the vehicle that is provided, list these warranties in the optional equipment and warranties section of this document.
- f) **Parts Supply Availability and Location:**
- The successful bidder shall be required to maintain/source an inventory of parts adequate to support the unit.
 - State delivery time for items such as seals, gaskets, belts, hoses and electrical components. Preferred delivery time would be one working day.
 - State delivery time for major components such as engine, transmission and hydraulic components. Preferred deliver time would be three working days.
 - State where parts will be stocked.
- g) **Training:**
- The bidder shall provide all details of what materials, personnel, resources and a timeframe that shall be committed to the training of The Town of Blackfalds operators.
 - It would be preferred if training is arranged within 5 working days of the unit's delivery, with a training agenda submitted 7 calendar days prior to the training date.
 - The trainer(s) must be certified knowledgeable and competent. All trainers must be covered by *Worker's Compensation*.
 - Minimum training for operators should include:
 - ✓ Overview of controls, options and features.
 - ✓ Safety.
 - ✓ Daily and weekly inspections/maintenance.
 - ✓ Operation of the unit (demonstrated).
 - ✓ Operation of mounted equipment and attachments.
 - Minimum training for mechanics should include:
 - ✓ Overview of controls, options and features.
 - ✓ Safety.
 - ✓ Maintenance intervals.
 - ✓ Inspection and adjustment of components.
 - ✓ Review of components, design, operation and service.
 - ✓ Review of high maintenance items.
 - ✓ Suggested parts to keep in stock.
- h) **References:**
- The bidder shall provide a list of **3 references** of parties operating similar equipment. This list shall include the name, address and phone number of each reference. The list should also include the number of units of this type, or a similar model operating in Alberta at this time and the length of time the unit has been sold in Alberta/Canada.
 - It would be preferred that a minimum of two of these references be from municipal governments operating the same machine.

GENERAL REQUIREMENTS UPON AWARD:

The successful bidder shall arrange a meeting with The Town of Blackfalds. The Town of Blackfalds shall then be presented with specifications, a complete set of as built drawings and a build schedule.

On delivery of the unit the successful bidder shall be required to provide:

- One set of maintenance & service manuals.
- One complete set of electrical troubleshooting manuals.
- One complete set of parts manuals.
- Two complete sets of operating manuals.
- One complete set of detailed as built drawings of the supplied unit, these can be hardcopy or digital.
- Manuals can be hardcopy and digital.
- One copy of the line setting ticket.
- One complete set of additional filters, blades and shoes for the unit.
- One complete set of bolt on ice cutters installed on unit.
- A contact person to assist in diagnostic problems and solutions.

EVALUATION CRITERIA:

- Each proposal received will be evaluated on the basis listed below. The Town of Blackfalds will have the sole and unfettered discretion to award up to the maximum number of points for each criterion listed below.
- By submitting a proposal, each bidder acknowledges and agrees to waive any right to contest through legal proceedings. The decision to award points in respect to the criteria noted below will be at the sole discretion of The Town of Blackfalds.
- Please note that the delivery time of the unit is crucial. Therefore, the proposed delivery time shall not be the subject of negotiation. The successful bidder shall be required to honour the delivery time indicated in the proposal.

Criteria	Weighting
Cost	50
Warranty	15
Delivery Time	20
Parts Availability	10

BIDDERS PLEASE NOTE:

Prices are **not** to include G.S.T. Prices must be quoted in Canadian Funds. Base unit price and related specifications are to be filled in. Additional costs for options to consider should not be included in the unit price and should be listed separately.