

BALTIMORE COUNTY PUBLIC SCHOOLS

Joe A. Hairston, Superintendent

6901 Charles Street Towson, Maryland 21204-3711

SECTION 00100 – NOTICE TO CONTRACTORS

The Board of Education of Baltimore County invites Contractors to bid on the **REPLACEMENT OF WINDOWS, BLINDS AND DOORS FOR BEDFORD ELEMENTARY SCHOOL, Solicitation Number JN1-701-09**. Procurement questions can be emailed to Jack Nichols at jnichols@bcps.org, or they may be faxed to 410-887-7831. Verbal questions will not be taken.

Contractors proposing to bid may obtain solicitation documents beginning **Thursday, January 8, 2009**, through www.bcps.org. Click on the "Business" tab at the top right of the aforementioned web address, click on "Bid Board" on the left, and then click on the "Invitation to Bid" table in the center. Solicitation documents can be ordered electronically or picked-up in person from Gardens Reprographics (419 Saint Paul Place, Baltimore, MD 21202. Hours: Monday through Friday 8 – 5. Phone: 410-539-2763).

A pre-bid meeting is scheduled for **Thursday, January 15, 10:30 A.M.**, at Pulaski Park Offices, Department of Physical Facilities, 9610 Pulaski Park Drive Suite 204, Baltimore, Maryland 21220.

Sealed bids will be received until **Thursday, February 5, 2009 no later than 1:45 P.M.** in the Office of Purchasing at Baltimore County Public Schools Office of Purchasing, located at 1940 Greenspring Drive, Suite G, Timonium, MD 21093. A public bid opening will be held approximately 10 minutes after the due date and time for this solicitation.

All bidders shall be pre-qualified by Baltimore County Department of Public Works (BCDPW), Contracts Division, Category "I", Buildings, Classification Number 2 (Renovations), prior to the date of bid opening.

Certified Minority Business Enterprises are encouraged to respond to this solicitation notice. The contractor or supplier who provides materials, supplies, equipment and/or services for this construction project shall attempt to achieve the specific overall MBE goal of 24 percent established for this project. All prime contractors, including certified MBE firms, when submitting bids or proposals as general or prime contractors, are required to attempt to achieve this goal from certified MBE firms. The subgoals established for this project are 2 percent from African American-owned businesses and 19 percent from woman-owned businesses. The bidder or offeror is required to submit with its bid or proposal a completed Attachment A - Certified MBE Utilization and Fair Solicitation Affidavit and Attachment B - MBE Participation Schedule, as described in the solicitation documents.

The Board of Education of Baltimore County reserves the right to reject any or all proposals and to waive informalities.

By Order of the Board of Education of Baltimore County
Richard Gay, Manager, Office of Purchasing

Direction to Pre-Bid at 9610 Pulaski Park Drive Suite 204:

I-695 to Exit 35B, Pulaski Highway (Rte. 40) towards Aberdeen
Stay on Pulaski Highway 2.4 miles (be in the right lane) until you reach the stoplight at Middle River Road
Turn right at the stoplight onto Middle River Road and drive .1 mile
Turn left into Pulaski Business Park (off Middle River Road)—office is on the left.

END OF SECTION

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