

BID # L-40

CITY OF SALEM PURCHASING DEPARTMENT Salem, Mass., May 18, 2010

Sealed Proposals from interested vendors to provide quotes for repair work at the City of Salem's Police Department's Five Bay Firing Range will be received and registered at the Office of the City's Acting Purchasing Agent, Thomas P. Watkins, 120 Washington Street, Salem, MA 01970.

The City of Salem reserves the right to reject any or all Proposals, to omit any item or items called for, or to accept the Proposal deemed in the best interest of the City.

This Proposal request is to be returned to the office of the Purchasing Agent by Wednesday, June 9th, 2010 at 10:00 am signed and sealed by the party making the offer.
Send all communications to City Purchasing Agent, 120 Washington Street, Salem, Massachusetts 01970.

Quotations for Repair at the City of Salem's Police Department's Five Bay Firing Range

The Proposer acknowledges receipt of the following Addenda _____

Total Net Price: \$ _____

COMPANY NAME

BUSINESS ADDRESS

CITY, STATE & ZIP CODE

TELEPHONE & FAX NO.

AUTHORIZED OFFICER (print)

AUTHORIZED SIGNATURE

DATE _____

BID # L-40

Bid Conditions, Specifications and Requirements & Conditions **to repair the City of Salem's Police Department's Five Bay Firing Range.**

This bid request is solicited to the general public and a contract will be awarded pursuant to the rules set forth in Chapter 30, Section 39M of the Massachusetts General Laws, and subject to approval of the Mayor of the City of Salem, Massachusetts. **A voluntary Site Visit is scheduled for Thursday, May 27th, 2010 at 2:00 pm at the Salem Police Headquarters, 95 Margin Street, Salem Massachusetts. All prospective bidders are strongly encouraged to attend the site visit to familiarize themselves with the physical conditions of the Firing Range. Failure to attend the Site Visit will not excuse any prospective bidder from any liability of their submitted bid.**

Failure of any bidder to receive any such Addenda shall not relieve any bidder from any obligation under his bid as submitted.

At the date fixed for opening of bids, it will be presumed that each bidder has made an examination of the locations and sites of the work to be done under the contract; has satisfied himself as to the actual conditions, locations of utilities, requirements and quantities of work; and has read and become thoroughly familiar with Contract Documents, including the Contract Drawings, and all Addenda to them, if any.

1. The envelope containing the bid and required information must be sealed and marked with bidder's name, description of bid, bid number and date of opening. The Bidder must sign the bottom of the **Bid Cover Sheet**, as well as the attached **Bid Form**, if any.

2. All bidders must sign attestation clause regarding Massachusetts State tax returns and certificate of non-collusion and submit it with their Bid.

3. A bidder may correct, modify, or withdraw a bid by sealed, written notice clearly marked as a correction, modification, or withdrawal and received in the Office of the Salem Purchasing Agent prior to the time and date set for the bid opening.

4. Failure to respond to this bid, either with prices or by returning a "no bid" response, will result in the bidder not automatically receiving bid materials for any future solicitations of this nature.

5. Bid quotations must be made on the Bid Form and show the net delivered cost to the City of Salem on the front of the Cover Sheet.

6. Each bid must be accompanied by a Certified Check, Cashier's Check, Postal Money Order or a Bid Bond in the amount of five percent (5%) of the total amount bid, payable to the City of Salem. The Successful Bidder's check will be forfeited as liquidated damages in the case that the Successful Bidder fails or refuses to sign a contract for the solicited goods and services within Ten (10) business days after the Successful Bidder receives Notice of Award. **At the time of contract award, the successful bidder shall present to the Purchasing Agent, a 50% Payment Bond issued by a company licensed by the Massachusetts Division of Insurance.**

7. At the time and place fixed for opening of bids, the City will cause to be opened and publicly read aloud every bid received within the time set for receiving bids, irrespective of any irregularities therein. Bidders and other persons properly interested may be present, in person or by representative.
8. All material, equipment and labor is FOB City of Salem, Mass.
9. Payment shall be made for Goods and Services received and accepted Thirty (30) days after receipt of a reasonably detailed invoice.
10. The contract will be awarded within 30 days of the date of the bid opening to the responsive and responsible bidder with the lowest Bid Total.
11. Information accompanying any item on this bid which references a supplier's catalog part or order number, or gives a trade name or a brand name, or which may be reasonably implied from the descriptions thereof, was furnished by the City in order to establish their standard for quality and or performance of the product and not to limit participation by any bidder. The Purchasing Agent, as Chief Procurement Officer, finds that for said items there are a sufficient number of suppliers in the marketplace, such that a suitable number of competitive prices can be obtained as a result of this bid, notwithstanding the specifications which may be read as proprietary in nature.
12. The Bid package must be delivered or sent and received at Office of the Purchasing Agent, 120 Washington Street, 3rd floor, Salem MA 01970 prior to the time and date of bid opening.
13. All Bids shall be complete, factual, and signed by an authorized officer of the Bidder's company on both the cover page and the attached Bid Form (if any). The Purchasing Agent may reject any bid, which is not properly signed, according to prescribed form, incomplete, or otherwise contrary to instructions.
14. The Bidder must fill in all unit prices and provide all the information requested in this bid.
15. All information provided by the Bidder must be typewritten.
16. Any questions regarding any aspect of the Bid must be communicated in writing to the Purchasing Department. It is in the bidder's best interest to address these questions in writing as soon as possible to allow for a complete response by the City. All questions must be received at the Purchasing Agent's office no later than Seven (7) days prior to bid opening. All written responses to questions will be forwarded to all bidders of record who had received the request for bids.
17. Any goods or services proposed other than what is specified must be at least equal in function, quality, durability, ease of use, and performance. Any function or feature specified cannot be omitted, unless the Bidder expressly states why the proposed function or feature operates in a manner that serves the functions and objectives set forth in the specifications equally well. In such cases, the Bidder must explicitly state the function or feature that is omitted. The City of Salem shall be the sole judge of whether the goods or services proposed by the Bidder meets the specification of this Bid.

18. There must be no assignments to third parties unless expressly agreed to in writing by the City of Salem

19. The City of Salem is exempt from all taxes.

20. The specifications, terms, conditions, and detailed requirements will become part of any contract that results from this bid request.

21. Insurance Coverage:

General - The Successful Bidder shall before commencing performance of the Contract shall be responsible for providing and maintaining insurance coverage in force for the life of the Contract of the kind and in adequate amounts to secure all of the obligations under the Contract and with insurance companies licensed to write insurance in the Commonwealth of Massachusetts. All such insurance carried shall not be less than the kinds and amounts designated herein, and the Successful Bidder agrees that the stipulation herein of the kinds and limits of coverage shall in no way limit the liability of the Successful Bidder to any such kinds and amounts of insurance coverage. All policies issued shall indemnify and save harmless the City of Salem, its agents and employees from any and all claims for damages to persons or property as may arise out of the performance of this Contract.

Failure to provide and continue in force such insurance as aforesaid shall be deemed a material breach of this Contract, and may constitute sufficient grounds for immediate termination of the same. All insurance maintained as provided for in the above shall be taken out and maintained at the sole expense of the Successful Bidder. Proof of such insurance shall be delivered to the Purchasing Agent within Five (5) days from the date of the Notice of Award.

No cancellations of such insurance, whether by the insurer or by the insured party shall be valid unless written notice thereof is given by the parties proposing cancellation to the other party and to the City of Salem at least fifteen- (15) days prior to the intended effective date thereof, which date shall be expressed in said notice, which shall be sent by registered mail, return receipt requested. These provisions shall apply to the legal representatives, trustee in bankruptcy, receiver, assignee, trustee, and the successor in interest of the Successful Bidder.

Successful Bidder's Comprehensive General Public Liability and Property Damage Liability Insurance - The Successful Bidder shall carry Comprehensive General Liability Insurance providing for a limit of not less than Five Hundred Thousand Dollars (\$1,000,000.00) for all damages arising out of bodily injury to or death of one person, and subject to that limit for each person, a total limit of not less than One Million Dollars (\$1,000,000.00) for all damages arising out of bodily injuries or death of two or more persons in any one accident; and Successful Bidder's Comprehensive Property Damage Liability Insurance providing for a limit of not less than Five Hundred Thousand Dollars (\$1,000,000.00) for all damages arising out of injury to or destruction of property in any one accident, and subject to that limit per accident, a total (or aggregate) limit or not less than One Million Dollars (\$1,000,000.00) for all damages arising out of injury to or destruction of property during the policy period.

The Successful Bidder shall carry Workman's Compensation Insurance as prescribed under Massachusetts Law.

All insurance coverage shall be placed with such company as may be acceptable to the City of Salem and shall constitute a material part of the Contract documents.

Comprehensive Automotive Liability and Property Damage Insurance-

The Successful Bidder shall carry comprehensive Automobile Liability Insurance covering all owned vehicles, hired vehicles or non-owned vehicles under the control of the Successful Bidder while performing work under this Contract in the amount of not less than Five Hundred Thousand Dollars (\$1,000,000.00) for all damages arising out of bodily injuries to or death of one person and subject to that limit for each person, a total of not less than One Million Dollars (\$1,000,000.00) for all damages arising out of bodily injuries to or death of two or more persons in any one accident; and Property Damage coverage in the amount of not less than Five Hundred Thousand Dollars (\$1,000,000.00) for all damages arising out of injury to or destruction of property.

22. The Bidder agrees by submitting a bid to indemnify, save harmless, and defend the City from and against any and all liabilities, claims, penalties, forfeitures, suits, and the costs and expenses incident thereto (including costs of defense, settlement, and reasonable attorneys fees), which it may hereafter incur, become responsible for, or pay out as a result of death or bodily injuries to any person, destruction or damage to any property, contamination of or adverse effects on the environment, or any violation of governmental laws, regulation, or orders caused, in whole or in part, by the Bidder's employees, or it's agents or servants, in the performance of this Contract.

23. Decisions of the Awarding Authority on interpretation of specifications, approval of equipment, material or any other approval, or progress of the work, shall be made promptly and no later than thirty days after the written submission for decision; but if such decision requires extended investigation and study, the awarding authority, architect or engineer shall within thirty days after the receipt of the submission, give the party making the submission written notice of the reasons why the decision cannot be made within the thirty day period and the date by which the decision will be made.

24. Subcontractors.

a. The Successful Bidder shall not hire any subcontractor without the written approval of the City's Purchasing Agent.

b. The Successful Bidder shall be fully responsible to the City for the acts and omissions of his subcontractor, and of persons either directly or indirectly employed by them, as he is for the acts and omissions of persons directly employed by him.

c. Nothing contained in the contract shall create any contractual relation between any subcontractor and the City of Salem.

d. The Successful Bidder shall cause appropriate provision to be inserted in all subcontracts relative to the work to require compliance by each subcontractor with the application provisions of the Contract for the improvements embraced in the site preparation.

25. Federal & State Laws. The bidder's attention is directed to the fact that all applicable Federal and State Laws and applicable Municipal Ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the contract shall apply to the Contract throughout, and they will be deemed to be included in the Contract the same as though herein written out in full.

26. Interpretations. Any questions regarding the contract documents shall be referred to the Purchasing Agent in writing at least five working days prior to the date and time for receipt of bids. All answers and interpretations and any changes to the documents will be issued in the form of addenda from the Purchasing Office to all bidders of record and the addenda shall become part of the contract documents. No other form of communication in this regard will be considered legal and binding.

27. Statement of Work. Except as otherwise specifically stated in the contract documents and Technical Specifications, the Successful Bidder shall secure, at its own expense, all necessary permits and licenses and comply with all city and state codes and regulations. And provide and pay for all materials, equipment, labor, tools, temporary construction of every nature, charges, levies, fees, or other expenses incurred and all other services and facilities of every nature whatsoever for his performance of the Contract within the specified time, and required for this project. The Successful Bidder must provide all materials and equipment free of any lien, claim or encumbrance.

28. Termination of Contract

- a. If the Successful Bidder is adjudged bankrupt, or if he/she makes a general assignment for the benefit of his creditors, or if a receiver is appointed on account of his insolvency, or if he persistently or repeatedly refuses or fails, except in cases for which extension of time is provided, to supply enough properly skilled workmen or proper materials, or if he/she fails to make prompt payment to subcontractor or for materials or labor, or persistently disregards laws, ordinances, rules, regulations, or orders of any public authority having jurisdiction, or otherwise is guilty of a substantial violation of a provision of the Contract Documents, then the City, by written notice to the Successful Bidder, may terminate the Successful Bidder's right to proceed with the work. Upon such termination, the City may take over the work and prosecute the same to completion, by contract or otherwise, and the Successful Bidder and his/her sureties shall be liable to the City for any additional cost incurred by the City in its completion of the work and they shall also be liable to the City for liquidated damages for any delay in the completion of the work as provided below. If the Successful Bidder's right to proceed is terminated, the City may take possession of and utilize in completing the work such materials, tools, equipment, and plant as may be on the site of the work and necessary therefore.

29. Performance Period: Three Weeks from date of Notice to Proceed.

30. Attached copies of Prevailing Wage Rates and the Statement of Compliance from the Mass. Dept. of Labor and Industries must be reviewed and complied with. If none are

attached, the rates are available at the Purchasing Agent's Office, 120 Washington Street, 3rd floor, Salem, MA 01970.

Certified Weekly Payroll documents shall be sent to the Purchasing Agent, 120 Washington Street, 3rd floor, Salem, MA 01970. They shall be sent three (3) business days after the close of the previous workweek.

Hiring preferences shall be given to Veterans and Residence of Massachusetts

31. The City of Salem reserves the right to reject any or all bids, in whole or in part, and to waive any informalities in bids, that is in the best interest of the City.

FAILURE TO COMPLY WITH THE ABOVE CONDITIONS, REQUIREMENTS AND SPECIFICATIONS WILL BE JUSTIFICATION TO REJECT ANY BID AS INCOMPLETE.

CERTIFICATE OF NON-COLLUSION AND TAXATION ATTESTATION CLAUSE

As required under Chapter 233 and 701 of the Mass. Acts and Resolves of 1983, all bidders must certify to the following, by signing this page in the space indicated below.

- 1. The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word “person” shall mean any natural person, business, partnership, corporation, union committee, club, or other organization, unity or group or individuals.**
- 2. “Pursuant to M.G.L. Ch 62C, sec. 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law”.**

Authorized Officer (Print)

***(Authorized Signature)**

(Name of business)

(Social Security No. or Federal Identification No.)

***Approval of a contract or other agreement will not be granted unless the applicant signs this certification clause.**

This does not constitute the legal signature required for the bid or proposal on page one.

SALEM POLICE DEPARTMENT FIRING RANGE REPAIR

I. Overview

The City of Salem Police Department, MA is planning to repair and/or upgrade its present five bay firing range Target Turning and Retrieving Trolley System to an operating system capable of qualifying five officers at a time within the standards set forth by the State of Massachusetts Criminal Justice Training Council (MCJTC). The firing range is located on the third floor of Police Headquarters, located at 95 Margin Street, Salem, MA and has five firing bays with barriers and it is the Police Department's intent to maintain the firing range at five bays with the current barrier system but repair and/or upgrade the track mounted target turning and retriever system to automatically and remotely set the targets at specific foot markers consistent with the qualifying standards of the MCJTC and at all other intervals deemed appropriate by the Firearms Instructors.

The firing range can be available for qualifying vendors prior to bidding on the work specified and at a time convenient for the City of Salem Police Department with notice provided to prospective vendors with a minimum of one week notice. Therefore, all vendors requesting the **Bid Documents** should provide the Purchasing Agent with a contact person, telephone number and email address when picking up the proposal. Failure to provide this information will not guarantee a site visit to the firing range.

The City of Salem Police Department will provide access to the Firing Range for the selected vendor.

The selected vendor must:

- Have a minimum of five years of documented experience manufacturing target systems, have a minimum of five years of documented experience with installing, repairing, or replacing Firing Ranges at Police Departments and/or privately owned Firing, Sportsman or Gaming Clubs.
- Have a site supervisor with a minimum of five years of documented experience installing target systems.
- Be capable of providing a list of no less than five clients who have the same equipment of equal or greater size than what is being bid and a contact name and number of person who can intelligently speak regarding work product and reliability of prior installations, repairs or replacements.
- Technicians, Electricians, Electronic specialists should be certified and, when necessary by law, licensed to conduct the required work.
- Attend the scheduled site visit of the Firing Range to be considered.
- Expect to participate in pre-project meetings to establish work days, hours and daily updates and provide notice of any unforeseen complications changing the timetable.
- Conform to all Massachusetts building standards for safety, access, schedule, environmental, and clean up, etc., that included OSHA and EPA standards (see attached).
- Permits, fees and licensing costs under the jurisdiction of the City of Salem will be waived.
- Any permits, fees, and licenses not under the jurisdiction of the City of Salem, such as those from the State, County or Federal are the responsibility of the selected vendor.

- The selected vendor will be able to meet all insurance requirements as required by the City of Salem (see attached).
- Vendors' employees and subcontractors working on this project will have a background check run on them by the Salem Police Department to include CORI (Criminal Offender Records Index). Names and date of birth of all vendors, technicians, supervisors, managers, etc. who will access or work at the site must be provided by the vendor to the City of Salem Police Department. No one will be allowed access to the site unless cleared by the City of Salem Police Department.

II. General Information

- A. All pricing in your bid must be guaranteed for the full term of the contract and 8 months after acceptance of the work by the City of Salem Police Department. This acceptance or refusal will take place within two weeks after work completion.
- B. **The contract will be awarded to the Responsible and Eligible Bidder with the lowest price total.** The City of Salem reserves the right to accept or reject, in whole or in part, any or all bid request or take whatever other action may be deemed necessary in the best interest of the City of Salem.
- C. The City of Salem will not be responsible for any costs or expenses incurred by vendors responding to this bid request.
- D. Subcontracting Policies: Contractors are responsible for the satisfactory performance and adequate oversight of its subcontractors. Subcontractors are required to meet the same state and federal financial and program reporting requirements and are held to the same reimbursable cost standards as contractors. The City of Salem and City of Salem Police Department will not recognize subcontractors for the purposes of payment, billing, or any legal action against the City. All responsibility for the subcontractor is with the selected (prime) vendor. Any actions taken by a subcontractor for whatever reason against the City of Salem and/or the City of Salem Police Department is the responsibility of the selected (prime) vendor to defend the City and Police Department against any and all actions taken by the subcontractor.
- E. Submission of Proposals:

One Original and Three Copies of the Bid must be submitted on or before Wednesday, May 27th, 2010 at 10:00 am and addressed to:

Thomas P. Watkins, Acting Purchasing Agent
120 Washington Street, 3rd Floor
Salem, MA 01970

Bids received after the Time and or Date of the Bid opening will be rejected.

F. The bid schedule is as follows:

Solicitation Distributed: Tuesday, May 18th, 2010

Site Visit: Thursday, May 27th, 2010 at 2:00 pm

Bids Due: Wednesday, June 9th, 2010 at 10:00 am

III. Firing Range – Target Turning and Retrieving Trolley System – Specifications

A. Track-Mounted Target Turning and Retriever System

1. The track mounted target turning and retriever system is a target system that presents a target at various target distances from a fixed shooting position and should be capable of meeting the distances established by the Massachusetts Criminal Justice Training Council (MCJTC).
2. The target track system shall be composed of unistrut.
3. The design of the track and trolley system and the specific hardware and operating system installed should be capable of withstanding impacts from rounds from standard police issued handguns, AR-15, MP-5 and any and all of the impact surfaces should be designed to be angled in a manner to direct any misfired shots away from the shooter(s) at all times.
4. The design of the system should be user-serviceable and not require specialty tools to service of repair.
5. The targets should not require the use of micro switches or other types of switches to set the distance of the target on the range, allowing the targets system to be placed at any distance.
6. The Firing Range Instructor/Operator shall be allowed to select the target placement at any distance by keypad entry with digital readouts to be readable preferably in feet or yards.
7. The trolley system shall have the capability of turning 180/360 degrees. The trolley system shall also be able to turn the target directly from the center concealed position to a 90/180 degree turn in either direction.
8. Both the power and the control signal used to turn the retriever shall be provided without the need of a bus rail and commutator.
9. Target system shall not use any electrical wires or bus rails for the transfer of power. No wires are to be located in the monorail track other than the drive cable to eliminate possible electrical hazard, nor should the system use rechargeable batteries to operate.
10. The trolley system should use a cable to convey it back and forth and it should be contained within the track so that it cannot be hit by any debris or misdirected rounds from below.
11. The track shall have fixed bumpers at the front and rear of the track for safety and the motor drive shall include a feature that will adjust the motor drive speed to eliminate the target from slamming into either the front or rear positions.
12. Target speed shall be controlled by the motor drive to allow the target to stop at specified locations as dictated by state training standards or as the Firearms

Instructors sees fit to comply with proper training. The system shall not use switches to set the speed or location of the target and all targets shall line up in similar places from all the other lanes when necessary.

13. The system shall incorporate a permeable target holder that allows the target to be placed at any desired height and uses no steel frame or lumber in the construction of said device.

B. Construction/Operation of System

The Target Range equipment designs shall include the following as required for proper range operation:

1. The target system shall be operated by low voltage. The input voltage shall be 120/240 VAC, user-switchable, and 50/60 Hz, user selectable, and shall connect to the target system by standard IEC approved modular plugs.
2. Keypad or stall controls shall be connected with standard phone type modular jack & cords, that can be available from local vendors should they need replacing. Indicator lights shall confirm the operational function of the unit.
3. The motor drive controller shall have an auto-resetting circuit breaker as well as an internal fuse protector to protect from any power surges. The motor drive controller shall be able to detect that the trolley is unable to move and shut down the drive circuit until another command is given.
4. The motor controller shall use a processor controlled power supply with variable speed and dynamic breaking.
5. The motor drive shall mount to the end of the target track and be adjustable to any position on the track. The drive shall be enclosed in an electrical grade enclosure with a permanent finish to protect it and no plastic parts should be used on the drive or enclosure to ensure long term form and fit.
6. The trolley should use urethane wheels that ensure smooth drive of the carrier and a silent operation with a sealed bearing for long life.
7. The drive cable shall be powered by a direct drive, low voltage, electric-gear motor with magnetic encoder. The drive pulley shall contain a modular magnetic encoder for determining the trolley speed and position.
8. The motor drive controller shall be user-replaceable/serviceable and replacement should require no special tools or devices. The 120/240 VAC connection previously identified shall be able to be disconnected by user at the motor drive unit.
9. The motor drive controller shall use industry standard serial communication devices for control of retrievers from a central computer-control panel. Each motor drive shall also contain an industry standard serial communication device for individual lane keypad control.
10. The target trolley shall be the same unit for all applications: Static and capable of 90, 180 and 360 degree turns with a removable and replaceable ballistic shield.
11. The control system computer shall be an off-the shelf IBM type compatible PC supplied by the factory or proper specifications provided to user for purchase with

- compatible additional hardware and Windows or Linux operating systems for the software. It shall use no proprietary user interface operating system.
12. The control system shall have mouse and pull down menus, as well as, point and select boxes and be available with touch screen that provides the same features as the use of the mouse.
 13. System shall allow all control features to be saved to disk for later use.
 14. The computer screen shall represent a graphic layout of the range including all targets.
 15. The system shall include two range light control circuits rated at 400 W each.
 16. The Target Track Mounted Turning and Retriever System, all hardware, software and parts necessary to provide a fully functioning system ready and accessible for the user will be completed by the selected vendor meeting all aforementioned requirements.

IV. Firing Range – Target Turning and Retrieving Trolley System – General Scope

1. Installation will conform to State and local building codes and State electrical codes, as well as, any OSHA and/or EPA standards set forth concerning indoor firing ranges.
 2. The selected vendor will be responsible for securing and paying for all permits and notifications of all appropriate municipal agencies as required, less the paying of fees for Salem permits which will be waived.
 3. The selected vendor will be responsible for completing the job. The City of Salem Police Department will not take responsibility for a vendor who has underestimated the job materials, unless we add to the existing scope of work.
 4. Only authorized representatives of the City of Salem Police Department can authorize changes or deletions. Any work done without the vendor submitting a written request regarding a change, explaining the pricing and receiving written authorization from the City of Salem Police Department from the designated authorized representatives will be not be paid for.
 5. Testing and certification of the Target Track Mounted Turning and Retriever System and all related hardware/software shall be required by the selected vendor before the work will be considered complete.
 6. A manual of the system installed will be provided to the Salem Police Department for troubleshooting and operation.
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- A. The selected vendor shall carry statutory workmen's compensation insurance of the scope and amount required by the laws of the Commonwealth of Massachusetts.
 - B. Comprehensive Commercial General Liability Insurance with limits of at least \$1 Million per occurrence and \$2 Million aggregate, and which shall include bodily injury, death, or property damage arising out of the work.

The above insurance policies shall also be subject to the following requirements:

1. Certificates of insurance acceptable to the City of Salem Purchasing Department shall be addressed to and filed with the City of Salem Police Department at Contract signing. Renewal Certificates shall be addressed to and filed at least ten (10) days prior to the expiration date of required policies.
 2. No insurance coverage shall be subject to cancellation without at least fifteen(15) days prior written notice forwarded by registered or certified mail to the City of Salem Purchasing Department. Both parties shall also be notified of the attachment of any restrictive amendments to the policies.
 3. All Certificates of Insurance shall contain true transcripts from the policies, authenticated by the proper officer of the insurer, evidencing in particular those insured, the extent of the coverage, the location and operations to which the insurance applies, the expiration date and the above mentioned notice clauses.
 4. The City of Salem shall be named as Additional Insured on all policies.
 5. The selected vendor will be responsible to show proof of a minimum of \$1,000,000 liability insurance, proof of health and job insurance on employees.
- C. Guarantees. The selected vendor will be responsible for warranting all equipment and labor for a minimum of one year from the date of acceptance by the City of Salem Police Department. Any component having more than one year of warranty will be identified. All warranties will be passed to the City of Salem Police Department. The selected vendor will be responsible for correcting any problems related to installation errors or component failure within the life of the warranty at no cost in labor or materials to the City of Salem Police Department.
- D. The selected vendor will be responsible for keeping a clean and safe work area, removing tools, ladders, etc. when not in use, leaving above unattended. Failure to comply with the above could result in removal from the job site.