

STATE OF OHIO

Department of Administrative Services General Services Division State Printing & Mail Services

PRESSWORK SHALL NOT BE SUBCONTRACTED UNDER THIS CONTRACT

INVITATION TO BID FOR: AGR FOREST PEST CONTROL 4A STUDY MANUAL

BID NUMBER: 9P0404

BID NOTICE DATE: SEPTEMBER 9, 2008

OPENING DATE: SEPTEMBER 16, 2008 (BIDS CAN ONLY BE SUBMITTED ONLINE, VISIT [HTTP://GSDPRINT.DAS.OHIO.GOV/PRT.HTML](http://GSDPRINT.DAS.OHIO.GOV/PRT.HTML) FOR INSTRUCTIONS).

INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING, STANDARD CONTRACT TERMS AND CONDITIONS, SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS AND ADDITIONAL SPECIFICATIONS Revised 10-1-07, are a part of this Invitation to Bid. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

Any questions or clarifications regarding this Invitation to Bid (ITB) should be directed to State Printing & Mail Services at (614)-752-0060 or e-mail: mike.ruehrmund@das.state.oh.us.

SPECIFICATIONS AND PRICING

1. DESCRIPTION: The purpose of this Invitation to Bid (ITB) is to obtain a contractor to provide the Forest Pest Control 4A Study Manual for use by the Ohio Department of Agriculture.

2. QUANTITY: 300 (exact quantity).

3. UNIT PRICE AWARD: Bidder shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point shall be dropped by DAS and not used in evaluation and any subsequent award. To determine the low lot total price of the ITB, the state will multiply the estimated usage of each item by its corresponding unit price and add the totals together. Failure to bid all items will disqualify your bid.

4. SPECIFICATIONS: Study guide, 8-1/2" X 11" finished size, 76 pages including cover, saddle stitched, printed four color process or digital color (at least 600 dpi), two sided, head to head.

A. SIZE: 8-1/2" X 11" finished size

B. STOCK: Text - 50# white, opaque #1 text. Cover - 80# white cover.

C. PRESSWORK: Print one color, two sided, head to head, 76 pages including cover.

D. INK: 4 color process or digital color (at least 600 dpi)

E. BINDERY: folded, scored and saddle stitched

F. FINISHED TRIM SIZE: 8-1/2" X 11"

G. TYPESETTING: Strip and set cost line in 5pt type on lower back cover.

H. SUPPLIED TO VENDOR: A PC disk and color mock up will be furnished to the selected vendor. Return all state supplied materials to the proof to person.

I. SAMPLES: N/A

J. PROOF: Proof shall be delivered to: ODA, Diana Roll, 8995 E. Main Street, Reynoldsburg, OH 43068

K. PACKAGING: Carton pack, title and label with contents

L. ADDITIONAL SPECIFICATIONS: N/A

5. DELIVERY: REQUESTED OCTOBER 6, 2008. (DELIVER TO: ODA, PESTICIDE & FERTILIZER SECT/JANE KENNEDY, 8995 E MAIN STREET, BROMFIELD BLDG., REYNOLDSBURG, OH 43068)

**6. INVOICE: DAS STATE PRINTING, ATTN.: INVOICE PROCESSING, 4200 SURFACE ROAD, COLUMBUS, OHIO 43228-1395
ALL INVOICES MUST REFERENCE: JOB NUMBER 9P0404.**