

March 17, 2014

The answers below are provided in response to questions for clarification about the Request for Quotations launched on March 3rd, 2014.

Q: In order for us to submit the exact price proposal we need to know the complete address of other locations stated in the delivery.

A: For illustrative purposes, we are supplying the following locations for use in calculating delivery costs. These will not necessarily be the final delivery locations, but will aid bidders in preparing their price quotations.

Cebu Province	
Cebu City (or other Training venues within Cebu City)	Basa Pilipinas Office, DepED ECOTECH Sudlon, Lahug, 6000 Cebu City, Philippines
Argao Training Center	Municipal Hall Compound Poblacion, Argao Cebu
Argao Central School	National Road, Poblacion Argao, Cebu
Bonga Villa Training Resort	Poblacion, Santander, Cebu
Alma de Ronda	Municipal Hall Compound Poblacion, Ronda, Cebu
Barili Central School	Poblacion, Barili, Cebu
Balamban Municipal Hall	Poblacion, Balamban, Cebu
CTU Tuburan	Poblacion, Tuburan, Cebu
CTU Danao	Danao City, Cebu
San Remigio	Brgy Tambongon, San Remigio Cebu
Hagnaya Resort	Hagnaya, San Remigio, Cebu
El Salvador Beach Resort	Danao City, Cebu
Mandaue City	Mandaue DepEd Div Office /Dohera Hotel
Consolacion Central School	Poblacion, Consolacion, Cebu
Alta Cebu Resort	Cordova Mactan Island, Cebu
Bohol	
Tagbilaran City	Bohol Division DepED, Basa Pilipinas Office, CPG North Avenue, Tagbilaran City, Bohol, Philippines
Alicia, Bohol	Alicia Central School

	Alicia, Bohol
Bilar, Bohol	Bilar Central Elem School Bilar, Bohol
Carmen West	Carmen Central Elem School Carmen, Bohol
Guindulman , Bohol	Guindulman Central School Guindulman, Bohol
Jagna, Bohol	Jagna Central Elem School Poblacion, Jagna, Bohol
Mabini, Bohol	Mabini Central Elem School Poblacion, Mabini, Bohol
Valencia, Bohol	Valencia Central School Poblacion, Valencia, Bohol
Laoag	
Laoag City	Ilocos Norte DepED Division, Basa Pilipinas Office, Barangay 7B, Giron Street, Laoag City
Paoay, Ilocos Norte	Paoay Central Elem School Municipal Compound, Paoay
Piddig, Ilocos Norte	Piddig Central Elem School Poblacion, Piddig, Ilocos Norte
San Nicolas, Ilocos Norte	San Nicolas Central School Poblacion, San Nicolas, Ilocos Norte
Pasuquin, Ilocos Norte	Pasuquin Central School Poblacion, Pasuquin, Ilocos Norte
Cabugao, Ilocos Sur	Cabugao Central School Poblacion, Cabugao, Ilocos Sur
La Union	
San Fernando City	Basa Pilipinas Office, DepED Division Flores Street, Catbangan, San Fernando City, 2500 La Union, Philippines
Santo Domingo, Ilocos Sur	Santo Domingo Central School Poblacion, Sto Domingo, Ilocos Sur
Sudipen, La Union	Sudipen Central School Poblacion, Sudipen, La Union
Bacnotan, La Union	Bacnotan, Central School Poblacion, Bacnotan, La Union
Naguilian, La Union	Naguilian Central School Poblacion, Naguilian, La Union
Aringay, La Union	Aringay Central School Poblacion, Aringay, La Union
Rosario, La Union	Rosario Central School Poblacion, Rosario, La Union

Burgos, Ilocos Sur	Burgos Central School Poblacion, Burgos, Ilocos Sur
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Q: Who will be making the decisions on awarding this RFP? Are they all based in the Philippines?

A: The review committee will be comprised of individuals in our Manila, Philippines office as well as in our US offices in Washington DC and Waltham, MA.

Q: Are you going to do ocular or plant tour?

A: Since this is an internationally available RFQ, we will not be able to do an ocular or plant tour of all bidding firms. We will rely on references of performance to evaluate the firm's capacity. However, prior to contracting the winning bidder, we may conduct a plant tour as part of due diligence in verifying the firm's capacity to meet our required deadlines.

Q: Do we need to attach sample of the paper to be used? (they need to test paper for opacity)

A: Offerors need to submit the following:

Offeror(s) must submit:

1. Quote on Offeror's letterhead or stationary, including a completed Printing Specification and Pricing Template as provided in Annex E.
2. Up to three examples for Lot #1 and Lot #2 of products similar to those described in the technical specifications. Samples should be similar to those that the offeror intends to provide EDC in response to this RFQ. The offeror should also submit an explanation of how the examples differ, if at all, from the technical specifications required for this bid.
3. The forms and certifications specified in Annex A and Annex B.
4. The RFQ Checklist (Annex D) and all other required documentations

The offeror should confirm the Printing Specifications to be provided, including for opacity. However, the sample provided does not need to exactly match the specifications required, it is only meant as an example of the level of quality offered by the bidding firm.

Q: Do we need to bring a sample of the Carton/box for the packaging?

A: This is not required at the RFQ stage. However, it is expected that the winning bidder will be able to meet the stated requirements for packaging.

Q: Do we need to fill out the unit price/total price in USD since it is volatile? Costs would change between the submission and the opening of the quotes?

A: The RFQ states that "US companies must quote in USD \$, all others must quote in Philippine Pesos (PHP) and convert to US \$. The conversion rate used must be shown.)" The inclusion of the conversion rate in the proposal will allow the evaluation committee to factor in any currency fluctuations.