

SUBMIT BID TO: PURCHASING DEPARTMENT UNIVERSITY OF CENTRAL FLORIDA 12479 RESEARCH PARKWAY, BLDG. 600 ORLANDO, FL 32826 Phone: (407)823-2661 – Fax (407) 823-5551 www.purchasing.ucf.edu		University of Central Florida INVITATION TO BID Contractual Services Acknowledgment Form	
Page 1 of 27 Pages	BIDS WILL BE OPENED June 23, 2010 @ 2:00 PM and may not be withdrawn within 60 days after such date and time.		ITB NO. 1037BCSA
UNIVERSITY MAILING DATE: June 10, 2010		ITB TITLE: Pest Control	
FEDERAL EMPLOYER IDENTIFICATION NUMBER OR S.S. NUMBER			
VENDOR NAME		REASON FOR NO BID:	
VENDOR MAILING ADDRESS			
CITY - STATE - ZIP CODE		POSTING OF BID TABULATIONS	
AREA CODE	TELEPHONE NO.	Bid tabulations with intended award(s) will be posted for review by interested parties at the location where the Bids were opened and will remain posted for a period of 72 hours. Failure to file a protest within the time prescribed in UCF Regulation 7.130 (5) shall constitute a waiver of proceedings under that regulation.	
	TOLL FREE NO.		
	FAX NO.		
<u>Government Classifications</u> <u>Check all applicable</u>		<i>I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid for the same materials, supplies, or equipment and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder and that the bidder is in compliance with all requirements of the Invitation to bid, including but not limited to, certification requirements. In submitting a bid to an agency for the State of Florida, the bidder offers and agrees that if bid is accepted, the bidder will convey, sell, assign or transfer to the State of Florida all rights, title and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchased or acquired by the state of Florida. At the State's discretion, such assignment shall be made and become effective at the time the purchasing agency tenders final payment to the bidder.</i>	
☐ African American	☐ American Women		
☐ Asian-Hawaiian	☐ Government Agency		
☐ Hispanic	☐ MBE Federal		
☐ Native American	☐ Non-Minority		
☐ Non-Profit Organization	☐ Pride		
☐ Small Business Federal	☐ Small Business State		

GENERAL CONDITIONS

SEALED BIDS: All bid sheets and this form must be executed and submitted in a sealed envelope. (DO NOT INCLUDE MORE THAN ONE BID PER ENVELOPE.) The face of the envelope shall contain, in addition to the above address, the date, and time of the bid opening and the bid number. Bid prices not submitted on attached bid price sheets when required shall be rejected. All bids are subject to the conditions specified herein. Those which do not comply with these conditions are subject to rejection.

1. EXECUTION OF BIDS: Bid must contain a manual signature of authorized representative in the space provided above. Bid must be typed or printed in ink. Use of erasable ink is not permitted. All corrections to prices made by bidder must be initialed. The company name and F.E.I.D. or social security number must appear on each pricing page of the Bidder as required.

2. NO BID SUBMITTED: If not submitting a bid, respond by returning only this bidder acknowledgment form, marking it "NO BID," and explain the reason in the space provided above. Failure to respond without justification may be cause for removal of the bidder's name from the bid mailing list. NOTE: To qualify as a respondent, bidder must submit a "NO BID," and it must be received no later than the stated bid opening date and hour.

AUTHORIZED SIGNATURE

AUTHORIZED NAME (TYPED/PRINTED)

TITLE

CONTACT NUMBER

3. BID OPENING: Shall be public, on the date, location and the time specified on the bid form. It is the bidder's responsibility to assure that the bid is delivered at the proper time and place of the bid opening. Bids which for any reason are not so delivered will not be considered. Offers by telegram or telephone are not acceptable. A bid may not be altered after opening of the bids unless allowed by the Director of Purchasing in accordance with established procedures.

NOTE: Bid tabulations will be furnished upon written request with an enclosed, self addressed, stamped envelope. Bid tabulations will not be provided by telephone.

4. PRICES, TERMS AND PAYMENT: Firm prices shall be bid and include all services rendered to the purchaser.

(a) TAXES: The University does not pay Federal Excise and Sales taxes on direct purchases of tangible personal property. See tax exemption number on face of purchase order or agreement form. This exemption does not apply to purchases of services in the performance of contracts for the improvement of state-owned real property as defined in Chapter 192, Florida Statutes.

(b) DISCOUNTS: Cash discount for prompt payment shall not be considered in determining the lowest net cost for bid evaluation purposes.

(c) MISTAKES: Bidders are expected to examine the conditions, scope of work, bid prices, extensions, and all instructions pertaining to the services involved. Failure to do so will be at the bidder's risk.

(d) INVOICING AND PAYMENT: All vendors must have on file a properly executed W-9 form with their Federal Employer Identification Number prior to payment processing.

Vendors shall submit properly certified original invoices to:

Finance & Accounting
12424 Research Parkway, Suite 300
Orlando, Florida 32726-3249

Invoices for payment shall be submitted in sufficient detail for a proper pre-audit and post-audit. Prices on the invoices shall be in accordance with the price stipulated in the contract at the time the order is placed. Invoices shall reference the applicable contract and/or purchase order numbers. Invoices for any travel expenses shall be submitted in accordance with the State of Florida travel rates at or below those specified in Sections 112.061 and 287.058 F.S. Travel Reimbursement must be made using the UCF Voucher for Reimbursement of Traveling Expenses available on the web at <http://www.fa.ucf.edu/forms/forms.cfm#>.

Final payment shall not be made until after the contract is complete unless the University has agreed otherwise.

Interest Penalties: In accordance with UCF Policy 3-208, available on-line at <http://www.ucf.edu/president/policies.php>. Vendor interest penalty payment requests will be reviewed by the UCF ombudsman whose decision will be final.

Vendor Ombudsman: A vendor ombudsman position has been established within the Department of Finance & Accounting. It is the duty of this individual to act as an advocate for vendors who may be experiencing problems in obtaining timely payments(s) from the University of Central Florida. The Vendor Ombudsman is Elsa Dantes and can be contacted at (407) 823-1040; email at edantes@mail.ucf.edu or by mail at the address in paragraph 4.(d) above.

The ombudsman shall review the circumstances surrounding non-payment and apply the rules outlined in the UCF Prompt Payment Compliance policy to determine:

- if an interest payment is due;
- the amount of the payment; and
- shall ensure timely processing and submission of the payment request in accordance with University policy.

(e) ANNUAL APPROPRIATION: The University's performance and obligations to pay under this contract are contingent upon an annual appropriation by the Legislature.

5. CONFLICT OF INTEREST: The award hereunder is subject to the provisions of Chapter 112, Florida Statutes. All bidders must disclose with their bid the name of any officer, director, or agent who is also an employee of the University of Central Florida, or any of its agencies. Further, all bids must disclose the name of any State employee who owns, directly or indirectly, an interest of five percent (5%) or more in the bidder's firm or any of its branches.

No person or firm who receives a contract to perform a feasibility study for potential implementation of a subsequent contract, participates in the drafting of a competitive solicitation, or develops a program for future implementation shall be eligible to contract with the University of Central Florida for any

dealing with that specific subject matter in accordance with chapter 255,FS. Bidders must disclose with their bids any such conflict of interest.

6. AWARDS: As the best interest of the University of Central Florida may require, the right is reserved to reject any and all bids or waive any minor irregularity or technicality in bids received. Bidders are cautioned to make no assumptions unless their bid has been evaluated as being responsive. Product substitutions may be submitted for evaluation of equivalency unless specifically indicated otherwise. Vendor shall have burden of proof of equivalency.

7. GOVERNMENTAL RESTRICTIONS: In the event any governmental restrictions may be imposed which would necessitate alteration of the material quality of the services offered on this bid performance of the items offered on this bid prior to their completion, it shall be the responsibility of the successful bidder to notify the purchaser at once, indicating in writing the specific regulation which requires an alteration. The University of Central Florida reserves the right to accept any such alteration, including any price adjustments occasioned thereby, or to cancel the contract at no expense to the University.

8. LEGAL REQUIREMENTS: Applicable provision of all federal, state, county and local laws, and of all ordinances, rules and regulations shall govern development, submittal and evaluation of all bids received in response hereto and shall govern any and all claims and disputes which may arise between person(s) submitting a bid response hereto and the University of Central Florida, by and through its officers, employees and authorized representatives, or any other person, natural or otherwise: and lack of knowledge by any bidders shall not constitute a cognizable defense against the legal effect thereof.

9. ADVERTISING: In submitting a bid, the bidder agrees not to use the results there from as a part of any commercial advertising.

10. ASSIGNMENT: Any Contract or Purchase Order issued pursuant to this Invitation to Bid and the monies which may become due hereunder are not assignable except with the prior written approval of the purchaser.

11. LIABILITY: The supplier shall hold and save the University, its officers, agents, and employees harmless against claims by third parties resulting from the contractor's breach of this contract or the contractor's negligence. This requirement does not apply to contracts between governmental agencies.

12. FACILITIES: The University reserves the right to inspect the bidder's facilities at any time with prior notice.

13. PUBLIC RECORDS: Any material submitted in response to this Invitation to Bid will become a public document pursuant to Section 119.07, F.S. This includes material which the responding bidder might consider to be confidential or a trade secret. Any claim of confidentiality is waived upon submission, effective after opening pursuant to Section 119.07, F.S.

14. EQUAL EMPLOYMENT OPPORTUNITY: The nondiscrimination clause contained in Section 202, Executive Order 11246 as amended by Executive Order 11375 relative to Equal Employment Opportunity for all persons without regard to race, color, religion, sex, or national origin and the implementing rules and regulations prescribed by the Secretary of Labor, are incorporated herein.

15. DEFAULT: Failure to perform according to this bid and/or resulting contract shall be cause for your firm to be found in default in which event any and all reprocurement costs may be charged against your firm. Any violations of these stipulations may also result in:

- (a) Contractor's name being removed from the Purchasing Department vendor mailing list
- (b) All State agencies being advised not to do business with the contractors without written approval of the Purchasing Department.

16. CANCELLATION: The University shall have the right of unilateral cancellation for refusal by the contractor to allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the contractor in conjunction with the contract.

1. POSTING OF BID TABULATIONS:

A. Bids will be opened at the Purchasing Department at the assigned date and time identified in this ITB.

B. Bid tabulations will be posted at the Purchasing Department as soon as possible after bid opening.

C. Notice of a decision or intended decision of award will be posted for a period of 72 hours.

D. Failure to file a protest within the time prescribed in UCF Regulation 7.130(5), shall constitute a waiver of proceedings under that regulation.

2. BID OPENING: Bids will be received and opened **June 23, 2010** at **2:00 pm** in the Purchasing Department, Orlando Tech Center, 12479 Research Parkway, Bldg. 600, Orlando, Florida. Time of opening will be local date and time at this location. **Bidders will submit an original and 2 copies. BID DOCUMENTS CAN TO BE OBTAINED FROM:**

University of Central Florida
Purchasing Department
12479 Research Pkwy
Orlando, FL 32805
www.purchasing.ucf.edu

3. ADDITIONAL INFORMATION & QUESTIONS: We encourage questions or comments which might aid in the improvement of our existing specifications. The university will not give verbal answers to inquiries regarding the specifications, or verbal instructions prior to or after award of the bid. A verbal statement regarding same by any person shall be non-binding. The university is not liable for any increased cost resulting from the bidder accepting verbal direction. All changes, if necessary, shall be made by written addendum to the bid.

Any explanation desired by vendors must be requested of the University of Central Florida Purchasing Department in writing by **June 15, 2010** at **5:00 pm**. Inquiries must be legible and concise and must clearly identify the bidder who is submitting the inquiry (clearly identify on cover of envelope that contents inside are only questions concerning the bid and not the actual bid response), and if an explanation is necessary, a reply shall be made in the form of an addendum. **Email questions are preferred.** Specifications, terms and conditions may not be changed except by formal written addendum. A copy of which will be forwarded to each vendor who has received a set of the bid documents from the university. Vendors obtaining bid documents from any other source must notify the University of their name, address, telephone and facsimile numbers in order to receive any addenda. Direct all inquiries to:

Serena Bell
University of Central Florida
Purchasing Department
12479 Research Parkway, Bldg. 600
Orlando, Florida 32826
Ph 407-823-2661
Fax 407-823-5551
[email sbell@mail.ucf.edu](mailto:sbell@mail.ucf.edu)

4. WARRANTY: The successful bidder shall fully guarantee all items furnished hereunder against defect in materials and/or workmanship for the manufacturer's normal period of time from date of acceptance by the University. Should any defect in material or workmanship, excepting ordinary wear and tear, appear during the warranty period, the successful bidder shall repair or replace same at no cost to the University immediately upon written notice from the Director of Purchasing.

5. **PARKING:** The successful Payee shall ensure that all vehicles parked on campus for purposes relating to work resulting from this Agreement shall have proper parking permits. This applies to all personal vehicles and all marked and unmarked company vehicles that will be on any University campus for one (1) day or more or on a recurring basis. All such vehicles must be registered with University's Parking Services Department, and parking permits must be purchased by the Payee. Payee's vehicle(s) shall observe all parking rules and regulations. Failure to obtain parking permits, properly display them, and otherwise comply with all University's parking rules and regulations could result in the issuance of a parking ticket and/or towing at the expense of Payee or Payee's employee. For additional parking information or information regarding parking fees/rates, contact University's Parking Services Department at (407) 823-5812 or online at <http://parking.ucf.edu>.
6. **EMPLOYMENT OF ALIENS:** The employment of unauthorized aliens by any Contractor is considered a violation of Section 274A(e) of the Immigration and Nationality Act. If the contractor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of the contract.
7. **USE OF CONTRACT BY OTHER GOVERNMENT AGENCIES:** At the option of the vendor/contractor, the use of the contract resulting from this solicitation may be extended to other governmental agencies, including the State of Florida, its agencies, political subdivisions, counties, and cities.

Each governmental agency allowed by the vendor/contractor to use this contract shall do so independent of any other governmental entity. Each agency shall be responsible for its own purchases and shall be liable only for goods or services ordered, received and accepted. No agency receives any liability by virtue of this bid and subsequent contract award.
8. **PUBLIC ENTITY CRIMES:** A person or affiliate who has been placed on Florida's convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded, or perform work as a contractor, supplier, subcontractor, or consultant under, a contract with any public entity, and may not transact business with any public entity in excess of the bid limit for that public entity, for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.
9. **INSURANCE REQUIRED:** Upon receipt of Letter of Intent and prior to issuance of a Purchase Order, Contract or Notice to Proceed, the Contractor shall obtain all Insurance set forth below and furnish the University an Insurance Certificate which will evidence that all of the appropriate coverage are in full force and effect.

INSURANCE, CONTRACTOR'S PUBLIC LIABILITY AND PROPERTY DAMAGE

The contractor shall take out and maintain during the life of this agreement COMPREHENSIVE GENERAL LIABILITY AND COMPREHENSIVE AUTOMOBILE LIABILITY INSURANCE as shall protect the contractor from claims for damage for personal injury, including accidental death, as well as claims for property damages which may arise from operating under this agreement whether such operations are by the contractor or by anyone directly or indirectly employed by the contractor, and the amount of insurance shall be the minimum limits as follows:

<u>Policy</u>	<u>Coverage</u>
(a) Worker's Compensation	Statutory
(b) Comprehensive General Liability Insurance:	
(1) Bodily Injury Liability	\$1,000,000 each occurrence
(2) Property Damage Liability	\$1,000,000 each occurrence
(c) Comprehensive Automobile Liability Insurance:	
(1) Bodily Injury Liability	\$1,000,000 each occurrence
(2) Property Damage Liability	\$1,000,000 each occurrence

- (d) Excess Umbrella Liability
 - (1) Combined Single Limit Bodily Injury \$3,000,000 each occurrence
 - (2) Injury and/or Property Damage \$3,000,000 aggregate
- (e) Comprehensive Liability to include but not limited to:
 - (1) Consumption or Use of Products
 - (2) Existence of Vehicles, Equipment or Machines on Location
 - (3) Contractual Obligations to Customers

INSURANCE, LOSS DEDUCTIBLE CLAUSE

The University shall be exempt from, and in no way liable for, any sums of money which may represent a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of the contractor providing such insurance.

INSURANCE, SUBCONTRACTOR'S PUBLIC LIABILITY AND DAMAGE PROPERTY

The contractor shall require each subcontractor to secure and maintain during the life of the subcontract, insurance of the type specified above or insure the activities of subcontractors in their own policy, as specified above.

INSURANCE, WORKER'S COMPENSATION

The contractor shall take out and maintain during the life of this agreement Worker's Compensation Insurance for all of his employees connected with the work of this project and, in case any work is sublet, the contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees unless such employees are covered by the protection afforded by the Contractor. Such insurance shall comply fully with the Florida Worker's Compensation Law. In case any class of employees engaged in hazardous work under this contract at the site of the project is not protected under the Worker's Compensation statute, the Contractor shall provide, and cause each subcontractor to provide adequate insurance, satisfactory to the University, for the protection of your employees not otherwise protected.

INSURANCE, SOURCE OF INSURANCE

All policies for insurance set forth in this INSURANCE REQUIRED CLAUSE shall be with insurers qualified and admitted by the Florida Department of Insurance to write business in the State of Florida.

- 10. MANDATORY PRE-BID CONFERENCE: **No** mandatory pre-bid conference will be held. To Schedule a site visit, contact Housekeeping & Recycling Services Idella Pauldo at (407) 823-6099 or (407) 823-2721.
- 11. AWARD: Award will be on an "All-or-None" basis. The university will either accept or reject all of your offer. The university may accept your offer even if it does not include 100% of the items requested, if it is in the best interest of the university.
- 12. TERM OF CONTRACT: The contract resulting from this ITB, if any, will be from date of award of contract though June 30, 2012 period beginning approximately **July 1, 2010** with UCF and the selected service/commodity(s) provider having the option to renew for an additional **three (3) one (1) year** periods pending mutual consent. Each option year will automatically renew unless either party request non-renewal within **60 days** prior to expiration of the term in effect at that time.
- 13. AVAILABILITY OF FUNDS: The obligations of the University under this award are subject to the availability of funds lawfully appropriated annually for its purposes by the Legislature of the State of Florida.
- 14. CANCELLATION: The Director of Purchasing, by written notice, may terminate in whole or in part any purchase orders resulting from this invitation, when such action is in the best interest of the University. If purchase orders are so terminated, the University shall be liable only for payment for services rendered prior to the effective date of termination. Services rendered will be interpreted to include costs of items already delivered plus reasonable costs of supply actions short of delivery. For the protection of both parties, this contract may be cancelled in whole or in part by either party by giving thirty (30) days

prior notice in writing to the other party.

15. **IDENTICAL TIE BIDS:** Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

A. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

B. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violation.

C. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

D. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.

E. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

F. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, my initials certify that this firm complies fully with the above requirements. Initials: _____

16. **EQUAL OPPORTUNITY STATEMENT:** The State Universities have established equal opportunity practices which conform to both the spirit and the letter of all laws against discrimination and prohibits discrimination based on race, creed, color, sex, age, national origin, marital status or religion. To be considered for inclusion as a supplier under this agreement, the bidder commits to the following:

A. The provisions of Executive Order 11246, September 24, 1996, and the rules, regulations, and relevant orders of the Secretary of Labor are applicable to each order placed against this agreement regardless of value.

B. If the bidder expects to receive \$10,000 in orders during the first 12 months of this agreement, a complete certificate of non-segregated facilities shall be included in the proposal response.

C. If the bidder expects to receive \$50,000 in orders during the first 12 months of this agreement and employs more than 50 people, standard form 100 (EEOO-1) must be filed prior to March 1 of each year.

D. If the bidder expects to receive \$50,000 in orders during the first 12 months and employs more than 50 people, a written program for affirmative action compliance must be maintained by the bidder, subject to review upon request by the user agencies of this agreement.

If you have already complied with the above, please initial: _____

17. FACSIMILE (FAX) BIDS

- A. (See General Condition No. 3, Page 1, entitled 'Bid Opening'). Bidders may submit Facsimile (FAX) bids as a response to this invitation to bid/request for proposal. These responses must arrive at the place, and by the time, specified in the solicitation. Bids received by this method will be sealed in an envelope, opened, read aloud and recorded at the proper bid opening time.
- B. Bidders must promptly submit their original bids - to be received by the purchasing division no later than three (3) working days after bid opening date - in confirmation of their fax bids, with supporting documentation, as required by the solicitation.
- C. University of Central Florida, Division of Purchasing FAX number is (407) 823-5551.

UNIVERSITY OF CENTRAL FLORIDA
SPECIFICATIONS FOR PEST CONTROL

I. SCOPE

- A. The University of Central Florida is soliciting proposals from qualified pest control contractors to provide the management, supervision, labor, material and supplies to ensure that a high standard of pest control is maintained in the buildings identified herein. As per the provided list of square footage by building, qualified pest control contractors will provide a price per square foot per month for all buildings and campuses listed in the contract specifications.
- B. Pest control services are to be rendered by the Contractor covering the actual performance of periodic preventive control and extermination of infestations, within practical parameters of the following rodents and insects:
 - 1. Rats, mice, ants, silverfish, ticks, all types of roaches, spiders, mosquitoes, flies, fleas and stinging insects such as wasps, bees, and hornets. "Ants" include all varieties.
 - 2. Contractor will handle treatment of bed bugs on a case by case basis as needed and the University recognizes this will be a separate pricing and not part of the bid.
 - 3. Upon request inspections for termites will be required, however, if treatment for same is required the University may use the price quoted herein or solicit additional quotes.
- C. Service technicians are to inspect and treat such areas as storerooms, utility plants, housekeeping closets, mechanical rooms, vending rooms, and kitchen/food service areas on a monthly basis to prevent pest infestation.
- D. Treatment is to include the inside and outside of all buildings identified herein for ant control, (all varieties) with bait, granules or traps, at no extra cost to the University. Any cost will be borne by the Contractor and not used as a determinant for utilizing the most effective product appropriate to the task.
- E. The Superintendent/Senior Supervisory Staff for Housekeeping & Recycling Services will be responsible for monitoring and evaluating the work of the contractor to ensure the contractor's compliance with these specifications.
- F. The University reserves the right to require, in writing, a different service technician if the University is unsatisfied with the service technician provided by the Contractor.
- G. Additional information and appointments for site visits shall be directed to the Housekeeping & Recycling Services office, Idella Pauldo at (407) 823-6099 or (407) 823-2721.

II. CONDITIONS

- A. The Contractor is required to work, as specified herein, around the activities taking place within the University's facilities. Certain rooms will be secured from time to time and will be off-limits to the Contractor. The Contractor will coordinate any change to this schedule with the specified individuals listed below:
 - 1. Academic and General:
 - All spraying will be done on the first, second and fourth **Wednesday** of each month starting 7:30 p.m., unless otherwise scheduled, in accordance with these specifications.

- A minimum of 48 hours notice must be provided to the Housekeeping & Recycling Services office for any temporary schedule changes.
- The Applicator must report to the Housekeeping & Recycling Services office by 7:00pm before beginning service. If the Housekeeping & Recycling Services staff is unavailable the Applicator must report to the Work Control Center at Physical Plant.
- Upon arrival to the Housekeeping & Recycling Services office, the Applicator will be provided with a radio for communication purposes. The Applicator will radio the area supervisor for access and escort as needed to treat routinely scheduled buildings or individual work order requests.
- Applicator(s) will be escorted by an area supervisor or by an assigned housekeeper when treating interior building areas.
- Applicator will keep an up to date service log outlining daily treatment activities and areas. The service log will include correct building and room numbers and be kept in the Housekeeping & Recycling Services office at the Facilities & Safety building #16D. The escort shall sign off that the treatment was done.
- For all individual work order requests, a completed door hanger notification will be left by the area supervisor or assigned housekeeper to inform the work order requestor of the date that their request was inspected and completed or that the request was unserviceable and why.
- If a piece of furniture or object is obstructing an area requiring treatment the escorting supervisor must speak with the requestor to get permission to move or provide assistance to move an object for treatment. The Applicator and supervisor will not move or stand on objects or furniture to treat an obstructed area. The Applicator will utilize an appropriate sized ladder for the treatment.
- Electrical equipment such as computers, printers, or hardwired furniture must be disconnected by the requestor only in order to access an obstructed area for treatment.
- Any change in schedule will be coordinated with the Superintendent/Senior Supervisory Staff of Housekeeping & Recycling Services at (407) 823-6099 or (407) 823-2721.

2. Housing

- The buildings will be serviced bi-monthly as indicated on these specifications.
 - The schedule for treatment will be coordinated with the Senior Supervisor of Housekeeping & Recycling Services for Housing. This includes Rosen College Housing buildings (#904, #905) and off-campus housing office spaces.
 - The schedule will be every Tuesday and Thursday with the Applicator reporting to the Housekeeping & Recycling Services office by 9:00am before beginning service. If the Housekeeping & Recycling Services staff is unavailable the Applicator must report to the Work Control Center.
 - A minimum of 48 hours notice must be provided to the Housekeeping & Recycling Services office for any temporary schedule changes.
 - Applicator must stay for a full shift or until released by agreement from the Housekeeping & Recycling Services office.
 - Emergencies for residential areas requiring immediate service will include red ants, ants (any type) in student beds, food stock overrun by ants, rats, bed bugs, and spiders in entrances or living areas. The Applicator must respond on campus within 12 hours from the time the emergency service call is received from UCF.
- The Applicator will report during business hours to the

Housekeeping & Recycling Services office or to the Facilities & Safety Work Control Center.

- Applicator will be on-campus daily for all move-in events that take place at the beginning of the Summer semester and the beginning of both the Fall and Spring semesters. Exact times will be communicated by the Senior Supervisor for Housekeeping & Recycling Services for Housing and will require between 2-3 weeks of daily attention to service all student calls.
- Applicator(s) will be escorted by an area supervisor or by an assigned housekeeper when treating interior residencies.
- A completed door hanger notification will be left by the area supervisor or assigned housekeeper to inform the resident(s) that their area has been serviced or if it hasn't and why.
- Applicator will keep an up to date service log outlining daily treatment activities and areas. The service log will include correct building and room numbers and be kept in the Housekeeping & Recycling Services office at the Facilities & Safety building #16D. The escort shall sign off that the treatment was done.
- If a piece of furniture or object is obstructing an area requiring treatment the escorting supervisor must speak with the requestor to get permission to move or provide assistance to move an object for treatment. The Applicator and supervisor will not move or stand on objects or furniture to treat an obstructed area. The Applicator will utilize an appropriate sized ladder for the treatment.
- Electrical equipment such as computers, printers, or hardwired furniture must be disconnected by the requestor only in order to access an obstructed area for treatment.

3. South Orlando Campus #701, 702

The facilities located at 7300 Lake Eleanor Drive in Orlando will be treated monthly as indicated in these specifications. The schedule for treatment will be coordinated with the Director of the South Orlando Campus. He/she can be reached at (407) 856-6585.

4. Downtown Academic Center #902

The facilities located at 32 North Pine Street in Orlando will be treated twice a month as indicated in these specifications. The schedule for treatment will be coordinated with the Director of the Downtown Academic Center. He/she can be reached at (407) 317-7700.

5. Center for Emerging Media #906

The facilities located at 500 West Livingston Street in Orlando will be treated once a month unless otherwise requested as indicated in these specifications. The schedule will be coordinated with the Maintenance Superintendent. He/she can be reached at (407) 235-3577.

6. Rosen College of Hospitality Management #903

The facilities located at 9907 Universal Blvd., Orlando FL 32819, will be treated weekly as indicated in these specifications. The schedule for treatment will be coordinated with the Maintenance Superintendent. He/she can be reached at (407) 823-8002.

- B. The Contractor shall assume responsibility for maintaining the University's building security and protection of University equipment, materials and supplies, along with any personal items of employees and shall be held responsible for any damage to University Property caused by his/her or workers under his/her direction. The property shall be restored to its original condition as required by the University.
- C. The contractor shall obtain and pay for all permits, licenses, etc. as required by the city, county and State, where the work is to be performed. The Contractor shall give all legal notices and pay all fees required for the work. The Contractor

is responsible for registering vehicles of employees, as well as those belonging to the Contractor with the University Police Department and follow all regulations pertaining to the parking and operation of vehicles on the University's property.

- D. The Contractor shall pay all applicable taxes, both Federal and State.
- E. The Contractor shall provide all necessary personnel to ensure Contract compliance. The contractor must have an entomologist available at all times in case of an emergency. Copies of technical certifications and licensing for all assigned personnel must be provided along with a written outline of continued education and training support provided for technicians. The Contractor's personnel shall be identifiable by company uniform and picture identification card affixed to the uniform at all times.
- F. The Contractor shall furnish all material, equipment and supplies required to fulfill the requirements of these specifications, including material for all varieties of ants as well as rodent bait stations/traps at no additional charge to University.
- G. The Contractor shall provide two lists of materials and supplies used to fulfill the requirements of these specifications. In addition, two copies of the Material Safety Data Sheets are to be provided to the Housekeeping & Recycling Services office for each chemical used and will be reviewed by Environmental Health & Safety. The contractor shall notify and supply required data when changing chemicals.
- H. The Contractor will furnish all transportation needed to support the pest control operation.
- I. Payment shall be made monthly at the price quoted on the Form of Proposal after receipt of the Contractor's invoice for services performed.
- J. The Parties further agree that the following shall be essential terms and conditions of Contract:
 - 1. If the Contractor is a Corporation or firm, the Contractor warrants that no part of the total contract amount provided herein shall be paid directly or indirectly to any officer or employee of the University as wages, compensation, or gifts in exchange of acting as officer, agent, employee, Contractor, or consultant to Contractor in connection with any work contemplated or performed relative to this Contract.
 - 2. If Contractor is an individual, the contractor warrants that he is not and, during the terms of this Contract, will not become an employee of the State of Florida, nor has he retired from employment by a University in the State of Florida within six months of the effective date of this contract period.
 - 3. The University shall have no liability except as specifically provided for in this contract.
- K. In the event the Contractor cannot continue to provide the services as required under this contract, a sixty (60) day written Notice of Intent to terminate prior to the anniversary date will be given to the University. Likewise, the University will give the Contractor a sixty (60) day written Notice of Intent to Terminate prior to the anniversary date.
- L. If the Contractor fails to fulfill, in a timely and proper manner, the obligations under this contract, or if the Contractor shall violate any of the terms of this contract; the University shall have the right to terminate this contract by giving the Contractor thirty (30) days written notice of the University's intent to cancel and to withhold payments in excess of fair compensation for work completed. Notwithstanding the above, the Contractor shall not be relieved from liability to the University for damages sustained by virtue of any breach of this contract.
- M. This contract may be modified only by written amendment executed by both parties. The University reserves the right to alter the pest control

requirements to meet the needs of the University.

- N. The University reserves the right to add new buildings that open during the contract period and these will be added to this contract at the Bid Price per Square Foot. Buildings that are closed during the Contract Period will be deleted from this Contract.
- O. The term of this Contract shall be from date of award of Contract to June 30, 2012 unless sooner terminated, in accordance with the provisions herein contained, and may be renewable for three (3) one-year periods upon written mutual agreement.

III. TREATMENT SPECIFICATIONS

A. INTERIOR TREATMENT

1. Academic Buildings

Service technicians must inspect and treat such areas as storerooms, utility plants, housekeeping closets, mechanical rooms, vending rooms, and kitchen/food service areas on a monthly basis to prevent pest infestation. Additionally, service technicians are to inspect and treat all offices, labs, classrooms, hallways, lobbies, stairwells, restrooms, storage closets, and utility closets on an as needed basis or as requested by individual work order requests. Areas of treatment must include, but are not limited to, baseboards/wallboards, windowsills, outlets (if necessary) and floor drains (if necessary). Liquid residual material is to be applied, such as Demand CS or Phantom. Treat with gel baits such as Maxforce or utilize dust treatments such as DeltaDust in cracks and crevices as needed for outlets and windowsills for target pests. Non-public areas such as mechanical rooms, electrical rooms, and other restricted areas will be granted access for treatment in each building. Some labs will not be granted access due to sensitive experiments and clean-room environments and must be treated external to the room/location.

2. Housing/Residential Buildings

Service technicians are to inspect and treat all kitchens, bathrooms, vanity areas, bedrooms, utility closets, hallways, offices, classrooms, common areas, laundry rooms, lobbies, stairwells, restrooms, mechanical rooms, housekeeping closets, storage closets, kitchens/food service areas and vending areas bi-monthly. Areas of treatment must include, but are not limited to, baseboards/wallboards, windowsills, outlets (if necessary) and floor drains (if necessary). Additionally the technician must treat around/under refrigerators, dishwashers, and stoves, against kitchen baseboards, and inside cracks and voids in kitchen cabinets. Liquid residual material is to be applied, such as Demand CS or Phantom. Treat with gel baits such as Maxforce or utilize dust treatments such as DeltaDust in cracks and crevices as needed for outlets and windowsills for target pests. Rooftop baiting will be required for Brevard Hall, Flagler Hall, all Academic Village I & II buildings and any other buildings as needed.

B. EXTERIOR/PERIMETER TREATMENT

1. All University Buildings

The Contractor will be responsible for treating a 2' foot perimeter band around the exterior of all buildings using a liquid residual treatment such as DemandCS. At no additional cost Termidor must be applied annually or semi-annually as needed. With increased ant activity the contractor must install ant monitor stations with liquid or granular ant bait. Upon inspection the technician will document and report any trees and shrubs against the building structure in the service report as well as to the escorting supervisor.

IV. HOUSEKEEPING & RECYCLING SERVICES PEST CONTROL SCHEDULE

All spraying will be performed based on the attached time lines, unless otherwise scheduled, in accordance with these specifications. Any change in Schedule will be coordinated with the aforementioned individuals from the Housekeeping & Recycling Services, Residential Facilities, South Orlando Campus, Downtown Academic Center, Center for Emerging Media and the Rosen College of Hospitality Management.

Please note that Service provided to Residential Facilities, the South Orlando Campus, Rosen College of Hospitality Management, Center for Emerging Media and the Downtown Academic Center must be scheduled through the respective contacts.

Treatment Schedule (Weekly) Academic & Auxiliary Buildings (refer to Worksheet A & B)		
Every Friday		
Building #	Building Name	GSF
903	Rosen College of Hospitality	180,496
TOTAL WEEKLY SQ. FT.		180,496

Treatment Schedule (Monthly) Academic & Auxiliary Buildings (refer to Worksheet A & B)		
1 st Wednesday of the month		
Building #	Building Name	GSF
1	Millican Hall	87,742
2	Library	226,506
13	Computer Center I	10,779
14	Howard Phillips Hall	64,619
18	Colburn Hall	83,957
19	Rehearsal Hall	10,743
21	Education Complex	110,272
26	Student Services (outside, inside on request)	26,943
29	Computer Center II	33,370
48	Chemical Storage	9,569
51	Visual Arts	85,000
54	College of Science	54,644
72	Satellite Utility Plant	11,500
75	Communications	81,576
78	Parking Garage H	943
87	College of Arts & Humanities	12,243
93	Teaching Academy	68,094
95	Honors	22,220
96	UCF Welcome Center	18,717

97	Parking Garage D	457
501	ROTC Portable (Army/Air Force)	7,200
0153	Visitor Information Building	2260
503	ROTC Portable (Army)	3,360
504	ROTC Portable (Air Force)	1,056
505	ROTC Portable (Air Force)	864
514	Physics Lab	4,260
534	Theatre Annex	4,970
541	CAS Annex	5,040
546	Orange County School System	840
906	Center for Emerging Media (Expo)	113,000
608	English Writing Trailer	1460

Treatment Schedule (Monthly) Academic & Auxiliary Buildings (refer to Worksheet A & B)		
2 nd Wednesday of the month		
Building #	Building Name	GSF
3	South Utility Plant	14,220
5	Chemistry	49,073
6	Theater	29,469
7	Student Resource Center (B, C, D, F, G, H, & E 172, 173)	33,411
12	Math & Physics	106,523
20	Biological Sciences	116,607
27	Counseling Center	15,250
40	Engineering I	130,885
45	Business Administration I	121,074
50	Arena	92,708
53	CREOL	89,871

77	Wayne Densch Sports Complex	45,330
82	Baseball Stadium	26,944
91	Engineering II	105,545
94	Business Administration II	60,809
116	Engineering III	112,068
126	Fairwinds Alumni Center	25,860
127	Student Health Center	48,392
310	Kiosk	283
525	Arboretum	1,440
601	Biology Trailer	2,940
630	Band Trailer	3,648
701	South Orlando Campus 1	6,690
702	South Orlando Campus 2	5,167
902	UCF Downtown	19,837

Treatment Schedule (Monthly) Academic & Auxiliary Buildings (refer to Worksheet A & B)		
4 th Wednesday of the month		
Building #	Building Name	GSF
4	Storm Water research Facility	2,685
16	Facilities & Safety	103,286
22	Print Shop	12,515
25	Physical Education Support	3,025
28	Marriage & Family Research	3,627
38 & 39	Wayne Densch Sports I & II	34,736
44	Engineering Field Lab	2,480
49	Campus Police Building	7,043

71	Barbara Ying	5,789
74	Observatory	2,070
76	Engine Research Lab	3,569
79	Classroom I	99,380
80	Health and Public Affairs I	93,897
81	Multilingual/Cultural	17,592
89	Parking Garage B	1,117
90	Health and Public Affairs II	61,904
92	Biology Science Field Station	8,000
99	Psychology	76,257
121	Physical Science	119,081
152	AMPAC	72,432
350	Emergency Services Training	987
8111	Partnership I	67,687
503	ROTC Trailer (Army)	3,360
504	ROTC Trailer (Air Force)	1,056
505	ROTC Trailer (Air Force)	864
521	Athletic Office Trailer (trailer back of 38 &39)	900
533	Victim/Crime Portable	1,440
535	Facilities Operations Annex	1,344
537	Theatre Module #2	960
538	COS Module	960
8119	Partnership II	116,771
8114	Biological Research Annex	6,000
TOTAL MONTHLY SQ. FT.		3,361,062

Treatment Schedule (Weekly)		
Housing/Residential Buildings (refer to Worksheet C)		
Every Friday		
Building #	Building Name	GSF
904	Rosen Housing 1	73,076
905	Rosen Housing 2	73,076
TOTAL WEEKLY SQ. FT.		146,152

Treatment Schedule (Bi-Monthly)				
Housing/Residential Buildings (refer to Worksheet C)				
Building Name	Week	Day	Month No	GSF/Building
08 Volusia Hall	1	Tuesday	1	24,456
84 Sumter Hall		Thursday		59,200
86 Flagler Hall	2	Tuesday	1	59,200
30 Brevard Hall		Thursday		27,926
85 Citrus Hall	3	Tuesday	1	37,100
33 Libra Commons Building				4,698
31 Orange Hall		Thursday		37,241
32 Seminole Hall				37,241
73 Housing Administration Building				6,675
09 Lake Hall	4	Tuesday	1	24,456
10 Osceola Hall				24,456
11 Polk Hall				24,456
55 Lake Claire		Thursday		14,652
56 Lake Claire				14,652
57 Lake Claire				14,652
58 Lake Claire				14,652
59 Lake Claire				14,652
409 Greek Housing				11,962
411 Greek housing				10,647
60 Lake Claire	5	Tuesday	2	14,652
61 Lake Claire				14,652
62 Lake Claire				14,652
63 Lake Claire				14,652
64 Lake Claire				14,652
65 Lake Claire				3,788
66 Lake Claire		Thursday		14,652
67 Lake Claire				14,652
68 Lake Claire				14,652
69 Lake Claire				14,652
70 Lake Claire				14,652
101 Academic Villages	6	Tuesday	2	38,686
102 Academic Villages				42,731
103 Academic Villages		Thursday		41,617
104 Academic Villages				53,130
105 Academic Villages				4,856
106 Academic Villages	7	Tuesday	2	53,130
107 Academic Villages				4,856

108 Academic Villages		Thursday		38,686
109 Academic Villages				42,731
110 Academic Villages	8	Tuesday	2	41,617
111 Academic Villages				53,130
112 Academic Villages				4,856
Housing Furniture Warehouse/Offices (Off-Campus)				2,280
113 Academic Villages		53,130		
114 Academic Villages		4,856		
115 Academic Villages Mailroom		961		
402 BPW House				
TOTAL BI-MONTHLY SQ. FT.				1,098,573

Treatment Schedule (Quarterly)				
Burnett House (refer to Worksheet D)				
Building Name	Week	Day	Months	GSF/Building
Burnett House (President)	1	Tuesday	July, October, January, and April	14,393
TOTAL QUARTERLY SQ. FT.				14,393

V. WORKSHEET CALCULATIONS

The Contractor must review and complete worksheets A, B, C, and D on the following pages. All monthly and annual totals must be projected and totaled on each worksheet. The total from each worksheet must then be transferred to the “Extended Term Pricing Summary”, or worksheet E, under the current fiscal year 2010-2011. Figures must be projected for the next three fiscal years through 2010-2013.

MONTHLY SERVICE – WORKSHEET A

ACADEMIC BUILDINGS

Building Number	Building Name	Entity	Building GSF (Sq. ft.)		Price / Sq.Ft.		Monthly Price		No. Months		Annual Price
1	Millican Hall	E&G	87,742	X		=		X	12	=	
2	Library	E&G	226,506	X		=		X	12	=	
3	South Utility Plant	E&G	14,220	X		=		X	12	=	
4	Storm Water Research Facility	E&G	2,685	X		=		X	12	=	
5	Chemistry	E&G	49,073	X		=		X	12	=	
6	Theatre	E&G	29,469	X		=		X	12	=	
7B	Student Resource Center	E&G	5,090	X		=		X	12	=	
7C	Student Resource Center	E&G	6,347	X		=		X	12	=	
7D	Student Resource Center	E&G	390	X		=		X	12	=	
7F	Student Resource Center	E&G	4,199	X		=		X	12	=	
7G	Student Resource Center	E&G	9,051	X		=		X	12	=	
12	Math and Physics	E&G	106,523	X		=		X	12	=	
13	Computer Center I	E&G	10,779	X		=		X	12	=	
14	Howard Philips Hall	E&G	64,619	X		=		X	12	=	
16	Facilities & Safety Complex	E&G	103,286	X		=		X	12	=	
18	Colbourn Hall	E&G	83,957	X		=		X	12	=	
19	Rehearsal Hall	E&G	10,743	X		=		X	12	=	
20	Biological Science	E&G	116,607	X		=		X	12	=	
21	Educational Complex	E&G	110,272	X		=		X	12	=	
28	Marriage & Family Research	E&G	3,627	X		=		X	12	=	
29	Computer Center II	E&G	33,370	X		=		X	12	=	
40	Engineering I	E&G	130,885	X		=		X	12	=	

44	Engineering Field Lab	E&G	2,480	X		=		X	12	=	
45	Business Administration I	E&G	121,074	X		=		X	12	=	
49	Campus Police Building	E&G	7,043	X		=		X	12	=	
51	Visual Arts Building	E&G	85,000	X		=		X	12	=	
53	CREOL	E&G	89,871	X		=		X	12	=	
54	College of Science	E&G	54,644	X		=		X	12	=	
71	Barbara Ying Center	E&G	5,789	X		=		X	12	=	
72	Satellite Utility Plant	E&G	11,500	X		=		X	12	=	
74	Robinson Observatory	E&G	2,070	X		=		X	12	=	
75	Communication Building	E&G	81,576	X		=		X	12	=	
76	Engine Research lab	E&G	3,569	X		=		X	12	=	
79	Classroom I Building	E&G	99,380	X		=		X	12	=	
80	Health and Public Affairs I	E&G	93,897	X		=		X	12	=	
81	Multilingual & Multicultural Center	E&G	17,592	X		=		X	12	=	
87	College of Arts and Humanities	E&G	12,243	X		=		X	12	=	
90	Health & Public Affairs II	E&G	61,904	X		=		X	12	=	
91	Engineering II	E&G	105,545	X		=		X	12	=	
92	Biology Field Research Center	E&G	8,000	X		=		X	12	=	
93	UCF Teaching Academy	E&G	68,094	X		=		X	12	=	
94	Business Administration II	E&G	60,809	X		=		X	12	=	
95	Burnett Honors College	E&G	22,220	X		=		X	12	=	
96	University Welcome Center	E&G	18,717	X		=		X	12	=	
99	Psychology	E&G	76,257	X		=		X		=	
116	Engineering III	E&G	112,068	X		=		X	12	=	
121	Physical Science	E&G	119,081	X		=		X	12	=	
152	AMPAC	E&G	72,432	X		=		X	12	=	
350	Police Training Facility	E&G	987	X		=		X	12	=	

514	Physics lab	E&G	4,260	X		=		X	12	=	
525	Arboretum	E&G	1,440	X		=		X	12	=	
534	Theatre Annex	E&G	4,970	X		=		X	12	=	
537	Theatre Module #2	E&G	960	X		=		X	12	=	
538	ICA Office	E&G	960	X		=		X	12	=	
608	English Writing Center	E&G	2,160	X		=		X	12	=	
630	Band Storage Trailer	E&G	3,648	X		=		X	12	=	
701	South Orlando Campus 1	E&G	6,690	X		=		X	12	=	
702	South Orlando Campus 2	E&G	5,167	X		=		X	12	=	
902	UCF Downtown	E&G	19,837	X		=		X	12	=	
903	Rosen College of Hospitality	E&G	180,496	X		=		X	12	=	
906	FIEA - Expo	E&G	130,000	X		=		X	12	=	
8111	Partnership I	E&G & AUX	67,687	X		=		X	12	=	
8119	Partnership II	E&G & AUX	116,771	X		=		X	12	=	
TOTAL WORKSHEET A =			3,361,062	X		=		X	12	=	

MONTHLY SERVICE – WORKSHEET B

AUXILLARY (AUX) BUILDINGS

Building Number	Building Name	Entity	Building GSF (Sq. ft.)		Price / Sq.Ft.		Monthly Price		No. Months		Annual Price
7H	Student Resource Center	AUX	8,334	X		=		X	12	=	
22	Print Shop	AUX	12,515	X		=		X	12	=	
25	Physical Education support	AUX	3,025	X		=		X	12	=	
26	Student Services	AUX	26,943	X		=		X	12	=	
27	Counseling Center	AUX	15,250	X		=		X	12	=	
38	Wayne Densch Sports I	AUX	18,860	X		=		X	12	=	
39	Wayne Densch Sports II	AUX	15,876	X		=		X	12	=	
50	Arena	AUX	92,708	X		=		X	12	=	
77	Wayne Densch Sports Center	AUX	45,330	X		=		X	12	=	
78	Parking Garage H	AUX	943	X		=		X	12	=	
82	Baseball Stadium	AUX	26,944	X		=		X	12	=	
89	Parking Garage B	AUX.	1,117	X		=		X	12	=	
97	Parking Garage D	AUX	457	X		=		X	12	=	
126	Fairwind Alumni Center	AUX.	25,860	X		=		X	12	=	
127	Student Health Center (Addition)	AUX.	48,392	X		=		X	12	=	
128	Nicholson Field House	AUX.	83,240	X		=		X	12	=	
129	Tower I	AUX.	200,933	X		=		X	12	=	
130	Tower 2	AUX.	200,933	X		=		X	12		
132	Tower 3	AUX.	200,933	X		=		X	12		
133	Tower 4	AUX.	200,933	X		=		X	12		
310	Kiosk	AUX	283	X		=		X	12	=	
0153	Visitor Information Building	AUX.	2260	X		=		X	12	=	

503	ROTC Trailer (Army)	AUX.	3,360	X		=		X	12	=	
504	ROTC Trailer (Air Force)	AUX.	1,056	X		=		X	12	=	
505	ROTC Trailer (Air Force)	AUX.	864	X		=		X	12	=	
521	Athletic Office Trailer	AUX.	900	X		=		X	12	=	
533	Gabor & Victims/Crime	AUX	1,440	X		=		X	12	=	
541	Eas-Academic Support/Advising	AUX	5,040	X		=		X	12	=	
546	Orange County Schools	AUX	840	X		=		X	12	=	
625	ICA Storage / Training	AUX	846	X		=		X	12	=	
8114	Bio Annex	AUX.	6,000	X		=		X	12	=	
TOTAL WORKSHEET B =			1,252,415	X		=		X	12	=	

BI-MONTHLY SERVICE – WORKSHEET C

Housing Buildings

Building Number	Building Name	ENTITY	Building GSF (Sq. ft.)		Price / Sq.Ft.		Monthly Price		No. Months		Annual Price
8	Volusia Hall	Housing	24,456	X		=		X	12	=	
9	Lake Hall	Housing	24,456	X		=		X	12	=	
10	Osceola Hall	Housing	24,456	X		=		X	12	=	
11	Polk Hall	Housing	24,456	X		=		X	12	=	
30	Brevard Hall	Housing	27,926	X		=		X	12	=	
31	Orange Hall	Housing	37,241	X		=		X	12	=	
32	Seminole Hall	Housing	37,241	X		=		X	12	=	
33	Commons Building	Housing	4,698	X		=		X	12	=	
55	Student Apt. Bldg. 01	Housing	14,652	X		=		X	12	=	
56	Student Apt. Bldg. 02	Housing	14,652	X		=		X	12	=	
57	Student Apt. Bldg. 03	Housing	14,652	X		=		X	12	=	
58	Student Apt. Bldg. 04	Housing	14,652	X		=		X	12	=	
59	Student Apt. Bldg. 05	Housing	14,652	X		=		X	12	=	
60	Student Apt. Bldg. 06	Housing	14,652	X		=		X	12	=	
61	Student Apt. Bldg. 07	Housing	14,652	X		=		X	12	=	
62	Student Apt. Bldg. 08	Housing	14,652	X		=		X	12	=	
63	Student Apt. Bldg. 09	Housing	14,652	X		=		X	12	=	
64	Student Apt. Bldg. 10	Housing	14,652	X		=		X	12	=	
65	Student Apt. Bldg. 11	Housing	3,788	X		=		X	12	=	
66	Student Apt. Bldg. 12	Housing	14,652	X		=		X	12	=	
67	Student Apt. Bldg. 13	Housing	14,652	X		=		X	12	=	

68	Student Apt. Bldg. 14	Housing	14,652	X		=		X	12	=	
69	Student Apt. Bldg. 15	Housing	14,652	X		=		X	12	=	
70	Student Apt. Bldg. 16	Housing	14,652	X		=		X	12	=	
73	Housing Administration Building	Housing	6,675	X		=		X	12	=	
84	Sumter Hall	Housing	59,200	X		=		X	12	=	
85	Citrus Hall	Housing	37,100	X		=		X	12	=	
86	Flagler Hall	Housing	59,200	X		=		X	12	=	
101	Academic Village 1	Housing	38,686	X		=		X	12	=	
102	Academic Village 2	Housing	42,731	X		=		X	12	=	
103	Academic Village 3	Housing	41,617	X		=		X	12	=	
104	Academic Village 4	Housing	53,130	X		=		X	12	=	
105	Academic Village 5	Housing	4,856	X		=		X	12	=	
106	Academic Village 6	Housing	53,130	X		=		X	12	=	
107	Academic Village 7	Housing	4,856	X		=		X	12	=	
108	Academic Village 8	Housing	38,686	X		=		X	12	=	
109	Academic Village 9	Housing	42,731	X		=		X	12	=	
110	Academic Village 10	Housing	41,617	X		=		X	12	=	
111	Academic Village 11	Housing	53,130	X		=		X	12	=	
112	Academic Village 12	Housing	4,856	X		=		X	12	=	
113	Academic Village 13	Housing	53,130	X		=		X	12	=	
114	Academic Village 14	Housing	4,856	X		=		X	12	=	
115	Academic Village Mail Pavilion	Housing	961	X		=		X	12	=	
402	BPW Scholarship House	Housing	4,038	X		=		X	12	=	
409	Greek House	Housing	11,962	X		=		X	12	=	
411	Greek House	Housing	10,647	X		=		X	12	=	

904	Rosen Housing 1	Housing	73,076	X		=		X	12	=	
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905	Rosen Housing 2	Housing	73,076	X		=		X	12	=	
N/A	Housing Furniture Warehouse/Offices (Off-Campus)	Housing	2,280	X		=		X	12	=	
TOTAL WORKSHEET C =			1,244,725	X		=		X	12	=	

QUARTERLY SERVICE – WORKSHEET D

 BURNETT HOUSE

Building Number	Building Name	ENTITY	Building GSF (Sq. ft.)		Price / Sq.Ft.		Monthly Price		No. Months		Annual Price
100	Burnett House	E&G	14,393	X		=		X	12	=	
TOTAL WORKSHEET D =			14,393					X	12	=	

EXTENDED TERM PRICING SUMMARY – WORKSHEET E

		1			2			3		
		July 2010 - June 2011			July 2011 - June 2012			July 2012 - June 2013		
	<i>Gross Sq. Ft.</i>	<i>Price/ Sq.Ft.</i>	<i>Monthly Price</i>	<i>Annual Price</i>	<i>Price/ Sq.Ft.</i>	<i>Monthly Price</i>	<i>Annual Price</i>	<i>Price/ Sq.Ft.</i>	<i>Monthly Price</i>	<i>Annual Price</i>
MONTHLY SERVICE (WORKSHEET A)	3,361,062									
MONTHLY SERVICE (WORKSHEET B)	1,252,415									
BI-MONTHLY SERVICE (WORKSHEET C)	1,244,725									
QUARTERLY SERVICE (WORKSHEET D)	14,393									
TOTAL(S)	5,872,595									