

Bidder/Offeror: _____

ATTENTION

Federal Employer Identification Number or alternate identification number
(e.g., Social Security Number) is used for internal processing, including bid tabulation.

Enter ID number here: _____

Pursuant to N.C.G.S. 132-1.10(b) this identification number shall not be released to the public.

This page will be removed and shredded, or otherwise kept confidential,
before the procurement file is made available for public inspection.

**STATE OF NORTH CAROLINA
DEPARTMENT OF CORRECTION
REQUEST FOR PROPOSALS**

RFP #42009573

TITLE: **Pest Control Services**

USING FACILITY/DIVISION: Department of Correction

ISSUE DATE: November 13, 2008

Sealed Proposals subject to the conditions made a part hereof will be received until **2:00 p.m., December 15, 2008** for furnishing services described herein.

SEND ALL PROPOSALS DIRECTLY TO THE DEPARTMENT OF CORRECTION ADDRESS AS SHOWN BELOW:

<u>DELIVERED BY US POSTAL SERVICE</u>	<u>DELIVERED BY ANY OTHER MEANS</u>
RFP NO. <u>42009573</u> North Carolina Department of Correction Departmental Purchasing & Services 4227 Mail Service Center Raleigh, NC 27699-4227	RFP NO. <u>42009573</u> North Carolina Department of Correction Departmental Purchasing & Services, Room PR02 2020 Yonkers Road Raleigh, NC 27604

IMPORTANT NOTE: Indicate firm name, "Technical Proposal" or "Cost Proposal" (*if applicable*), and RFP number on the front of each sealed proposal envelope or package.

Offers submitted via telegraph, facsimile (FAX) machine, telephone, and electronic means, including but not limited to e-mail, in response to this Request for Proposals will not be acceptable.

Direct all inquiries concerning this RFP to: **Sunde' McCann, Purchasing Agent**
919-716-3292
Email: msx34@doc.state.nc.us

NOTE: Questions concerning the specifications in this Request for Proposals will be received until **November 26, 2008**. Questions shall be submitted by e-mail to msx34@doc.state.nc.us. A summary of all questions and answers will be posted on the internet as an addendum, located under the RFP # being modified.

It is the offeror's responsibility to assure that all addenda have been reviewed and, if need be, signed and returned.

NON-MANDATORY PREPROPOSAL CONFERENCE/SITE VISIT: Prospective offerors are **STRONGLY URGED AND CAUTIONED** to attend a conference/site visit to apprise themselves of all data and conditions which will affect the performance of the work and service called for or reasonably implied by this RFP.

Vendors may visit and thoroughly inspect each facility and its contiguous, adjacent grounds on which a bid is to be made. Vendors may consult with appropriate officials at each site to determine precisely the scope of work, e.g., which interior areas shall be treated on a monthly basis, which interior areas shall be treated on an "as-needed" basis, the types of pests (now present) to be treated for and controlled, and the most appropriate time of day, week and month to perform the required services. For example, treatment for kitchens and dining areas shall not be scheduled during meal times.

Date/Time: Vendors shall telephone the unit Superintendent, Administrative Officer, Maintenance Supervisor or another manager to make arrangements for a pre-proposal site visit.

Location: See attachment "3" for a list of facilities and their contact information.

Bidder is cautioned that any information released to attendees during site visit, other than that involving the physical aspects of the facility referenced above, and which conflicts with, supersedes, or adds to requirements in this RFP, must be confirmed by written addendum (issued by this Division) before it can be considered to be a part of this RFP document. Bidder bidding otherwise does so at its own risk.

Within two days after notification of award of a contract, the vendor must register in NC E-Procurement @ Your Service (<http://vendor.ncgov.com>).

I. BACKGROUND

The North Carolina Department of Correction (DOC) operates and manages more than ninety (90) multiple-building correctional facilities, various commodity production plants, poultry and cattle farms, warehouses, and numerous office buildings through out the state. These facilities and buildings vary widely in size, floor layout and functionality. Many of the prison units have hundreds of inmates and stall, while other buildings have a very small of inhabitants. All prison units have food service areas, bath areas, kitchen facilities, and dormitory areas, and other facilities have livestock barns and poultry houses. All facilities, regardless of size and function, have one thing in common: Pests which must be treated and controlled, and the types and prevalence of pests varies considerably from one facility to the next. The DOC intends to establish a contractual agreement with one or more licensed pest control vendors who can provide efficient and effective treatment and control of all pests at all DOC correctional centers and institutions, Correction Enterprises manufacturing plants, administrative office buildings and other DOC-owned buildings in the state of North Carolina. For bidding purposes, correctional facilities, manufacturing Plants and administrative buildings to be covered by the agreement have been divided into five (5) geographic (Regional) areas, as follows:

1. Central Region
2. Eastern Region
3. Piedmont Region
4. South Central Region
5. Western Region

See **Attachment 3, 4, 5, 6 and 7** for a complete list of facilities and locations, separated into the five Regions listed above.

II. SCOPE OF WORK

The Department of Correction (DOC) intends to establish a contractual agreement with one or more licensed pest control vendors who can provide efficient and effective treatment and control of all pests in all of its facilities and buildings, and, as needed, treatment and control of all pests in and on the adjacent grounds.

The Department of Correction (DOC) wants to treat for and control those pests which are now present in its facilities and buildings and on the adjacent grounds, or may reasonably be expected to appear at some point during the course of the contract(s). Termites and birds are NOT included. Contracts to treat for nuisance birds and termite infestations shall be negotiated and established outside the scope of this agreement.

The Department of Correction hopes to eliminate past confusion by stating in this Request for Proposal the following:

- (1) **all pest** are included in the coverage except birds and termites. Contracts to treat for nuisance birds and termite infestations shall be negotiated and established outside the scope of this agreement
- (2) **all buildings** (unless excluded by site officials for security reasons) are included in the coverage; and
- (3) **all interior areas of each building** (unless excluded by site officials for security reasons) are included and shall be subject to monthly treatment;
- (4) **all contiguous, adjacent grounds** are included and shall be treated on an "as-needed" basis. The adjacent grounds shall be identified and designated by appropriate site officials, and the frequency of treatment in these areas shall be at the discretion of appropriate site officials. **This includes fire ants.** Adjacent fields containing livestock and crops are excluded from this contract.

If DOC officials inform the pest control vendors that a particular pest has been seen, or that signs of a particular pest have been detected, the vendors shall prepare on that visit or come prepared on the next visit to treat for that specific pest.

Vendors shall be expected to treat for and keep under close, on-going control any and all varieties of insects, all species of rodents, reptiles, spiders, (to include Brown recluse and Black Widow) and all other pests which are now present, suspected or reasonably anticipated, inside, and in or on the contiguous, adjacent grounds of each facility and building covered by this agreement. Contiguous, adjacent grounds are generally defined as those grounds within the primary security fence of a prison complex within three (3) feet of each building. However, DOC site officials may want to expand or limit this definition, depending on the function and layout of the facility and the type and prevalence of pests which require treatment and control.

Contiguous, adjacent grounds to be included in the vendors' proposal shall be defined and concurred upon during the vendors' pre-proposal site visits, on a site-by-site basis. Vendors may be requested to treat contiguous, adjacent grounds on a regular monthly basis or on an "as-needed" basis.

Vendors should reasonably anticipate and shall be expected to treat for and control such common and uncommon pests as: flies; roaches; ants; mosquitoes; fleas; sand fleas; wasps; hornets; spiders; water bugs; rats; mice; fire ants; gnats; mites; crickets; beetles; snakes; scorpions; ticks; bees; love bugs; centipedes; moths; silverfish; fire ants, bedbugs; earwigs; and any other pests which are known to be present or may at some point be present and are appropriately reported to the vendors by DOC officials on a site-by-site basis.

A. Target Areas and Target Pests

As an *integral element* of the overall pest control strategy, vendors shall determine and identify, through site inspection visits and discussions with appropriate (knowledgeable) site officials, target areas and target pests.

Target areas are defined as those areas in or around a building where pests are most prevalent and are known to frequent in large numbers. Target areas shall receive primary, concentrated emphasis and treatment from the vendors. Each location will probably have several target areas, both inside and outside the buildings. For example, kitchens, garbage collection areas, barns, dining areas, food storage areas, bath areas, etc. During the site visits, vendors and appropriate site officials shall identify, designate and concur on specific target areas.

Target pests are defined as those pests which are most prevalent in or outside a building, or defined more precisely, those pests which are seen frequently and complained about frequently by inmates, staff and management. Target pests shall receive primary and concentrated emphasis from the vendors. During the site visits, vendors and appropriate site officials shall identify, designate and concur on specific target pests.

Clarification Statement: It is noted here that target areas and target pests will not remain static, but can reasonably be expected to vary during the course of the contract. For example, flies, roaches and other insects are more prevalent during warmer weather and tend to congregate in specific areas. Vendors and site officials shall maintain on-going dialogue to ensure that target areas and target pests are accurately identified.

B. Frequency of Treatment

Vendors shall perform pest control services at each site not less than once each calendar month, each treatment visit being spaced approximately 27-30 days apart, whenever possible and practical. For example, if the first service visit for the month of January is on the 12th, the February treatment shall be scheduled, if possible and practical, between February 8th and February 11th.

During the pre-proposal site visits, vendors shall meet and become acquainted with the primary contact person at the site. This contact person will be responsible for working in partnership with the vendors to coordinate and schedule all treatment visits. The Superintendent or Manager at each location will designate a primary contact person for pest control services.

The vendor shall telephone the unit designee to schedule each monthly service visit at least 24 hours in advance. Upon arrival at the unit, the vendor technician shall announce his/her arrival to the unit designee prior to beginning work, and discuss with the designee specific pest control problems which may exist. When work has been completed, the vendor technician shall complete the manifest and delivery receipt (ticket) and present them to the same unit designee prior to departing the site.

C. Emergency Call-back

Approximately 5-7 days following a scheduled treatment, appropriate officials at the site shall make a determination as to the effectiveness of the treatment. If site officials have reason to believe that the treatment was not effective, they shall telephone the vendors and request a second, follow-up treatment, explaining the reasons for the request and identifying the areas they feel require further treatment. The telephone notification will be followed by a written memorandum from the unit to the vendor, with a copy of the memo faxed to DOC Purchasing. Vendors shall respond to this emergency callback within 48 hours after receiving the request, revisit the site, and if vendors concur that additional treatment is needed, they shall re-treat those areas where treatment was ineffective. Emergency callback and treatment shall be at no additional cost to the Department, and shall not affect (extend, shorten or negate) the next scheduled monthly visit.

Clarification Statement: Vendors may not be REQUIRED to re-treat. A vendor's final decision on whether to re-treat or not shall be made by the vendor, following the vendor's investigation and good-faith discussion with appropriate site officials. However, vendors **are** expected to appear (make a return visit) and investigate when requested to do so by site officials.

D. Manifest / Delivery Tickets

Following each scheduled treatment and each emergency callback treatment, vendors shall furnish to appropriate officials at the site the following:

1. A checklist indicating the areas treated;
2. A list of chemicals used in each area treated.
3. A delivery receipt (ticket)* signed by the exterminators' representative/technician **and** the appropriate site official.
4. Obtain the signature of the authorized site official verifying that service has been rendered.
5. In the past this process has not been followed correctly, this must be done and will be monitored, any deviation could result in non-compliance of contract.

*The delivery receipt (ticket) must reflect the address, telephone number, and name of the vendor representative the receiving unit can contact should problems arise.

E. Materials

The materials used in pest control treatment work shall conform to Federal, State and local ordinances and laws and shall be acceptable to the Department of Correction. Rodenticides shall be used with all due precaution to obviate the possibility of accident or injury to humans, domestic animals and pets. Special care shall be exercised in the use of liquid insecticides in areas having asphalt, mastic, or linoleum floor surfaces. All pest control work shall be performed in a safe, professional manner, in accordance with the most modern and effective pest control techniques and procedures. Vendors using chemicals considered hazardous or potentially hazardous to the health of humans and domestic animals, groundwater contamination, etc., shall furnish to the site all appropriate and current MSDS (safety data sheets).

F. Time Required for Each Treatment

The amount of time a service technician shall spend at each facility on each visit will doubtless vary from one facility to the next. Therefore, no minimum or maximum time shall be stipulated. The service technician(s) shall be expected to remain at the site until a thorough and effective treatment has been administered in **all areas**. In some cases, due to the size of the facility, technician(s) may not be able to finish the job in a single day and shall be required to return to the site the following day to complete the work. No technician should come to a facility expecting to complete the task in 30 minutes.

Clarification Statement: A vendor may be able to adequately treat a facility in two hours on one visit, but that same facility may require three or more hours the next visit. The goal is to maintain pest free facilities.

G. Add-on Option

Expansions of Department of Correction facilities are on going. When new buildings are added to an existing site or existing buildings are expanded and become operational, the pest control vendor responsible for the site will be requested to submit an amended price for the total facility complex. If DOC determines the price is fair and reasonable, the purchase order will be adjusted accordingly. DOC reserves the right at any time to add space or reduce the amount of space to be treated, during the course of the contract. The Department reserves the right to cancel the contract for any individual facility and re-solicit due to expansion or reduction of buildings. The Department reserves the right to add facilities as construction is completed.

H. Fogging

Officials at many DOC facilities feel that fogging is an effective pest control treatment method, particularly in food preparation and food service areas. Therefore, vendors shall quote a one-time price for fogging, for each facility, on the price sheets. Fogging shall be requested by the units, as needed, with a maximum of four per facility area, per year. The fogging treatments shall occur between scheduled monthly visits, if practical. For example, if a unit receives a monthly treatment on January 12, and the next monthly visit is scheduled for February 10, a fogging treatment, if requested by the unit, shall be administered on or about January 25. No specific number of fogging treatments are guaranteed by the Department. Some units may elect to use their total allotment of four fogging treatments during a calendar year; others may elect to use none. If a fogging is ordered for the kitchen many techs think this only means the cook area. If he doesn't fog the dining area and storage rooms then he is not performing a proper fogging.

Clarification Statement: Units who request fogging treatments may have more than one interior area within the compound to be fogged. If the vendor's fogging price for one area is \$35 and the unit has two areas to be fogged on each visit, the price for providing fogging services to that unit would be \$70 per trip. Vendors shall determine the number of areas to be fogged during the site visits, on a site-by-site basis.

I. Service Technicians

Vendors are reminded that much of the pest control services rendered pursuant to the terms and conditions of this agreement will be within the confines of correctional institutions and in close proximity to prison inmates. While delivering pest control treatment inside the prison compounds, vendors' personnel shall abide by the rules, regulations and instructions of correctional officials at all times. Vendor personnel and service technicians with *felony convictions* shall not be permitted to deliver, assist or observe pest control services within a prison compound.

III. TERM OF CONTRACT

The contract service shall be for a period of one (1) year and shall begin when a purchase order has been issued by the Department of Correction, subject to the continuation of the program and the availability of funds. The Department of Correction reserves the right to extend the contract for an additional two (2), one (1) year periods, making the total length of the contract three (3) years.

IV. INSTRUCTIONS TO OFFERORS**A. THE PROCUREMENT PROCESS**

The following is a general description of the process by which a firm will be selected to provide services.

1. Request for Proposals (RFP) is issued to prospective contractors.
2. A preproposal conference and/or deadline for written questions is set. (See cover sheet of this RFP for details.)
3. Proposals in one original and two (2) copies will be received from each offeror in a sealed envelope or package. Each original shall be signed and dated by an official authorized to bind the firm. Unsigned proposals will not be considered.
4. All proposals must be received by the Department not later than the date and time specified on the cover sheet of this RFP.

5. At that date and time the package containing the proposals from each responding firm will be opened publicly and the name of the offeror and cost(s) offered will be announced. Interested parties are cautioned that these costs and their components are subject to further evaluation for completeness and correctness and therefore may not be an exact indicator of an offeror's pricing position.
6. At their option, the evaluators may request oral presentations or discussion with any or all offerors for the purpose of clarification or to amplify the materials presented in any part of the proposal. However, offerors are cautioned that the evaluators are not required to request clarification; therefore, all proposals should be complete and reflect the most favorable terms available from the offeror.
7. Proposals will be evaluated according to completeness, content, experience with similar projects, ability of the offeror and its staff, and cost. Award of a contract to one offeror does not mean that the other proposals lacked merit, but that, all factors considered, the selected proposal was deemed most advantageous to the State.

In addition to any other evaluation criteria identified in the Department's solicitation document, the Department shall, for purposes of evaluating proposed or actual contract performance outside of the United States, consider the following factors to ensure that any award will be in the best interest of the State:

- Total cost to the State
- Level of quality provided by the vendor
- Process capability across multiple jurisdictions
- Protection of the State's information and intellectual property
- Availability of pertinent skills
- Ability to understand the State's business requirements and internal operational culture
- Risk factors such as the security of the State's information technology
- Relations with citizens and employees
- Contract enforcement jurisdictional issues

8. Offerors are cautioned that this is a request for offers, not a request to contract, and the State reserves the unqualified right to reject any and all offers when such rejection is deemed to be in the best interest of the State.

B. PROPOSAL REQUIREMENTS

The response to this RFP shall consist of the following sections:

Corporate Background and Experience
Outsourcing
Cost Proposal
Copy of current state license.
Latest audited financial statements; or, tax returns if financial statements are not available.

1. Corporate Background and Experience

Include background information on the organization and should give details of experience with similar projects. A list of at least three references (including contact persons and telephone numbers) for whom similar work has been performed shall be included. Organizational structure of the firm, including its relationships to any parent firms, sister firms or subsidiaries.

2. Outsourcing

Detail the manner in which you intend to utilize resources or workers located outside of the United States, and the State of North Carolina will evaluate the additional risks, costs and other factors associated with such utilization to make the award for this proposal as deemed by the awarding authority to be in the best interest of the State.

For any proposed or actual utilization or contract performance outside of the United States, the offeror's proposal must include:

- a) The location of work performed under a state contract by the vendor, any subcontractors, employees, or other persons performing the contract.

b) The corporate structure and location of corporate employees and activities of the vendors, its affiliates or any subcontractors.

The State may initiate proceedings to debar a vendor from participation in the bid process and from contract award as authorized by North Carolina law, if it is determined that the vendor has refused to disclose or has falsified any information provided herein.

3. Cost Proposal

Offeror shall offer a firm fixed price, all inclusive of labor, materials, transportation, general and administrative overhead, and profit. Interested offerors may and are encouraged to bid all five *complete* geographic areas (Regions) or as many complete geographic areas (Regions) as they wish. However, for bidding purposes, **GEOGRAPHIC AREAS (REGIONS) SHALL NOT BE SPLIT**. For example, if you choose to bid the Eastern Region and only the Eastern Region, you must agree to provide the requested services for all locations and facilities within the Eastern Region, as shown in Attachment 2.

4. Current State License

Offeror's shall provide copy of current state license.

5. Financial Statement

The offeror shall provide their latest audited financial statements; or, tax returns if financial statements are not available.

IV. EXECUTION OF PROPOSAL

By submitting this proposal, the potential contractor certifies the following:

- This proposal is signed by an authorized representative of the firm.
- It can obtain insurance certificates as required within 10 calendar days after notice of award.
- The cost and availability of all equipment, materials, and supplies associated with performing the services described herein have been determined and included in the proposed cost.
- All labor costs, direct and indirect, have been determined and included in the proposed cost.
- The potential contractor has read and understands the conditions set forth in this RFP and agrees to them with no exceptions.
- The offeror is registered in NC E-Procurement @ Your Service or agrees to register within two days after notification of contract award.

Therefore, in compliance with this Request for Proposals, and subject to all conditions herein, the undersigned offers and agrees to furnish the subject services as indicated in its proposal. Offer valid for forty five (45) days from date of proposal opening unless otherwise stated here: ____ days (See VI. General Information on Submitting Proposals, Item 7).

Failure to execute/sign proposal prior to submittal shall render proposal invalid. Late proposals are not acceptable.

OFFEROR:		
STREET ADDRESS:	P.O. BOX:	ZIP:
CITY & STATE & ZIP:	TELEPHONE NUMBER:	TOLL FREE TEL. NO (800)
PRINCIPAL PLACE OF BUSINESS ADDRESS IF DIFFERENT FROM ABOVE (See General Information on Submitting Proposals, Item #18.):		
PRINT NAME & TITLE OF PERSON SIGNING:		FAX NUMBER:
AUTHORIZED SIGNATURE:	DATE:	E-MAIL:

 ACCEPTANCE OF PROPOSAL

NC DEPARTMENT OF CORRECTION

BY: _____ TITLE: _____ DATE: _____

RFP No: 42009573

OFFEROR: _____

V. Where Service Contracts Will Be Performed

In accordance with NC General Statute 143-59.4 (Session Law 2005-169), this form is to be completed and submitted with the offeror's (technical) proposal/bid.

Issuing Department: Department of CorrectionSolicitation # 42009573Department Contact Person & phone #: Sunde' McCann, 919-716-3292Solicitation Title / Type of Services: Pest Control Services

OFFEROR: _____

City & State: _____

Location(s) from which services will be performed by the contractor:

Service	City/Providence/State	Country
_____	_____	_____
_____	_____	_____
_____	_____	_____

Location(s) from which services are anticipated to be performed outside the U.S. by the contractor:

_____	_____	_____
_____	_____	_____

Location(s) from which services will be performed by subcontractor(s):

Service	Subcontractor	City/Providence/State	Country
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Location(s) from which services are anticipated to be performed outside the U.S. by the subcontractor(s):

_____	_____	_____	_____
_____	_____	_____	_____

(Attach additional pages if necessary.)

VI. GENERAL INFORMATION ON SUBMITTING PROPOSALS

1. **EXCEPTIONS:** All proposals are subject to the terms and conditions outlined herein. All responses shall be controlled by such terms and conditions and the submission of other terms and conditions, price lists, catalogs, and/or other documents as part of an offeror's response will be waived and have no effect either on this Request for Proposals or on any contract that may be awarded resulting from this solicitation.
Offeror specifically agrees to the conditions set forth in the above paragraph by signature to the proposal.
2. **CERTIFICATION:** By executing the proposal, the signer certifies that this proposal is submitted competitively and without collusion (G.S. 143-54), that none of our officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and that we are not an ineligible vendor as set forth in G.S. 143-59.1. False certification is a Class I felony.
3. **ORAL EXPLANATIONS:** The State shall not be bound by oral explanations or instructions given at any time during the competitive process or after award.
4. **REFERENCE TO OTHER DATA:** Only information which is received in response to this RFP will be evaluated; reference to information previously submitted shall not be evaluated.
5. **ELABORATE PROPOSALS:** Elaborate proposals in the form of brochures or other presentations beyond that necessary to present a complete and effective proposal are not desired.

In an effort to support the sustainability efforts of the State of North Carolina we solicit your cooperation in this effort.

It is desirable that all responses meet the following requirements:

- All copies are printed **double sided**.
 - All submittals and copies are printed on **recycled paper with a minimum post-consumer content of 30%** and indicate this information accordingly on the response.
 - Unless absolutely necessary, all proposals and copies should **minimize or eliminate use of non-recyclable or non-reusable materials** such as plastic report covers, plastic dividers, vinyl sleeves, and GBC binding. Three-ringed binders, glued materials, paper clips, and staples are acceptable.
 - Materials should be submitted in a format which allows for **easy removal and recycling** of paper materials.
6. **COST FOR PROPOSAL PREPARATION:** Any costs incurred by offerors in preparing or submitting offers are the offerors' sole responsibility; the State of North Carolina will not reimburse any offeror for any costs incurred prior to award.
 7. **TIME FOR ACCEPTANCE:** Unless otherwise indicated under Section V. Execution of Proposal of this document, the offer shall be valid for forty five (45) days from the date of proposal opening. Preference may be given to offers allowing not less than forty five (45) days for consideration and acceptance.
 8. **TITLES:** Titles and headings in this RFP and any subsequent contract are for convenience only and shall have no binding force or effect.
 9. **CONFIDENTIALITY OF PROPOSALS:** In submitting its proposal the offeror agrees not to discuss or otherwise reveal the contents of the proposal to any source outside of the Department, government or private, until after the award of the contract. Offerors not in compliance with this provision may be disqualified, at the option of the State, from contract award. Only discussions authorized by the Department are exempt from this provision.
 10. **RIGHT TO SUBMITTED MATERIAL:** All responses, inquiries, or correspondence relating to or in reference to the RFP, and all other reports, charts, displays, schedules, exhibits, and other documentation submitted by the offerors shall become the property of the State when received.
 11. **OFFEROR'S REPRESENTATIVE:** Each offeror shall submit with its proposal the name, address, and telephone number of the person(s) with authority to bind the firm and answer questions or provide clarification concerning the firm's proposal.
 12. **SUBCONTRACTING:** Offerors may propose to subcontract portions of the work provided that their proposals clearly indicate what work they plan to subcontract and to whom and that all information required about the prime contractor is also included for each proposed subcontractor.
 13. **PROPRIETARY INFORMATION:** Trade secrets or similar proprietary data which the offeror does not wish disclosed to other than personnel involved in the evaluation or contract administration will be kept confidential to the extent permitted by NCAC T01:05B.1501 and G.S. 132-1.3 if identified as follows: Each page shall be identified in boldface at the top and bottom as "CONFIDENTIAL". Any section of the proposal which is to remain confidential shall also be so marked in boldface on the title page

of that section. Cost information may not be deemed confidential. In spite of what is labeled as confidential, the determination as to whether or not it is shall be determined by North Carolina law.

14. **HISTORICALLY UNDERUTILIZED BUSINESSES:** Pursuant to General Statute 143-48 and Executive Order #150, the State invites and encourages participation in this procurement process by businesses owned by minorities, women, disabled, disabled business enterprises and non-profit work centers for the blind and severely disabled.
15. **PROTEST PROCEDURES:** When an offeror wants to protest a contract awarded by the Secretary of Administration or by an agency over \$25,000 resulting from this solicitation, they must submit a written request to the State Purchasing Officer at Purchase and Contract, 1305 Mail Service Center, Raleigh, NC 27699-1305. This request must be received in the Division of Purchase and Contract within thirty (30) consecutive calendar days from the date of the contract award. When an offeror wants to protest a contract awarded by an agency or university resulting from this solicitation that is over \$10,000 but less than \$25,000 for any agency, or any contract awarded by a university, they must submit a written request to the issuing procurement officer at the address of the issuing agency. This request must be received in that office within thirty (30) consecutive calendar days from the date of the contract award. Protest letters must contain specific reasons and any supporting documentation for the protest. Note: Contract award notices are sent only to those actually awarded contracts, and not to every person or firm responding to this solicitation. Contract status and Award notices are posted on the Internet at <http://www.doa.state.nc.us/pandc/>. All protests will be handled pursuant to the North Carolina Administrative Code, Title 1, Department of Administration, Chapter 5, Purchase and Contract, Section 5B.1519. (See Protest Information at <http://www.doa.state.nc.us/PandC/protests.pdf> for more information.)
16. **TABULATIONS:** The State has implemented an Interactive Purchasing System (IPS) that allows the public to retrieve bid tabulations electronically from our Internet web site: <http://www.doa.state.nc.us/pandc/>. Click on the IPS BIDS icon, click on Search for Bid, enter the RFP number, and then search. Tabulations will normally be available at this web site not later than one working day after opening. Lengthy tabulations may not be available on the Internet, and requests for these verbally or in writing cannot be honored.
17. **VENDOR REGISTRATION AND SOLICITATION NOTIFICATION SYSTEM:** Vendor Link NC allows vendors to electronically register free with the State to receive electronic notification of current procurement opportunities for goods and services available on the Interactive Purchasing System. Online registration and other purchasing information are available on our Internet web site: <http://www.doa.state.nc.us/pandc/>.
18. **RECIPROCAL PREFERENCE:** G.S. 143-59 establishes a reciprocal preference law to discourage other states from applying in-state preferences against North Carolina's resident offerors. The "Principal Place of Business" is defined as the principal place from which the trade or business of the offeror is directed or managed.
19. **MISCELLANEOUS:** Masculine pronouns shall be read to include feminine pronouns, and the singular of any word or phrase shall be read to include the plural and vice versa.

VII. NORTH CAROLINA GENERAL CONTRACT TERMS AND CONDITIONS (Contractual and Consultant Services)

1. **GOVERNING LAW:** This contract is made under and shall be governed and construed in accordance with the laws of the State of North Carolina.
2. **SITUS:** The place of this contract, its situs and forum, shall be North Carolina, where all matters, whether sounding in contract or tort, relating to its validity, construction, interpretation and enforcement shall be determined
3. **INDEPENDENT CONTRACTOR:** The Contractor shall be considered to be an independent contractor and as such shall be wholly responsible for the work to be performed and for the supervision of its employees. The Contractor represents that it has, or will secure at its own expense, all personnel required in performing the services under this agreement. Such employees shall not be employees of, or have any individual contractual relationship with the Department.
4. **KEY PERSONNEL:** The Contractor shall not substitute key personnel assigned to the performance of this contract without prior written approval by the Department's Contract Administrator. The individuals designated as key personnel for purposes of this contract are those specified in the Contractor's proposal.
5. **SUBCONTRACTING:** Work proposed to be performed under this contract by the Contractor or its employees shall not be subcontracted without prior written approval of the Department's Contract Administrator. Acceptance of an offeror's proposal shall include any subcontractor(s) specified therein.

6. **PERFORMANCE AND DEFAULT:** If, through any cause, the Contractor shall fail to fulfill in timely and proper manner the obligations under this agreement, the Department shall thereupon have the right to terminate this contract by giving written notice to the Contractor and specifying the effective date thereof. In that event, all finished or unfinished deliverable items under this contract prepared by the Contractor shall, at the option of the Department, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials. Notwithstanding, the Contractor shall not be relieved of liability to the Department for damages sustained by the Department by virtue of any breach of this agreement, and the Department may withhold any payment due the Contractor for the purpose of setoff until such time as the exact amount of damages due the Department from such breach can be determined.

In case of default by the Contractor, the State may procure the services from other sources and hold the Contractor responsible for any excess cost occasioned thereby. The State reserves the right to require a performance bond or other acceptable alternative performance guarantees from successful offeror without expense to the State.

In addition, in the event of default by the Contractor under this contract, the State may immediately cease doing business with the Contractor, immediately terminate for cause all existing contracts the State has with the Contractor, and de-bar the Contractor from doing future business with the State.

Upon the Contractor filing a petition for bankruptcy or the entering of a judgment of bankruptcy by or against the Contractor, the State may immediately terminate, for cause, this contract and all other existing contracts the Contractor has with the State, and de-bar the Contractor from doing future business.

Neither party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations by any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event or act of God.

7. **TERMINATION:** The Department of Correction may terminate this agreement at any time by 30 days notice in writing from the Department to the Contractor. In that event, all finished or unfinished deliverable items prepared by the Contractor under this contract shall, at the option of the Department, become its property. If the contract is terminated by the Department as provided herein, the Contractor shall be paid for services satisfactorily completed, less payment or compensation previously made.
8. **PAYMENT TERMS:** Payment terms are Net not later than 30 days after receipt of correct invoice(s) or acceptance of services, whichever is later, or in accordance with any special payment schedule identified in this RFP. The Department of Correction is responsible for all payments to the contractor under the contract. Payment by some agencies may be made by procurement card and it shall be accepted by the contractor for payment if the contractor accepts that card (Visa, Mastercard, etc.) from other customers. If payment is made by procurement card, then payment may be processed immediately by the contractor.
9. **AVAILABILITY OF FUNDS:** Any and all payments to the Contractor are dependent upon and subject to the availability of funds to the Department for the purpose set forth in this agreement.
10. **CONFIDENTIALITY:** Any information, data, instruments, documents, studies or reports given to or prepared or assembled by the Contractor under this agreement shall be kept as confidential and not divulged or made available to any individual or organization without the prior written approval of the Department.
11. **CARE OF PROPERTY:** The Contractor agrees that it shall be responsible for the proper custody and care of any property furnished it for use in connection with the performance of this contract or purchased by it for this contract and will reimburse the State for loss of damage of such property.
12. **COPYRIGHT:** No deliverable items produced in whole or in part under this agreement shall be the subject of an application for copyright by or on behalf of the Contractor.
13. **ACCESS TO PERSONS AND RECORDS:** The State Auditor shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions in accordance with General Statute 147-64.7. The Contractor shall retain all records for a period of three years following completion of the contract.
14. **ASSIGNMENT:** No assignment of the Contractor's obligations nor the Contractor's right to receive payment hereunder shall be permitted. However, upon written request approved by the issuing purchasing authority, the State may:
- a. Forward the contractor's payment check(s) directly to any person or entity designated by the Contractor, or
 - b. Include any person or entity designated by Contractor as a joint payee on the Contractor's payment check(s).
- In no event shall such approval and action obligate the State to anyone other than the Contractor and the Contractor shall remain responsible for fulfillment of all contract obligations.
15. **COMPLIANCE WITH LAWS:** The Contractor shall comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business, including those of federal, state, and local agencies having jurisdiction and/or authority.

16. **AFFIRMATIVE ACTION:** The Contractor shall take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of people with disabilities, and concerning the treatment of all employees without regard to discrimination by reason of race, color, religion, sex, national origin, or disability.
17. **INSURANCE:** During the term of the contract, the contractor at its sole cost and expense shall provide commercial insurance of such type and with such terms and limits as may be reasonably associated with the contract. As a minimum, the contractor shall provide and maintain the following coverage and limits:
- a. **Worker's Compensation** - The contractor shall provide and maintain Worker's Compensation Insurance, as required by the laws of North Carolina, as well as employer's liability coverage with minimum limits of \$150,000.00, covering all of Contractor's employees who are engaged in any work under the contract. If any work is subcontracted, the contractor shall require the subcontractor to provide the same coverage for any of its employees engaged in any work under the contract.
 - b. **Commercial General Liability** - General Liability Coverage on a Comprehensive Broad Form on an occurrence basis in the minimum amount of \$500,000.00 Combined Single Limit. (Defense cost shall be in excess of the limit of liability).
 - c. **Automobile** - Automobile Liability Insurance, to include liability coverage, covering all owned, hired and non-owned vehicles, used in connection with the contract. The minimum combined single limit shall be \$150,000.00 bodily injury and property damage; \$150,000.00 uninsured/under insured motorist; and \$1,000.00 medical payment.

Providing and maintaining adequate insurance coverage is a material obligation of the contractor and is of the essence of this contract. All such insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The contractor shall at all times comply with the terms of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this contract. The limits of coverage under each insurance policy maintained by the contractor shall not be interpreted as limiting the contractor's liability and obligations under the contract.

18. **ADVERTISING:** Contractor agrees not to use the existence of this contract, the name of the Department, or the name of the State of North Carolina as part of any commercial advertising.
19. **ENTIRE AGREEMENT:** This contract and any documents incorporated specifically by reference represent the entire agreement between the parties and supersede all prior oral or written statements or agreements. This Request for Proposals, any addenda thereto, and the offeror's proposal are incorporated herein by reference as though set forth verbatim.

All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the contract expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable Federal or State statutes of limitation.

20. **AMENDMENTS:** This contract may be amended only by written amendments duly executed by the Department and the Contractor. The NC Division of Purchase and Contract shall give prior approval to any amendment to a contract awarded through that office.
21. **TAXES:** G.S. 143-59.1 bars the Department of Correction from entering into contracts with vendors if the vendor or its affiliates meet one of the conditions of G. S. 105-164.8(b) and refuse to collect use tax on sales of tangible personal property to purchasers in North Carolina. Conditions under G. S. 105-164.8(b) include: (1) Maintenance of a retail establishment or office, (2) Presence of representatives in the State that solicit sales or transact business on behalf of the vendor and (3) Systematic exploitation of the market by media-assisted, media-facilitated, or media-solicited means. By execution of the proposal document the vendor certifies that it and all of its affiliates, (if it has affiliates), collect(s) the appropriate taxes.
22. **YEAR 2000 COMPLIANCE/WARRANTY:** Vendor shall ensure the product(s) and service(s) furnished pursuant to this agreement ("product" shall include, without limitation, any piece of equipment, hardware, firmware, middleware, custom or commercial software, or internal components, subroutines, and interfaces therein) which perform any date and/or time data recognition function, calculation, or sequencing, will support a four digit year format, and will provide accurate date/time data and leap year calculations on and after December 31, 1999, at the same level of functionality for which originally acquired without additional cost to the user. This warranty shall survive termination or expiration of the agreement.
23. **GENERAL INDEMNITY:** The contractor shall hold and save the State, its officers, agents, and employees, harmless from liability of any kind, including all claims and losses accruing or resulting to any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm, or corporation that may be injured or damaged by the contractor in the performance of this contract and that are attributable to the negligence or intentionally tortious acts of the contractor provided that the contractor is notified in writing within 30 days that the State has knowledge of such claims. The contractor represents and warrants that it shall make no claim of any kind or nature against the State's agents who are involved in the delivery or processing of contractor goods to the State. The representation and warranty in the preceding sentence shall survive the termination or expiration of this contract.

24. **OUTSOURCING:** Any vendor or subcontractor providing call or contact center services to the State of North Carolina shall disclose to inbound callers the location from which the call or contact center services are being provided.

If, after award of a contract, the contractor wishes to outsource any portion of the work to a location outside the United States, prior written approval must be obtained from the Department.

Vendor must give notice to the Department of any relocation of the vendor, employees of the vendor, subcontractors of the vendor, or other persons performing services under a state contract outside of the United States.

25. **ESCALATION CLAUSE:** Prices offered herein shall be firm for a period of one (1) year from the date of initial contract performance. If the contract provides for an option year(s) and the Department exercises that option(s), the contractor may request a price increase for that year but it must not exceed the change in points during the previous twelve (12) month period in the *Consumer Price Index (All Urban Consumers: 1982-1984) or 5%, whichever is less. If the requested increase is in compliance with these specified limitations, the new price will be effective thirty (30) days from the date the request is received by the Department.

Consumer Price Index: U. S. Department of Labor, Bureau of Labor Statistics; www.bls.gov

26. **ALCOHOL/DRUG FREE WORK PLACE POLICY:** A copy of the Department's Alcohol/Drug Free Work Place Policy is attached (ATTACHMENT 1) to this solicitation. The contractor shall use reasonable and good faith efforts to ensure that employees/staff are aware of the Department's policy. The contractor understands that its employees/staff are required to abide by these standards. The contractor further understands that possession, use, manufacture, or distribution of illegal drugs or alcohol in violation of this policy, by employees/staff participating in the performance of this contract, may result in immediate termination of this contract for cause.
27. **ACCOUNTABILITY:** Employees of other public and private organizations providing a service to the agency are accountable to the North Carolina Department of Correction (DOC) Departmental Purchasing Contract Administrator and the facility head or designee of the program in which they work. The facility head or designee shall report all non-compliance issues in writing to the North Carolina DOC Departmental Purchasing Contract Administrator. The North Carolina DOC Departmental Purchasing Contract Administrator shall work with the employee of the public or private organization providing the service in order to bring performance up to expectations or terminate services if the conditions justify.

VIII. COST PROPOSAL

Offerors shall quote a **monthly price** for each facility, and a **one-time fogging price**, using the price sheets attached to this document (Attachment 2). No travel, fuel surcharge, travel time may be charged to the Department for a visit to any facility.

FOGGING MUST BE SHOWN AS A SEPARATE PRICE. DO NOT INCLUDE THE COST OF FOGGING IN THE MONTHLY PRICE.

Contract Award will be based on the lowest total annual cost, calculated as follows:

(The Department shall assume three (3)-fogging treatments per year at each facility)

FOR EXAMPLE:

Vendor A's Bid on Alamance Correctional Center

Monthly Service = \$37.50 x 12 mos.	=	\$450.00 per year
3 Fogging @ \$25.00 each	=	<u>\$75.00 per year</u>
Total Annual Cost	=	\$525.00 per year

Vendor B's Bid on Alamance Correctional Center

Monthly Service = \$40.00 x 12 mos.	=	\$480.00 per year
3 Fogging @ \$20.00 each	=	<u>\$60.00 per year</u>
Total Annual Cost	=	\$540.00 per year

In this example, Vendor "A" is the lowest bidder

ATTACHMENT 1

ALCOHOL/DRUG-FREE WORK PLACE POLICY

POLICY

It is the policy of the Department of Correction to provide a work environment free of alcohol and drugs in order to ensure the safety and well being of employees, correctional clientele, and the general public. All employees of the Department of Correction, including permanent full-time, trainee, permanent part-time, permanent hourly, probationary, and temporary shall abide by this policy.

PURPOSE

This document is intended to advise managers and employees of the guidelines of an alcohol/drug free work place, and to set out the penalties for violation(s) of the guidelines.

PROCEDURES/OPERATIONAL GUIDELINES

All employees of the Department of Correction are expected to be physically and mentally prepared and able to perform their assigned duties throughout the workday. No employee shall report to the work site impaired by or suffering from the effects of drugs or alcohol.

Individuals reporting for work under the influence or the effects of alcohol and/or drugs shall be issued discipline, up to and including dismissal, consistent with the policy governing personal conduct.

No employee shall manufacture, distribute, or dispense controlled substances (drugs/alcohol) at the work site or away from the work site. No employee shall use "across the counter" medication to the point of impairment while at the work site, or in any situation which may bring discredit to the Department. Use or abuse shall be viewed as personal misconduct and shall be cause for immediate disciplinary action up to and including dismissal.

Possession of an illegal substance in any situation, at work or away from the work site shall be cause for discipline. Possession of controlled substances, i.e. Prescription medication or alcohol, must be in compliance with existing laws. Violations will result in discipline up to and including dismissal based on personal misconduct.

Employees who are arrested, detained, or served a warrant for any alcohol/drug related incident, at the work site or away from the work site have 24 hours to file a written report of the situation with the work unit supervisor/manager, i.e. Warden, Superintendent, Branch Manager. The work unit supervisor/manager shall make a recommendation for appropriate disciplinary action based on the facts of the case after conducting a thorough investigation.

If sufficient facts cannot be obtained due to pending litigation, the work unit supervisor/manager shall request, in writing, that any recommendation for disciplinary action be delayed until the court has disposed of the matter. Once the legal proceedings have been completed, the employee shall furnish a certified copy of the court disposition within 48 hours of the judgment. The recommendation for discipline shall be made at this time, if not previously addressed.

Any conviction of a drug or alcohol related offense, which occurred at the work site, shall be reported to the federal government by the Personnel Office; therefore, such offenses shall be reported to the Personnel Office by the appropriate manager so that the Personnel Office may comply with the requirement.

The Department of Correction utilizes the State Employee Assistance Program (EAP) administered through the Office of State Personnel. The EAP provides employees with a comprehensive referral service to aid in coping with or overcoming personal problems, including drug and alcohol problems. Consultants with the State EAP will provide managerial/supervisory training and coordinate employee orientation.

ATTACHMENT 2 – Central Region

Name of Unit	Reference Address in 3	Treatment Per Month	Fogging (1) Treatment
Apex Office of Staff Development and Training (OSDT)	3.1	\$	\$
Apex-Central Pharmacy	3.2	\$	\$
Apex Warehouse Facility	3.3	\$	\$
Caledonia Correctional Institution	3.4	\$	\$
Caledonia Cannery	3.5	\$	\$
Caledonia Farms	3.6	\$	\$
Central Prison	3.7	\$	\$
Central Prison Laundry	3.8	\$	\$
Central Supply Warehouse	3.9	\$	\$
DOC Transportation & Communication – Blue Ridge Road	3.10	\$	\$
Fountain Correctional Center for Women	3.11	\$	\$
Franklin Correctional Center	3.12	\$	\$
Sign Plant Bunn	3.13	\$	\$
Johnston CI	3.14	\$	\$
Johnston Paint Plant	3.15	\$	\$
Nash Correctional Institution	3.16	\$	\$
Correction Enterprise Print Plant	3.17	\$	\$
Correction Enterprise Optical Plant	3.18	\$	\$
NCCIW	3.19	\$	\$
Duplicating Plant	3.20	\$	\$
NCCIW Tag Plant	3.21	\$	\$
Northeast Branch – Eastern Regional Maintenance Yard	3.22	\$	\$
Odom CI	3.23	\$	\$
Polk Youth Institution	3.24	\$	\$
RCCW	3.25	\$	\$
Tillery Correctional Center	3.26	\$	\$
Umstead Correctional Center	3.27	\$	\$
Umstead Laundry	3.28	\$	\$
Wake Correctional Center	3.29	\$	\$
Warren CI	3.30	\$	\$
Warehouse, Engineering, Hodges Street, Raleigh	3.31	\$	\$
Div of Prisons Administration – 831 W. Morgan Street	3.32	\$	\$
Div of Prisons Administration – 840 W. Morgan Street	3.33	\$	\$
Div of Prisons Administration – 844 W. Morgan Street	3.34	\$	\$

ATTACHMENT 2 – Eastern Region

Name of Unit	Reference Address in 4	Treatment Per Month	Fogging (1) Treatment
Bertie CI	4.1	\$	\$
Carteret Correctional Center	4.2	\$	\$
Craven CI	4.3	\$	\$
Dart/Cherry Program (Goldsboro)	4.4	\$	\$
Duplin Correctional Center	4.5	\$	\$
Eastern CI	4.6	\$	\$
Eastern Region Maintenance & Eastern Regional Office	4.7	\$	\$
Gates Correctional Center	4.8	\$	\$
Greene Correctional Institution	4.9	\$	\$
Hyde CI	4.10	\$	\$
Maury CI	4.11	\$	\$
Neuse CI	4.12	\$	\$
Pamlico CI	4.13	\$	\$
Pasquotank CI	4.14	\$	\$
Tyrrell Prison Work Farm	4.15	\$	\$
Wayne Correctional Center	4.16	\$	\$
Enterprise Laundry (Chase)	4.17	\$	\$

ATTACHMENT 2 – Piedmont Region

Name of Unit	Reference Address in 5	Treatment Per Month	Fogging (1) Treatment
Albemarle CI	5.1	\$	\$
Anson CC	5.2	\$	\$
Brown Creek Correctional Institution	5.3	\$	\$
Metal Products – Brown Creek	5.4	\$	\$
Cabarrus Correctional Center	5.5	\$	\$
Caswell Correctional Center	5.6	\$	\$
Dan River Prison Work Farm	5.7	\$	\$
Davidson Correctional Center	5.8	\$	\$
Durham Correctional Center	5.9	\$	\$
Forsyth Correctional Center	5.10	\$	\$
Guilford CC	5.11	\$	\$
Lanesboro CI	5.12	\$	\$
North Piedmont CCW	5.13	\$	\$
Orange Correctional Center	5.14	\$	\$
Piedmont CI	5.15	\$	\$
Piedmont Reupholstery Plant	5.16	\$	\$
Piedmont Regional Maintenance Yard	5.17	\$	\$
Randolph Correctional Center	5.18	\$	\$
Rowan Correctional Center	5.19	\$	\$
Sanford Correctional Center	5.20	\$	\$
Southern CI	5.21	\$	\$
Union Correctional Center	5.22	\$	\$

ATTACHMENT 2 – South Central Region

Name of Unit	Reference Address in 6	Treatment Per Month	Fogging (1) Treatment
Bladen CC	6.1	\$	\$
Columbus Correctional Institution	6.2	\$	\$
Columbus Sewing Plant	6.3	\$	\$
Harnett CI	6.4	\$	\$
Janitorial Products	6.5	\$	\$
Meat Processing	6.6	\$	\$
Hoke CI	6.7	\$	\$
Lumberton CI	6.8	\$	\$
McCain Hospital	6.9	\$	\$
Moore County Complex – Sign Plant	6.10	\$	\$
Morrison Youth Institution	6.11	\$	\$
New Hanover Correctional Center	6.12	\$	\$
Pender CI	6.13	\$	\$
Sewing Plant – Pender	6.14	\$	\$
Robeson Correctional Center	6.15	\$	\$
Sampson Correctional Institution	6.16	\$	\$
Sampson Laundry	6.17	\$	\$
Scotland CI	6.18	\$	\$
Wilmington RFW	6.19	\$	\$
Tabor CI	6.20	\$	\$

ATTACHMENT 2 – Western Region

Name of Unit	Reference Address in 7	Treatment Per Month	Fogging (1) Treatment
Alexander CI	7.1	\$	\$
Avery-Mitchell CI	7.2	\$	\$
Black Mountain CCW	7.3	\$	\$
Broughton Laundry	7.4	\$	\$
Buncombe CC	7.5	\$	\$
Caldwell CC	7.6	\$	\$
Catawba Correctional Center	7.7	\$	\$
Charlotte Correctional Center	7.8	\$	\$
Cleveland Correctional Center	7.9	\$	\$
Craggy Correctional Center	7.10	\$	\$
Craggy Laundry	7.11	\$	\$
Foothills CI	7.12	\$	\$
Gaston Correctional Center	7.13	\$	\$
Haywood Correctional Center	7.14	\$	\$
Lincoln Correctional Center	7.15	\$	\$
Marion CI	7.16	\$	\$
Sewing Plant – Marion	7.17	\$	\$
Mountain View CI	7.18	\$	\$
Rutherford Correctional Center	7.19	\$	\$
Statesville Enterprise Woodworking/Upholstery	7.20	\$	\$
Western Region Maintenance Yard	7.21	\$	\$
Western Youth Institution	7.22	\$	\$
Wilkes	7.23	\$	\$
Swannanoa CCW	7.24	\$	\$

ATTACHMENT 3 – SITE LOCATER-- CENTRAL REGION

- 3.1 APEX OFFICE OF STAFF DEVELOPMENT AND TRAINING (OSDT)
MSC 4213
RALEIGH NC 27699-4213
2211 SCHIEFFELIN RD, APEX NC 27505 – TEL 919-367-7100
POC BURT STEVICK
- 3.2 APEX CENTRAL PHARMACY
MSC 4213
RALEIGH NC 27699-4213
2211 SCHIEFFELIN RD, APEX NC 27505 – TEL 919-367-7100
POC BURT STEVICK
- 3.3 APEX WAREHOUSE FACILITY
PO BOX 29540
RALEIGH NC 27626-0540
2301 SCHLIEFFELIN ROAD, APEX NC 27505 - TEL 919-387-1000
POC STEPHEN STEWART
- 3.4 CALEDONIA CORRECTIONAL INSTITUTION
P.O. BOX 137
TILLERY NC 27887
HWY 561 - TEL 252-826-5621
POC MELVIN GREEN
- 3.5 CALEDONIA CANNERY
P.O. BOX 137
TILLERY NC 27887
HWY 561 - TEL 252-826-2263
POC CHRIS BARNHILL
- 3.6 CALEDONIA PRISON FARMS
P.O. BOX 137
TILLERY NC 27887
HWY 561 - TEL 252-826-3821
POC PHIL SYKES
- 3.7 CENTRAL PRISON
1300 WESTERN BLVD
RALEIGH NC 27606
1300 WESTERN BLVD - TEL 919-733-0800
POC JULIE MEDLIN
- 3.8 CENTRAL PRISON LAUNDRY ANNEX
1300 WESTERN BLVD.
RALEIGH NC 27606-2148
1300 WESTERN BLVD. - TEL 919-733-0800
POC ELLIOTT LASSITER
- 3.9 CENTRAL SUPPLY WAREHOUSE
200 LEAGAN DR
RALEIGH NC 27603
TEL 919-662-4367
POC ROBERT POWELL

- 3.10 DOC TRANSPORTATION
3301 JONES SAUSAGE ROAD
GARNER NC 27527
TEL 919-662-4700
POC MIKE WILLIAMS

- 3.11 FOUNTAIN CORRECTIONAL CENTER FOR WOMEN
P.O. BOX 1435
ROCKY MOUNT NC 27802-1435
827 FOUNTAIN ROAD - TEL 252-442-9712
POC MARY WHITAKER

- 3.12 FRANKLIN CORRECTIONAL CENTER
P.O. BOX 155
BUNN NC 27508-0155
HWY 39 SOUTH - TEL 919-496-6119
POC MARSHA STRAWBRIDGE

- 3.13 SIGN PLANT - BUNN
P.O. BOX 155
BUNN NC 27508-0155
HWY 39 SOUTH - TEL 919-496-3095
POC DANNY STANLEY

- 3.14 JOHNSTON CORRECTIONAL CENTER
2465 US HWY 70 WEST
SMITHFIELD NC 27577-7617
2465 US HWY 70 WEST - TEL 919-934-8386
POC JOHN SCHIFFIANO, JR

- 3.15 PAINT PLANT - JOHNSTON
RR3 BOX 213
SMITHFIELD NC 27577-9803
2465 US HWY 70 WEST - TEL 919-989-8696
POC STEVE JACOBSON

- 3.16 NASH CORRECTIONAL INSTITUTION
PO BOX 600
NASHVILLE NC 27856-0600
HWY 64 A WEST - TEL 252-459-4455
POC MARY JENKINS

- 3.17 CORRECTION ENTERPRISE PRINT PLANT
PO BOX 600
NASHVILLE NC 27856-0600
HWY 64 A WEST - TEL 252-459-6409
POC PHIL ROWE

- 3.18 CORRECTION ENTERPRISE OPTICAL PLANT
ALT HWY 64A WEST
NASHVILLE NC 27856
TEL 252-459-6200
POC PHIL DRIVER

- 3.19 NC CORRECTIONAL INSTITUTION FOR WOMEN
1034 BRAGG STREET
RALEIGH NC 27610-3846
1034 BRAGG STREET - TEL 919-733-4340
POC FRANCINE ANDERSON

- 3.20 DUPLICATING PLANT
1150 MARTIN LUTHER KING JR BLVD
RALEIGH NC 27610
TEL 919-733-0175
POC JESSE MITCHELL

- 3.21 METAL TAG PLANT
1150 MARTIN LUTHER KING BLVD
RALEIGH NC 27610
TEL 919-733-0867
POC JOHNNY MCLAMB

- 3.22 NORTHEAST BRANCH – EASTERN REGIONAL MAINTENANCE YARD
1011 MOUNTFORD AVE
RALEIGH NC 27603 – TEL 919-733-4197
POC LACHING FLOYD

- 3.23 ODOM CORRECTIONAL INSTITUTION
RR 1 BOX 36
JACKSON NC 27845-9735
STATE ROAD 1108 - TEL 828-534-5611
POC FRANCES TURMAN

- 3.24 POLK YOUTH INSTITUTION
1001 VEAZY ROAD
BUTNER NC
TEL 919-575-3070
POC JIM ORWIN

- 3.25 RALEIGH CORRECTIONAL CENTER FOR WOMEN
1201 S STATE STREET
RALEIGH NC 27610-3863
1201 S STATE STREET - TEL 919-733-4248
POC LUANNE ROBERTS

- 3.26 TILLERY CORRECTIONAL CENTER
PO BOX 222
TILLERY NC 27887-0222
STATE ROAD - TEL 252-826-4165
POC BARBARA BALMER

- 3.27 UMSTEAD CORRECTIONAL CENTER
PO BOX 106
BUTNER NC 27509-0106
WEST D STREET - TEL 919-575-3174
POC DONNA MANGUM

- 3.28 UMSTEAD LAUNDRY
1001 12TH STREET (JOHN UMSTEAD HOSPITAL)
BUTNER NC 27509-1699
TEL 919-575-7504
POC KENNETH GREEN
- 3.29 WAKE CORRECTIONAL CENTER
1000 ROCK QUARRY ROAD
RALEIGH NC 27610-3826
TEL 919-733-7988
POC EILEEN COCHRANE
- 3.30 WARREN CORRECTIONAL INSTITUTION
COLLINS RD
MANSON NC 27553
TEL 252-456-3400
POC VERONICA HOWELL
- 3.31 WAREHOUSE, ENGINEERING
1401 HODGES STREET
RALEIGH, NC 27604
1401 HODGES STREET
TEL 919-733-3649
POC – EDDIE SMITH
- 3.32 DOP ADMINISTRATION - RANDALL BLDG
831 W. MORGAN STREET
RALEIGH NC 27603-1658
831 W. MORGAN STREET - TEL 919-838-3503
POC ERNIE SELTON
- 3.33 DOP ADMINISTRATION
840 W. MORGAN STREET
RALEIGH NC 27603-1657
840 W. MORGAN STREET - TEL 919-838-3503
POC ERNIE SELTON
- 3.34 DOP ADMINISTRATION
844 W. MORGAN STREET
RALEIGH NC 27603-1657
844 W. MORGAN STREET - TEL 919-838-3503
POC ERNIE SELTON

ATTACHMENT 4 – SITE LOCATER-- EASTERN REGION

- 4.1 BERTIE CORRECTIONAL INSTITUTION
PO BOX 129
WINDSOR NC 27983
218 COOPER HILL RD-TEL 252-794-2336
POC JANE SUGGS
- 4.2 CARTERET CORRECTIONAL CENTER
P.O. BOX 220
NEWPORT NC 28570
1084 ORANGE ST - TEL 252-223-5100
POC SHARON CULPEPPER
- 4.3 CRAVEN CORRECTIONAL INSTITUTION
600 ALLIGATOR RD
VANCEBORO NC 28586
TEL 252-244-3337
POC NANCY SMITH
- 4.4 DART / CHERRY PROGRAM
P.O. BOX 812
GOLDSBORO NC 27533-0812
HWY 581 / ASHE STREET O'BERRY BLDG. - TEL 919-731-7930
POC: CONNIE BARTON
- 4.5 DUPLIN CORRECTIONAL CENTER
P.O. BOX 780
KENANSVILLE NC 28349-0780
HWY 11 SOUTH - TEL 910-296-0315
POC CAROL ATKINSON
- 4.6 EASTERN CORRECTIONAL INSTITUTION
P. O. BOX 215
MAURY NC 28554-0215
HWY 903 - TEL 252-747-8101
POC GARY PARKS
- 4.7 EASTERN REGION MAINTENANCE; E REG. OFFICE; PERSONNEL (SAME BLDG, ONE PO)
401 W. BELVOIR RD
GREENVILLE NC 27835
TEL 252-830-3466
POC HOPE WILLIS
- 4.8 GATES CORRECTIONAL CENTER
RR 1 BOX 84
GATESVILLE NC 27938-9704
HWY 158 EAST - TEL 252-357-0778
POC VACANT
- 4.9 GREENE CORRECTIONAL CENTER
P.O. BOX 39
MAURY NC 28554-0039
HWY 903 - TEL 252-747-3676
POC PHYLLIS VANDIFORD

- 4.10 HYDE CORRECTIONAL INSTITUTION
1305 STATE ROAD
SWAN QUARTER NC 27885
1305 STATE ROAD - TEL 252-926-1810
POC JAMES HODGES

- 4.11 MAURY CORRECTIONAL INSTITUTION
PO BOX 506
HOOKERTON NC 28538
2496 MOORE ROUSE ROAD-TEL 252-747-4557
POC WAYNE HARRIS

- 4.12 NEUSE CORRECTIONAL INSTITUTION
PO BOX 8009
GOLDSBORO NC 27533-8009
701 STEVENS MILL ROAD - TEL 919-731-2023
POC ANNETTE FULLEN

- 4.13 PAMLICO CORRECTIONAL INSTITUTION
601 NORTH THIRD STREET
BAYBORO NC 28515
TEL 252-745-3074
POC VICKY COURTNEY

- 4.14 PASQUOTANK CORRECTIONAL INSTITUTION
100 KITTY HAWK LN
ELIZABETH CITY NC 27909
100 KITTY HAWK LN - TEL 252-331-4881
POC ERNEST SUTTON

- 4.15 TYRRELL PRISON WORK FARM
PO BOX 1216
COLUMBIA NC 27925
TEL 252-796-1085
POC NINA GRISWELL

- 4.16 WAYNE CORRECTIONAL CENTER
PO BOX 1717
GOLDSBORO NC 27530-1717
700 STEVENS MILL ROAD - TEL 919-734-5580
POC KARLA FREDERICK

- 4.17 WAYNE – ENTERPRISE CHASE LAUNDRY
201 STEVENS MILL ROAD
GOLDSBORO NC 27530
TEL 919-731-3480
POC BARRY ROBBINS

ATTACHMENT 5 – SITE LOCATER-- PIEDMONT REGION

- 5.1 ALBEMARLE CORRECTIONAL INSTITUTION
PO BOX 458
BADIN NC 27253
44150 AIRPORT ROAD, NEW LONDON NC -TEL 704-422-3036
POC PATTI FURR
- 5.2 ANSON CORRECTIONAL CENTER
ROUTE 1, BOX 160-C
POLKTON NC 28135
PRISON CAMP ROAD - TEL 704-694-7500
POC BECKY WARWICK
- 5.3 BROWN CREEK CORRECTIONAL INSTITUTION
P.O. BOX 310
POLKTON NC 28135
CAMDEN CHURCH ROAD - TEL 704-694-2622
POC WANDA STEELE
- 5.4 METAL PRODUCTS PLANT-BROWN CREEK
PO BOX 310
POLKTON NC 28135
CAMDEN CHURCH ROAD - TEL 704-695-1400
POC RANDY GREEN
- 5.5 CABARRUS CORRECTIONAL CENTER
P. O. BOX 158
MT. PLEASANT NC 28124
130 DUTCH ROAD - TEL 704-436-6519
POC JANET LINKER
- 5.6 CASWELL CORRECTIONAL CENTER
P.O. BOX 217
YANCEYVILLE NC 27379
COUNTY HOME ROAD - TEL 336-694-4531
POC JEFFEREY SMITH
- 5.7 DAN RIVER PRISON WORK FARM
PO BOX 820
YANCEYVILLE NC 27379-0820
981 MURRAY ROAD TEL 336-694-1583
POC PHIL SYKES
- 5.8 DAVIDSON CORRECTIONAL CENTER
1400 THOMASON STREET
LEXINGTON NC 27292-5924
1400 THOMASON STREET - TEL 336-249-7528
POC LILA BALDWIN
- 5.9 DURHAM CORRECTIONAL CENTER
3900 GUESS ROAD
DURHAM NC 27705-1508
3900 GUESS ROAD - TEL 910-477-2314
POC CHERYL CHAMPION

- 5.10 FORSYTH CORRECTIONAL CENTER
307 CRAFT DRIVE
WINSTON-SALEM NC 27105-2539
307 CRAFT DRIVE - TEL 336-896-7041
POC RHONDA HICKS

- 5.11 GUILFORD CORRECTIONAL CENTER
4250 CAMP BURTON ROAD
MCLEANSVILLE NC 27301-9755
4250 CAMP BURTON ROAD - TEL 336-375-5024
POC SUE MCCULLOCH

- 5.12 LANESBORO CORRECTIONAL INSTITUTION
PO BOX 280
POLKTON NC 28135
160-D CAMDEN CHURCH ROAD-TEL 704-695-1013
POC JOHN MCLARTY

- 5.13 NORTH PIEDMONT CCW
1420 RALEIGH RD
LEXINGTON NC 27292
TEL 336-242-1259
POC CYNTHIA DEATON

- 5.14 ORANGE CORRECTIONAL CENTER
2110 CLARENCE WALTER RD
HILLSBOROUGH NC 27278-8746
2110 CLARENCE WALTER RD - TEL 919-732-9301
POC DENISE LAWSON

- 5.15 PIEDMONT CORRECTIONAL INSTITUTION
1245 CAMP ROAD
SALISBURY NC 28147-9222
1245 CAMP ROAD - TEL 704-639-7540
POC ANNETTE FOUTZ

- 5.16 PIEDMONT (SALISBURY) REUPHOLSTERY PLANT
1245 CAMP ROAD
SALISBURY NC 28147-1245
1245 CAMP ROAD - TEL 704-639-7540
POC ANNETTE FOUTZ

- 5.17 PIEDMONT REGIONAL MAINTENANCE YARD
PO BOX 4216
ASHEBORO NC 27204
2758 US HIGHWAY 220 BUSINESS SOUTH – TEL 336-629-0731
POC SAMMIE KIMREY

- 5.18 RANDOLPH CORRECTIONAL CENTER
PO BOX 4128
ASHEBORO NC 27204-4128
2760 HWY 220 S (BUS) - TEL 336-625-2578
POC CATHY HANKS

- 5.19 ROWAN CORRECTIONAL CENTER
PO BOX 1207
SALISBURY NC 28144-1207
5 MI SW HWY 29 - TEL 704-639-7552
POC PAULA STIREWALT
- 5.20 SANFORD CORRECTIONAL CENTER
PO BOX 2490
SANFORD NC 27330-2490
417 ADVANCEMENT CENTER RD - TEL 919-776-4325
POC JOY MATTHEWS
- 5.21 SOUTHERN CORRECTIONAL INSTITUTION
PO BOX 786
TROY NC 27371-0786
GLENN ROAD - TEL 910-572-3784
POC RALPH COBLE
- 5.22 UNION CORRECTIONAL CENTER
200 SOUTH SOUTHERLAND AVE
MONROE NC 28112-4049
TEL 704-283-6142
POC RUTH ASHBURNER

ATTACHMENT 6 – SITE LOCATER—SOUTH CENTRAL REGION

- 6.1 BLADEN YOUTH CENTER
ROUTE 2, BOX 720
ELIZABETHTOWN NC 28337
HWY 701 - TEL 910-862-3107
POC MARILYN ROBINSON
- 6.2 COLUMBUS CORRECTIONAL INSTITUTION
P.O. BOX 8
BRUNSWICK NC 28424-0008
PRISON CAMP ROAD - TEL 910-642-3285
POC WILLIAM GRANT
- 6.3 COLUMBUS ENTERPRISE SEWING PLANT
1201 PRISON CAMP ROAD
WHITEVILLE NC 28472-1201
PRISON CAMP ROAD – TEL 910-914-4182
POC CHERIEL SMITH
- 6.4 HARNETT CORR. INST.
P.O. BOX 1569
LILLINGTON NC 27546-1569
1210 E. MCNEILL STREET - TEL 910-893-2751
POC BENNY FOSTER
- 6.5 JANITORIAL PRODUCTS PLANT
P.O. BOX 1569
LILLINGTON NC 27546-1569
1210 E. MCNEILL STREET - TEL 910-893-4552
POC BILLY ROBBINS
- 6.6 MEAT PROCESSING PLANT
P.O. BOX 1569
LILLINGTON NC 27546-1569
1210 E. MCNEILL STREET - TEL 910-893-4499
POC DON ADAMS
- 6.7 HOKE CORRECTIONAL INSTITUTION
P.O. BOX 700
RAEFORD NC 28376-0700
OLD HWY 211 - TEL 910-944-7612
POC LINDA BRISTOW
- 6.8 LUMBERTON CORRECTIONAL INSTITUTION
PO BOX 1649
LUMBERTON NC 28359-1649
75 LEGEND ROAD - TEL 910-618-5574
POC DENISE BERGINER
- 6.9 MCCAIN CORRECTIONAL HOSPITAL
PO BOX 5118
MCCAIN NC 28361-5118
OLD 211 HWY - TEL 910-944-2351
POC MELANIE WOOD

- 6.10 MOORE CO COMPLEX - SIGN PLANT (RECLAIMING)
PO BOX 805
CARTHAGE NC 28327-0805
981 PRIEST HILL ROAD - TEL 910-947-2316
TOMMY RICHARDSON
- 6.11 MORRISON YOUTH INSTITUTION
PO BOX 169
HOFFMAN NC 28347-0169
CADDEL ROAD - TEL 910-281-3161
POC WOODY ADKINS
- 6.12 NEW HANOVER CORRECTIONAL CENTER
PO BOX 240
WILMINGTON NC 28402-0240
332 DIVISION DRIVE - TEL 910-251-2666
POC BETTY JO ALLEN
- 6.13 PENDER CORRECTIONAL CENTER
PO BOX 1058
BURGAW NC 28425-1058
906 PENDERLEA ROAD - TEL 910-259-8735
POC DONNA SCARBORO
- 6.14 SEWING PLANT
PO BOX 1058
BURGAW NC 28425-1058
906 PENDERLEA ROAD - TEL 910-259-8073
POC CHARLIE MARTIN
- 6.15 ROBESON CORRECTIONAL CENTER
PO BOX 1979
LUMBERTON NC 28359-1979
4 MI SOUTH OF HWY 711 - TEL 910-618-5535
POC TINA NORTON
- 6.16 SAMPSON CORRECTIONAL INSTITUTION
INCLUDES ADJACENT MAINTENANCE YARD AND MINIMUM FACILITY.
PO BOX 999
CLINTON NC 28328-0999
HWY 421 NORTH 2 MI - TEL 910-592-2151
POC ELIZABETH GRIMMER
- 6.17 SAMPSON CENTRAL LAUNDRY
120 NORTH BLVD.
CLINTON NC 28328-1810
HWY 421 NORTH 2 MI - TEL 910-592-7968
POC FRANK PATELLA
- 6.18 SCOTLAND CORRECTIONAL INSTITUTION
PO BOX 1808
LAURINBURG NC 28353
22385 MCGIRTS BRIDGE ROAD-TEL 910-844-3078
POC BARBARA PIERCE

- 6.19 WILMINGTON RESIDENTIAL FACILITY FOR WOMEN
PO BOX 5359
WILMINGTON NC 28403-5359
76 DARLING AVENUE - TEL 910-251-2671
POC MARSHA DAVIS
- 6.20 TABOR CI
4200 SWAMP FOX
HIGHWAY WEST
TABOR CITY NC 28463
TEL 910-653-6413
POC GEORGE KENWORTHY

ATTACHMENT 7 – SITE LOCATER—WESTERN REGION

- 7.1 ALEXANDER CORRECTIONAL INSTITUTION
PO BOX 909
TAYLORSVILLE NC 28681
633 OLD LANDFILL ROAD-TEL 828-632-1331
POC TWYLA PHILYAW
- 7.2 AVERY-MITCHELL CORRECTIONAL INST
600 AMITY PARK LN
SPRUCE PINE NC 28777
TEL 828-765-0229
POC DOUGLAS GARDNER
- 7.3 BLACK MTN CORR CTR FOR WOMEN
P.O. BOX 609
BLACK MOUNTAIN NC 28711
OLD HWY 70, BUILDING #3 - TEL 828-669-9165
POC SANDY RYBICKI
- 7.4 BROUGHTON LAUNDRY
1000 S. STERLING AVENUE
MORGANTON NC 28655-3938
1000 S. STERLING AVENUE - TEL 828-433-2369
POC JOHN SASSER
- 7.5 BUNCOMBE CORRECTIONAL CENTER
P.O. BOX 18089
ASHEVILLE NC 28814
HWY 251 NORTH - TEL 828-645-7630
POC CLIFFORD JOHNSON
- 7.6 CALDWELL CORRECTIONAL CENTER
P.O. BOX 397
HUDSON NC 28638
251 PLEASANT HILL ROAD - TEL 828-726-2509
POC LESLIE ANDERSON
- 7.7 CATAWBA CORRECTIONAL CENTER
1347 PRISON CAMP ROAD
NEWTON NC 28658
OFF HWY 321 - TEL 7828-466-5521
POC DEBBIE SELLE
- 7.8 CHARLOTTE CORRECTIONAL CENTER
P.O. BOX 668327
CHARLOTTE NC 28266-8327
4100 MEADOW OAK LANE - TEL 704-357-6030
POC DOROTHY BARINO
- 7.9 CLEVELAND CORRECTIONAL CENTER
260 KEMPER ROAD
SHELBY NC 28152-8997
260 KEMPER ROAD - TEL 704-480-5428
POC LISA HAMBY

- 7.10 CRAGGY CORRECTIONAL CENTER
P.O. BOX 8909
ASHEVILLE NC 2814-8909
HWY 251 NORTH - TEL 828-645-5315
POC KATHY HORNE

- 7.11 CRAGGY PRISON LAUNDRY
P.O. BOX 8909
ASHEVILLE NC 28814-8909
HWY 251 NORTH (BEHIND OLD PRISON) - TEL 828-232-2425
POC J. E. SLUDER

- 7.12 FOOTHILLS CORRECTIONAL INSTITUTION
5150 WESTERN AVENUE
MORGANTON NC 28655-7643
5150 WESTERN AVENUE - TEL 828-438-5585
POC TERI LONGO

- 7.13 GASTON CORRECTIONAL CENTER
P.O. BOX 556
DALLAS NC 28034-0556
HWY 279 WEST - TEL 704-922-3861
POC MARIE ABERNATHY

- 7.14 HAYWOOD CORRECTIONAL CENTER
P.O. BOX 218
HAZELWOOD NC 28738-0218
208 WELCH STREET - TEL 828-452-5141
POC DEBBIE GREENE

- 7.15 LINCOLN CORRECTIONAL CENTER
464 PRISON CAMP ROAD
LINCOLNTON NC 28092-7779
HWY 21 NORTH - TEL 704-735-0485
POC ELIZABETH HILL

- 7.16 MARION CORRECTIONAL INSTITUTION
PO BOX 2405
MARION NC 28752-2405
HENREDON ROAD - TEL 828-659-7810
POC MARC EDWARDS

- 7.17 SEWING PLANT - MARION
PO BOX 2405
MARION NC 28752-2405
HENREDON ROAD - TEL 828-659-6002
POC JERRY BAILEY

- 7.18 MOUNTAIN VIEW CORRECTIONAL INSTITUTION
PO BOX 708
SPRUCE PINE, NC 28777
545 AMITY PARK ROAD – TEL 828-765-0956
POC JULIE MCKINNEY

- 7.19 RUTHERFORD CORRECTIONAL CENTER
PO BOX 127
SPINDALE NC 28160-0127
901 LEDBETTER RD - TEL 828-286-4121
POC CAROL CARVER
- 7.20 STATESVILLE ENTERPRISE UPHOLSTERY AND WOODWORKING PLANT
PO BOX 231
STATESVILLE NC 28687
HIGHWAY 21 NORTH- TEL 704-876-0961
POC ERNEST GRIFFIN
- 7.21 WESTERN REGION MAINTENANCE YARD
3205 FRIENDLY PARK RD
LENOIR NC 28645
TEL 828-726-2517
POC PATRICIA ELLIOTT
- 7.22 WESTERN YOUTH INSTITUTION
5155 WESTERN AVE
MORGANTON NC 28655
TEL 828-438-6037
POC SHARON SOUTHARD
- 7.23 WILKES CORRECTIONAL CENTER
404 STATESVILLE RD
N. WILKESBORO NC 28659
TEL 336-667-4533
POC LINDA CARTER
- 7.24 SWANNANOA CCW
55 LAKE EDEN RD
BLACK MOUNTAIN NC 28711
TEL 828-686-0567
POC DEBBIE HUGHES