

Invitation to Bid

Grinding and Repaving Project Tiffin Developmental Center Ohio Department of Developmental Disabilities (DDD)

Tiffin Developmental Center, a residential facility for 138 developmentally disabled adults, is seeking bids paving work - grinding and resurfacing a section of the facility campus compaction and full pavement existing stone lots. See attached engineering drawings.

SPECIFICATIONS:

All construction must conform to the construction standards, rules and regulations of latest edition of the construction and material specifications of the Ohio DOT (ODOT).

PERMITS:

It will be the contractor's responsibility to obtain all necessary construction permits.

UNDERGROUND UTILITIES:

The drawings show characteristics of the work site. This information is not represented or guaranteed to be either complete or accurate. The contractor(s) must examine the site and satisfy themselves of the surface and subsurface conditions and difficulties that may be encountered in the execution of the work.

The location of the underground utilities shown on the plans is obtained from field surveys. The exact location and protection of utilities and structures is the responsibility of the contractor. During construction, the contractor shall use due diligence in protecting existing utilities and structures from damage, whether shown on the drawings or not. The contractor shall notify each respective utility company forty-eight (48) hours in advance of working in the area of the utility.

LAWN AREAS:

Existing lawn areas disturbed during construction shall be replaced to a condition equal to or exceeding original condition and as approved by the Engineer.

EXISTING TREES:

Existing trees not indicated for removal by the Developer shall not be disturbed during construction operations. All cuts or wounds measuring one or more inches in diameter and all exposed wood or scars resulting from this construction shall be painted with an approved paint or tree wound dressing.

GENERAL:

At all times during the progress of the work the contractor shall maintain the back filled trenches. Any settlement that occurs during such time shall be immediately filled. The contractor shall also replace all pavement, drives, pipe, sod, etc., which has been disturbed to a condition equal or better than that which existed before construction was started.

All work performed on this project is subject to the inspection and approval of the owner or contractors design engineering.

The contractor shall be responsible for furnishing, placing and maintaining all construction layout stakes necessary for the proper installation of the work.

The Tiffin Center **Contractor Orientation** must be reviewed and signed by contractor employees prior to start of job as supplemental requirement of the job. See attached.

The State of Ohio is tax exempt.

State of Ohio prevailing wage rules apply.

BID REQUIREMENTS:

Bids will be accepted until 12:00 noon on October 4, 2010, addressed to Donn Pummell, Operations Director, Tiffin Developmental Center, 600 N. River Road, Tiffin, Ohio 44883.

Bid pricing must be guaranteed for 90 days from the date of the bid opening.

Bids need to be submitted with **Company Letterhead** using the enclosed **"Bid Form"**.

Submission of the **"Contractor Information" form** below is required for general and EEO information.

Interested parties may contact Mark Stanton, at (419) 443-3163, to schedule a pre-bid site visit and obtain full size plans.

CONTRACTOR INFORMATION

THIS FORM MUST BE SUBMITTED WITH YOUR PROPOSAL.

Vendor Name: _____ Phone: _____

Mailing Address: _____ Fax: _____

_____ Email: _____

State of Ohio, OAKS Vendor ID (if applicable): _____

1. Bidder Qualifications:

- a. Evidence to the effect that bidder maintains a permanent place of business
- b. Evidence that the bidder has appropriate technical expertise
- c. List of plant and equipment available for employment in this work

(Attach additional sheets if necessary.)

2. Provide the following current information on both a corporate-wide basis (including Ohio) and, if a multi-state corporation, the corporation's Ohio-based operations:

Nationwide
Ohio Offices (incl. Ohio offices)

Total Employees: _____

% Women: _____

% Minorities: _____

3. What is your TAX IDENTIFICATION number? _____

4. If your billing address is different from your mailing address, please list it below:

Billing Address:

Authorized Signature

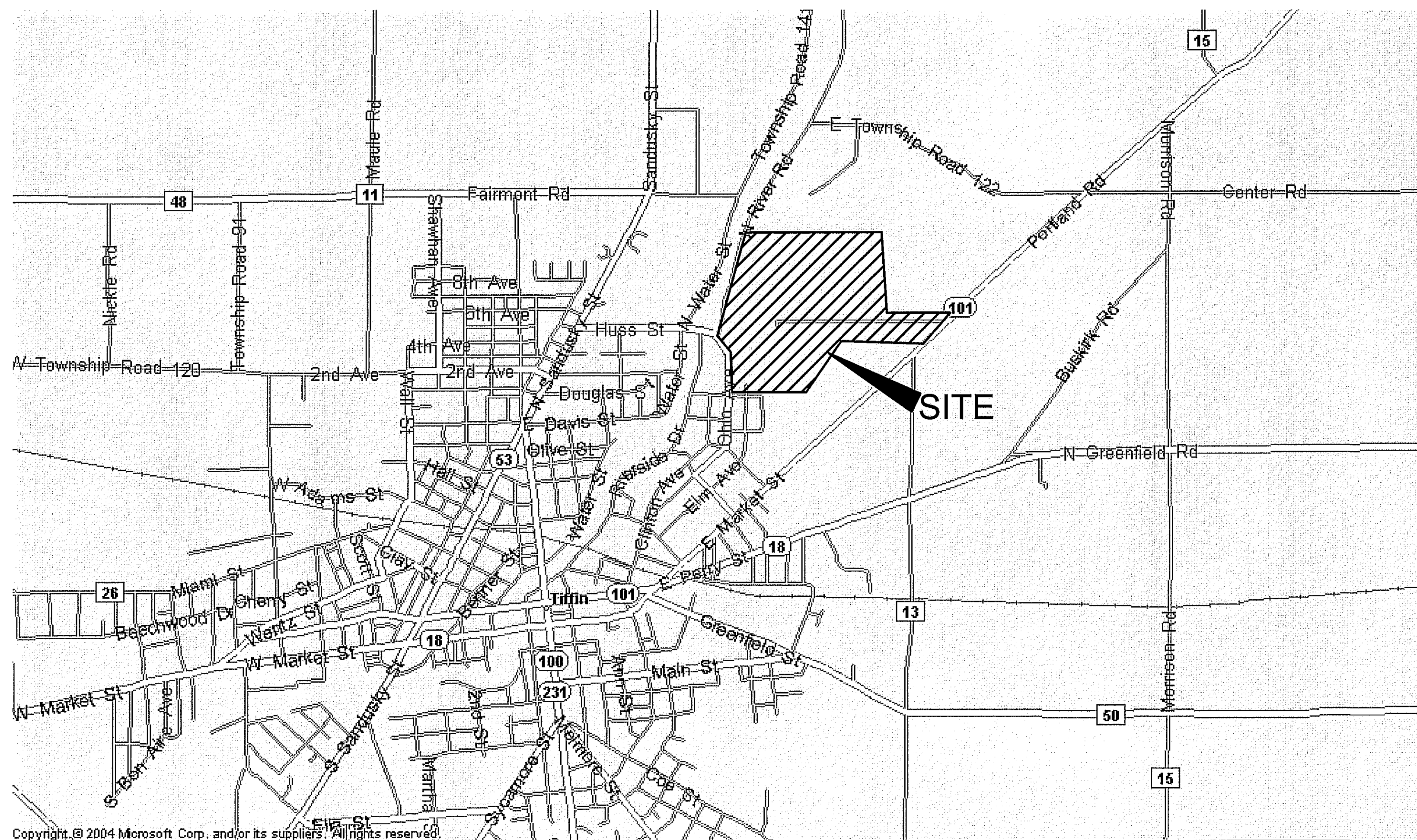
Date

TIFFIN DEVELOPMENTAL CENTER
Pavement Replacement and Additional Pavement Placement
Phase 1 Quantities
August 30, 2010

ODOT		DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
ITEM NO.	ITEM NO.					
1	253	Subgrade Repair & Compaction	100	SY		
2	203	Excavation Stone Removal	168	CY		
3	204	Subgrade Compaction	515	SY		
4	254	2"± Pavement Planning, Asphalt Pavement	2,483	SY		
5	304	8" Aggregate Base (Driveway Stoned Areas)	103	CY		
6	204	Geotextile Fabric, 712.09, TYPE D	460	SY		
7	407	Tack Coat	211	GAL		
8	448	2" Asphalt Concrete, Surface Course, Type 1	171	CY		
9	448	2" Asphalt Concrete, Intermediate Course, Type 2	33	CY		
10	614	Maintain Traffic	1	LS		
11	624	Mobilization	1	LS		

Total Cost

TIFFIN DEVELOPMENTAL CENTER REPAVING PROJECT PHASE 1



VICINITY MAP

INDEX	
NO.	DESCRIPTION
1	TITLE SHEET
2	PAVING PLAN & DETAILS
3	

GENERAL NOTES

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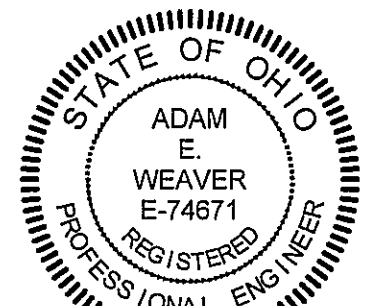
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All work performed on this project is subject to the inspection and approval of the owner or contractors design engineering.
The contractor shall be responsible for furnishing, placing, and maintaining all construction layout stakes necessary for the proper installation of the work.

OWNER - DEVELOPER

TIFFIN DEVELOPMENTAL CENTER
600 NORTH RIVER RD.
TIFFIN, OHIO 44883
PHONE (419) 443-3163

ENGINEER & SURVEYOR

CONTRACTORS DESIGN ENGINEERING, LTD.
1623 OLD STATE ROAD
NORWALK, OHIO 44857
PHONE (419) 663-0885
FAX (419) 663-2805
E-MAIL - ADAM@CONTRACTORSDESIGNENG.COM



Adam E. Weaver
8/30/10

UNDERGROUND UTILITIES

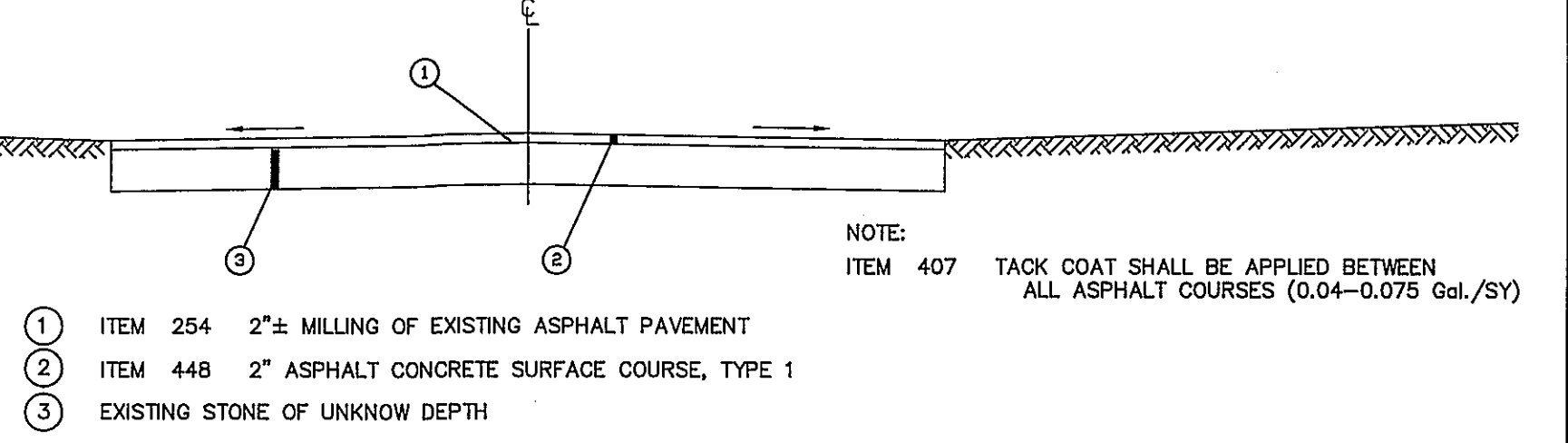
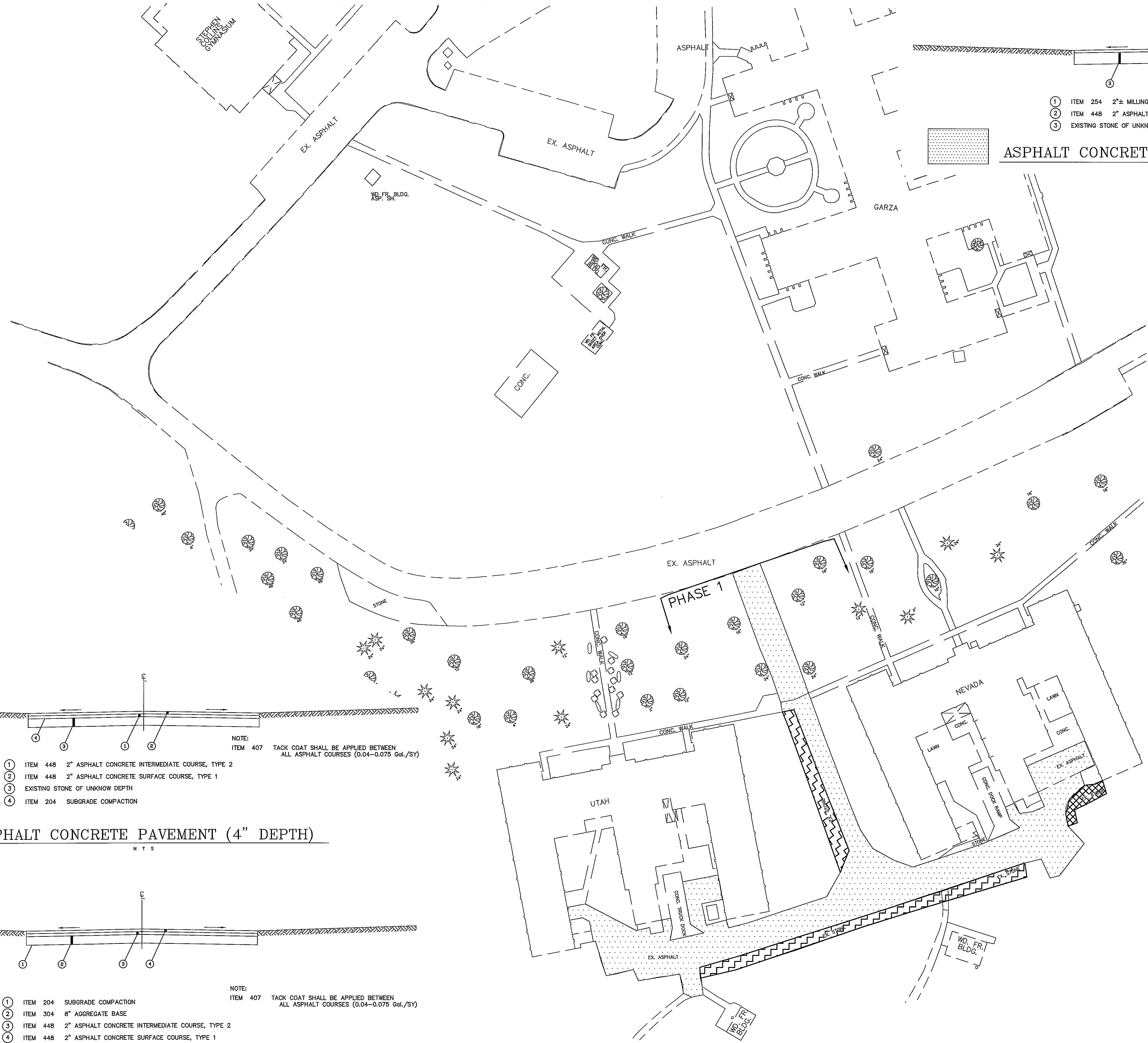
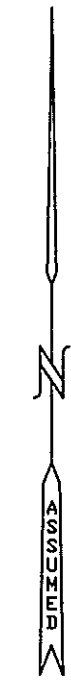
TWO WORKING DAYS
BEFORE YOU DIG

CALL 1-800-362-2764 (TOLL FREE)
OHIO UTILITIES PROTECTION SERVICE
NON-MEMBERS
MUST BE CALLED DIRECTLY

TIFFIN DEVELOPMENTAL CENTER
REPAVING PROJECT PHASE 1
CITY OF TIFFIN, SENECA COUNTY OHIO
TITLE SHEET

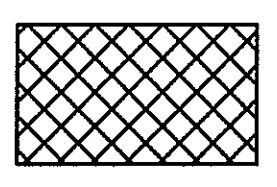
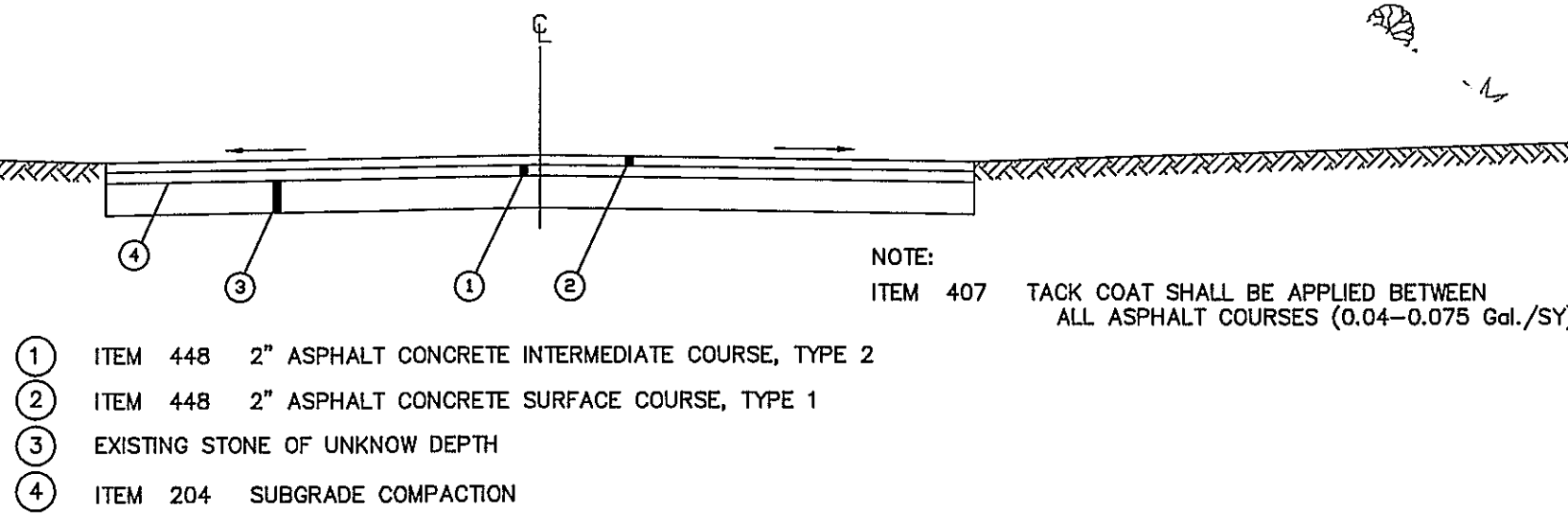
CONTRACTORS
DESIGN ENGINEERING
CONSULTING ENGINEERS & SURVEYORS
NORWALK, OHIO

SCALE: DATE: AUGUST, 2010 BY: AEW
REV'D BY: DEW
PROJECT NO. 10-271



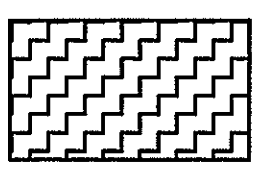
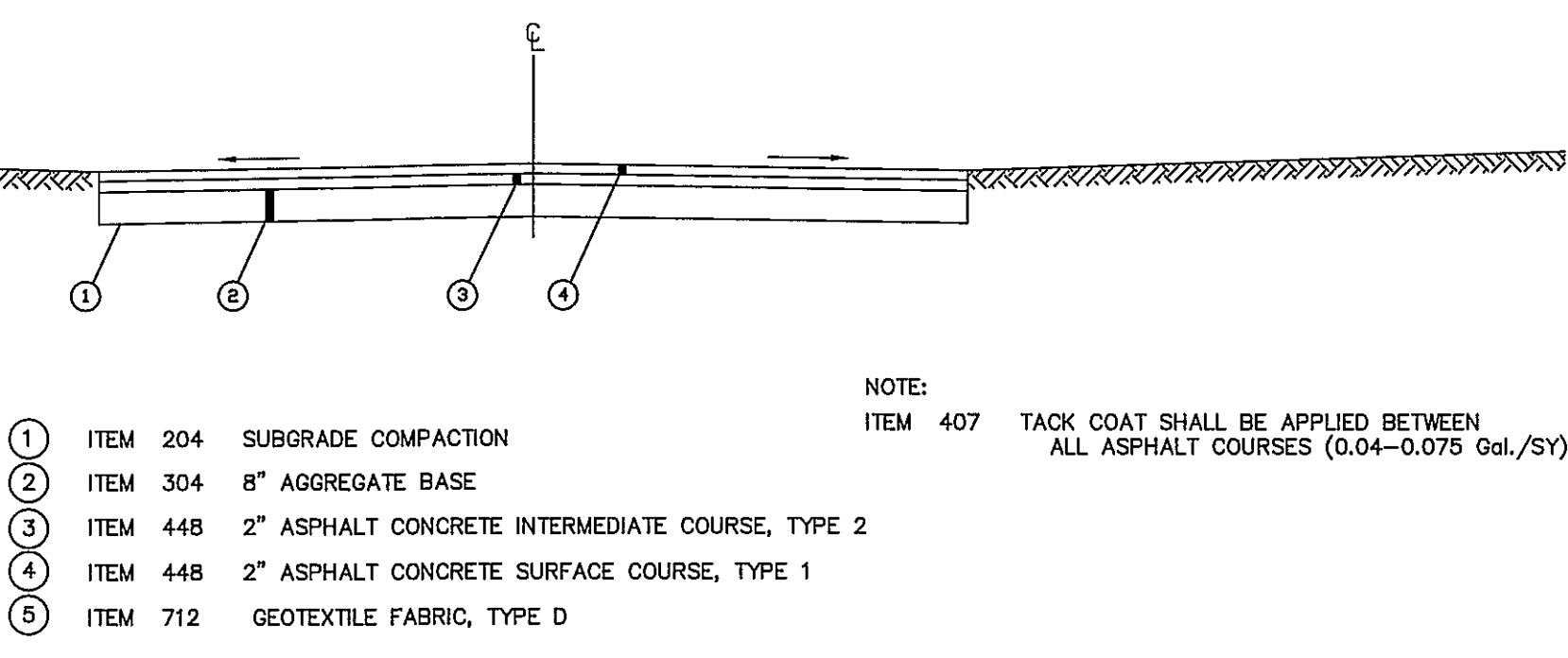
ASPHALT CONCRETE PAVEMENT (2" MILLING & OVERLAY)

ASPHALT CONCRETE PAVEMENT (2" MILLING & OVERLAY)



ASPHALT CONCRETE PAVEMENT (4" DEPTH)

N T S



ASPHALT CONCRETE PAVEMENT (FULL DEPTH)

N T S

DATE	BY	DESCRIPTION	NO.
REVISIONS			

TIFFIN DEVELOPMENTAL CENTER
REPAVING PROJECT PHASE 1
CITY OF TIFFIN, SENECA COUNTY OHIO
PAVING PLAN & DETAILS

CONTRACTORS
DESIGN ENGINEERING
CONSULTING ENGINEERS & SURVEYORS
NORWALK, OHIO

SCALE: 1" = 40'	DATE: AUGUST, 2010 BY: AEW	CHK'D: DEW REV'D: BY:	PROJECT NO. 10-271
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Tiffin Developmental Center
Vendor/Contractor Orientation – Supplemental Performance Requirements

Tiffin Developmental Center (TDC) is an Intermediate Care Facility for the Mentally Retarded (ICF/MR), which means the sole purpose for the facility's existence is the care, treatment and training of approximately 145 residents. The individuals we serve have special needs and sometimes exhibit behaviors that can cause themselves harm if staff, visitors and all others are not diligent to help maintain a safe environment. This is home for our residents and many have the freedom to walk the grounds without escort. Access to work areas is often not difficult for them and must be considered when worksites present a hazard. The following are some rules and reminders to assure the safety of the environment and optimal progress on work.

Materials - All work materials and tools must be managed so that handling materials does not injure individuals who may be curious about what is going on. Some individuals may ingest items left lying around. Work areas must be policed for parts and fasteners throughout the day and thoroughly at the end of each workday.

Tools – Workers must keep track of tools and equipment at the worksite. TDC is not responsible for contractor/vendor tools that are lost or stolen. For safety purposes, all tools left at the work site at the end of the day must be kept in a locked storage box or cabinet, or arrangements must be made with the Maintenance Superintendent for safe storage.

Smoking - There is no smoking permitted inside any TDC buildings. Those who do smoke must make sure that butts are not left anywhere on the ground outside as well.

Plastic - Plastic bags and small parts present a real hazard for suffocation and can be ingested.

Vehicles - Vehicles are not to be left running while unattended and parked vehicles are to be kept locked with windows up.

Speed Limits – Due to the heavy pedestrian traffic, the campus 20 mph speed limit must be observed at all times. Pedestrians always have the right-of-way.

Parking - Parking lot lines, handicapped and special parking spaces are to be observed. Parking on the grass is not permitted unless special permission is obtained from the Maintenance Superintendent for staging materials, etc.

Landscaping - Damage to facility grounds and landscaping will be reported to the Maintenance Superintendent and repaired at the contractor's expense.

Resident Interactions – Casual interactions with residents occasionally occurs and it is a positive experience if mutually respectful. No course or foul language is permitted in the presence of residents, or staff. No contract employees should find themselves alone with a resident. Any exchange, such as buying or selling items, with residents is prohibited. Occasionally residents will ask for money or candy, please do not give residents anything, as it may be counterproductive to their program.

Program Support – TDC program staff will be available to assist contractors if residents in the area become a problem or in any way impede work. Continued problems are to be reported to the Operations Director or Maintenance Superintendent.

Appropriate Clothing - Appropriate clothing must be worn while on campus. Bare chests; short shorts; clothing with profanity, derogatory remarks, or suggestive graphics/gestures are prohibited.

Harassment – Harassment of any nature will not be tolerated. This includes but is not limited to comments made that any TDC staff or individual could interpret as suggestive, lewd or in any way disturbing. The TDC reserves the right to bar anyone in violation from the premises.

Radio Music - The use of radios and boom boxes may be permitted as long as the volume of such devices is kept to a minimum and is not disruptive to surrounding activities. The Operations Director or Maintenance Superintendent shall be the final authority for determining appropriate volume.

Work Injuries – A reminder that contractors and contractor employees who are injured on the job at TDC are not the responsibility of TDC or the State of Ohio for worker's compensation claims.

Receiving of Materials or Equipment – Materials shipped to TDC for contract work will not be the responsibility of TDC receiving staff. Contractors must make sure that a company representative is available for receipt of equipment or materials.

Work Schedules - Depending on the nature of the work, hours should not begin before 8:00 am and not go past 5:00 pm in order to minimize disruption of campus environments. The contractor or contractor workers must arrange added work hours with the TDC Operations Director or Maintenance Superintendent prior to starting work. Work schedules and daily work locations, as applicable, must be communicated to the TDC Operations Director or Maintenance Superintendent so the least amount of disruption to TDC programming occurs, and so program staff can plan around contractor needs. Weekend work must be prearranged with the Operations Director or Maintenance Superintendent.

Building Access – Keys will be assigned to contractors as necessary. The Maintenance Superintendent will require signature verification of receipt. All keys will be returned at designated times or at the conclusion of the job.

Weapons, Drugs and Alcohol - No weapons or other contraband such as drugs or alcohol are allowed anywhere on the premises.

I have read, had the opportunity to ask questions, and understand the foregoing Supplemental Performance Requirements:

Signature

Date _____

[illegible][illegible]