

NEW CASTLE COUNTY
Purchasing Division
New Castle County Government Center
87 Read's Way
New Castle, DE 19720
(302) 395-5250

ICC PUBLICATIONS

Bid 10C-031

Sealed proposals for: **ICC Publications, Bid #10C-031**

will be received until **2:00 p.m. Wednesday, November 25, 2009**, in the Purchasing Division, New Castle County Government Center, 87 Read's Way, New Castle, DE 19720 (Telephone: 302-395-5250).

Minority and Woman Business Enterprises (M/WBE) will be afforded full opportunity to submit bids, and will not be subject to discrimination on the basis of race, color, national origin, or sex in consideration of this award.

INSTRUCTIONS TO BIDDERS

Bid envelopes will carry a clear notation in the lower left quadrant, **"BID FOR ICC Publications, Bid #10C-031."**

Any questions concerning the bid(s) should be directed to the Purchasing Division at (302) 395-5250.

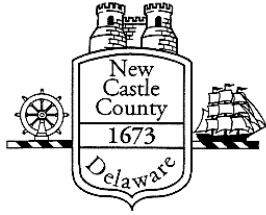
Bidders are responsible for obtaining the bid specifications and all addendums from the New Castle County Purchasing website at www2.nccde.org/purchasing.

Fax bids will **not** be accepted.

Bid security is waived.

New Castle County reserves the right to divide the award unless stated otherwise in the specifications.

Awards, if any, will be made by the Purchasing Division to the lowest and best responsible bidder. The County reserves the right to reject all bids and to waive minor irregularities.



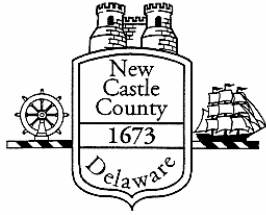
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Pursuant to County Ordinance 83-172, 87-105, and Delaware State Law, no contract will be awarded to any vendor unless before or in conjunction with the actual award of the contract to such vendor, has submitted proof satisfactory to the County or to the awarding agency, or the designated representative of the County or the awarding agency, as the case may be, that it and each and every subcontractor named by it in its bid, if any, will at the time it submits such proof have valid and effective licenses required by the State and the County, and the political subdivisions, if any, in which the project is located, and the United States government, in order for each of them (i) to do business therein; (ii) to comply with all tax laws thereof; and (iii) to perform the labor and/or supply the material involved in the performance of the contract.

Mailing address: Purchasing Division
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GENERAL

New Castle County is seeking bids for various International Code Council (ICC) publications - soft cover. New Castle County Member #5140266.

New Castle County reserves the right to purchase additional ICC publications not specifically listed, including training and certification materials throughout the contract year. New Castle County makes no guarantee as to the total quantity that will be purchased under this contract.

DELIVERY

Delivery required within 10 business days after receipt of order.

BASIS OF AWARD

The Division of Purchasing shall award this contract to the lowest responsible and responsive bidder(s) who best meets the terms and conditions of the bid. The award will be made on the basis of price, product evaluation, and prior history of service capability.

The Division of Purchasing reserves the right to reject any or all bids in whole or in part, to make multiple awards, partial awards, award by types, award by sections, item by item, or lump sum total, whichever may be most advantageous to New Castle County.

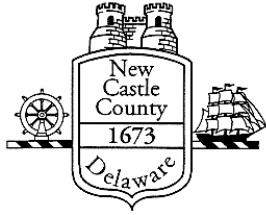
The award of the bid will not be divided.

NOTE

Pursuant to County Code, New Castle County reserves the right to purchase goods, contractual, and professional services from other governments and cooperative purchasing agreements when it is determined by the Office of Administrative Services to be in the best interest of the County.

LENGTH OF CONTRACT

The length of this contract shall be from January 1, 2010 to December 31, 2010. Prices shall remain firm for the life of the contract. This contract may be extended for an additional three (3) years, one (1) year at a time, by mutual agreement of both parties.



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NOTE

It is the intent of New Castle County that minority-owned businesses shall have the maximum feasible opportunity to participate in the performance of contracts in the capacity of prime vendor.

INDEMNITY

Vendor shall indemnify, defend, and hold harmless New Castle County from and against any and all claims, demands, suits, judgments, costs, and expenses asserted by a person or persons, including, but not limited to, agents, employees, or volunteers of vendor, by reason of death or injury to persons, or loss or damage to property, resulting from operations or use of services, products and/or equipment purchased hereunder, or sustained in or upon the premises of New Castle County.

MSDS CLAUSE

If required by State or Federal regulations, the successful vendor must provide the M.S.D.S sheets to the Risk Management Division and to the requesting department.

ADDITIONS

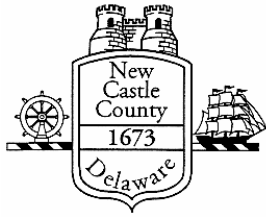
New Castle County may require other related services, products, and/or equipment not specifically listed. Vendor may be given the opportunity to provide a quote. Should New Castle County deem the quote to be non-competitive, New Castle County reserves the right to seek proposals from other vendors.

INSURANCE

New Castle County requires proof of insurance showing automobile and general liability coverage.

FUNDING OUT

The continuation of this contract is contingent upon funding appropriated by County Council.



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FORM OF PROPOSAL

On this form, showing delivered prices as outlined, and signed by an official of the firm.

ICC International Building Code – 2006 Soft Cover	\$_____per book
ICC International Fuel Gas Code – 2006 Soft Cover	\$_____per book
ICC International Mechanical Code – 2006 Soft Cover	\$_____per book
ICC International Plumbing Code – 2006 Soft Cover	\$_____per book
ICC International Property Maintenance Code – 2006	\$_____per book
ICC International Residential Code for One and Two Family Dwellings – 2006 Soft Cover	\$_____per book

Name of Company

Address

Telephone No.

Fax No.

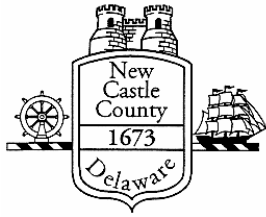
Signature

Federal Tax I.D. No.

Printed Name

Email (REQUIRED)

Date



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NEW CASTLE COUNTY, DELAWARE
PROCUREMENT AFFIDAVIT

AUTHORIZED REPRESENTATIVE

I HEREBY AFFIRM THAT:

I am the (title) _____, and I am duly authorized to represent and bind (business) _____ (the "Business"), and that I possess the legal authority to make this Affidavit on behalf of myself and the Business for which I am acting.

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the Business, nor any of its officers, directors, partners, members, affiliates, or any of its employees directly involved in obtaining or performing contracts with public bodies has been excluded from receiving Federal contracts, certain subcontracts, and certain Federal financial and non-financial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for non-procurement suspension and debarment.

I DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THIS AFFIDAVIT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF, AFTER DILIGENT INQUIRY.

Date: _____ By: _____

Name:

Title: (Authorized Representative and Affiant)