



ITN NO.: 10 - 0028
INVITATION TO NEGOTIATE (ITN)
FOR
PROPERTY INSPECTION MANAGEMENT SERVICES

Citizens Property Insurance Corporation (Citizens) is seeking Proposals from Vendors capable of timely delivery of inspection management services to support Citizens Inspection and Outreach Program. Vendors will need to be able to work with Citizens to develop and implement a full scale formal Inspection and Outreach Program in support of Citizens' insurance underwriting activities (The "Inspection and Outreach Program"). The Inspection and Outreach Program will encompass several types of personal and commercial property inspections which together are used to ensure that insurance premiums properly represent the risk being mitigated. The scope of the Inspection and Outreach Program will include both residential and commercial property inspections including verification of wind mitigation features, inspections of general building conditions, replacement cost valuation, four point inspections, mobile home tie downs, and sinkhole inspections. Vendor's role will be to administer the process of securing and certifying inspectors, to arrange for inspections and to provide robust quality assurance.

This is an Invitation to Negotiate for Property Inspection Management Services. Citizens, at its sole discretion, reserves the right at any time during the process to reject all Proposals that are not in the best interest of Citizens.

The contract term is anticipated to be for three years, and, at Citizens' option, have a single 2-year renewal period.

CALENDAR OF EVENTS		
DATE:	TIME:	ACTIONS:
April 26, 2010		Release Solicitation
May 6, 2010	9:30:00 AM ET	Mandatory Pre Bid Conference
May 10, 2010	5:00:00 PM ET	Last Day for Submission of Written Questions and Exceptions to Solicitation
May 17, 2010	5:00:00 PM ET	Answers to Questions Posted on Citizens' Website
May 27, 2010	2:00:00 PM ET	Proposals Due
June 15, 2010		Negotiations - Begin
June 30, 2010		Negotiations - Completed

The complete solicitation documents and requirements are posted on Citizens' website located at <http://www.citizensfla.com/about/purchasing-solicitations.cfm>.

From the date this solicitation is issued until a notice of recommended award, rejection of all Proposals or other decision is made, no contact related to the solicitation will be allowed between a Vendor and any other party for the purpose of influencing the award, including any member of the Board of Governors or Citizens staff, with the exception of the Procurement Officer or his / her designee. Any unauthorized contact may disqualify the Vendor from further consideration.