

Attachment "B"
Solicitation Specifications
Solicitation Event ID: 000757
High Speed Copier / Printer

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Oakland County Purchasing Division is requesting SEALED proposals on behalf of the Oakland County Print Shop to establish a lease to replace a leased high-speed copier/printer. Listed below are the specifications required for this printing equipment. Responding vendors are requested to supply product specifications, product literature and a copy of their lease agreement with the proposal.

Each proposal should include pricing for the following items:

1. Equipment Lease
2. Will pay only one totaled lease bill a month
3. Click charges billed quarterly in arrears
4. Equipment must be NEW and Current Model proposed
5. Energy Star Certified-for energy efficiency
6. Electrical hook-up requirements must be detailed in RFP
7. Local service within two hours, Penalty of \$50.00 an hour for physical response past three hours.
8. Parts available next day delivery system – within 24 hours.
9. Penalty of \$100.00 a day for parts not available within 24 hours, machine replacement must be provided.
10. Delivery
11. Installation of equipment
12. Installation will include: Delivery to assigned location, full assembly, and removal of all packaging from premises.
13. On-site initial training.
14. Include hours of training needed for five (5) County employees. Cost to be included in RFP
15. Two training CD's and manuals.
16. Oakland County is Tax exempt and will not pay property tax
17. All prices FOB destination Oakland County
18. Include Brochure of proposed unit
19. Removal of equipment free of charge at the end of Lease
20. Offsite demonstration of unit *****
21. Product demonstrations may be requested to allow staff to review products and ask questions. Demonstration date and time will be scheduled with the Oakland County Printshop
22. Provide references with current users that your firm services in a printshop environment with similar types of equipment as being proposed. Include names, telephone numbers and addresses and contact persons.
23. If your proposal does not meet the minimum requirements of any specification please list all exceptions marked clearly on a separate sheet and attach to your proposal.
24. Vendor will meet with County Information Technology department to discuss all Computer Set-up and Networking issues prior to installation.
25. Include necessary upgrades of Software
26. Mailing software (example Print Shop Mail) include version with RFP. Also include software upgrades for duration of lease.
27. Cost of future training.

Responding vendors are to complete the pricing matrix as part of their proposal response. The responding vendor may supply variations for click charges or lease payments if applicable.

REQUEST FOR PROPOSAL FOR NETWORKED COPIER

Three year lease renewable for two additional years.

*500,000 IMPRESSIONS PER MONTH *PROPOSAL A

*750,000 IMPRESSIONS PER MONTH *PROPOSAL B

MACHINE MUST BE ABLE TO HANDLE 500,000 TO 1,000,000+ IMPRESSIONS A MONTH

*MACHINE'S MINIMUM DUTY CYCLE IS 1,500,000 PER MONTH

COPIER PRINTER SPECIFICATIONS:

- *PRINTER TO OPERATE AT 110 COPIES + A MINUTE 8.5 X 11 SINGLE SIDED, 55 CLICKS PER MINUTE 11 X17
- *PRINTER TO BILL 11 X 17 CLICS AT ONE CLIC – NOT TWO
- *MINIMUM OF 600 X 600 DPI PRINT QUALITY RESOULTION. MINIMUM 256 LEVEL GRAYSCALE REPRODUCTION
- *MUST PRODUCE HIGH QUALITY IMAGES OF TEXT, PHOTOS AND SCREENS
- *RUN PAPER FROM 13# BOND TO 140# INDEX/COVER AND ALSO COATED STOCKS, PRE-CUT TABS, PRE-DRILLED, PRE-PUNCHED, PRE-PERFORATED PAPERS
- *PRINT ON PAPER 5.5 X 8 1/2 TO 12 X 18 IN SIZE, SINGLE SIDED AS WELL AS DUPLEXED
- *DUPLEX AT FULL RATED SPEEDS
- *MINIMUM PAPER CAPACITY OF 5000 SHEETS
- *MUST PROVIDE IN LINE STAPLING
- *MULTI TASKING, SCAN, EDIT, MANIPULATE, RIP AND PRINT ALL AT ONCE
- *JOBS CAN BE RUN TO SUB-SET FINISH
- *RIP SPEED UP TO FRONT ENGINE SPEED
- *RIP SERVER ABLE TO ACT AS FTP SITE FOR REMOTE JOB SUBMISSION
- *REMOTE FILE SUBMISSION DIRECTLY TO PRINT QUE OR HOLD QUE
- *SUPPORT APPLE TALK, ETHERNET, SPX/IPX AND TCP/IP PROTOCOLS
- *ABILITY OF WEB SUBMISSION AND PREVIEWING DOCUMENTS
- *MUST RUN NCR PAPER ALL THE TIME EFFICIENTLY

FRONT-END SOFTWARE REQUIREMENTS

- *SYSTEM MUST MANAGE AND CONTROL A TWAIN-COMPLIANT SCANNER AND AUTOMATICALLY ACCEPT DOCUMENTS VIA THE NETWORK
- *MUST BE ABLE TO CREATE AND CONVERT PDF, TIFF AND POSTSCRIPT FILES FOR PRODUCTION
- *MUST BE ABLE TO MERGE HARD COPY AND ELECTRONIC FILES TOGETHER AND SAVE IN PDF FORMAT
- *MUST PROVIDE FULL FUNCTIONALITY TO MANIPULATE AND MODIFY SCANNED DOCUMENTS, INCLUDING THE ABILITY TO ADJUST IMAGE BRIGHTNESS AND CONTRAST, IMAGETYPE AND IMAGE SIZE.
- *MUST PROVIDE THE ABILITY TO CREATE AUTOMATED WORKFLOWS TO SIMPLIFY SCANNING AND PRODUCTION REQUIREMENTS, ALLOWING FOR DOCUMENTS TO BE VIEWED, CLEANED, ALIGNED AND EDITED PRIOR TO PRINTING
- *MUST PRESERVE ORTHOGONAL INFORMATION (TEXT, FONT INFO, ETC.) IN PDF FILES CREATED FROM ELECTRONIC ORIGINALS
- *MUST SUPPORT JAVA SCRIPTING TO INTERFACE WITH EXTERNAL DATA SOURCES
- *MUST BE ABLE TO STORE JOBS ELECTRONICALLY, INDEX AND ARCHIVE THOSE JOBS FOR FUTURE REPRODUCTION
- *MUST BE ABLE TO DO IMPOSITION OF PAGES. (BOOKLETS)
- MUST ALLOW FOR PAGE NUMBERING IN A SPECIFIED AREA OF A PRINT READY DOCUMENT
- *MUST INCLUDE APPROPRIATE SOFTWARE TO DRIVE THE PRINT ENGINE
- *SYSTEM MUST BE CAPABLE OF STORING ELECTRONIC FORMS AT THE PRINTER AND ACCEPTING VARIALBLE DATA INPUT AND PRINTING OF ELECTRONIC FORMS

SCANNER

- *MUST SCAN IMAGES AT A TRUE OPTICAL MINIMUM RESOLUTION OF 600 X 600 DPI AT RATE OF AT LEAST 100 PAGES PER MINUTE
- *SCANNER SHOULD RATE AT 1200 X 1200 OUTPUT RESOLUTIONS
- *AUTOMATIC DOCUMENT FEEDER WITH A MINIMUM CAPACITY OF 100 SHEETS
- *MAKE-READY JOB LAYOUT AND TICKETING INFORMATION
- *SCANNER GLASS SIZE TO 12 X 18

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- *SCAN, JOB BUILD AND PRINTING FUNCTIONS ALL IN ONE
- *REMOTE PRINTER ACCESS AND MONITORING VIA WEB
- *DOCUMENT LIBRARY STORAGE AND EASY RETRIEVAL
- * MUST SCAN COLOR AND MONOCROME
- *QUICK PRINTING SUBMISSION TOOL
- *LIBRARY ADMINISTRATION FROM WITHIN SAME APPLICATION
- *MUST BE ABLE TO SEARCH AND QUERY JOB FILES STORED IN LIBRARY
- *SYSTEME MUST BE ABLE TO DO PAGE IMPOSITON AND MERGE
- *MUST BE ABLE TO VIEW JOB TICKETING AT EACH PAGE
- *BACKUP & RESTORE CAPABILITIES FOR CUSTOMER FILES
- *PRINTER & JOB STATUS MONITORING
- *SUPPORT OF PDF WORKFLOW
- *MUST BE ABLE TO CREATE PDF FILE FROM HARD COPY
- *MUST HAVE INTEGRATED LICENSED ADOBE ACROBAT AND PHOTOSHOP SOFTWARE
- *STANDARD WINDOWS XP OS PLATFORM
- *MUST BE ABLE TO READ/WRITE TO DVD/CD MEDIA AT WORKSTATION
- *SCANNER MUST HAVE ABILITY TO DESPKLE AND DESKEW POOR QUALITY ORIGINALS
- *MINIMUM OF 256 GRDATION GRAYSCAL
- *PAPERWEIGHTS FROM 16# TO 110# INDEX.

SERVICE AND SUPPLY

- *ALL SUPPLIES, **EXCLUDING PAPER** TO BE INCLUDED IN PROPOSAL RESPONSE
- *MAINTENANCE COSTS TO BE INCLUDED IN RESPONSE. VENDOR TO PROVIDE A 2 HOUR RESPONSE TIME (TECHNICIAN ON SITE) GUARANTEE FOR ALL PROVIDED HARDWARE AND SOFTWARE
- *VENDOR TO HAVE A PLAN IN PLACE FOR COVERAGE OF MAIN TECHNICIAN IN CASE OF UNAVAILABILITY OF MAIN TECHNICIAN TO RESPOND AND BE IN WRITING.
- *LIFETIME TRAINING ON EQUIPMENT (HOW MANY PEOPLE DO YOU ALLOW)
- *OAKLAND COUNTY PRINTHSOP WOULD LIKE TO DEMO AND SEND TO THE MACHINE'S PROPOSED WITH LIVE WORK FROM THE PRINTSHOP (NOT TO EXCEED 5 WORKING DAYS) BEFORE MAKING DECISION

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OPTIONAL PROPOSAL

*OPTIONAL PROPOSALS MAY BE SUBMITTED
 FOR EXAMPLE: USING CURRENT EQUIPMENT, OR REMANUFACTURED EQUIPMENT
 PROVIDED ALL SPECIFICATIONS FOR NEW EQUIPMENT ARE ADDRESSED

Pricing Matrix

PROPOSAL A	1 year	2 years	3 years	4 years	5 years
Monthly Lease Payment based on 500,000 clicks per month including maintenance and all supplies	\$	\$	\$	\$	\$
Click Charge over 500,000 including all supplies and maintenance	\$	\$	\$	\$	\$
11 X 17 COPIES TO BILL @ 1					
Delivery	\$				
Installation	\$				
Two (2) Training manuals and Cd's.	\$				
Hours needed for training					
Complete Equipment Training for employees	\$				
Vendor to provide pricing on software and equipment up-date training.	\$				
Cost for future training.					

Pricing Matrix

PROPOSAL B	1 year	2 years	3 years	4 years	5 years
Monthly Lease Payment based on 750,000 clicks per month including maintenance and all supplies	\$	\$	\$	\$	\$
Click Charge over 750,000 including all supplies and maintenance	\$	\$	\$	\$	\$
11 X 17 COPIES TO BILL @ 1					
Delivery	\$				
Installation	\$				
Two (2) Training manuals and Cd's.	\$				
Hours needed for training					
Complete Equipment Training for employees	\$				
Vendor to provide pricing on software and equipment up-date training.	\$				
Cost for future training.					