



Mobile County Public School System

P.O. Box 180069 • Mobile, Alabama 36618 • (251) 221-4000

BOARD OF SCHOOL COMMISSIONERS

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Purchasing Department
Phone (251)221-4473
Fax (251)221-4472
purchasing.mcpss.com

Bid No. 10-154
BUYER: MELODY ROH

December 1, 2010

INVITATION TO BID **NETWORK COMMUNICATION EQUIPMENT AND WIRE** **AS NEEDED UNTIL JANUARY 31, 2012**

Sealed proposals will be received by the Board of School Commissioners of Mobile County, Alabama at its Purchasing Department, 1 Magnum Pass, Mobile, Alabama 36618, until **Wednesday, December 15, 2010 @ 2:00 PM** at which time they will be publicly opened and read aloud.

1. The submission of the bid by the vendor, acceptance and award of the bid by the School Board of Mobile County, Alabama, and subsequent purchase orders issued against said award shall constitute a binding, enforceable contract. Unless stipulated in the bid documents, no other contract documents shall be issued.
2. The undersigned, as bidder, hereby declares that I have examined the Instructions, General Terms, Conditions and Specifications, and affirm that I have not been in any agreement or collusion among bidders, employees of the Mobile County Public School System, or prospective bidders in restraint of freedom of competition. Furthermore, I understand that fraudulent and collusive bidding is a crime and can result in fines and prison sentences.
3. Bidder has become fully familiar with the general terms, conditions and specifications of this bid request and agrees to abide by all conditions stated herein:
4. **Bidder agrees to VISA® Purchasing Card and E-Payables PAVA process for invoice payments in place of a check to pay for purchases from this solicitation. See payment terms for more information.**

PLEASE PRINT OR TYPE BELOW

Legal Name of Vendor:_____

Mailing Address:_____

City, State, Zip Code:_____

(List Toll Free Number if Applicable)

Telephone Number:_____ Fax _____

Authorized Signature

Authorized Name(Typed or Printed)

THIS COMPLETED FORM MUST APPEAR AS THE TOP SHEET FOR ALL BIDS SUBMITTED

GENERAL TERMS AND CONDITIONS

MOBILE COUNTY PUBLIC SCHOOL'S PURCHASING DEPT.

1.ADDITIONAL ORDERS: Unless it is specifically stated to the contrary in the bid response, the School District reserves the option to place additional orders against a contract awarded as a result of this solicitation at the same terms and conditions; to extend the renewal date until a new bid is in place, if it is mutually agreeable.

2. ADDENDA: If it becomes necessary to revise any part of this bid, a written addendum will be provided to all bidders that are **registered** with the Purchasing Department. The Board is not bound by any oral representations, clarifications, or changes made in the written specifications by the school's employees, unless such clarification or change is provided to bidders in written addendum form from Purchasing Department.

3. APPLICABLE LAW: This contract shall be construed and interpreted according to Alabama Law.

4. ASSURANCE OF NON-CONVICTION OF BRIBERY: The bidder hereby declares and affirms that, to its best knowledge, none of its officers, directors, or partners and none of its employees directly involved in obtaining contracts has been convicted of bribery, attempted bribery or conspiracy to bribe under the laws of any state or Federal government.

5. AWARD CONSIDERATION: The following factors will be considered in determining the lowest **responsible** bidder:

Overall quality, Conformity with specifications both general and specific, Purposes for which materials or services are required, Delivery dates and time required for delivery, Unit acquisition cost, financial ability to meet the contract, previous performance, facilities and equipment, availability of repair parts, experience, delivery promise, terms of payments, compatibility as required, other costs, and other objective and accountable factors which are reasonable.

6. BID AND PERFORMANCE SECURITY: If bid security is required, a bid bond or cashier's check in the amount indicated on the bid cover must accompany the bid and be made payable to Board of School Commissioners of Mobile County. Corporate or certified checks are not acceptable. Bonds must be in a form satisfactory to the School District and underwritten by a company licensed to issue bonds in the State of Alabama. If bid security fails to accompany the bid, it shall be deemed unresponsive, unless the Purchasing Manager deems the failure to be nonsubstantial. All checks will be returned to the bidders within five (5) days after the contract has been Board approved. If a performance bond is required, the successful bidder will be notified after the awarding of the contract.

7.BRAND NAMES: The name of a certain brand, make, model number, manufacturer, or definite specification is to denote the quality standard of the article desired, but does not restrict the bidder to the particular brand, make, model number, manufacturer, or specification named. It is set forth to convey the general style, character, and quality of the item desired to the prospective bidder. Whenever the words "or approved equal" appear in the specifications, they shall be interpreted to mean an item of material or equipment similar to that named, which is approved by the Purchasing Department or their designated representatives. The burden of proof that alternate brands are in fact equal or better falls on the bidder, and proof must be to the Board's satisfaction.

8.DELIVERY OF BIDS: Bids must be received in the Purchasing Office by the the date and time specified on the bid cover. All bids will be accepted until the time and date stated on the bid cover. No bids will be accepted that extend past the time and date on the bid cover. The time of receipt shall be determined by the time clock stamp in the Purchasing Department. Bids submitted by U.S. Mail must be addressed to the Board of School Commissioners, Purchasing Office, P.O. Box 180069, Mobile, AL 36618; when using other couriers, send to the Board of School Commissioners, Purchasing Office, 1 Magnum Pass, Mobile, AL 36618. The School District accepts no responsibility for premature opening of bid response not properly identified or late arrival of a bid response for whatever reason. No fax or emails will be accepted. The Board will not be responsible in the event the U.S. Postal Service or any other courier system fails to deliver the proposal to the Board of School Commissioners, Purchasing Department by the time

stated in the bid request. All bids shall remain firm for acceptance by the Board for a period of 60 days from the date of bid opening.

9.ERRORS IN BIDS: Bidders are assumed to be informed regarding conditions, requirements, and specifications prior to submitting bids. Failure to do so will be at the bidder's risk. Bids already submitted may be withdrawn without penalty prior to bid opening. Errors discovered after the bid opening may not be corrected.

10.HAZARDOUS AND TOXIC SUBSTANCES: Bidder must comply with all applicable Federal, State, County and City laws, ordinances and regulations relating to hazardous and toxic substances, including such laws, ordinances and regulations pertaining to information hazardous and toxic substances, and as amended from time to time. Bidder shall provide the School District with a "Material Safety Data Sheet" if required.

11.INVOICING, DELIVERY, PACKAGING: Invoices shall be prepared only after ordered materials have been delivered. Payment will be made in accordance with Terms of Payment in the Minimum Specifications. **District personnel may choose to use a VISA® Purchasing Card and E-Payables PAVA process for invoice payments in place of a check to pay for purchases from this solicitation. Unless exception is noted in the bid response, the bidder by submitting a bid, agrees to accept the VISA® purchasing card and E-Payables process, as an acceptable form of payment and may not add additional service fees/handling charges to purchases made with the VISA® purchasing card. Refusal to accept this condition may cause your bid to be declared non-responsive.**

All invoices must show the purchase order number. Vendors shall not ship any material without an authorized purchase order from the Board of School Commissioners of Mobile County or local school. All packages delivered must show the purchase order number. The successful bidder will be required to furnish all materials, equipment, and/or service called for at the bid price quoted. In the event the bidder fails to deliver within a reasonable period of time, as determined by the Board, the right is reserved to cancel the award and subsequent purchase order and purchase from the next lowest responsible bidder the items needed. The original bidder will be back charged the difference between the original contract price and the price the Board has to pay as a result of the failure to perform by the original contractor. All bids will remain firm for acceptance for 60 days from the date of bid opening. Prices shall be net F.O.B.; School Site, Mobile County, AL. The title and risk of loss of the goods will not pass to the Board, Departments, Schools until receipt and acceptance takes place at the F.O.B. point.

12. INSPECTION OF PREMISES: At reasonable times, the Board may inspect those areas of the contractor's place of business that are related to the performance of a contract. If the Board makes such an inspection, the contractor must provide reasonable assistance. The Board reserves the right on demand and without notice all the vendor's files associated with a subsequent contract where payments are based on contractor's record of time, salaries, materials, or actual expenses. This same clause will apply to any subcontractors assigned to the contract.

13. INSURANCE: If a contract results from this bid, the contractor shall maintain such insurance as will indemnify and hold harmless the School District from Workmen's Compensation and Public Liability claims for property damage and personal injury, including death, which may arise from the contractor's operations under this contract, or by anyone directly or indirectly employed by him/her.

14.INVITATION TO BID: Any provisions made in the Invitation for Bid supersedes any provisions outlined here in the General Terms and Conditions.

15. NON-DISCRIMINATION: The Board provides equal opportunities for all businesses and does not discriminate against any vendor regardless of race, color, creed, sex, national origin, or disability in consideration for an award.

16. PRODUCT TESTING: Vendor shall incur all cost involved in obtaining an Independent Laboratory Test if the Board deems necessary during the term of the contract. The Board reserves the right to request a demonstration of any and all items bid before making the award.

GENERAL TERMS AND CONDITIONS

MOBILE COUNTY PUBLIC SCHOOL'S PURCHASING DEPT.

17.PATENTS: Bidders guarantees that the sale and/or use of goods will not infringe upon any U.S. or foreign patent. Bidder will at his/her own expense, indemnify, protect and save harmless the School District, employees on any claims arising out of the purchase of goods or services.

18.PROTESTS: Any protest to the Board's consideration of any bid must be submitted in writing and received by the Purchasing Manager no later than five (5) calendar days after awarding the bid. The Assistant Superintendent of Business Services will send a written reply to the protesting bidder. The Board of Education is the final authority on issues relating to this contract. The Purchasing Manager is the Board's representative in the award and administration of this contract, and will issue and receive all documents, notices and correspondence. The decision of the Board of Education is final, conclusive, and binding on all parties concerned.

19. PREPARATION OF BID: All bids shall be typewritten or in ink on the form(s) prepared by the Board. Bids prepared in pencil will not be accepted. All proposals must be signed by officials of the corporation or company duly authorized to sign bids. Any bid submitted without being signed will automatically be rejected. All corrections or erasures shall be initialed and dated by the person authorized to sign bids. If there are discrepancies between unit prices quoted and extensions, the unit price will prevail.

20. QUESTIONS/CONTACT: All questions must be directed to the buyer listed on the particular bid. Clarification will be made only by written addenda sent to all registered bidders. The Board will not be responsible for verbal answers regarding the intent or meaning of the specifications or for any verbal instructions given prior to the bid opening. Bidders shall not contact any member of the Mobile County School Board, Superintendent, or Staff regarding this bid prior to posting of the final tabulation in the Purchasing Office after such bid has been Board approved. Any such contact shall be cause for rejection of your proposal.

21. REJECTION OF BIDS: Mobile County school District reserves the right to accept or reject any or all bids in whole or in part for any reason, to waive technicalities or informalities, or to advertise for new proposals, if, in the judgment of the awarding authority, the best interest of the School District will be promoted thereby. Bidders may be disqualified and rejection of proposals may be recommended to for any of (but not limited to) the following causes: Failure to use the bid forms furnished by the Board of School Commissioners, Lack of signature by an authorized representative on the bid form, Failure to properly complete the bid form and vendor compliance, Default on previous contracts, Evidence of collusion among bidders, Unauthorized alteration of the bid form.

22.SAMPLES:Bidders will not be required to furnish samples at the time of bid opening, unless specifically called for. The Board reserves the right to request samples after bid opening to assist in the evaluation of proposals submitted.

23.TABULATION: Bid results are posted on Purchasing's web site, and will remain for sixty (60) days after the posting date. The awarding bidders will be sent a written notification via mail.

24. TAXES: Prices quoted shall be delivered prices, exclusive of all federal or state excise, sales, and manufacturer's taxes. The Board will assume no transportation or handling charges other than specified in this bid. The Board of School Commissioners is tax exempt by law – Code of Alabama – Title 40, Sec. 23, Sub. Sec. 4, Par. 11.

25. TERMINATION BASED ON LACK OF FUNDING: Any contract awarded as a result of this solicitation will be subject to funding and continued appropriation of sufficient funds for the contract. For purposes of this solicitation, the appropriating authority is deemed to be the Board of School Commissioners of Mobile County. Insufficient funds shall be the grounds for immediate termination of this solicitation.

26. TERMINATION FOR THE CONVENIENCE OF THE BOARD: The performance of the work or services under a contract as a result of this solicitation may be terminated in whole or part, whenever the Purchasing Manager shall deem that termination is in

the best interest of the School District. Such determination shall be in the sole discretion of the Purchasing Manager. In such event, the School District shall be liable only for payment in accordance with the payment provisions of the contract for work or services performed or furnished prior to the effective date of termination. Termination hereunder shall become effective by delivery to contractor of written notice of termination upon which date the termination shall become effective.

27.TERMINATION FOR DEFAULT: If an award results from this bid, and the contractor has not performed or has unsatisfactorily performed the contract, payment shall be withheld at the discretion of the School District. Failure on the part of the contractor to fulfill contractual obligations shall be considered just cause for the termination of the contract, and the contractor is not entitled to recover any costs incurred by the contractor up to the date of termination.

28.WARRANTY: The bidder expressly warrants that all articles, material and work offered shall conform to each and every specification, drawing, sample, or other description which is furnished to or adopted by the School District, and that it will be fit and sufficient for the purpose intended, merchantable, of good material and workmanship, and free from defect. The bidder further warrants all items for a period of one year, unless otherwise stated, from the date of acceptance of the items delivered and installed or work completed. All repairs, replacements, or adjustments during the warranty period shall be at the bidder's sole expense.

29. VENDOR LIST: A bidder may be removed from the Qualified Vendor List if a vendor fails to respond to three (3) consecutive ITB's. A properly submitted "No Bid" is considered as a response and the vendor will receive credit for the response.

THE BOARD MAY REJECT ANY BID FOR FAILURE BY THE BIDDER TO COMPLY WITH ANY REQUIREMENTS STATED ABOVE IN THE BID PROPOSAL OR IN ATTACHMENTS THERETO WHICH BECOME PART OF THE BID.

THE SCHOOL BOARD OF MOBILE COUNTY, ALABAMA

**RUSSELL HUDSON
PURCHASING MANAGER**

MINIMUM SPECIFICATIONS
NETWORK COMMUNICATION EQUIPMENT & WIRE
AS NEEDED UNTIL 1/31/12

I Intent of Bid

- A. The intent of this bid is to establish a contract between the Board and bidder for the supply of the network communication equipment as described herein.

II Qualifications of Bidders

- A. Bidders must be the manufacturers authorized sales dealer for each category quoted. Bids will be accepted only from firms engaged on a full-time basis in the electrical supply business.

III Materials Bid

- A. All products quoted shall be new, packed in the manufacturers original containers, and shall meet or exceed the specifications shown.
- B. The successful bidder must guarantee all items to be free from defects in materials and workmanship. The bidder shall agree to replace defective parts upon request. Repeated delivery of defective parts will be cause to void bid award, declare the bidder as irresponsible, and remove bidder from the bid list for a minimum of one (1) year.
- C. **Bidders shall quote the brand and/or model specified. Substitutes will not be accepted where stated on the technical specifications. If bidding other than specified brand name and model number a copy of spec sheets must be submitted with the bid item number written on each spec sheet. All bids not complying with this statement may be rejected.**

IV Method of Award and Delivery

- A. Bid will be awarded on an individual item or lump sum basis, whichever the board deems to be in its best interest.
- B. Items #1, #2, #3, #10, #11, and #12 will be awarded to local vendors. The awarded vendor(s) must maintain a sales and distribution warehouse within Mobile County.
- C. All items shall be available for delivery within fifteen (15) days after vendor receipt of purchase order.
- D. All items are to be quoted F.O.B.; School Site, Mobile County, Alabama. The title and risk of loss of the goods will not pass to the Board, departments, or local schools until receipt and acceptance takes place at the F.O.B. point.

V Proposal Form

- A. The proposal form shall be filled out in full. Each item quoted shall be described by brand name and model where applicable. Each item shall be assigned a unit cost. Failure to provide this information on the proposal form may be cause for rejection of the bid.

VI Terms of Payment

- A. While it is the intent of the Board of School Commissioners to pay all bills within thirty (30) days, there may be times when this strict requirement cannot be adhered to, as payment is normally processed approximately thirty (30) days from final approvals of receipts and verified invoices. Should a contestment result regarding quality, terms, etc., the thirty (30) days would appear after the matter has been cleared. Payment may be expedited by providing original invoices and/or certified copies of an original, should a copy be the only thing available. If a

copy is used, certification must state “true, correct, and unpaid original invoice”, and signed by an official of the company.

- B. District personnel may choose to use a VISA® Purchasing Card and E-Payables PAVA process for invoice payments in place of a check to pay for purchases from this solicitation. Unless exception is noted in the bid response, the bidder by submitting a bid agrees to accept the VISA® purchasing card and E-Payables process, as an acceptable form of payment and may not add additional service fees/handling charges to purchases made with the VISA® purchasing card. Refusal to accept this condition may cause your bid to be declared non-responsive. (See the attached E-payables explanation and the PAVA vendor enrollment data elements form).**
- C. The above stated terms of payment are the only terms which the Board will consider. Any bid submitted which does not comply with our stated terms will not be considered for award.

VII Questions

- A. If you have any questions regarding this bid please contact Melody Roh @ 251-221-4473 or e-mail mroh@mcpss.com.

CATEGORY 5e Component & Link Specifications

CATEGORY 5e Specs - Attenuation Values for Links Based on TIA Standard 20% Increase.

Frequency (MHz)	Cable Attenuation (dB/100m)	Connector Attenuation dB	Basic Link Attenuation dB	Channel Link Attenuation dB	Cable WP-NEXT dB	Connector WP-NEXT dB	Basic Link WP-NEXT dB	Channel Link WP-NEXT dB	Cable ACR dB/100m	Connector ACR dB	Basic Link WP-ACR dB	Channel Link WP-ACR dB
1	2.0	0.0	2.0	2.2	65.3	83.0	64.2	63.3	63.3	83.0	62.2	61.1
4	4.1	0.1	4.0	4.5	56.3	71.0	54.8	53.6	52.2	70.9	50.8	49.1
8	5.8	0.1	5.7	6.3	51.8	64.9	50.0	48.6	46.0	64.8	44.3	42.3
10	6.5	0.1	6.4	7.1	50.3	63.0	48.5	47.0	43.8	62.9	42.1	39.9
16	8.3	0.2	8.2	9.1	47.3	58.9	45.2	43.6	39.0	58.8	37.1	34.5
20	9.3	0.2	9.2	10.2	45.8	57.0	43.7	42.0	36.5	56.8	34.5	31.8
25	10.4	0.2	10.3	11.4	44.3	55.0	42.1	40.4	33.9	54.8	31.8	28.9
31.25	11.7	0.2	11.6	12.9	42.9	53.1	40.6	38.7	31.2	52.9	29.0	25.8
62.5	17.0	0.3	16.8	18.6	38.4	47.1	35.7	33.6	21.4	46.8	18.9	15.0
100	22.0	0.4	21.7	24.0	35.3	43.0	32.3	30.1	13.3	42.6	10.7	6.0

NOTE: The above tables of discrete value are for engineering reference only. Actual Compliance testing shall be based on swept frequency measurements to the requirements as defined in TIA/EIA Draft Addendum #5.

Frequency (MHz)	Cable PS-NEXT dB	Connector PS-NEXT dB	Basic Link PS-NEXT dB	Channel Link PS-NEXT dB	Basic Link PS-ACR dB	Channel Link PS-ACR dB	Cable ELFEXT dB/100m	Connector FEXT dB	Basic Link ELFEXT dB	Channel Link ELFEXT dB
1	62.3	NOT	61.8	61.1	59.8	58.9	63.8	75.1	60	57.4
4	53.3	SPEC'D	52	50.9	48.0	46.4	51.7	63.1	48	45.4
8	48.8		47.1	45.7	41.4	39.4	45.7	57	41.9	39.3
10	47.3		45.6	44.1	39.2	37.0	43.8	55.1	40	37.4
16	44.3		42.2	40.6	34.0	31.5	39.7	51	35.9	33.3
20	42.8		40.7	39	31.5	28.8	37.7	49.1	34	31.4
25	41.3		39.1	37.3	28.8	25.9	35.8	47.1	32	29.4
31.25	39.9		37.5	35.7	25.9	22.8	33.9	45.2	30.1	27.5
62.5	35.4		32.6	30.6	15.8	12.0	27.8	39.2	24.1	21.5
100	32.3		29.3	27.1	7.6	3.1	23.8	35.1	20	17.4

NOTE: The above tables of discrete value are for engineering reference only. Actual Compliance testing shall be based on swept frequency measurements to the requirements as defined in TIA/EIA Draft Addendum #5.

CATEGORY 5e Component & Link Specifications (Continued)

Frequency (MHz)	Cable PSELFEXT dB/100m	Connector PSELFEXT dB	Basic Link PSELFEXT dB	Channel Link PSELFEXT dB	Cable Return Loss dB	Connector Return Loss dB	Basic Link Return Loss dB	Channel Link Return Loss dB
1	60.8	NOT SPEC'D	57	54.4	19	30	17	17
4	48.7		45	42.4	20.8	30	17	17
8	42.7		38.9	36.3	21.7	30	17	17
10	40.8		37	34.4	22	30	17	17
16	36.7		32.9	30.3	22	30	17	17
20	34.7		31	28.4	22	30	17	17
25	32.8		29	26.4	21.3	30	16.3	16
31.25	30.9		27.1	24.5	20.6	28.1	15.6	15.1
62.5	24.8		21.1	18.5	18.5	22.1	13.5	12.1
100	20.8		17	14.4	17.1	18	12.1	10

NOTE: The above tables of discrete value are for engineering reference only. Actual Compliance testing shall be based on swept frequency measurements to the requirements as defined in TIA/EIA Draft Addendum #5.

Frequency (MHz)	Cable Prop Delay (ns) ns/100m	Connector Prop Delay (ns) ns	Basic Link Prop Delay (ns) ns	Channel Link Prop Delay (ns) ns	Cable Delay Skew ns/100m	Connector Delay Skew ns	Basic Link Delay Skew ns	Channel Link Delay Skew ns
1	570	NOT SPEC'D			45	NOT SPEC'D	43	50
4	552				45	SPEC'D	43	50
8	546.7				45		43	50
10	545.4		510	548	45		43	50
16	543				45		43	50
20	542				45		43	50
25	541.2				45		43	50
31.25	540.4				45		43	50
62.5	538.6				45		43	50
100	537.6				45		43	50

NOTE: The above tables of discrete value are for engineering reference only. Actual Compliance testing shall be based on swept frequency measurements to the requirements as defined in TIA/EIA Draft Addendum #5.

CHECKLIST

This checklist is provided to assist Bidders in the preparation of their bid response. Included in this checklist are important requirements that are the responsibility of each Bidder to submit with their response in order to make their bid response fully compliant. This checklist is only a guideline; it is the responsibility of each Bidder to read and comply with the Invitation to Bid in its entirety.

_____ Mailing envelope has been addressed to:

Board of School Commissioners
Purchasing Office
P. O. Box 180069
Mobile, AL 36618

OR

Board of School Commissioners
Purchasing Office
1 Magnum Pass
Mobile, AL 36618

_____ Mailing envelope must be sealed and marked with:

- Bid Number
- Bid Title
- Bid Opening Date and Time
-

TO HELP REDUCE POSTAGE COSTS, AWARD NOTICES WILL ONLY BE MAILED TO SUCCESSFUL BIDDERS. THE BID RESPONSES CAN BE VIEWED ON THE WEBSITE; AFTER BOARD APPROVAL, THE OFFICIAL AWARD CAN BE VIEWED ON THE WEBSITE (ACTIVE CONTRACTS).

ALL COURIER DELIVERED BIDS MUST HAVE THE BID NUMBER AND TITLE ON THE OUTSIDE OF THE COURIER PACKET

Check Each Of The Following As The Necessary Action Is Completed.

- ☐ The **Invitation to Bid** sheet has been signed
- ☐ The minority questionnaire
- ☐ The variance sheet (if applicable)
- ☐ The debarment sheet
- ☐ No Bid Bond required
- ☐ Addendum (if any) has been included
- ☐ PAVA Vendor Enrollment Data Sheet
- ☐ Read all bid requirements and specifications

Mobile County School Board Accounts Payable Department

What is E-Payables?

The District has adopted the use of Pava, powered by Solvit Software, Inc. Pava receives invoice and purchase order details from Accounts Payable and assigns a one time use credit card number.

E-Payables allows the District to pay vendors via a credit card and turn around vendor payments in a shorter time frame than the current paper check you now receive.

How Does E-Payables Work?

- After goods are delivered and/or services rendered, vendors submit invoices to the Accounts Payable Department according to the current process.
- When Accounts Payable has authorization of a 3-way match (purchase order, delivery receipt and invoice) AND the invoice(s) are due for payment according to your current payment terms with the District, E-Payables begins its process.
- The vendor then receives an email notification of the payment from the District.
- The vendor then logs into a secure site using their assigned user ID and password. Each payment notification will include the card number, expiration date, security code, payment amount and invoice and/or PO numbers.
- Once the vendor receives the email, the credit card has been authorized to be charged for the amount listed in the email. When the vendor charges the card as authorized in the email, the virtual card will no longer be available for charges. When the next payment is provided the vendor will receive a new card number, security code and expiration date.

What are the Benefits to using E-Payables?

- Receive payments 7 – 10 days sooner; resulting in a quicker cash flow for day to day operations or investments.
- Reduce the cost of paper processing and employee time spent on preparing and making bank deposits.
- Void the risk of lost or stolen checks.
- Quickly reduce outstanding accounts receivable balances.

How do I Participate in the E-Payables Program?

Simply contact Mobile County School Board Accounts Payable Department (251) 221-4438 and request to be enrolled in the E-Payables payment program.

SOLVIT SOFT, INC & REGIONS BANK
PAVA VENDOR ENROLLMENT DATA ELEMENTS

Please complete data elements 2 – 5:

1. AP Code (Internal Use Only- MCPSS)
2. Vendor Name (Vendor Use)
3. Account Receivable Contact – Name (Vendor Use)
4. Account Receivable Contact - Email Address (Vendor Use)
5. Account Receivable Contact – Phone Number (Vendor Use)

AP CODE	VENDOR NAME	AR CONTACT NAME	AR CONTACT EMAIL	AR CONTACT PHONE

BOARD OF SCHOOL COMMISSIONERS
MOBILE COUNTY PUBLIC SCHOOLS

VENDOR MINORITY QUESTIONNAIRE

BID NO#: 10-154

Please complete this form and return it with your bid proposal. Should you choose not to bid at this time, please complete this form and forward back to our office as soon as possible. It is necessary that you check all categories that apply to your company. Failure to comply could result in rejection of your proposal and/or removal of your name from our bidder's list, as we are now required to provide this information to the State Department.

VENDOR NAME: _____

ADDRESS: _____

PHONE #: _____

FAX #: _____

IS THE COMPANY MINORITY OWNED?: ☐ YES ☐ NO

IS THE COMPANY OWNED BY: ☐ MALE ☐ FEMALE ☐ BOTH

IS THE COMPANY INCORPORATED ☐ YES ☐ NO

ETHNICITY OF OWNERSHIP:

☐ ASIAN AMERICAN

☐ AMERICAN INDIAN

☐ BLACK

☐ DISABLED

☐ HISPANIC

☐ OTHER (PLEASE SPECIFY): _____

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

DATE: _____

If bidding a substitute, bidder must identify in detail the differences on this sheet. Please include any other documents that will support your explanation. Failure to complete this document may result in rejection of bid.

EXPLANATION

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

**Certification Regarding Debarment, Suspension, and Other
Responsibility Matters - Primary Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 1722-1733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
 - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Organization Name

PR/Award Number of Project Name

Name(s) and Title(s) of Authorized Representative(s)

Signature(s)

Date

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this form, the prospective primary participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out on this form. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.
4. The prospective primary participant shall provide immediate written notice to the department or agency to whom this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reasons of changed circumstances.
5. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction", "participant," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this form that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

BID ON: NETWORK COMMUNICATION EQUIPMENT & WIRE - AS NEEDED UNTIL JANUARY 31, 2012

BID NO: 10-154

OPENED: DECEMBER 15, 2010 @ 2:00 PM

ITEM	DESCRIPTION	QTY	UNIT COST	BRAND/MODEL	DELIVERY
NETWORK COMMUNICATION EQUIPMENT					
1	Cat5e Quickport Jack. All Colors Allentel AT55-XX or approved equal.	As Needed	\$		
2	12 Port Patch Panel Allentel AT55BPNL12 or approved equal.	As Needed	\$		
3	24 Port Patch Panel Allentel AT55BPNL 24 or approved equal.	As Needed	\$		
4	Wire Mold, 100 Ft. Wiremold Product # 400BAC or approved equal.	As Needed	\$		
5	Tie Wraps, 100 in package Panduit Product # PLT21 C or approved equal.	As Needed	\$		
6	Punchdown Tool Dracon Product # 10054-000 or approved equal.	As Needed	\$		
7	Punchdown Blade Dracon Product # 10176-000 or approved equal.	As Needed	\$		
8	Wall Mount Interconnect Center Corning #WIC-012 or approved equal.	As Needed	\$		
9	ST Multimode Bulkhead Panel m/m 62.5 Corning WIC-CP1-15T or approved equal.	As Needed	\$		
10	Category 5 Wall Termination Box Wiremold 2347. NO SUBSTITUTE.	As Needed	\$		
11	Category 5 Wiremold Raceway (price per ft.) Wiremold 800BAC. NO SUBSTITUTE.	As Needed	\$		
12	1-6 Port Faceplate. All Colors Allen Tel AT30-X-XX. NO SUBSTITUTE.	As Needed	\$		

ITEM	DESCRIPTION	QTY	UNIT COST	BRAND/MODEL	DELIVERY
13	Wall-Mount Equipment Rack 1163 Width and Height 19"W X 38.5"H, Dimension A 17.81", Dimension B 18.31", 21 RMU, Color 7 Black, Depth 18 Eighteen Inches. Chatsworth #11961-718 or approved equal.	As Needed	\$		
14	Aluminum Relay Racks 19 " (482 mm) Rack Width, Height in. 84" (mm) (2133), Mounting Spaces 44, Weight Lbs. 33.0 (kg) (15). Cooper B-Line SB-556-084-XU or approved equal.	As Needed	\$		
15	Heavy Duty Shelf Use to support large monitors, CPU's or printers. Includes: (2) shelves and #12-24 mounting hardware. Can be mounted individually or matched, front and rear, for larger shelf area. Material: 0.090" (2.3mm) 5052-H32 aluminum sheet. Cooper B-Line SB-596S-19-10-3SFB or approved equal.	As Needed	\$		
16	Male F Series CATV Connectors CT 732 (F-56ALM) (5 pkg) for STD RG-6 Cable. AllenTel or approved equal.	As Needed	\$		
17	D-Box Wall Mount Cabinet - 24x24x8.34 Hoffman #DBS24248G	As Needed	\$		
NETWORK COMMUNICATION WIRE					
18	6 Strand Fiber 62.5 Micron Corning 006K8F-31130-29 or approved equal	As Needed	\$		
19	12 Strand Fiber 62.5 Micron Corning 012K8F-31130-29 or approved equal	As Needed	\$		
20	6 Strand 50 Micron Corning 006C8F-31131-29 or approved equal.	As Needed	\$		
21	12 Strand 50 Micron Corning 012C8F-31131-29 or approved equal.	As Needed	\$		

ITEM	DESCRIPTION	QTY	UNIT COST	BRAND/MODEL	DELIVERY
22	ST Fiber Connector Corning 95-000-50 or approved equal.	As Needed	\$ _____	_____	_____
23	50 Micron ST Fiber Connector Corning 95-050-50 or approved equal.	As Needed	\$ _____	_____	_____
24	SC Fiber Connector Corning 95-000-41 or approved equal.	As Needed	\$ _____	_____	_____
25	SC 50 Fiber Connector Corning 95-050-40 or approved equal.	As Needed	\$ _____	_____	_____
26	LC Fiber Connector Corning 95-000-99 or approved equal.	As Needed	\$ _____	_____	_____
27	LC 50 Fiber Connector Corning 95-050-99 or approved equal.	As Needed	\$ _____	_____	_____
28	Fiber Tool Kit Corning TKT-Unicam-PFC or approved equal.	As Needed	\$ _____	_____	_____
29	Category Five Enhanced Wire, Non-Plenum 1000 ft. spool in box. Must meet TIA/EIA Category 5e UTP data rates up to 622 Mbps. At 100 MHz. All pairs must meet or exceed the standard. See Attached Sheets Prestolite, Berk-tek, or approved equal.	As Needed	\$ _____	_____	_____
30	Category Five Enhanced Wire, Plenum 1000 ft. spool in box. Must meet TIA/EIA Category 5e UTP data rates up to 622 Mbps. at 100 MHz. All pairs must meet or exceed the standard. Various Colors Jackets are required. See Attached Sheets. Prestolite, Berk-tek Hyper Plus series 23244 (various colors), or approved equal.	As Needed	\$ _____	_____	_____

ITEM	DESCRIPTION	QTY	UNIT COST	BRAND/MODEL	DELIVERY
31	Coax Cable, Series 6 Type 2275K/2275V Plenumax, Conductor Size & Type Nom DCR kft/km 18 AWG Solid CCS 28.6 Ohms, 93.8 Ohms, Dielectric Type Nom OD in/mm Foam FEP .170/4.32, Shields Type & Coverage Nom DCR kft/km AL foil and 60% AL braid 9.0 Ohms/21.0 Ohms, Jacket Type & Thickness in/mm PVDF (K) .016/4.1 CommFlex (V) .015/4.1, Cable Color & Dimensions in/mm. Cream .237/6.0 White .237/6.0, Nominal Capacitance pF/ft pF/m 15.5 50.8, Nom Vel. Of Prop. 84%, Nom Imp. 75 Ohms. CommScope or approved equal.	As Needed	\$		