

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE J		PAGE OF PAGES 1 44	
2. AMENDMENT/MODIFICATION NO. 0002		3. EFFECTIVE DATE 30-Apr-2010		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)	
6. ISSUED BY NAVAC SOUTHEAST ACQ ENVIRONMENTAL BLDG 903, PO BOX 30 JACKSONVILLE FL 32212-0030		CODE N69450		7. ADMINISTERED BY (If other than item 6) See Item 6			
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X		9A. AMENDMENT OF SOLICITATION NO. N69450-10-R-0104	
				X		9B. DATED (SEE ITEM 11) 13-Apr-2010	
						10A. MOD. OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer ☒ is extended, ☐ is not extended.							
Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The purpose of this amendment is to reponds to Offerors questions and provide corrections to the solicitation. All changes that have been made to the solicitation are in bold and underlined. The required response date/time has been extended to 26 May 2010 05:00 PM.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				TEL: _____ EMAIL: _____			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
_____ (Signature of person authorized to sign)				BY _____ (Signature of Contracting Officer)		30-Apr-2010	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been added by full text:

QUESTIONS AND ANSWERS

This amendment is issued to respond to Offeror questions and correct the solicitation as follows:

1) Q: Is this a new effort or are there incumbent contracts in place?

A: There is not an incumbent. This is a new effort.

2) Q: In reviewing the above referenced proposal, it was noted that none of the referenced attachments were included in the package. Can you provide the offerors a release date for the attachments?

A: The Exhibits from Section J have been uploaded (as documents) to www.neco.navy.mil.

3) Q: Section 9 on the first page of the RFP does not indicate the date and time the proposal is due. The FedBizOpps notice lists the "original response date" as May 12. Is May 12, 2010 5:00 p.m. EDST, the accurate deadline for proposal submission?

A: Yes, the correct original deadline for submission was May 12, 2010, 5:00 p.m. EDST; however, the time has been extended via this Amendment to May 26, 2010, 5:00 p.m. EDST.

4) Q: Would you please guide me to the place in the solicitation where it references Exhibits F & G?

A: Exhibit F (RFI Report, Attachment 2 to Seed Project PWS/Exhibit A) and Exhibit G (Corrective Measures Study, Attachment 1 to Seed Project PWS/Exhibit A) are referenced in the Statement of Work and have been added to the List of Attachments in Section J.

5) Q: The RFP, Section C, 1.3 - Personnel and Training Requirements specifies distinctly different requirements for qualifications of key personnel (pages 8 through 9 of RFP) than those specified in Section L for (1) Factor 1 - Corporate Experience and Key Personnel (pages 73 through 75 of RFP). Which set of qualifications (Section C or Section L) are the prevailing guidelines to follow for this proposal?

A: Section L is the prevailing guidelines for qualifications of key personnel. See Page 4 of Amendment 0001 which changed Section C, 1.3 - Key Personnel has been corrected to align with Section L as follows:

1.3 PERSONNEL AND TRAINING REQUIREMENTS

1.3.1 Review of Resumes: The Government reserves the right to review the resumes of and interview Contractor employees performing under the contract solely for the purpose of ascertaining their qualifications relative to the personnel qualification terms of the contract. Accordingly, the Contractor shall furnish such resumes to the Contracting Officer upon request.

1.3.2 Contractor Work Force Responsibility: Organize, furnish, maintain, supervise, and direct a work force which is thoroughly capable and qualified to effectively perform the work set forth in the contract.

1.3.3 Key Personnel Qualifications: Key personnel are designated as follows: Program Manager, Sr. Project Engineer/Manager, Quality Control Manager, Health and Safety Manager, and Contracts Administration Manager. Key personnel shall be employees of the prime contractor unless otherwise specified. At least one Professional Engineering registration or Registered Geologist within the Key Personnel is required. The Contractor shall submit a resume of its key personnel with the technical proposal in accordance with section L of the solicitation. The minimum qualifications for education and experience are set forth below:

1.3.3.1 Program Manager. Responsibilities include overseeing contract task orders for remedial actions. Duties include monitoring quality control, assigning personnel consistent with contract requirements, understanding and assuring compliance with CERCLA, RCRA, TSCA and SWDA regulations and their state counterparts, and other applicable or relevant and appropriate requirements, and performing as the contractor's chief representative. The qualified individual for this position should have an undergraduate management or technical degree relevant to remediation work and six years experience managing or overseeing large task order contracts involving multiple concurrent projects at multiple locations, four years of which was as a senior manager or engineer working with environmental restoration studies and remedial action projects. Professional licensing and registration is desired.

1.3.3.2 Sr. Project Engineer/ Manager. Responsibilities include directing work associated with contract task orders. Duties include ensuring effective execution of projects, controlling project schedule and budget, recommending changes to improve project efficiency and effectiveness, justifying change orders, tracking materials and resources, coordinating subcontractor's work, complying with normal health and safety procedures, ensuring compliance with regulatory requirements, following/implementing approved project work plans or specifications, and producing quality technical reports supporting the remedial action with respect to the appropriate regulatory authority. The qualified individual should have an undergraduate degree in engineering or physical sciences, or be a graduate of a construction management program. A minimum of 6 years of construction management experience or in-field project management experience of which at least 3 years was in managing remedial action projects is desired. Senior project engineer or manager shall have a valid professional license/registration, preferably a professional engineering (P.E.) license.

1.3.3.3 Quality Control (QC) Manager. Responsibilities include overall management of the QC and enforcement of all QC matters for the contractor. The QC Manager ensures compliance with the requirements identified in the contract task orders, and the Contractor Quality Control Plan. This person, or his designated representative, shall be physically present at the project site whenever work is in progress. The minimum qualifications of the QC Manager shall include:

- A college degree from an accredited school in engineering, construction management, or a related science field;
- A minimum of four years environmental engineering experience; or six years construction experience in related work.
- Two years experience in QC for environmental restoration projects.
- Working knowledge of applicable federal, state, and local laws, regulations, and guidance.
- Formal education and training in environmental field sampling.
- Professional licensing and registration is desired.

1.3.3.4 Health and Safety Manager (SHM). Responsibilities include implementing and overseeing the contractor's health and safety program and plans. Minimum experience qualifications include the following:

- **Four years working experience in developing and implementing safety and health plans at hazardous waste/remedial action sites or hazardous waste disposal industry.**
- **Documented experience in development of personal protective equipment programs including air monitoring programs for working in potentially toxic, flammable or combustible atmospheres and confined spaces.**
- **Working knowledge of applicable Federal, State, and local occupation health and safety regulations.**
- **Formal education and training in occupational health and safety.**
- **Certified industrial hygienist (CIH) registration is required.**

1.3.3.5 Contract Administration Manager. Responsibilities include administering and managing contract task orders for remedial action construction and services, with respect to contractual matters. Duties include ensuring compliance with applicable Federal, DOD, and Navy regulations and policy, as well as contract terms and conditions and interfacing with Navy contracts personnel regarding contractual matters. The qualified individual for this position should have an undergraduate degree in business administration or in an appropriate related field, with 5 years experience in Government contract management.

6) Q: Section C, 1.3.5 contains descriptions and qualifications for "Non Key Personnel," whereas Section L does not include these "Non Key Personnel." Will resumes for "Non Key Personnel" be evaluated?

A: Qualifications are required as stated in Section C for non-key personnel, as stated in response to Question 6. However, resumes are only required for key personnel consistent with Section L of the solicitation.

7) Q: The environmental services for the RFP do not specify how many sites that are involved with this contract. Is it possible to get this info?

A: See Page 6 of solicitation which is stated below:

The work to be ordered under this contract will be performed at various locations within Naval Facilities Engineering Command, Southeast (NAVFAC SE) footprint. Work will be located in the State of Florida. The exact location of the required effort will be specified in the individual Contract Task Orders.

8) Q: Is this contract going to be awarded to a sole source or multiple awards?

A: See Fed Biz Ops and CLIN 0001, this is an EMAC Multiple Award Contract.

9) Q: The Scope of Work in Section C does not include munitions remediation; however, in Section L, under Factor 1, page 72, one of the five example projects must show experience with "(3) Munitions and explosives of concern (MEC) remediation." Is it the Navy's intention to add explosives and MEC remediation to the Scope of Work contemplated for this contract?

A: Follow the instructions in Section L and include a project(s) demonstrating experience with munitions and explosives of concern (MEC) remediation. Additionally, Section C, munitions remediation has been

added to the list of types of services that maybe required; see Page 2, 1.2.1 of Amendment 0001, which is stated below:

Remedial actions may include, but will not be limited to capping landfills, pump-and treat remediation, bioremediation, **munitions remediation**, soil vapor extraction, natural attenuation, bioventing, air sparging, thermal treatment, phytoremediation, soil washing, and free product recovery.

10) Q: In Section C, part 1.3.3.3 Project Manager, one of the qualification requirements for the project managers states that the "individual shall be a registered professional engineer or registered geologist in the state of Florida," however, in Section L, Page 74, the requirement for the Senior Project Engineer/Manager is stated as " shall have a valid professional license/registration, preferably a professional engineering (P.E.) license." Which requirements should be used for the project managers? Will professional registration outside of Florida be considered as a full qualification with the same weight as registration in the state of Florida? Will professional engineering registration be evaluated with greater scoring than professional geologist registration?

A: See Page 4 of Amendment 0001 under 1.3.3 Key Personnel Qualifications, which is stated below:

Program Manager, Sr. Project Engineer/Manager, Quality Control Manager, Health and Safety Manager, and Contracts Administration Manager. Key personnel shall be employees of the prime contractor unless otherwise specified. At least one Professional Engineering registration or Registered Geologist within the Key Personnel is required.

11) Q: The page limitation for Factor 3 Safety is 10 pages but the required information in Section L will require more than 10 pages to provide. A brief listing of our current estimates is provided to illustrate our questions below:

- * To provide the safety metrics for ourselves and out subcontractors, we will need 1 page of tables
- * For ourselves and our subcontractors, we will have 9 pages of OSHA 300A forms alone to cover each of the three years requested
- * Our Safety citations will require 1 page
- * The Subcontractor Selection and Safety Narrative will be limited to 2 pages

This is a total of 13 pages minimum. Will the Navy consider expanding the page limitation for Factor 3 to at least 15 pages to allow sufficient room for all of the required materials? As an alternative, would the Navy consider applying the page limitation to the Subcontractor Selection and Safety Narrative (as it currently is defined) only and exclude the other information from the page limitation?

A: See Page 24 of Amendment 0001 under Cost Proposal which is stated below:

- The page limitation for Factor 1 is 30 pages. The page limitation for Factor 2 is 15 pages. The page limitation for Factor 3 is **15 pages**.
- Page 84 of the solicitation will be revised via this Amendment to reflect Factor 3 is 15 pages.

12) Q: Block 9 Contains no due dates or times. The NECO website states May 12, 2010 at 5:00 PM. Is this correct? Section L page 70 of 86 refers to the date and time in Block 9 of the SF33. Should this be included as part of the Phase 1 Volume?

A: See response to Question 3

13) Q: Key Personnel Qualifications, 1.3.3: Page 8 of 86 through page 9 of 86. The Key Personnel Qualifications in this section are not the same as the Key Personnel Qualifications in Section L Page 73 of 86 through 75 of 86. Which are the correct qualifications required for this solicitation:

A: See response to Question 5

14) Q: 1.3.3.3 Project Manager: Requires the individual to be a registered professional engineer or registered geologist in the state of Florida. This places restriction on small businesses, would you consider reciprocal state registrations:

A: See response to Question 10

15) Q: Proposal Content – Page 70 of 86, Page size is 8 1/2 by 11, will you consider accepting fold outs that are 17 by 11 and count as two pages? This will enable an easier reading of some of the supporting documentation:

A: Yes, pages larger than 8 1/2 by 11 will be counted as 2 pages. Page 70 of solicitation will reflect this change via this amendment.

16) Q: Factor 1 Submittal Requirements, Page 72 of 86: Please clarify whether the projects included in Attachment F need to be completed projects or can they be current projects:

A: See Page 72 of solicitation, Factor 1 (a) I, sentence to be changed as follows:

“Experience narratives submitted shall include projects 80% of all work completed by the entire project team (both contractor and subcontractors).”

17) Q: Factor 1 Submittal Requirements, Page 72 of 86: Is the Attachment F information the only submission requirements for Corporate Experience:

A: See Page 72, para. (1) (a) i, Section L for Submission Requirements for Factor 1, Corporate Experience and Key Personnel - Attachment F and key personnel resumes are required under Factor 1 Corporate Experience and Key Personnel, which is stated below:

Offerors shall use Attachment F to submit Corporate Experience, 3 pages for each corporate experience submittal, up to a combined total of a maximum of 30 pages.

18) Q: Factor 1 Submittal Requirements, Page 72 of 86: We understand that the requirement is for the State of Florida. Will you accept projects outside the State of Florida? Will more weight be given to projects within the State of Florida and NAVFAC Southeast's AOR:

A: See page 72 of solicitation, para. (1) (a) i, last sentence which is stated below:

Offerors shall demonstrate prime contractor experience using varying cleanup technologies and experience preferably in the geographic area covered by the solicitation.

19) Q: Factor 2 – Past Performance Page 75 of 86: Are the five projects submitted under past performance required to be five of the projects submitted under the Corporate Experience Factor (Attachment F) or can they be different:

A: See Page 76 of solicitation, para. iii for Factor 2, which is stated below:

iii. Offerors shall submit past performance appraisals on the projects submitted for

Factor 1, Corporate Experience.

20) Q: Factor 2 – Past Performance Page 75 and 76 of 86: Normally, Past Performance Questionnaires are not submitted by the offerors, as they are returned by the individual completing the questionnaire to the Contracting Officer or Contract Specialist responsible for the solicitation and the offerors are required to submit all of the point of contact information. Since each offeror will be relying on others to provide the responses to the questionnaires, how do they ensure they receive the responses in time to be included in their proposals? Additionally, some of the references are now deployed and there is no assurance that they will respond in a timely manner. How will the offerors be held accountable for providing the information:

A: See response to Question 19.

21) Q: Factor 2 – Past Performance Page 75 of 86: Attachment G is limited to 3 pages. Since we are sending the Attachment G to the project reference and it is being returned in a sealed envelope, how is the offeror going to control the number of pages return by the reference to meet the requirements of the solicitation:

A: See Page 76 of solicitation, para. iv, which is stated below:

iv. In evaluating past performance the Government will use Attachment G. Firms shall forward Attachment G to project reference that shall complete it and then return it to your firm in a sealed envelope. The sealed envelopes that contain the referenced evaluator's comments/evaluation shall be submitted in the Past Performance/Corporate Experience section. The Government reserves the right to contact and verify past performance information submitted and any other past performance information available on the firm. Other past performance information may be obtained from past and present customers, other Government agencies, current or former subcontractors, and performance evaluations contained in the U.S. Army Corps of Engineers Contractor Appraisal Support System and in Past Performance Information Retrieval System (PIIRS) or any other sources deemed necessary by the Government.

22) Q: Factor 2 – Past Performance Page 75 of 86: The solicitation is not clear on whether Awards, Certificates and letters of recommendation can only pertain to Attachment G projects or whether Attachment F projects be included. Please clarify:

A: See Page 75 of solicitation, para. ii, last sentence, which is stated below:

Only awards, certificates and official letters of commendation (do not send copies of emails) that correspond with Attachment F projects will be considered.

23) Q: Factor 3 – Safety Pages 77-79 of 86: The section is for Factor 3 however Factor 6 is referenced, is this a typo:

A: Safety Factor is 3 and will be revised via this Amendment.

24) Q: Factor 3 – Safety: This section is limited to 10 Pages; does the OSHA Form 300A count against the page count? Do the safety citations count against the page count: Do the DART reports count against the page count? With all of the submission requirements for Safety, 10 pages may not be sufficient to cover all of the requirements:

A: See response to Question 11.

25) Q: Page 84 of 86, Page Limitation Exclusion List: Please explain what is meant by “Tab Dividers Without Written Text”. For example if we add “Factor 1 Corporate Experience” to the Tab, would that count as a page:

A: Page 84 of solicitation has been revised via this amendment to state “Tab dividers may include Titles or Numbers only no other written text”

26) Q: Page 84 of 86, Page Limitation Exclusion List: Does the cover page and cover letter provided with the proposal count against the page count:

A: See Page 84 of solicitation, Page Limitation Exclusion List, cover page and cover letter it not included in this list, which is stated below:

b. Page Limitation Exclusion List:

- √ RFP Form
- √ List of acronyms
- √ Table of contents
- √ Tab dividers without written text
- √ Industry award, certificates and letters of recommendation
- √ Teaming agreements; letters of commitment
- √ Resumes
- √ Section K, Representations and Certifications
- √ Safety awards received during the past five (5) years
- √ Safety violations

27) Q: The solicitation does not provide information on where to submit the Representations and Certifications. Please clarify:

A: Online - See Page 83 of solicitation, para. (4), which is stated below:

(4) Ensure that you have completed/updated your Annual Representations and Certifications on the ORCA Website, <http://orca.bpn.gov>

28) Q: Factor 1 in the RFP includes both Project Descriptions and resumes of the five Key Personnel. The current page limit is 30 pages total for Factor 1 and the font specification is 12 point. To provide all of the required information for Attachment F forms at 12 point font, 3 pages are required for each Project Description. The resumes will require at least two pages for each of the five Key Personnel. This means that contractors can provide only 6 Project Descriptions (18 pages) and only one Project Manager in the five Key Personnel resumes (10 pages) to remain under the 30-page limit.

Would the Navy consider either raising the page limitation for Factor 1 to allow up to 10 projects and allow up to 5 Project Managers-an increase to 50 pages? Alternatively, would the Navy consider limiting the resumes to 2 pages and excluding the resumes from the page count?

A: See Page 71 of solicitation, Factor 1 – Corporate Experience and Key Personnel. See Page 84 of solicitation, Page Limitation Exclusion List, resumes are included in this list, which is stated below:

b. Page Limitation Exclusion List:

- √ RFP Form
- √ List of acronyms
- √ Table of contents
- √ Tab dividers without written text
- √ Industry award, certificates and letters of recommendation

- √ Teaming agreements; letters of commitment
- √ Resumes
- √ Section K, Representations and Certifications
- √ Safety awards received during the past five (5) years
- √ Safety violations

29) Q: In EMAC RFPs for other Navy Divisions (NAVFAC SW), the submittal requirements have allowed contractors to submit final CCASS Performance Evaluations in place of the PPQs in sealed envelopes, the idea being that the CCASS Performance Evaluations are already available and render the PPQs redundant. This procedure also reduces workload on our customers. Would NAVFAC Southeast consider amending the RFP to allow contractors to submit CCASS Performance Evaluations in lieu of the PPQ forms?

A: No, See Page 75 and 76 of solicitation, which is stated below:

Submittal Requirements:

- i. Firms shall use Attachment G, Past Performance Questionnaire, to submit projects to be evaluated for Factor 2. Past Performance. Attachment G submissions shall be sequentially numbered with a Project Number as indicated on the upper right hand corner of the page. Offerors may submit up to five (5) examples of relevant remediation projects with individual values of \$350,000 or greater and that have been within the past five (5) years of the RFP closing date.
- ii. Attachment G submissions for Factor 2 shall be limited to a maximum of three (3) pages for each past performance submittal, up to a combined total of a maximum of 15 pages. Any additional pages will not be considered in the evaluation process. Attachment G submissions shall be included in the proposal in the Past Performance, Volume 1. Copies of industry awards, certificates, and official award letters of recommendation pertaining to Attachment G projects shall be submitted with your proposal in the Past Performance section and will not count in the page limitation, but will be limited to 20 pages. Awards, certificates, and letters shall be numbered in the upper right hand corner to match the corresponding project. Only awards, certificates and official letters of commendation (do not send copies of emails) that correspond with Attachment F projects will be considered.
- iii. Offerors shall submit past performance appraisals on the projects submitted for Factor 1, Corporate Experience.
- iv. In evaluating past performance the Government will use Attachment G. Firms shall forward Attachment G to project reference that shall complete it and then return it to your firm in a sealed envelope. The sealed envelopes that contain the referenced evaluator's comments/evaluation shall be submitted in the Past Performance/Corporate Experience section. The Government reserves the right to contact and verify past performance information submitted and any other past performance information available on the firm. Other past performance information may be obtained from past and present customers, other Government agencies, current or former subcontractors, and performance evaluations contained in the U.S. Army Corps of Engineers Contractor Appraisal Support System and in Past Performance Information Retrieval System (PPIRS) or any other sources deemed necessary by the Government.
- v. If a firm has no relevant past performance history with respect to contracts of the same or similar scope, size, and complexity as this requirement, your proposal shall affirmatively state that it possesses no past performance experience of the same or similar scope, size, and complexity. In accordance with FAR 15.305(a)(2)(iv), a firm without a record of relevant past performance or for whom information on past performance is not available, will not be evaluated favorably or unfavorably on past performance. In such situations, a "No Rating" rating will be assigned.

vi. If a joint venture/teaming/partnership arrangement is being proposed, copies of agreements and letters of commitment shall be submitted with your proposal in the Past Performance section. Agreements shall include company name, DUNS number, address, point of contact, email address, phone number and fax numbers. Joint venture offerors shall submit their joint venture agreements with their proposals. Offerors participating in teaming/partnership agreements for this procurement shall submit their teaming/partnership agreements with their proposal. The agreements shall be signed by the appropriate individuals of each firm. The agreements shall demonstrate the relationship between firms and identify contractual relationships and authorities to bind the firm/joint venture/team/partnership. Offerors proposing major subcontracts (subcontracts exceeding 10% of the prime contract value) shall submit signed letters of commitment from the subcontractors which define the contractual relationship and identify contribution to the planned arrangement in terms of the type and proportion of work to be performed.

30) Q: Page 70 - 2nd paragraph states "All volumes shall be submitted at the same time." and the information for Phase 2 has been posted. However Page 70 - 8th paragraph: The RFP states "NOTE: Offeror's are reminded that only Phase 1 evaluation submittals are due at this time." Please confirm that ONLY Phase 1 submittals are due at this time.

A: Page 70 of the solicitation has been revised via this amendment to say "All Factors for each Phase shall be submitted at the same time"

31) Q: For corporate experience, are projects required to be 100% complete, or are substantially completed projects acceptable?

A: See response to Question 16

32) Q: Please confirm that only Phase I evaluation submittal (Vol. 1) is required on 12 May 2010. Page 70, 1st paragraph, states that all volumes must be submitted at this time. 7th paragraph states that only Phase 1 (Vol. 1) is required at this time.

A: See response to Question 30

33) Q: Page 71, Phase-Two Technical Factors - Please confirm that "Non-Technical Factor, Price" is Factor 6.

A: Page 71 of the solicitation has been revised via this Amendment to show Price as Factor 6

34) Q: Page 72 - Factor 1 (a)(i): "Experience narratives submitted shall included projects completed by the entire project team (both contractor and subcontractors)." Does this mean:

- a. Projects are acceptable from either the prime contractor or from team subcontractors?
- b. Submit only projects which the prime and team subcontractor have performed together? or,
- c. Something else?

A: See Page 72 of solicitation, para. (1)(a)i, fourth sentence, which is stated below:

Experience narratives submitted shall include projects completed by the entire project team (both contractor and subcontractors).

35) Q: Section J (pg 63) - No attachments were included

- a. Exhibit A - PWS for seed project
- b. Exhibit B - Price submittal for line items 0001-0009
- c. Exhibit C - Spreadsheet to be used for Price Proposal
- d. Exhibit D - Project data sheets (Attachment F)
- e. Exhibit E - Past Performance Questionnaires (Attachment G)

A: All attachments have been uploaded and are now available

36) Q: Factor 2 - Past Performance. Are we to include both the PPQs (which we sent to the client contact) and the completed PPQs (which were returned in a sealed envelopes), or only the PPQs in the sealed envelopes? If both, please confirm that the PPQs in sealed envelopes do not count against the page limitation.

A: One Original (sealed) and 4 copies (sealed) are required.

37) Q: Pg 78, 1st paragraph instructs: "For the current year and previous two complete years, submit one OSHA Form 300A which collectively represents and summarizes (for all CONUS projects only) job site work-related injuries and illnesses for both the prime contractor and subcontractors (with more than 10 employees)." Does this mean:

- a. One OSHA Form 300A for the prime contractor combining three years, and one OSHA 300A for each subcontractor, each combining three years?
- b. One OSHA Form 300A combining three years of data for the prime contractor and all of its subcontractors?
- c. One OSHA Form 300A for 2010, one for 2009, and one for 2008 for the prime contractor; plus one OSHA Form 300A for 2010, one for 2009, and one for 2008 for each team subcontractor? or,
- d. Something else?

A: (a-d) See Page 78 of solicitation first para., which is stated below:

OSHA Form 300A, OSHA Incidence Rate, and OSHA DART Rate (including subcontractors). For the current year and previous two complete years, submit one OSHA Form 300A which collectively represents and summarizes (for all CONUS projects only) job site work-related injuries and illnesses for both the prime contractor (offeror) and subcontractors (with more than 10 employees) on those ongoing and past projects.

38) Q: Refer to previous question. "submit one OSHA Form 300A which collectively represents and summarizes . . ." Does this mean -

- a. Add three years together?
- b. Average three years together? or,
- c. Something else?

A: (a-c) One form is require that includes all information. See response to Question 37

39) Q: Pg 79, Phase 2 Technical Factors, says to provide 1 original, 4 copies, and 1 electronic copy of Factors 4-6 (Factor 6 being Price). Pg 83, (3) Price states to provide 1 original, 2 copies, and 1 electronic of the Price Proposal. Confirm correct number of copies for the Price Proposal. Please clarify.

A: See Page 79 of solicitation will be revised this Amendment as follows:

Provide one (1) original, 4 copies, and one (1) electronic copy (CD) of the solicitation submittal requirements for Factors 4 and 5. Factor 6 provide one (1) original, two (2)

copies, and one (1) electronic copy (CD) as identified below.

40) Q: Section 1.3 (Personnel and Training Requirements) outlines key personnel requirements. In Factor 1 - Corporate Experience and Key Personnel (starting on page 73 of 86) there are also personnel requirements for the key personnel. There are some conflicts within the requirements and I would like to know which set of requirements should be utilized for preparation purposes. For example, under the Section 1.3 requirements it states, in 1.3.3.1 (Program Manager) that "the individual shall be a registered professional engineer or registered geologist in at least one state of the United States. In the Factor 1 Key Personnel requirements (page 74 of 86) it states, "professional licensing and registration is desired."

A: See response to Question 10

41) Q: Section 1.3.3 (Key Personnel Qualifications) states in bold "key personnel shall be employees of the prime contractor unless otherwise specified." To clarify, does the "unless otherwise specified" mean that the prime contractor must otherwise state if key personnel are not employees or is it saying that "unless otherwise specified" by the Navy in the specifications? Under this solicitation, can key personnel be not of the prime contractor as long as the prime contractor states it in the proposal?

A: See response to Question 5

42) Q: Section 1.2; MEC remediation is not mentioned as part of the SOW, but the Factor 1 requirements includes one MEC remediation project be submitted. Is MEC in the overall SOW? Are radiological and mixed wastes potentially in the overall SOW also?

A: See Page 2 of Amendment 0001, 1.2.1 for first question, which is stated below:

1.2.1 The services to be acquired will be to perform environmental remedial actions; removal actions; remedial design; expedited and emergency response actions; pilot and treatability studies; remedial action systems operation and maintenance; and other related activities associated with returning sites to safe and acceptable levels of contamination. Remedial actions may include, but will not be limited to capping landfills, pump-and treat remediation, bioremediation, **munitions remediation**, soil vapor extraction, natural attenuation, bioventing, air sparging, thermal treatment, phytoremediation, soil washing, and free product recovery.

Second answer – See Page 72 of solicitation Factor 1 - Corporate Experience and Key Personnel requires demonstrated project experience in the 5 areas, which includes munitions and explosives of concern (MEC), which is stated below. MEC does not include radiological and/or mixed wastes.

- (1) In situ remediation of contaminated soil and groundwater (e.g. bioremediation, chemical oxidation, etc.),
- (2) Ex-situ soil remediation/removal of various contaminants (e.g. soil excavation, dig and haul) and/or landfill capping,
- (3) Munitions and explosives of concern (MEC) remediation,
- (4) Expedited and emergency response actions, and
- (5) Monitoring (e.g. long-term groundwater monitoring, natural attenuation sampling, etc.).

43) Q: Section 1.2: The SOW also includes other environmental work such as compliance projects. Could these be standalone task orders, or would the other environmental compliance work be ancillary to the remediation job?

A: Compliance projects could be stand alone task orders or ancillary to the remediation job.

44) Q: Page 8 - Are the Senior Project Engineer/Manager listed on Page 74 and the Project Manager on Page 8 the same position? There appear to be some differences. On page 8, a PE or PG in Florida is required. On page 74 a PE is preferred (over a PG), and no state preference is given. The PM position on page 8 requires 6 years of environmental project management experience, but Page 74 allows for construction management experience.

A: See page 4 of Amendment 0001, which made changes to the solicitation, which aligned Section C Key Personnel Requirements with Section L, which is stated below:

1.3.3.1 Program Manager. Responsibilities include overseeing contract task orders for remedial actions. Duties include monitoring quality control, assigning personnel consistent with contract requirements, understanding and assuring compliance with CERCLA, RCRA, TSCA and SWDA regulations and their state counterparts, and other applicable or relevant and appropriate requirements, and performing as the contractor's chief representative. The qualified individual for this position should have an undergraduate management or technical degree relevant to remediation work and six years experience managing or overseeing large task order contracts involving multiple concurrent projects at multiple locations, four years of which was as a senior manager or engineer working with environmental restoration studies and remedial action projects. Professional licensing and registration is desired.

1.3.3.2 Sr. Project Engineer/ Manager. Responsibilities include directing work associated with contract task orders. Duties include ensuring effective execution of projects, controlling project schedule and budget, recommending changes to improve project efficiency and effectiveness, justifying change orders, tracking materials and resources, coordinating subcontractor's work, complying with normal health and safety procedures, ensuring compliance with regulatory requirements, following/implementing approved project work plans or specifications, and producing quality technical reports supporting the remedial action with respect to the appropriate regulatory authority. The qualified individual should have an undergraduate degree in engineering or physical sciences, or be a graduate of a construction management program. A minimum of 6 years of construction management experience or in-field project management experience of which at least 3 years was in managing remedial action projects is desired. Senior project engineer or manager shall have a valid professional license/registration, preferably a professional engineering (P.E.) license.

45) Q: In general, where there a differences in the Key Personnel requirements on Page 8 and Page 74, which requirements take precedence?

A: See response to Question 44

46) Q: Section 1.3.3.2 Requirement (2). Please confirm that it requires only one of the following: Quality implementation/oversight as a part of a consultant project management team; OR Quality implementation/oversight in a laboratory as a supervisor, manager or quality control officer; OR Certification as a CQA; OR Certification as a CQMgr; OR Certification as CMQ/OE; OR Six Sigma Greenbelt or Blackbelt; OR ISO9000 or 14001.

A: See page 4 of Amendment 0001, which made changes to the solicitation.. See response to Question 44.

47) Q: Section 1.3.3.4 appears to require that the named Key Personnel for SHM needs to be "present on-site during the first 3 days of remedial activities and at the start-up of each phase of work" for every task order issued under this IDIQ. Is this the intent or is a designated representative of the SHM acceptable?

A: See page 5 of Amendment 0001, which made changes to the solicitation, which is stated below:

1.3.3.4 Health and Safety Manager (SHM). Responsibilities include implementing and overseeing the contractor's health and safety program and plans. Minimum experience qualifications include the following:

- **Four years working experience in developing and implementing safety and health plans at hazardous waste/remedial action sites or hazardous waste disposal industry.**
- **Documented experience in development of personal protective equipment programs including air monitoring programs for working in potentially toxic, flammable or combustible atmospheres and confined spaces.**
- **Working knowledge of applicable Federal, State, and local occupation health and safety regulations.**
- **Formal education and training in occupational health and safety.**
- **Certified industrial hygienist (CIH) registration is required..**

48) Q: Section 1.3.5 - Senior Engineer for Non Key Personnel has no license requirement. Was that the intent?

A: See response to Question 6

49) Q: Section 1.3.5: Does NAVFAC expect to see resumes for non-key personnel in addition to Key personnel? Will resumes for Non-key personnel be evaluated? Non Key Personnel: CIH, SHSO and Database Manager, must be employed by prime. Is this the intent?

A: See response to Question 6

50) Q: The evaluation criteria does not mention an introduction or narrative for the Phase I proposal. Is one expected and will it be evaluated?

A: A: See Page 84 of solicitation, Page Limitation Exclusion List, introduction or narrative is not included in this list, which is stated below:

b. Page Limitation Exclusion List:

- ✓ RFP Form
- ✓ List of acronyms
- ✓ Table of contents
- ✓ Tab dividers without written text
- ✓ Industry award, certificates and letters of recommendation
- ✓ Teaming agreements; letters of commitment
- ✓ Resumes
- ✓ Section K, Representations and Certifications
- ✓ Safety awards received during the past five (5) years
- ✓ Safety violations

51) Q: Page 71 (2) - All factors put together are equal to price. Is that the intent? Typically all other factors put together are worth more than price in order to provide the government with best value.

A: See Page 71 of solicitation, para. 2., which is stated below:

2. Factors 1 through 5 are equal in importance to each other and when combined are

approximately equal to price.

52) Q: Page 71, at the bottom of the page, "Articles i thru v" are listed. What articles do these headings reference?

A: Articles i thru v has been removed via this amendment as they are not consistent with numbering scheme of the solicitation.

53) Q: Page 72 (a) - We assume that ongoing projects (i.e. long-term monitoring and operation and maintenance of a treatment system) that are not complete can be used in the project descriptions. Is this correct?

A: See response to Question 16

54) Q: Page 72 (a) - We assume that projects performed under follow-on task orders and modifications at a single location for the same general SOW can be considered a single project. Is this correct?

A: See Page 72 of solicitation, Factor 1, para. (a) i, 3rd sentence, which is stated below:

The projects shall be for remediation projects having a value of \$350,000 or greater that were completed within the last five (5) years of the RFP closing date.

55) Q: Page 72 (a) -Is the "geographic area" noted as preferred in this section considered Florida only, EPA region 4, or anywhere in the NAVFAC AOR?

A: See response to Question 18.

56) Q: Page 73 (b) (ii) - Says that experience will be evaluated by a contractors ability to "demonstrate remedial projects simultaneously over an extended geographic region." Does "extended geographic region" in this section refer to only Florida, or EPA region 4, or anywhere in the NAVFAC AOR? Will this evaluation criteria be consistent with submittal requirement (a)?

A: See page 6 of solicitation under General, first 2 sentences, which is stated below:

The objective of this procurement is to obtain services for performing remedial actions at environmentally contaminated sites predominately at Navy and Marine Corps installations and other Government agencies within distinct area of the State of Florida, by the Environmental Protection Agency Region 4. However with approval of the Chief of Contracts, the Navy reserves the right to provide service coverage to any NAVFAC AOR, CONUS and OCONUS.

57) Q: Page 72 (a) - We assume that "prime contractor experience" refers to experience by any member of the team, working as a prime contractor, and that project descriptions of projects performed by a team member are acceptable. Is this correct?

A: Yes, under Technical Factor 1, "Offerors (proposed small business prime) shall demonstrate prime contractor experience using varying cleanup technologies and experience preferably in the geographic area covered by the solicitation. Project examples from proposed team members may also be submitted under Technical Factor 1".

58) Q: Page 72 - Can we consolidate Exhibit D to 2 pages while providing the same information?

A: See Page 72 of solicitation, para. (1) (a) i, will change "3 pages" to say "up to 3 pages" via this Amendment

59) Q: Page 75 - 4th paragraph - Can signatures be electronic, or is an original ink signature required?

A: No. See Page 72 of solicitation first paragraph., which is stated below:

Provide one (1) original, four (4) copies, and one (1) electronic copy (CD) of the Phase I solicitation submittal requirements identified below. Submittal Requirements and Basis of Evaluation for each factor

60) Q: Page 76 (2) (iv) - Performance evaluations are required to be submitted in sealed envelopes. We assume that these sealed envelopes will be submitted in the "original" proposal, and a page directing the reviewer to the "original" proposal will be included in the 4 proposal copies. Is that correct?

A: See response to Question 36.

61) Q: Page 76 - (vi) Appears to require a letter of commitment from subcontractors to be included in this Phase I submittal. Should these specifics be spelled out in the teaming agreement instead?

A: No, See Page 76 of solicitation, para. vi, which is stated below:

vi. If a joint venture/teaming/partnership arrangement is being proposed, copies of agreements and letters of commitment shall be submitted with your proposal in the Past Performance section. Agreements shall include company name, DUNS number, address, point of contact, email address, phone number and fax numbers. Joint venture offerors shall submit their joint venture agreements with their proposals. Offerors participating in teaming/partnership agreements for this procurement shall submit their teaming/partnership agreements with their proposal. The agreements shall be signed by the appropriate individuals of each firm. The agreements shall demonstrate the relationship between firms and identify contractual relationships and authorities to bind the firm/joint venture/team/partnership. Offerors proposing major subcontracts (subcontracts exceeding 10% of the prime contract value) shall submit signed letters of commitment from the subcontractors which define the contractual relationship and identify contribution to the planned arrangement in terms of the type and proportion of work to be performed.

62) Q: Page 78 - 79 - The EMR evaluation categories of "good" and "satisfactory" overlap. We assume that satisfactory should be above 0.8 through 1.0. This that correct?

A: No. See Page 78 and 79 and solicitation, which are stated below:

Experience Modification Rating (EMR):

Excellent	Less than 0.6
Good	From 0.6 to 0.8
Satisfactory	From 0.7 to 1.0
Marginal	From 1.1 to 1.2
Poor	Greater than 1.2 or failed to provide information

OSHA Form 300A, Total Recordable Incidence Rate, and DART Rate:

The Government will evaluate the OSHA Form 300A, OSHA Total Recordable Cases Incidence Rate, and DART Rate to determine if the offeror and the offeror's prior subcontractors (with more than 10 employees) have a history of safe work practices.

The offerors Total Recordable Incidence Rate and DART Rate will be evaluated against the following standards:

Rating	Incidence Rate	DART Rate
Excellent	Less than 3.0	Less than 1.0
Good	From 3.0 to 3.99	From 1.0 to 1.99
Satisfactory	From 4.0 to 4.3	From 2.0 to 2.5
Marginal	From 4.4 to 5.0	From 2.51 to 4.0
Poor	5.1 and greater	4.1 and greater

63) Q: Page 84 - Requires the document to have a font size of "12 pitch." Should "12 point" be substituted for "12 pitch"?

A: Points" is the term used to refer to the height of characters in a chosen font. Each character is measured in points, which is about 1/72-inch point per font. "Pitch" which common values are 10 and 12, is the term used to measure the width of a character. In other words, it refers to the amount of characters that can fit in an inch horizontally.

64) Q: Section C now lists Key Personnel Qualifications consistent with those in Section L; however, Section C also lists Non-Key Personnel Requirements (1.3.5). Section L does not request resumes for these Non-Key Personnel identified in Section C (Senior Project Engineer, Engineer, Senior Project Scientist, Project Scientist, Scientist, Certified Industrial Hygienist (CIH), Site Health and Safety Officer (SHSO), and Database Manager). Are resumes required or allowed for these non-key personnel?

A: Resumes are not required for non-key personnel.

65) Q: Section L, Phase-One Technical Factors, Factor 1 – Corporate Experience and Key Personnel, Page 25 of 38 states that, "Offerors shall submit Corporate Experience narratives for a minimum of five (5) up to a maximum of ten (10) projects...Offerors shall use Attachment F...3 pages for each corporate experience submittal, up to a combined total of a maximum of 30 pages." This seems to be inconsistent with the submittal requirements for Factor 2. Factor 2 – Past Performance, Page 29 of 38 states that, "Firms shall use Attachment G, Past Performance Questionnaire, to submit projects to be evaluated for Factor 2...Offerors may submit up to five (5) examples of relevant remediation projects...limited to a maximum of three (3) pages for each past performance submittal, up to a combined total of a maximum of 15 pages." Factor 2 – Past Performance, Page 29 of 38 also states that, "Offerors shall submit past performance appraisals on the projects submitted for Factor 1, Corporate Experience." This last sentence appears to require that the Factor 2 Attachment G forms be used for all Factor 1 projects, which for 10 projects would be 10 projects x 3 Attachment G pages/project = 30 pages for Factor 2. This limitation coupled with the 15 page limit for Factor 2 appears that it could also be placing a 5 project limitation for Factor 1. Please clarify precisely how many projects are required for Factor 1 and how many are required for Factor 2. Our current interpretation of this is that NAVFAC desires a maximum of 10 projects for Factor 1 (Attachment F) and a maximum of 5 projects for Factor 2 (Attachment G), and that the projects selected for Factor 2 **should** be a subset of the projects used for Factor 1; however, the page limit of 15 pages for Factor 2 would mandate that past performance appraisals (Attachment G) only be provided for 5 projects, not all 10 used for Factor 1.

A: Your interpretation is correct except the word "should" it is "shall".

66) Q: Please confirm that the resumes provided do not count toward the 15 page limit for Factor 2, as indicated in the General Submittal Requirements, b. Page Limitation Exclusion List on Page 37 of 38.

A: See response to Question 28.

67) Q: We are unclear on what past performance information should go into the Factor 2 section of this Volume I proposal. There is a 15 page limit for Factor 2, and Page 29 of 38 indicates that the Attachment G Past Performance Questionnaires are to be included. If we are including 5 projects to address past performance, each with a 3-page Attachment G form, this uses up the entire 15 page limit. It does not seem of much value to just include copies of mostly blank Attachment G forms that we have sent to clients to complete. We cannot include the completed forms in our four hard copies of the proposal or the electronic files to be submitted, as the completed questionnaires are to be submitted in "sealed envelopes" that we then provide to NAVFAC unopened. What specifically is required in the proposal to constitute the 15 pages counting toward the page limit for Factor 2?

A: See response to Question 60.

68) Q: Please confirm that the page limitation for Factor 3 – Safety is 15, as revised and underlined on Page 24 of 29. Page 37 of 38, under General Submittal Requirements, still states that, "The page limitation for Factor 3, is 10 pages."

A: See response to Question 11.

69) Q: Given that the Amendment/Modification 0001 providing corrections was not available until 22-April 2010 and that there are significant questions for clarification of inconsistencies that remain to be resolved, we request an extension of the response date to be 30 days from issuance of another modification clarifying these questions raised in this e-mail and those to be raised by others.

A: See response to Question 3.

70) Q: Could you please advise as to whether or not there will be a pre-bid or site visit (mandatory or not) for the subject referenced solicitation?

A: No, the Seed Project PWS is a dummy project that will be used for evaluation and award decisions only.

71) Q: Are there incumbents for this project, and if so who are they and how much money did their projects encumber?

A: See response to Question 1.

72) Q: Does this contract as a Total Small Business Set Aside preclude the use of large businesses as teaming partners as long as the Prime is a SBE and does the majority of the work (i.e. 51% or greater)?

A: Per DFARS 52.219-14 Limitations on Subcontracting:

"(b) By submission of an offer and execution of a contract, the Offeror/Contractor agrees that in performance of the contract in the case of a contract for --

(1) Services (except construction). At least 50 percent of the cost of contract performance incurred for personnel shall be expended for employees of the concern.

(2) Supplies (other than procurement from a nonmanufacturer of such supplies). The concern shall perform work for at least 50 percent of the cost of manufacturing the supplies, not including the cost of materials.

(3) General construction. The concern will perform at least 15 percent of the cost of the contract, not including the cost of materials, with its own employees.

(4) Construction by special trade contractors. The concern will perform at least 25 percent of the cost of the contract, not including the cost of materials, with its own employees."

73) Q: We will be receiving completed PPQs in sealed envelopes. These can be included in our original version Phase 1 proposal. In terms of the PPQs, what, if anything do you want included in the 4 copies and in the electronic version of the proposal.

A: See response to Question 36.

74) Q: Is this a new contract or is there an incumbent ?

A: See response Question 1.

75) Q: What is the correct due date ?

A: See response to Question.3.

76) Q: RFI #1: Factor 1) Corporate Experience - Please clarify specifically how complete do the 5 - 10 projects need to be in order to be considered for this factor. As you know, many of these types of environmental projects go on for years (especially when long term monitoring is involved).

A: See response to Question 16.

77) Q: RFI #2: Factor 1) Corporate Experience - We wish to highlight several projects from our first tier team members. Please clarify whether or not it is permissible to include projects from our first tier subcontractors to be considered for the 5 - 10 projects in corporate experience.

A: See response to Question 57.

78) Q: Page 9, paragraph 1.3.3.5 Procurement/Contracts Manager, May someone with extensive contract experience, but does not have the undergraduate degree, be substituted for this position? We know a former site manager from the FRCSE who comes with an extensive background in managing the day to day requirements of the contract, also he is retired Navy.

A: See Page 9 of solicitation, para. 1.3.3.5 last sentence, which is stated below:

The qualified individual shall have an undergraduate degree in business or an undergraduate degree in any field with 24 semester hours completed in business courses and six (6) years of experience in the field of procurement/contracts with three (3) years of supervisory experience.

79) Q: Do you have an approximate date that phase 1 will be announced, and an approximate date of the award?

A: Announcement of Phase I is to be determined.

80) Q: Is there a specific format required for the resumes such as SF330 format?

A: No. See pages 72 and 73 of solicitation, para. iii, which is stated below:

iii. Detailed resumes for the key personnel. Resumes shall, at a minimum, include the following categories of information:

- Name
- Current Job Title
- Proposed Title
- Employment Status – For each proposed Key Personnel the offeror shall state whether or not the employees are currently employed by the prime. If the employee is not employed with the prime the offeror shall submit a copy of the contingency hiring letter to include salary.
- Dates and Company Name for Experience with Other Firms
- Education (degrees, year, specialization)
- Active registration (professional registration/certification; by discipline and state registration number; the year first registered and discipline)
- Experience & Qualifications

Resumes are limited to three (3) pages each/per individual and no more than five (5) Senior Project Engineer/Managers may be provided. Offerors shall assign at least one Licensed Professional Engineer within the Key Personnel.

81) Q: Are Attachment G Past Performance Questionnaires required of Team member subcontractors in the proposal?

A: See Page 77 of solicitation first paragraph and Note, which is stated below:

In evaluating past performance, the Government will consider information in the offeror's proposal and may consider information obtained from past and present customers, other Government agencies, current and former subcontractors, performance evaluations contained in the U.S. Army Corps of Engineers Contractor Appraisal Support System and in Past Performance Information Retrieval System (PPIRS) or any other sources deemed necessary by the Government.

Note – Offerors may submit up to a maximum of five (5) relevant projects as described above. If more than five (5) projects are submitted, the agency will only evaluate the first 5 projects in the proposal.

82) Q: Are both agreement letters and letters of commitment from the subcontractors required for a Teaming agreement, and are they to both include DUNS numbers of Prime and subcontractor firm?

A: Yes. See response to Question 61.

83) Q: How does a company get onto the plan holders list?

A: After registering with NECO, a vendor may search for Solicitations with Plan Holders list and then add themselves to it. On the Solicitation, right next to the Plan Holders List there is an add/del option. The Vendor will need to log into the system prior to adding their company information to the list.

84) Q: What does a company on the Plan Holders List have that is not available on the NECO website?

A: Nothing.

85) Q: I wanted to confirm the due date, FBO and NECO both list May 12, however the Addenda lists May 2nd, which is a Sunday?

A: See response to Question 3.

86) Q: I would also like to ask for an extension to ensure clients have enough time to complete Attachment G.

A: See response to Question 3.

87) Q: Does Attachment G have to be submitted with the proposal in a sealed envelope as stated on page 29, if so how are we to make copies for inclusion on the four additional required submittals?

A: See response to Question 36.

88) Q: For Factor 1 Corporate Experience states we can use a minimum of five projects maximum of 10, Factor 2 states we can use up to five projects for Factor 2, I wanted to confirm that we only need 5 Attachment G's for Factor 2.

A: Correct. See response to Question 65.

89) Q: I wanted to confirm that the Resumes included in Factor 1 are excluded from the page limitations as they are listed on the Exclusion List?

A: See response to Question 28.

90) Q: How are we to page number the past performance if the past performance references are to be sealed?

A: Before sending to project reference

91) Q: The font size requirement is to be no less than 12 pt. The forms provided are in 10 pt. Are we to increase the font size of the existing text in the forms or just have our information in font size 12?

A: Exhibits B and D have been revised to 12 point and have been uploaded.

92) Q: Factor 6 is referenced under safety as an evaluation element (page 77 and 78). What is factor 6?

A: See response to Question 33.

93) Q: Please clarify that Volume I, Volume II and III are to be submitted at different times. The initial response due by May 12 is only for Volume I which covers Corporate Experience, Key Personnel, Past Performance, and Safety?

A: See response to Question 30. There are only two Phases that will require submission.

94) Q: Is there an estimated time when Volume II & III will be due?

A: Submission of Phase 2 (Volume #2 and #3) information is to be determined.

95) Q: Attachment F - Exhibit D - Project Data Sheets have a requirement of ".at least 80% physically complete). Is physically complete based on the recovery of contaminants, budget, or time schedule?

A: Phycially changed to read (80% of all work completed).

96) Q: In current format on Volume 1, if teaming is allowed where would team members and qualified sub contractors be introduced?

A: See response to Question 61.

97) Q: Is safety data for partners and sub contractors required as well as for the prime?

A: See Page 77 and 78 of solicitation, which is stated below:

Page 77 - (a) Submittal Requirements:

Factor 3 will be evaluated as an overall factor with no subfactors. The offeror shall submit the following information (for a partnership or joint venture, the following submittal requirements are required for each contractor who is part of the partnership or joint venture):

Page 78 - Subcontractor Selection and Safety Narrative: For the upcoming project(s), provide a plan that the offeror will implement to evaluate the safety performance of potential subcontractors as a part of the selection process for all levels of subcontractors. Also, describe any innovative methods that the offeror will employ to ensure and monitor safe work practices are executed during performance at all subcontractor levels. Limit your Subcontractor Selection and Safety Narrative to two pages.

98) Q: It states that bonding is required for construction projects under this solicitation. Please provide additional details regarding which scopes of work will require bonding.

A: Bonding requirements will be determined at the Task Order level.

99) Q: It states that a Certified Industrial Hygienist (CIH) is required to be on staff of the prime contractor as Key Personnel and that another CIH is required to be on the team as Non-Key Personnel. Please provide additional details as to why two CIHs are required under this solicitation as this is somewhat of a restrictive provision for a small business and seems unusual for the scopes of work referenced under this solicitation.

A: See response to Question 5.

100) LEFT BLANK INTENTIONALLY

101) Q: Do the projects/contracts have to be 100% complete?

A: See response to Question 16.

102) Q: Please confirm that contracts and/or task orders can be submitted as Corporate Experience.

A: Yes, see response to Question 54.

103) Q: Page 2 of Amendment 2 states that the "response date/time 02-May-2010 05:00 PM has been added". Has the original due date of May 12 as stated on www.neco.navy.mil been changed to May 2?

A: No, see response to Question 3.

104) Q: Can we modify Attachment F (Project Data Sheets) and Attachment G (Past Performance Questionnaire) or do we have to use the exact form provided in the RFP?

A: No, see response to Question 17 for Attachment F and Question 21 for Attachment G.

105) Q: We downloaded the revised Exhibit D Project Data Sheet form and noted that the form says "1000% physically complete" and are we correct to assume that you meant "100%" complete?

A: See response to Question 16.

106) Q: The date listed in amendment 1 for the submittal is listed as 02-May-2010. Is this a typo or is the date June 2 which is also a Wednesday?

A: See response to Question 3.

107) LEFT BLANK INTENTIONALLY

108) Q: Is the due date May 2nd or May 12th as originally stated? We request that it be May 12th to provide a full month to prepare our response.

A: See response to Question 3.

109) Q: Section L requires the font to be 12 pitch or larger for text; however the Attachment format is in 10 point font. Is the correct font size for the corporate experience forms 10 point?

A: See response to Question 31.

110) Q: Can projects that are 80% complete be used in the corporate experience section?

A: Yes, see response to Question 16.

111) Q: Since the scope now includes work associated with munitions remediation, how does the Navy intend to evaluate a firm's capability to provide qualified and certified UXO-trained personnel when these personnel requirements are not included?

A: All offerors' qualifications and capabilities in munitions response work will be evaluated by the corporate experience and key personnel resumes submitted under Technical Factor 1 (Corporate

Experience and Key Personnel) and by past performance on munitions response projects, if available (Technical Factor 2 Past Performance).

112) Q: What policies and regulations are required for compliance in completing the MEC remediation work?

A: The offeror is responsible for knowledge of Navy policy and guidance governing completion of munitions response work.

113) Q: Please consider removing the Indemnification language on page 41 Section H16 Indemnification.

A: Indemnification language on page 41 Section H16 Indemnification will remain unchanged.

114) Q: Can long-term projects be used if they are 90% complete where construction/remediation is complete but long-term monitoring is continuing?

A: Yes, see response to Question 16.

115) Q: In the Corporate Experience section of Factor 1 the RFP states that "a minimum of 5 and up to a maximum of 10 relevant projects" may be used to describe the company's experience. Then in Factor 2, Past Performance, Section iii the RFP states "offerors shall submit past performance appraisals on the projects submitted for Factor 1, Corporate Experience." However, the Note at the end of the Basis for Evaluation of the Past Performance states "offerors may submit up to a maximum of 5 relevant projects as described above." If I am interpreting this correctly, the Past Performance information should be obtained for the same projects submitted for Corporate Experience, but the number of projects allowed is not the same. Can you please clarify if my interpretation of what is being sought is incorrect, or if the number of projects should be the same in both places?

A: Yes, see response to Question 65.

116) Q: Amendment #1 posted a due date of 02-May-2010 05:00. I assume this is a typographical error as 02 May is a Sunday – please advise if the due date is still intended to be 12 May per the original solicitation.

A: See response to Question 3.

117) Q: Page number limitation - The solicitation reads "The page limitation for Factors 1 is 30 pages". Please clarify that this means that each portion of Factor 1 (Corporate Experience AND Key Personnel) has a 30 page limit for a total of 60 pages or if the total Factor 1 page limit is 30 pages. If the supplied Attachment F – Exhibit D Project Data Sheets is three (3) pages and the offeror can submit up to 10 projects, this alone would account to 30 pages and would not allow any pages for resumes of key personnel.

A: See response to Question 11 concerning the 30 page limit. See response to Question 28 for Resumes.

118) Q: Can the supplied Attachment F – Exhibit D Project Data Sheet be formatted by the offeror to provide the exact same information in a slightly different format/layout to maximize spacing for project details - while maintaining the three (3) page limit and the overall proposal formatting requirements?

A: No, see Page 72 of solicitation, para. (1) (a) (i), starting with 4th sentence, which is stated below

Offerors shall use Attachment F to submit Corporate Experience, 3 pages for each corporate experience submittal, up to a combined total of a maximum of 30 pages. Additional pages will not be considered during the evaluation process. Offerors shall demonstrate prime contractor experience using varying cleanup technologies and experience preferably in the geographic area covered by the solicitation

119) Q: Factor 2 – Past Performance, Submittal Requirement vi: Copies of joint venture/teaming/partnership agreements shall be submitted with the offeror's proposal. Please confirm that this information will not count as part of the 15 page count limit for Factor 2.

A: See Page 84 of solicitation, Page Limitation Exclusion List, Teaming agreements; letters of commitment is included in this list, which is stated below:

b. Page Limitation Exclusion List:

- ✓ RFP Form
- ✓ List of acronyms
- ✓ Table of contents
- ✓ Tab dividers without written text
- ✓ Industry award, certificates and letters of recommendation
- ✓ **Teaming agreements; letters of commitment**
- ✓ Resumes
- ✓ Section K, Representations and Certifications
- ✓ Safety awards received during the past five (5) years
- ✓ Safety violations

120) Q: Can resumes submitted for Key Personnel also be included as resumes for Non-Key personnel?

A: See response to Question 64.

121) LEFT BLANK INTENTIONALLY

122) Q: Per page 70/86 please confirm that at this time we only need to submit for Phase 1 technical factors which include: experience, key personnel, past performance, safety. Management, cost and tech approach are addressed later if selected based on Phase 1 +evaluation.

A: Correct.

123) Q: Regarding Question 1, how much time is there going to be between Phase I and Phase II if selected?

A: The time between Phase I and Phase II is to be determined.

124) Q: Regarding Exhibit A (Scope of Work for the Seed Project) and Exhibit B (Line Items): Exhibit A states "The contaminated soil removal work is being accomplished under a different contract" while Exhibit B includes line item pricing for "disposal of all excavated soils as prescribed by the scope of work."

A: See response to Question 70.

125) Q: Expanding on Question 3, the introduction states the CTO is for debris removal and LUC design. The background section then says the CMS has LUCs in place and debris removal is being handled under a different contract. If this is all true then what is left to complete?

A: See response to Question 70.

126) Q: Page 77/86 regarding safety, is the OSHA and safety information solely for the prime or should the data be included for the team members as well?

A: See response to Question 97.

127) Q: Attachment F - Exhibit D – Project Data Sheets originally read "Actual Completion Date or Projected Completion Date (80% physically complete) but it now states "Actual Completion Date or Projected Completion Date (1000% physically complete). We assume this is 100% but wonder why 80% complete is not acceptable. We have several projects that are substantially complete and are of similar scale and scope to the needs of the RFP and are most certainly relevant as they are currently being performed. This change to 100% complete is detrimental to a small business such as ours providing a solid response to the RFP.

A: See response to Question 16.

128) Q: Attachment F – Past Performance Questionnaire (Exhibit E): This was included with Exhibit D previously but the Exhibit D_E file was revised with Exhibit E being left out. Is this questionnaire to be included in the proposal?

A: Yes, Exhibit D was revised, not Exhibit E; however, Exhibit E was previously attached to Exhibit D and has now been separated. Exhibit E is required.

129) Q: It appears that "N6945010R01040001Pages_1501-1750_from_RFI_Report_-_SWMUs_16_and_17-6,_Attachment_2_to_EXHIBIT_A.pdf" has been left off the download site.

A: Pages are now uploaded.

130) Q: Can you please confirm (or not) that the QC Manager referenced in Amendment 1, Section 1.3.3.3 (p.4) is the same as the QC Program Manager referenced in Section 5.6.1 (p.15)?

A: QC Manager in Section 1.3.3.3 is the same as the QC Manager in Section 5.6.1.

131) Q: Will only one contractor be selected for this Solicitation or will multiple awards be made with the opportunity for multiple contractors to bid on future NAVFAC remediation projects?

A: See response to Question 8.

132) Q: If multiple awards how many awards do you anticipate?

A: To be determined.

133) Q: Will the seed project be executed?

A: No, see response to Question 70.

134) Q: We are in the process of completing the Attachment F - Exhibit D - Project Data Sheets. We noticed the Attachment is in 10 Font. ON page 70 of 86 Section L Proposal Content, third paragraph, it requires that the "Font size for all proposal material shall be 12 pitch or larger." Since this is a Government Form, do we have permission to change the font size?

A: No. Exhibit D has been revised and uploaded with a font size of 12.

135) Q: Are Attachment F Project Descriptions to be attached with Attachment G Past Performance Questionnaires that the references are to put in sealed envelopes and the offeror is to include envelopes sealed by the references in the proposal; or are the sealed envelopes to contain Attachment G only, completed and signed by the Client reference with a Client reference Project # identified on Attachment G that corresponds to an Attachment F which can be outside the sealed envelope?

A: Yes, see Factor 2 – Past Performance.

SECTION A - SOLICITATION/CONTRACT FORM

The required response date/time has changed from 02-May-2010 05:00 PM to 26-May-2010 05:00 PM.

SECTION J - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

The following have been modified:

ATTACHMENTS

Exhibit/Attachment Table of Contents

EXHIBIT	DOCUMENT TYPE	DESCRIPTION	PAGES	DATE
A	Performance Work Statement For Seed Project	Description of Requirements	3	29 January 2010
B	Price Submittal for Line Items 0001-0009	Description of Individual Tasks to be performed for each Line	2	N/A

		Item		
C	Spreadsheet to be used for Price Proposal	Electronic file	N/A	N/A
D	Project Data Sheets	Submittal for Corporate Experience (Attachment F)	3	N/A
E	Past Performance Questionnaire	Submittal for Past Performance (Attachment G)	3	N/A
<u>F</u>	<u>RFI Report</u>	<u>Attachment 2 to Exhibit A</u>	<u>2,515</u>	<u>October 2006</u>
<u>G</u>	<u>Corrective Measures Study</u>	<u>Attachment 1 to Exhibit A</u>	<u>281</u>	<u>November 2009</u>

NOTE: Use [N6945010R01040001REVISION 3 EXHIBIT D.doc](#) when submitting proposal.

Use [N6945010R01040001N6945010R0104 REVISED EXHIBIT B LINE ITEM DESCRIPTIONS.doc](#) when submitting proposal.

The following Attachments stated below apply to Attachment 2 to Exhibit A (RIF Report):

N6945010R01040001REVISION_3_EXHIBIT_D.doc
N6945010R01040001Pages 1-250 from RFI Report - SWMUs 16 and 17, Attachment 2 to EXHIBIT A.pdf
N6945010R01040001Pages 1001-1250 from RFI Report - SWMUs 16 and 17-5, Attachment 2 to EXHIBIT A.pdf
N6945010R01040001Pages 1251-1500 from RFI Report - SWMUs 16 and 17-6, Attachment 2 to EXHIBIT A.pdf
N6945010R01040001Pages 1501-1750 from RFI Report - SWMUs 16 and 17, Attachment 2 to EXHIBIT A.pdf
N6945010R01040001Pages 1751-2000 from RFI Report - SWMUs 16 and 17-7, Attachment 2 to EXHIBIT A.pdf
N6945010R01040001Pages 2001-2250 from RFI Report - SWMUs 16 and 17-8, Attachment 2 to EXHIBIT A.pdf
N6945010R01040001Pages 2251-2515 from RFI Report - SWMUs 16 and 17-9, Attachment 2 to EXHIBIT A.pdf
N6945010R01040001Pages 251-500 from RFI Report - SWMUs 16 and 17-2, Attachment 2 to EXHIBIT A.pdf
N6945010R01040001Pages 501-750 from RFI Report - Attachment 2 to EXHIBIT A.pdf
N6945010R01040001Pages 751-1000 from RFI Report - SWMUs 16 and 17-4, Attachment 2 to EXHIBIT A.pdf

SECTION L - INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS

The following have been modified:

INSTRUCTIONS TO OFFEROR'S

GENERAL

The Naval Facilities Engineering Command Southeast is soliciting competitive proposals for Environmental Remedial Action services/construction in one distinct area, the State of Florida, by the Environmental Protection Agency Region 4; however, awardees' maybe be required to perform at any NAVFAC AOR, CONUS and OCONUS. This procurement is being advertised as a 100 percent small business set-aside basis. This acquisition will result in a firm-fixed price (FFP) contract(s) with provision for ordering indefinite delivery/indefinite quantity (IDIQ) work, having a total estimated aggregate value of \$30,000,000. The FFP contract is for one base year, with four one-year option periods.

INQUIRIES OR QUESTIONS

It is requested that all questions be e-mailed within fourteen (14) days after release of the RFP to allow the Navy adequate time to prepare and issue responses to all Offeror's prior to the date and time set for receipt of proposals. The Navy will continue to accept questions up to the closing date and time of the solicitation; however, time may not permit responses to be issued prior to proposal receipt for questions received after the time set forth above. It is the Government's intention that questions and responses will be distributed electronically to all Offeror's. Information provided with each question should include the document name, document date, specific page, paragraph, clause or other definitive citation requiring clarification.

Solicitation information and amendments will be made available only through the Internet at:

<http://nswcpc.navsea.navy.mil/contracts>
<https://www.neco.navy.mil/>
www.fedbizopps.gov

All related documents will be listed under the solicitation number and can be downloaded directly from the web site. All other documents listed in this solicitation will be made available upon request.

Offeror's are hereby notified that from time to time, the Government may post additional information to the web site relating to this solicitation (e.g. responses to questions, amendments, etc.). It is the Offeror's responsibility to check the web site for any such information

Inquiries and questions on this Request for Proposal shall be submitted in writing electronically to the Contract Specialist or Contracting Officer as follows **(Note: Donna Ruzicka is the primary point of contact (POC) for all correspondence related to this solicitation):**

Contract Specialist:	Donna Ruzicka
Email:	donna.ruzicka@navy.mil
Phone Number:	(904) 542-6918
Fax Number:	(904) 542-6942

Contract Specialist:	Belinda McNutt
Email:	belinda.mcnutt@navy.mil
Phone Number:	(904) 542-6920
Fax Number:	(904) 542-6942

Contracting Officer:	Jackie Jackson
Email:	jacquelyn.s.jackson@navy.mil
Phone Number:	(904) 542-6914
Fax Number:	(904) 542-6942

PROPOSAL PREPARATION

The Offeror's shall submit all information required by this Request for Proposal. Failure to comply with all of the terms and conditions of the RFP may result in the Offeror being removed from consideration for award. The Offeror's proposal shall be based on the technical and contractual requirements contained in this RFP (including those documents, exhibits, and other attachments to the RFP identified in Section J).

Comprehensive responses to the requirements of this solicitation are necessary to enable the Government to evaluate the offeror's understanding of, and capability to accomplish the stated requirements. Throughout the Proposal, the offeror shall provide sufficient detail to substantiate the validity of all stated claims. Proposals shall be submitted in accordance with the instructions herein and non-conformance with the specific required content may be cause for rejection of the Proposal.

PROPOSAL CONTENT

The cover page of each volume of the Proposal shall include: (1) the volume number and title; (2) the solicitation number of the RFP; (3) the company name and address of the offeror. CD's shall be labeled with the Volume Number and Title, Solicitation Number, and company name. Volumes shall be packaged in a sealed container and delivered to the location specified in Block 7 of SF 33 by the date and time specified in Block 9 of Standard Form 33. **All Factors for each Phase shall be submitted at the same time (see note below).**

No Cost Information shall be included in the Contractor's forwarding letter for the Proposal or any part of the Proposal, except the Cost Proposal.

The hardcopy of the proposal shall be typewritten and submitted in 8 ½" x 11" format. Font size for all proposal material shall be 12 pitch or larger. Text lines shall be spaced at no less than 1-space (single space). Font size may be less than 12 pitch if material is pre-printed graphs or charts. The volumes shall be bound separately using bindings that will allow the document to lie flat when opened and permit easy removal for evaluation of different sections by multiple evaluators.

Electronic submittals shall be formatted as follows and furnished in the number of copies stated herein. Firms shall submit proposals on CD-ROM. The acceptable electronic formats for proposals include Word 98 or later version, Excel 5.0 or later version, Factor 6 – TO 0001 Price Proposal shall be submitted in Microsoft Excel 5.0 or later version, with all formulas and links to detail worksheets (if any) intact. Firms shall ensure that proposal disks are virus free, and free of password protection. If access to proposal data is prohibited due to viruses, passwords, or wrong format, the proposal may be rejected.

In order to maximize efficiency and minimize the effort involved in the Proposal evaluation process, all offeror's shall submit their proposals in accordance with the format presented below. Those who do not may be significantly downgraded.

Offeror's shall provide one (1) original, four (4) copies, and one (1) electronic copy (CD) of the solicitation submittal requirements identified below.

NOTE: Offeror's are reminded that only Phase 1 evaluation submittals are required at this time. Offeror's selected for Phase 2 will be notified when Phase 2 submittals are due.

The following information shall be included in each Volume and tabbed/labeled accordingly:

VOLUME #1 (Phase 1 Technical Factors)

Factor 1 - Corporate Experience and Key Personnel

Factor 2 - Past Performance

Factor 3 - Safety

VOLUME #2 (Phase 2 Technical Factors)

Factor 4 – Contract ManagementFactor 5 - Technical Approach - TO (0001)

VOLUME #3 – (Phase 2 Cost Proposal)

Factor 6 - Cost Proposal

The page limitation for Factors 1 is 30 pages. The page limitation for Factor 2 is 15 pages. The page limitation for Factor 3 is **15 pages**. Page limitation for Factors 4 and 5 combined is 50 pages, and the page limitation for Factor 6 is 10 pages. A page is defined as one side of one sheet of paper. All pages shall be numbered. Pages submitted beyond the limit will not be considered in the evaluation. See individual factor instructions for submittal requirements.

PROPOSAL SUBMITTALS/EVALUATION FACTORS FOR AWARD

EVALUATION FACTORS FOR AWARD

1. The solicitation requires the evaluation of price and the following technical factors:

Phase-One Technical Factors:

Factor 1 - Corporate Experience and Qualifications
Factor 2 - Past Performance
Factor 3 - Safety

Phase-Two Technical Factors:

All ratings from Phase-One will be carried over into Phase-Two, unless new or revised information is provided.

Factor 4 – Contract Management
Factor 5 – Technical Approach

Factor 6 - Non-Technical Factor:
Price

The distinction between corporate experience and past performance is corporate experience pertains to the types of work and volume of work completed by a contractor that are comparable to the types of work covered by this requirement, in terms of size, scope, and complexity. Past performance relates to how well a contractor has performed on relevant projects having a value of \$350,000 or greater and meeting criteria required under Factor 1.

2. Factors 1 through 5 are equal in importance to each other and when combined are approximately equal to price.

3. Submittal Requirements and Basis of Evaluation for each factor.

a. **Phase-One Technical Factors:**

Provide one (1) original, four (4) copies, and one (1) electronic copy (CD) of the Phase I solicitation submittal requirements identified below. Submittal Requirements and Basis of Evaluation for each factor.

(1) Factor 1 – Corporate Experience and Key Personnel:

(a) Submittal Requirements:

- i. The Government will evaluate the relevant corporate experience and qualifications of key personnel of the proposed. Offerors shall submit Corporate Experience narratives for a minimum of five (5) up to a maximum of ten (10) projects. The projects shall be for remediation projects having a value of \$350,000 or greater that were **80% of all work** completed within the last five (5) years of the RFP closing date. Experience narratives submitted shall include projects completed by the entire project team (both contractor and subcontractors). Offerors shall use Attachment F to submit Corporate Experience, **up to** 3 pages for each corporate experience submittal, up to a combined total of a maximum of 30 pages. Additional pages will not be considered during the evaluation process. Offerors shall demonstrate prime contractor (**proposed small business**) experience using varying cleanup technologies and experience preferably in the geographic area covered by the solicitation.

At a minimum, example projects shall demonstrate corporate experience in each of the five following areas:

- (1) In situ remediation of contaminated soil and groundwater (e.g. bioremediation, chemical oxidation, etc.),
 - (2) Ex-situ soil remediation/removal of various contaminants (e.g. soil excavation, dig and haul) and/or landfill capping,
 - (3) Munitions and explosives of concern (MEC) remediation,
 - (4) Expedited and emergency response actions, and
 - (5) Monitoring (e.g. long-term groundwater monitoring, natural attenuation sampling, etc.).
- ii. Projects submitted in Attachment F shall be within the past five (5) years of the RFP closing date. Projects submitted shall be greater than or equal to \$350,000. Attachment F submissions shall be included in the proposal in the Corporate Experience and Key Personnel Section, Volume 1.
 - iii. Detailed resumes for the key personnel. Resumes shall, at a minimum, include the following categories of information:
 - Name
 - Current Job Title
 - Proposed Title

- Employment Status – For each proposed Key Personnel the offeror shall state whether or not the employees are currently employed by the prime. If the employee is not employed with the prime the offeror shall submit a copy of the contingency hiring letter to include salary.
- Dates and Company Name for Experience with Other Firms
- Education (degrees, year, specialization)
- Active registration (professional registration/certification; by discipline and state registration number; the year first registered and discipline)
- Experience & Qualifications

Resumes are limited to three (3) pages each/per individual and no more than five (5) Senior Project Engineer/Managers may be provided. Offerors shall assign at least one Licensed Professional Engineer within the Key Personnel.

(b) Basis for Evaluation:

- i. Evaluation of this factor will be an assessment of the firm's corporate experience and key personnel who will be utilized for management of task orders under this contract.
- ii. The basis of evaluation will be focused on the firm's experience in performing contracts and/or task orders of similar size, scope and complexity to that described in Factor 1. Contractors shall clearly demonstrate prime contracting experience in performing multiple and diverse environmental remediation projects simultaneously over an extended geographic region. In evaluating experience, the complexity and innovative nature of the projects listed in Attachment F will be considered. Firms will be evaluated based on their experience in dealing with a variety of contaminants and specialized technologies.

Note – Offerors are to submit a minimum of 5 and up to a maximum of 10 relevant projects as described above. If more than 10 projects are submitted, the agency will only evaluate the first 10 projects in the proposal.

- iii. Project summaries will be used to evaluate Factor 1, Corporate Experience and Key Personnel. Projects shall have been completed within the past five (5) years of the RFP closing date. Contracts listed may include those entered into with the Federal Government, agencies of the state or local Governments, and commercial customers, for the same or similar work covered under this solicitation.
- iv. Key Personnel: Firms will be evaluated based on the qualifications of their proposed key personnel. At least one Professional Engineering registration within the Key Personnel is required. The evaluation of key personnel will consider education, professional qualifications, and experience in environmental remediation projects. For evaluation of key personnel, at a minimum the following shall be proposed for evaluation:
 - Program Manager
 - Senior Project Engineer/Manager
 - Quality Control Manager (QC)
 - Health & Safety Manager
 - Contract Administration Manager

The following minimum qualifications apply to proposed key personnel:

Program Manager. Responsibilities include overseeing contract task orders for remedial actions. Duties include monitoring quality control, assigning personnel consistent with contract requirements, understanding and assuring compliance with CERCLA, RCRA, TSCA and SWDA regulations and their state counterparts, and other applicable or relevant and appropriate requirements, and performing as the contractor's chief representative. The qualified individual for this position should have an undergraduate management or technical degree relevant to remediation work and six years experience managing or overseeing large task order contracts involving multiple concurrent projects at multiple locations, four years of which was as a senior manager or engineer working with environmental restoration studies and remedial action projects. Professional licensing and registration is desired.

Senior Project Engineer/Manager. Responsibilities include directing work associated with contract task orders. Duties include ensuring effective execution of projects, controlling project schedule and budget, recommending changes to improve project efficiency and effectiveness, justifying change orders, tracking materials and resources, coordinating subcontractor's work, complying with normal health and safety procedures, ensuring compliance with regulatory requirements, following/implementing approved project work plans or specifications, and producing quality technical reports supporting the remedial action with respect to the appropriate regulatory authority. The qualified individual should have an undergraduate degree in engineering or physical sciences, or be a graduate of a construction management program. A minimum of 6 years of construction management experience or in-field project management experience of which at least 3 years was in managing remedial action projects is desired. Senior project engineer or manager shall have a valid professional license/registration, preferably a professional engineering (P.E.) license.

Quality Control (QC) Manager. Responsibilities include overall management of the QC and enforcement of all QC matters for the contractor. The QC Manager ensures compliance with the requirements identified in the contract task orders, and the Contractor Quality Control Plan. This person, or his designated representative, shall be physically present at the project site whenever work is in progress. The minimum qualifications of the QC Manager shall include:

- A college degree from an accredited school in engineering, construction management, or a related science field;
- A minimum of four years environmental engineering experience; or six years construction experience in related work.
- Two years experience in QC for environmental restoration projects.
- Working knowledge of applicable federal, state, and local laws, regulations, and guidance.
- Formal education and training in environmental field sampling.
- Professional licensing and registration is desired.

Health and Safety Manager. Responsibilities include implementing and overseeing the contractor's health and safety program and plans. Minimum experience qualifications include the following:

- Four years working experience in developing and implementing safety and health plans at hazardous waste/remedial action sites or hazardous waste disposal industry.
- Documented experience in development of personal protective equipment programs including air monitoring programs for working in potentially toxic, flammable or combustible atmospheres and confined spaces.
- Working knowledge of applicable Federal, State, and local occupation health and safety regulations.
- Formal education and training in occupational health and safety.
- Certified industrial hygienist (CIH) registration is required.

Contract Administration Manager. Responsibilities include administering and managing contract task orders for remedial action construction and services, with respect to contractual matters. Duties include ensuring compliance with applicable Federal, DOD, and Navy regulations and policy, as well as contract terms and conditions and interfacing with Navy contracts personnel regarding contractual matters. The qualified individual for this position should have an undergraduate degree in business administration or in an appropriate related field, with 5 years experience in Government contract management.

The evaluation will be based on education, professional qualifications and experience demonstrated on environmental restoration projects. A description of the key personnel positions along with the minimum requirements are detailed in Section C; statement of work, of the solicitation.

If experience/qualifications were obtained under contracts listed in Attachment F, indicate the contract number. All Key Personnel resumes shall have the signature of the current or prospective employee.

Note – Offerors are to submit a minimum of five (5) and up to a maximum of ten (10) relevant projects as described above. If more than 10 projects are submitted, the agency will only evaluate the first 10 projects in the proposal.

2. Factor 2 – Past Performance:

—
Definition of Relevancy for Past Performance: similar size, scope, and complexity.

Submittal Requirements:

- i. Firms shall use Attachment G, Past Performance Questionnaire, to submit projects to be evaluated for Factor 2. Past Performance. Attachment G submissions shall be sequentially numbered with a Project Number as indicated on the upper right hand corner of the page. Offerors may submit up to five (5) examples of relevant remediation projects with individual values of \$350,000 or greater and that have been within the past five (5) years of the RFP closing date.
- ii. Attachment G submissions for Factor 2 shall be limited to a maximum of three (3) pages for each past performance submittal, up to a combined total of a maximum of 15 pages. Any additional pages will not be considered in the

evaluation process. Attachment G submissions shall be included in the proposal in the Past Performance, Volume 1. Copies of industry awards, certificates, and official award letters of recommendation pertaining to Attachment G projects shall be submitted with your proposal in the Past Performance section and will not count in the page limitation, but will be limited to 20 pages. Awards, certificates, and letters shall be numbered in the upper right hand corner to match the corresponding project. Only awards, certificates and official letters of commendation (do not send copies of emails) that correspond with Attachment F projects will be considered.

iii. Offerors shall submit past performance appraisals on the projects submitted for Factor 1, Corporate Experience.

iv. In evaluating past performance the Government will use Attachment G. Firms shall forward Attachment G to project reference that shall complete it and then return it to your firm in a sealed envelope. The sealed envelopes that contain the referenced evaluator's comments/evaluation shall be submitted in the Past Performance/Corporate Experience section. The Government reserves the right to contact and verify past performance information submitted and any other past performance information available on the firm. Other past performance information may be obtained from past and present customers, other Government agencies, current or former subcontractors, and performance evaluations contained in the U.S. Army Corps of Engineers Contractor Appraisal Support System and in Past Performance Information Retrieval System (PPIRS) or any other sources deemed necessary by the Government.

v. If a firm has no relevant past performance history with respect to contracts of the same or similar scope, size, and complexity as this requirement, your proposal shall affirmatively state that it possesses no past performance experience of the same or similar scope, size, and complexity. In accordance with FAR 15.305(a)(2)(iv), a firm without a record of relevant past performance or for whom information on past performance is not available, will not be evaluated favorably or unfavorably on past performance. In such situations, a "No Rating" rating will be assigned.

vi. If a joint venture/teaming/partnership arrangement is being proposed, copies of agreements and letters of commitment shall be submitted with your proposal in the Past Performance section. Agreements shall include company name, DUNS number, address, point of contact, email address, phone number and fax numbers. Joint venture offerors shall submit their joint venture agreements with their proposals. Offerors participating in teaming/partnership agreements for this procurement shall submit their teaming/partnership agreements with their proposal. The agreements shall be signed by the appropriate individuals of each firm. The agreements shall demonstrate the relationship between firms and identify contractual relationships and authorities to bind the firm/joint venture/team/partnership. Offerors proposing major subcontracts (subcontracts exceeding 10% of the prime contract value) shall submit signed letters of commitment from the subcontractors which define the contractual relationship and identify contribution to the planned arrangement in terms of the type and proportion of work to be performed.

(a) Basis of Evaluation

i. Offerors will be evaluated on the quality of their past performance on the projects submitted in Attachment F of the solicitation. Attachment G will be used to evaluate Factor 2. The basis of evaluation will be limited to the quality of each offeror's performance for environmental remediation projects that have a project value greater than or equal to \$350,000 and that have been completed within the past five (5) years of the RFP closing date. Offerors may include projects with federal Government, agencies of the state and local Government, and commercial customers. Offerors may also be evaluated on the quality of their past performance on other, unlisted projects known to the Government, which meet the solicitation relevancy criteria within the past five (5) years of the RFP closing date). In evaluating past performance, the Government will consider information in the offeror's proposal and may consider information obtained from past and present customers, other Government agencies, current and former subcontractors, performance evaluations contained in the U.S. Army Corps of Engineers Contractor Appraisal Support System and in Past Performance Information Retrieval System (PPIRS) or any other sources deemed necessary by the Government.

The Government will evaluate the following aspects of offeror's Past Performance: a) does the offeror have prior experience on projects of similar scope, size and complexity as described in Section C of the solicitation; and b) how well did the offeror perform on these projects. Therefore, it is important that offerors not only describe the scope, size, complexity of each project but also provide evidence of satisfactory or better contract performance, which could be in the form of letters of recommendation, awards, information on meeting project budget, quality, schedule, or other goals, etc. Client or third party documentation of satisfactory performance is preferred over self-documentation.

ii. The Government will evaluate whether the offeror and its proposed subcontractors have consistently demonstrated a commitment to customer satisfaction and timely delivery of quality products and services at fair and reasonable costs. Past performance includes but is not limited to, evaluating the offeror's record of:

- Conforming to contract specifications and schedules;
- Cost effective performance;
- Use of innovative technology to accelerate design or clean up process;
- Interfacing with regulators, concerned community groups, and other significant stakeholders in the clean up process;
- Client relations and business like concern for interests for the customer;
- Participation in selection of remediation alternatives and the remediation design process.

Note – Offerors may submit up to a maximum of five (5) relevant projects as described above. If more than five (5) projects are submitted, the agency will only evaluate the first 5 projects in the proposal.

(3) Factor 3 – Safety:

(a) Submittal Requirements: Factor **3** will be evaluated as an overall factor with no subfactors.

The offeror shall submit the following information (for a partnership or joint venture, the following submittal requirements are required for each contractor who is part of the partnership or joint venture):

Experience Modification Rate (EMR):

Submit your current EMR (which compares your company's annual losses in insurance claims against its policy premiums over a three-year period). If you have no EMR, affirmatively state so, and explain why.

OSHA Form 300A, OSHA Incidence Rate, and OSHA DART Rate (including subcontractors). For the current year and previous two complete years, submit one OSHA Form 300A which collectively represents and summarizes (for all CONUS projects only) job site work-related injuries and illnesses for both the prime contractor (offeror) and subcontractors (with more than 10 employees) on those ongoing and past projects. (Information regarding the OSHA Form 300A is available at <http://www.osha.gov/recordkeeping/new-osh300form1-1-04.pdf>.) For this same time period, submit one summary OSHA Total Recordable Cases Incidence Rate and one summary Days Away from Work, Job Transfer, or Restriction (DART) Rate calculated from the applicable data on the summary OSHA Form 300A and from the total hours worked by the offeror and subcontractor employees. If the offeror is unable to provide any of the OSHA required information for the offeror, subcontractors or prior projects, explain why.

Safety Citations: Submit any Federal, State, and Municipal Occupational Safety and Health Act (OSHA) citations for the last three (3) years with an explanation of issued citations from: <http://www.osha.gov/pls/imis/establishment.html>.

Subcontractor Selection and Safety Narrative: For the upcoming project(s), provide a plan that the offeror will implement to evaluate the safety performance of potential subcontractors as a part of the selection process for all levels of subcontractors. Also, describe any innovative methods that the offeror will employ to ensure and monitor safe work practices are executed during performance at all subcontractor levels. Limit your Subcontractor Selection and Safety Narrative to two pages.

(b) **Basis of Evaluation:** Factor 3 will be evaluated as an overall factor with no subfactors.

The Government is seeking to determine whether the offeror has consistently demonstrated a commitment to safety and plans to properly manage and implement subcontractor safety on the upcoming project. The Government's determination will include an evaluation of the offeror's overall safety record, the offeror's plan to select and monitor safe subcontractors, and innovative methods that the offeror plans to implement for the upcoming project to ensure a safe working environment for subcontractors at all levels.

The Government's sources of information for evaluating safety may include, but are not limited to, OSHA, Facilities Accidents and Incidents Rates (FAIR), and other related databases. While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete safety information regarding these submittal requirements rests with the offeror. The evaluation will consider the following:

Experience Modification Rate (EMR)

OSHA Form 300A , Total Recordable Incidence Rate, and DART Rate

Safety Citations
 Subcontractor Selection and Safety Narrative
 Other sources of information available to the Government

Offeror's safety record will be evaluated against the following standards:

Experience Modification Rating (EMR):

Excellent	Less than 0.6
Good	From 0.6 to 0.8
Satisfactory	From 0.7 to 1.0
Marginal	From 1.1 to 1.2
Poor	Greater than 1.2 or failed to provide information

OSHA Form 300A, Total Recordable Incidence Rate, and DART Rate:

The Government will evaluate the OSHA Form 300A, OSHA Total Recordable Cases Incidence Rate, and DART Rate to determine if the offeror and the offeror's prior subcontractors (with more than 10 employees) have a history of safe work practices. The offerors Total Recordable Incidence Rate and DART Rate will be evaluated against the following standards:

Rating	Incidence Rate	DART Rate
Excellent	Less than 3.0	Less than 1.0
Good	From 3.0 to 3.99	From 1.0 to 1.99
Satisfactory	From 4.0 to 4.3	From 2.0 to 2.5
Marginal	From 4.4 to 5.0	From 2.51 to 4.0
Poor	5.1 and greater	4.1 and greater

Poor will also be assigned for failure to provide information

Safety Citations:

Excellent	No OSHA inspection history/only Other than Serious (OTS) citations
Good	2 or less serious citations/0 Willful or Repeats
Satisfactory	3 to 5 serious citations/0 Willful or Repeats
Marginal	6 to 10 serious citations/0 Willful or Repeats
Poor	Willful or Repeats or did not provide citations as reflected on www.osha.gov

Subcontractor Selection and Safety Narrative:

The Government will evaluate the narrative to determine the degree to which subcontractor safety performance will be considered in the selection of all levels of subcontractors on the upcoming project. The Government will also evaluate the narrative to determine the degree to which innovations are being proposed that may enhance safety on the upcoming project. Those offerors whose plans demonstrate a commitment to hire subcontractors with a culture of safety and who propose innovative methods to enhance a safe working environment may be rated higher.

b. **Phase-Two Technical Factors:**

Provide one (1) original, 4 copies, and one (1) electronic copy (CD) of the solicitation submittal requirements for Factors 4 - 6 identified below.

(1) **Factor 4 – Contract Management:**

(a) Submittal Requirements:

This factor considers the effectiveness of the firm's proposed management approach and key personnel to adequately perform the requirements of the contract. Factor 4 – Contract Management shall be submitted in Volume # 2 – Technical Proposal and tabbed accordingly. Describe your management approach to performing the resulting contract. As a minimum, the following shall be addressed:

Management Approach

- Discuss your proposed program management organizational structure, including organizational relationships with any proposed subcontractors. Present your proposed organizational chart. Indicate to what extent your firm has worked with the proposed subcontractors in the past. In the event that the use of sub-contractor(s) in a "team" approach is proposed, wherein the sub(s) will accomplish significant portions of a clearly identifiable scope of work on a consistent basis, or on a consistent overflow basis, a "team" relationship will be considered. In such instances, the prime shall clearly identify the limits of responsibility for each team subcontractor.
- Discuss your proposed contract management systems. Representative examples might include, but are not limited to, general contract administration, project controls and scheduling, quality control systems, management information systems, and use of electronic and paperless acquisition systems including dedicated web sites.
- Discuss your proposed plan for allocating resources under this contract. Describe how you will provide the staffing and equipment needed to perform the contract. Demonstrate the efficiency of your plan.
- Describe how and to what extent the proposed program management organization will interact with the home office organization and other supporting offices under the contract.

(b) Basis of Evaluation:

The basis of evaluation will consider the effectiveness of the offeror's management approach to performing the contract requirements. The Government seeks approaches that maximize quality and minimize costs. This factor considers the following (which are of equal importance):

- i. Management Approach: The Government will evaluate the effectiveness and viability of the offeror's approach to managing the contract. The Government seeks management approaches that result in optimal use of resources and are highly responsive to the interest of the Navy. Under this subfactor the Government will be evaluating the following:
 - The proposed program management organizational structure, lines of authority for key personnel, and organizational relationships with any proposed subcontractors. Organizational charts shall be presented. Firms shall indicate the extent of their previous working relationship with any proposed subcontractors. In the event that the use of subcontractor(s) in a "team" approach is proposed, wherein the sub(s)

will accomplish significant portions of a clearly identifiable scope of work on a consistent basis, a “team” relationship will be considered. In such instances, the prime shall clearly identify the limits of responsibility for each team subcontractor.

- The proposed contract management systems that will be employed in support of the resulting contract, including but not limited to general contract administration, project controls and scheduling, quality control systems, management information systems, and use of electronic and paperless acquisition system including any dedicated websites.
- The proposed plan for staffing/resourcing this contract to include all locations covered by this contract. Describe how staffing to perform this contract will be acquired. Demonstrate the efficiency and cost effectiveness of the plan.
- How and to what extent the proposed program management organization will interact with the home office organization and other supporting offices under the contract.

(2) Factor 5 – Technical Approach:

The Government will evaluate the effectiveness and viability of the offeror’s approach to accomplishing the technical requirements of this contract. The Government seeks technical approaches that will reduce cleanup costs and time, while meeting all regulatory and contract requirements. The offeror shall address their proposed approaches to accomplishing the technical requirements of this contract. Demonstrate how proposed approaches (innovative or traditional) will reduce cleanup costs and time while meeting all regulatory and contract requirements.

(a) Submittal Requirements:

Offerors shall provide information requested in this section which shall be used to evaluate the technical approach for Task Order (TO) 0001. Proposals are to be submitted in format as specified in Section L of the RFP. The offeror’s proposal shall describe the engineering and management approach to accomplish the objectives of TO 0001. The proposal for Factor 5 – Technical Approach shall be submitted in Volume #2 – Technical Proposal and tabbed accordingly.

i. Project Approach

- Describe your approach to implementation and optimization of TO 0001. Describe how plans will be transformed into work-in-place, including supervisory controls of the labor force (including subcontractor personnel), enforcement of safety standards, workmanship, and the overall standards of the workplace.
- Describe your technical approach to completion. Final inspection, testing, punch list items, final clean up and turnover should be described and explained.

- Describe your plan for working with appropriate regulatory agencies and obtaining joint regulatory approval of the proposed technical approach.
- Describe any difficult and challenging special issues, and your planned approach to successfully handling them.

ii. Team Organization and Experience

The task order management approach shall address quality control procedures, evidence of the firm's knowledge of applicable regulatory requirements, and a staffing plan for TO 0001. The management approach shall also address how costs will be effectively managed.

- Describe your organization for this specific job with lines of authority for TO 0001 to include an organizational chart. Provide a resume for TO 0001 Project Manager.
- Describe the quality control procedures of the contractor quality control (CQC) program to be utilized to ensure submittals are approved in a timely manner and that only approved materials are incorporated into the work, field oversight, process and approval authority, testing and similar procedures.
- Describe the health and safety program for TO 0001 that will apply to prime and subcontractor personnel. Identify who will be responsible for developing the site specific health and safety plan, their experience and training, and line of authority.

iii. TO 0001 Technical Approach Breakdown:

Provide a technical approach breakdown proposal by tasks, level of effort and resources that demonstrate your understanding and analysis of the project work requirements. This proposal shall include labor mix, man hours, material, and equipment for prime and any proposed subcontractors. The proposal breakdown shall be submitted in an Excel Spreadsheet, at a level of detail sufficient to validate your understanding of this technical requirement. Do not include rates, costs, or prices with your technical proposal. Proposals that contain rates, costs, and or prices in the technical proposal may be rejected. A copy of this technical approach breakdown proposal with associated cost details shall be submitted with the price proposal under Factor 5.

iv. TO 0001 Milestone Schedule:

Provide a Milestone Schedule that demonstrates understanding of objectives and challenges to successful performance with a target completion date proposed of 18 months from date of award.

Submissions for Factor 5, Technical Approach (TO 0001) proposal, Project Approach, Team Organization and Experience, Technical Approach Breakdown Plan combined shall be limited to a maximum total of 30 pages.

(b) Basis of Evaluation:

i. Offerors will be evaluated on their technical approach to accomplish TO 0001. The proposed technical approach shall demonstrate the offeror's technical expertise in performing environmental remediation services. The proposal shall describe the methods and management approach to accomplish the objectives of TO 0001.

ii. The following areas will be evaluated to determine the viability of the proposed technical approach:

- Project Approach
- Team Organization and Experience
- Technical Approach Breakdown
- Milestone Schedule

(3) Factor 6 - Price:

(a) Solicitation Submittal Requirements:

Price proposal shall be submitted separately from the technical proposal. Provide one (1) original, two (2) copies, and one (1) electronic copy (CD).

Offerors are required to submit the following price documents as one (1) price proposal submission in a **SEPARATE SEALED ENVELOPE MARKED "PRICE PROPOSAL, RFP N69450-09-R-0104, Environmental Contract for EPA Region 4 (Florida only), ATTN: Donna Ruzicka, ACQENV; DO NOT OPEN IN MAIL ROOM."**

(1) An Executed SF33. Offeror's shall insert their company name, address, DUNS Number, and CAGE code in Block #15A, telephone number in Block #15B, acknowledge all amendments in Block #14 (if applicable), name and title of person authorized to sign in Block #16, signature in Block #17, and offer date in Block #18 of the SF33. Executed

(2) Price proposal for TO Base Line Items 0001-0009 based upon the tasking identified in the Statement of Work, listed as Exhibit A in Section J. The price proposal shall be prepared using the spreadsheet, listed as Exhibit C in Section J. The description for the tasking to be performed for each Line Item is identified in Exhibit B in Section J. In addition to completing the price proposal, offerors shall enter the proposed price for each Line Item identified in Exhibit B. Price proposals shall be effective for 120 days.

The CD containing the price proposal shall contain the same information as presented on the hard copy. All formulas, calculations, and applicable rates shall be clearly visible and formulas in cells shall be fully functional. The electronic cost proposal shall be submitted on a CD-ROM in Microsoft Excel format.

(3) Ensure current registration on the CCR Website, www.ccr.gov.

(4) Ensure that you have completed/updated your Annual Representations and Certifications on the ORCA Website, <http://orca.bpn.gov>

(2) Basis of Evaluation:

The Government will evaluate price based on the total proposed price. Total price consists of the basic requirement (see Section 00010 of the solicitation). Analysis will be performed by using one or more of the following techniques to ensure a fair and reasonable price:

- (a) Comparison of proposed prices received in response to the RFP.
- (b) Comparison of proposed prices with the IGE.
- (c) Comparison of proposed prices with available historical information.
- (d) Comparison of market survey results.

(2) Basis of Evaluation:

4. GENERAL SUBMITTAL REQUIREMENTS: The following general submittal requirements are applicable to all proposal submittals:

- a. All information shall be typewritten and submitted in 8 ½" x 11" format. Font size for all proposal material shall be 12 pitch or larger. Text lines shall be spaced at no less than 1-space (single space). Font size may be less than 12 pitch if material is pre-printed graphs or charts.
- b. Page Limitation Exclusion List:
 - ✓ RFP Form
 - ✓ List of acronyms
 - ✓ Table of contents
 - ✓ Tab dividers **may include Titles or Numbers only - no other written text**
 - ✓ Industry award, certificates and letters of recommendation
 - ✓ Teaming agreements; letters of commitment
 - ✓ Resumes
 - ✓ Section K, Representations and Certifications
 - ✓ Safety awards received during the past five (5) years
 - ✓ Safety violations

The page limitation for Factors 1, Attachment F, is 30 pages. The page limitation for Factor 2, Attachment G, is 15 pages. The page limitation for Factor 3, is **15** pages. Page limitation for Factors 4 and 5 combined, is 50 pages. A page is defined as one side of one sheet of paper. All pages shall be numbered.

Pages submitted beyond the limit will not be considered in the evaluation.

(End of Summary of Changes)