



Owner Name: City of Hamlet, North Carolina

Project Name: Hamlet Depot Museum

Type of Services: Museum Exhibit Design and Installation

Information Contact: David E. Gall, AIA
David E. Gall, Architect, PA
938 West Fourth St.
Winston-Salem, NC 27101

Phone: (336) 773-1213

Email: daviddegarc@bellsouth.net

Closing Date: 5:00 PM, March 19, 2009

Project Budget: \$500,000

Project Description:

The City of Hamlet and the Hamlet Depot Museum Board are requesting proposals from Exhibit design firms to design, build, and install exhibits in the Hamlet Depot and the Antique Vehicle Display Museum (currently undergoing renovation), two separate locations located across Main Street from one another that will function under one umbrella as the Hamlet Depot Museum. The objective of the Hamlet Depot Museum is to house and display artifacts from the history of the city of Hamlet and the railroad that was integral to its founding and the livelihood of its citizens. The focus should mainly be on the history of transit in Hamlet, but may include smaller exhibits on the industrial and mill history in the area. The museum will mostly be visited by school age children, but should be approachable and educational for all visitors, especially those with specific interest in the history of railroads in the United States. The museum exhibits should be user friendly, accessible and interactive. The successful candidate will design, fabricate and install all exhibits, as well as implement a means to catalogue and inventory all existing artifacts and displays that can then be transferred to the museum for listing future artifacts and gifts. Development of guidelines for ongoing artifact accessioning and display rotation will also be required.

Submit Letters of Interest by:

Interested parties shall submit a Letter of Interest, not to exceed 15 pages. One signed original and two (2) complete of the proposal must be received by 5:00 PM on Thursday, March 19, 2009. The three documents should be in individually sealed envelopes with "Hamlet Depot Museum Exhibit Design Proposal" clearly written on the outside. Mail proposals to David E. Gall, AIA; David E. Gall, Architect, PA, 938 West Fifth St., Winston-Salem, NC 27101. Proposals that fail to match these requirements will be rejected. After all interested parties have responded, a short list will be compiled. Those firms that appear on the short list will be asked to submit an additional proposal that describes, in depth, their timeline, fee proposal and qualifications. The due date for this second submission will be provided to the firms on the short list.